STATE BOARD OF COMMUNITY COLLEGES  
CAPTIVE/CO-OPTED GROUPS

Request: The State Board is asked to approve the following to be offered to Captive/Co-opted groups as listed, to be offered to Captive/Co-opted Groups under current operating procedures, contingent upon availability of funds.

Continuing Education: Courses of Instruction

- Lenoir Community College – Maury Correctional Institution  
  - Home Companion Aide (Home Care Aide: Phase I & II/Personal Care Aide/Home Health Aide)
- Sampson Community College – Sampson Correctional Institution  
  - Computer Basics (Basic Computer Skills)
  - Masonry (Masonry)
- South Piedmont Community College – Lanseboro Correctional Institution  
  - Building Construction Trades (Building Construction Trades)
  - Construction Management (Construction Management)
- Southeastern Community College – Tabor Correctional Institution  
  - Leadership Development (Introduction to the Basic Principles of Leadership)
  - NC REAL/Entrepreneurship (REAL Small Business Development)
- Wake Technical Community College – Wake Correctional Center  
  - Food Service Sanitation/Safety (ServeSafe)
  - Hotel and Lodging Operations (Hospitality Hotel and Restaurant Certification)
- Western Piedmont Community College – Foothills Correctional Institution  
  - Building Efficiency Operator (Intro to Energy Management)
  - Basic Telecommunication (Introduction to Telecommunication)
  - Network Cable Installation (Intro to Cabling/Copper Based Systems and Intro to Cabling/Fiber Optic Based Systems)
  - Audio/Video Systems (Intro to Home Entertainment Wiring)
  - Broadbank Communications (Intro to Telephone VOIP Wiring)

Contact:

Continuing Education  
Ms. Margaret Roberton, Associate Vice President
Workforce Continuing Education

Curriculum  
Ms. Tracy McPherson, Director
Public Safety Training Programs

SBCC  
08/19/2016
STATE BOARD OF COMMUNITY COLLEGES  
CAPTIVE/CO-OPTED GROUPS  
CONTINUING EDUCATION and BASIC SKILLS

These requests have been approved by the local college president, local board chair, and prison superintendent or chief officer. They have been reviewed by state staff at the North Carolina Community College System Office and, if applicable, by the Division of Prisons and found in compliance with state standards and prison programming policies.

CODES FOR GROUPS TO BE SERVED

A  Alcoholic Rehabilitation Centers  
D  Domiciliary Care Facilities  
I  Hospital Inpatients  
J  Detention Centers and County Jails  
N  Rest and Nursing Homes  
P  Prisons (Correction setting)  
R  Intellectual Disability Centers  
S  Sheltered Workshops

EXAMPLE: CAS 3120 Code P indicates the continuing education course is being offered in the Prison (Correction) setting.  
BSP 2000 Code S indicates the basic skills course is being offered in a Sheltered Workshop setting.

CONTINUING EDUCATION and BASIC SKILLS courses are reported in class hours.  
CURRICULUM courses are reported in semester-hour credits.

MATRIX CATEGORIES* For Division of Adult Correction (DAC)

<table>
<thead>
<tr>
<th>Matrix Category</th>
<th>North Carolina Community College System Programming Options</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); and/or Drug and Alcohol courses. (Minimum length of stay: 2 months)</td>
</tr>
<tr>
<td>2</td>
<td>Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); Drug and Alcohol courses; Occupational Extension courses; and/or Curriculum Certificate Programs. (Minimum length of stay: 4 months)</td>
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<tr>
<td></td>
<td>Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); Drug and Alcohol courses; Occupational Extension courses; Curriculum Certificate Programs; and/or Curriculum Diploma Programs. (Minimum length of stay: 12 months)</td>
</tr>
<tr>
<td>4</td>
<td>Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); Drug and Alcohol courses; Occupational Extension courses; Curriculum Certificate Programs; Curriculum Diploma Programs; and/or Curriculum Associate in Applied Science Degree Programs. (Minimum length of stay: 24 months)</td>
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</tbody>
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* Only Division of Adult Correction (DAC) prisons are assigned matrix categories
## CONTINUING EDUCATION COURSES

**Captive & Co-opted**

### Month: 08/15/2016

<table>
<thead>
<tr>
<th>Community College</th>
<th>Facility</th>
<th>Matrix Class.</th>
<th>Course Number</th>
<th>Code</th>
<th>Master Course List Title (Local Title)</th>
<th>Contact Hours</th>
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<tbody>
<tr>
<td>Lenoir Community College</td>
<td>Maury Correctional Institution</td>
<td>4a</td>
<td>NUR-3216</td>
<td>4875</td>
<td>Home Companion Aide (Home Care Aide: Phase I &amp; II/ Personal Care Aide/Home Health Aide)</td>
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<td>CIS-3100</td>
<td>4345</td>
<td>Computer Basics (Basic Computer Skills)</td>
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<td>MAS-3002</td>
<td>4345</td>
<td>Masonry (Masonry)</td>
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<td>CAR-3112</td>
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<td>Building Construction Trades (Building Construction Trades)</td>
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<td>Leadership Development (Introduction to the Basic Principles of Leadership)</td>
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<td>Foothills Correctional Institution</td>
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<td>Western Piedmont Community College</td>
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<td>Basic Telecommunication (Introduction to Telecommunication)</td>
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<td>TCT-3105</td>
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<td>Broadband Communications (Intro to Telephone/VOIP Wiring)</td>
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