



# Academic Year 2018-2019 Scholarship Guide

Eligibility Criteria and Guidelines for  
Scholarship  
Administration



# **2018-2019 Scholarship Guide**

**Eligibility Criteria and Guidelines for  
Scholarship  
Administration**

**Provided by the  
Academic and Student Services Division**

2018-2019 Academic Year

## Preface

The North Carolina Community College System Office presents *The Scholarship Guide: Eligibility Criteria and Guidelines for Scholarship Administration*. This guide covers the scope of scholarships from state, corporate and private sponsors for North Carolina community college students.

We encourage every financial aid administrator and business officer to use this guide to assist in meeting the financial needs of your students. We wish you continued success and look forward to working with you.

For questions and additional information, please contact:

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## **GUIDELINES FOR ADMINISTERING THE NORTH CAROLINA COMMUNITY COLLEGE SYSTEM OFFICE SCHOLARSHIP PROGRAMS**

**The responsibilities of the community college under the scholarship program shall be to:**

1. Advertise and promote the availability of scholarship programs in its service area.
2. Have an existing scholarship committee select recipients and alternates on the basis of specific scholarship criteria.
3. Submit student information on the *Scholarship Reimbursement Request Form* for each of the **Wells Fargo Scholarship** recipients to the Office of Financial Aid and Student Success, North Carolina Community College System.

**All colleges must submit reimbursement forms by the required deadline listed under the Wells Fargo Scholarship (p. 17) in order to receive funds. You are encouraged to submit forms prior the deadline date.**

4. Coordinate publicity efforts for all scholarship announcements.
5. Notify recipient(s) of the scholarship(s) awarded to them.
6. Notify the System Office of scholarship recipients who did not enroll, withdrew, etc., from the college by the census date of the term or course. The college shall select alternates for each scholarship program using the **Recipient Change Form (page 44)** and submit all information (full name, home address, social security number, sex, race, and curriculum program) at the same time the college notifies the System Office that the initial recipient is not enrolled.
7. Notify the System Office when a program has changed or has been eliminated.
8. Return check(s) of recipient(s) who did not enroll, withdrew, etc., as soon as this information is known. Returned checks should be addressed as follows:  
**Mrs. Cindy Mixter - Business & Finance, NC Community College System, 5013 Mail Service Center; Raleigh, NC 27699-5013 or**

**If the scholarship is from the Community College Foundation, please return funds to Chreatha Alston, Director of Foundation, North Carolina Community College Foundation, 5001 Mail Service Center, Raleigh, NC 27699-5001.**

*Note: Adhering to this timetable will allow the System Office and private sponsors to process the changes in time to award all available funds to students.*

**The responsibilities of the System Office under the scholarship programs shall be to:**

1. Compile a master list of the scholarship recipients from the 58 community colleges for each scholarship program.
2. Submit to the Office of Business and Finance a listing of scholarship recipients, with a request that checks be made payable to the recipients and the college.
3. The Office of Business and Finance will disburse all scholarship payments to each college's Business and Finance Office.
4. Submit to each private or corporate sponsor a list of the scholarship recipients each semester.
5. Assist each college in administering scholarship programs.

## **NORTH CAROLINA COMMUNITY COLLEGE GRANT & TARGETED ASSISTANCE**

### **Policies for the North Carolina Community College Grant and Targeted Financial Assistance**

G.S. 115D-40.1 establishes a need-based financial assistance program for community college students, targets a portion of the funds to students enrolled in high demand/low enrollment programs, and provides tuition assistance to eligible Vocational Rehabilitation students.

The State Board of Community Colleges is required to establish rules and policies for the implementation of the grant and loan program and the targeted financial assistance program. The following are policies for the administration and implementation of the programs.

#### **A. Policies for the North Carolina Community College Grant Program**

1. The State Board of Community Colleges will contract with the North Carolina State Education Assistance Authority (NCSEAA) to administer the financial aid program. Procedures for administering the program will be developed by the NCSEAA and the North Carolina Community College System (NCCCS) Office.
2. To be eligible for need based grants under this program, students must meet the following criteria:
  - (a) be admitted to a curriculum program and be enrolled for at least six credit hours per semester;
  - (b) be a North Carolina resident;
  - (c) have completed and submitted the Free Application for Federal Student Aid (FAFSA);
  - (d) qualify for the grants based upon a valid Expected Family Contribution (EFC) calculation under Federal Methodology and the program's recognized "required educational expenses" for attending a North Carolina community college; and
  - (e) meet all other eligibility requirements for federal Pell Grant.
3. Financial aid officers at the community colleges will certify eligibility of their students. A graduated schedule will be used to provide grants to curriculum students who meet the criteria in #2.

The program's recognized "required educational expenses" for a North Carolina resident will be determined annually based upon tuition and fees for fall and spring terms, the estimated cost of books and supplies, and a small travel allowance. The amount may be adjusted to ensure that all eligible applicants receive need based grants.

4. The State Board will receive an end-of-year report from NCSEAA and will review its rules and policies annually. The NCSEAA will transmit data on community college students applying for and receiving grants to the System Office, which has responsibility for evaluating the program.
5. Consistent with this act, each community college will designate at least one financial aid counselor to inform students of federal financial aid programs, the Hope and Lifetime Learning Tax Credits, the North Carolina Community College Grant Program, and other financial aid options. The NCCCS Office will coordinate a training program for financial aid counselors and will disseminate information about the program to the public.

### **POLICIES for the NORTH CAROLINA COMMUNITY COLLEGE GRANT, LOAN PROGRAMS and TARGETED FINANCIAL ASSISTANCE**

The state funding for the Targeted Assistance (High Demand/Low Enrollment) Program and, less than half-time enrolled certificate, and diploma program funding were consolidated for the FY 2018-19 academic year at an amount not to exceed \$550,000. The State Board of Community Colleges will approve the amount allocated to each college and will determine this amount through a distribution model based upon the percentage of Pell Grant awards made by the college. Each college will receive an award allocation amount annually. Colleges should award available funding to eligible students in each program until expended.

#### **B. Policies for less than half-time enrolled certificate, diploma and associate degree students**

1. The State Board will allocate funding to colleges to provide need-based assistance to students enrolled less than half time in certificate, diploma or associate degree programs.
2. All Certificate, diploma and associate degree students must complete the Free Application for Federal Student Aid (FAFSA) to be qualified for this need-based financial assistance. Students enrolled in certificate programs that are ineligible for federal student assistance may qualify for these funds. The Student Expected Family Contribution (EFC) must be from 801 through 4000.
3. Qualified students enrolled less than half time shall be eligible for \$30 per semester hour up to a maximum of \$150. Qualified students in programs that are ineligible for federal student assistance shall be eligible for \$30 per semester hour up to a maximum of \$150.
4. Funds allocated to the community colleges will include a base rate plus a percentage as determined by the colleges' Pell funds awarded and listed in the most recent final NCHED A-10 report of the community college system data warehouse.
5. Colleges will report to the System Office after June 30th each year a) The number of students assisted by enrollment status, and b) the amount of expended and unexpended funds.

6. Unrequested funds held at the System Office on November 15th of each year may be reallocated to colleges that demonstrate additional need for less than half-time enrollment funds.

**C. Policies for the Targeted Assistance (High Demand/Low Enrollment) Program**

1. The State Board may allocate a percentage of the funds appropriated for Financial Assistance for Community College Students to students who enroll in low enrollment programs that prepare students for high-demand occupations. The actual amount of funds allocated shall be adjusted annually, based upon availability of funding in the NC Community College Grant Program.
2. The local community colleges shall identify credit and noncredit programs with enrollment that is substantially less than program capacities, but are in high demand regarding employees needed in those service area labor forces.
3. Based on local training and employment needs, the local community colleges shall determine the ratio for distribution of funds to credit and noncredit programs.
4. For students enrolled through the sponsorship of the NC Division of Vocational Rehabilitation (VR), colleges may apply these funds to the cost of the in-state tuition rate less the tuition payment authorized by VR.
5. Certificate, diploma and associate degree students must complete the Free Application for Federal Student Aid (FAFSA) to be eligible for this need based financial assistance.
6. Funds allocated to the community colleges will include a base rate plus a percentage as determined by the colleges' Pell funds awarded and listed in the most recent final NCHED A-10 report of the community college system data warehouse.
7. Upon request from the president or chief financial officer of the college, funds will be disbursed to the System Office Vice President for Finance. Funds that are not disbursed by the end of the Fall Semester may be reallocated.
8. Colleges will submit a progress report to the System Office in November of each year that lists the unexpended balance and lists the credit and noncredit programs in which students receiving assistance are enrolled.
9. Colleges will report to the System Office after June 30<sup>th</sup> each year: a) The number of students funded, b) A listing of the credit and noncredit programs where funds were targeted, c). Number of completers, d) Number of continuing students and e) The amount of unexpended funds.
10. Effective July 1, 2002 unrequested funds held at the System Office on November 15<sup>th</sup> of each year may be reallocated to colleges that demonstrate additional need for targeted assistance funds.

**THE North Carolina COMMUNITY COLLEGES FOUNDATION  
ENDOWMENT FOR TEACHER PREPARATION  
Eligibility Criteria**

**OVERVIEW**

The North Carolina GlaxoSmithKline (GSK) Foundation, Inc., The General Assembly of North Carolina and Bank of America have contributed more than \$2 million toward the establishment of an endowment within the North Carolina Community Colleges Foundation to support an expanded role for North Carolina's community colleges in teacher preparation.

The Endowment funds an annual scholarship/loan for prospective teachers enrolled in community college degree programs tied to baccalaureate completion programs.

**APPLICATION DEADLINES:** Application deadline is Friday, September 7.

**I. GENERAL GUIDELINES**

**Eligibility and priorities:** The scholarship/loans for 2018-2019 will be awarded to a limited number of students enrolled full-time in the first or second year of a community college degree program to prepare students for transfer to a baccalaureate program in elementary or secondary education.

Factors in the selection process include students' academic success and progression towards a career in teaching, substantive community involvement, and demonstrated financial need. Candidates shall be selected without regard to race, gender, color, creed, religious preference, age, national origin, or disability.

**For the 2018-2019 academic year, the Foundation will give preference in awarding grants to students who meet one or more of the following qualifications:**

1. Students who are "career changers" who have returned to school from other occupations or from home responsibilities.
2. Students preparing to teach mathematics or science in middle or high school.
3. Students enrolled in community colleges serving low-wealth counties, as designated by the North Carolina Department of Commerce 2018 Tier I and II Counties.

<https://www.nccommerce.com/research-publications/incentive-reports/county-tier-designations>

Those counties are:

**Tier I**

Alleghany, Anson, Ashe, Bertie, Bladen, Camden, Caswell, Cherokee, Chowan, Clay, Columbus, Edgecombe, Gates, Graham, Greene, Halifax, Hertford, Hyde, Jackson, Jones, Lenoir, Macon, Martin, McDowell, Mitchell, Montgomery, Northampton, Pasquotank, Perquimans, Person, Richmond, Robeson, Scotland, Swain, Tyrrell, Vance, Warren, Washington, Yadkin, Yancey

**Tier II**

Alamance, Alexander, Avery, Beaufort, Burke, Caldwell, Catawba, Cleveland, Craven, Cumberland, Currituck, Dare, Davidson, Davie, Duplin, Forsyth, Franklin, Gaston, Guilford, Harnett, Hoke, Lee, Madison, Nash, Onslow, Pamlico, Pitt, Polk, Randolph, Rockingham, Rowan, Rutherford, Sampson, Stanly, Stokes, Surry, Transylvania, Wayne, Wilkes, Wilson

**Funding, conditions and requirements:** The total award per recipient will be \$2,500 per semester for up to two consecutive semesters of full-time study (a minimum of 12 hours per semester). Receipt of second semester funds will be contingent upon satisfactory academic performance, with a minimum grade point average of 2.7 on a 4.0 scale and progress towards a community college degree. Recipients may re-apply for a second year of funding.

Upon acceptance of the scholarship, recipients must:

1. Complete all credentials and begin work as a teacher in a public or charter school in a tier I or II county in North Carolina within six years of the first award;
2. Teach two full years for each year of scholarship/loan received. Any additional teaching obligation must be completed within ten years of receiving the scholarship/loan;
3. Attend a meeting of the Foundation, if invited; and
4. Sign a promissory note for each award, which will be forgiven once the scholarship/loan obligations are fulfilled.

**Recipients who do not meet these obligations will be required to repay the loan within ten years of the award.**

**II. APPLICATION PROCESS**

Applicants must fill out the attached application and submit it by **Friday, September 7, 2018** to the North Carolina Community Colleges Foundation. Applicants must also complete the Free Application for Federal Student Aid (FAFSA). The committee may include representatives of the State Board of Community Colleges, the Foundation Board, NC GSK Foundation, local community colleges, and System Office staff.

**NORTH CAROLINA COMMUNITY COLLEGES FOUNDATION  
ENDOWMENT FOR TEACHER PREPARATION  
APPLICATION**

Full Name: \_\_\_\_\_

Social Security Number: \_\_\_\_\_  
*(This is used for record keeping purposes only)*

Home Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

County: \_\_\_\_\_

Home Telephone Number: (    ) \_\_\_\_\_ Work: (    ) \_\_\_\_\_

Community College Name: \_\_\_\_\_

Community College date of anticipated graduation: \_\_\_\_\_

Associate Degree being pursued: \_\_\_\_\_

Name of four-year institution where you plan to pursue your bachelor's degree:  
\_\_\_\_\_

Anticipated Graduation Date from four-year institution: \_\_\_\_\_

Anticipated teaching field: \_\_\_\_\_ Current College GPA: \_\_\_\_\_

Have you completed the Free Application for Federal Student Aid (FAFSA) for the year in which you are seeking a scholarship/loan? \_\_\_\_\_ Yes \_\_\_\_\_ No  
*You are required to complete the FAFSA to participate in this program.*

Are you currently receiving financial aid? \_\_\_\_\_ Yes \_\_\_\_\_ No  
If so, please attach a copy of your financial aid award letter.

**Additional Required Information:**

- 1. Previous educational and work experience:** On a separate sheet (limit one double-spaced, 12-point font, typed page), please describe your previous educational experiences and your work history.
- 2. Motivation to teach:** On a separate sheet (limit three double-spaced, 12-point, typed pages), please describe your reasons for choosing classroom teaching as a career, your goals for your future as a teacher, your reasons for choosing to begin your teacher preparation at a community college, and the qualifications that make you the best candidate for this scholarship.
- 3. Letters of recommendation:** Please attach three letters of recommendation from someone who can speak to your suitability for a career in classroom teaching. One letter must come from an instructor, counselor or other faculty or staff member at the community college or high school in which you are enrolled or plan to enroll.
- 4. Transcripts/test reports:** Please include official transcripts from high school and any post-secondary educational institution which you have attended.

**Candidate Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Monty Hickman, PhD.**, Associate Director of Enrollment Management  
5016 Mail Service Center Raleigh, NC 27699-5016  
E-mail: [hickmanm@nccommunitycolleges.edu](mailto:hickmanm@nccommunitycolleges.edu)  
Telephone: (919) 807-7195  
Fax: (919) 807-7173

**NORTH CAROLINA COMMUNITY COLLEGES FOUNDATION  
SCHOLARSHIP FOR HEALTH CAREERS  
Eligibility Criteria**

The North Carolina Community Colleges Foundation Scholarships for Health Careers were created to assist students interested in attaining associate degrees in fields of high demand that will allow them to join the health care profession. The scholarships are available to full time students with a cumulative GPA of 3.0 enrolled in the second year of an eligible Allied Health program at a community college.

All applicants must have completed the Free Application of Federal Student Aid (FAFSA). The Foundation awards \$1,000 scholarships, \$500 for the fall and spring semesters. Disbursement of the spring awards is contingent upon enrollment and satisfactory academic performance during the fall semester.

Eligible programs are listed below:

- Associate Degree Nursing (A45110)
- Dental Hygiene (A45260)
- Emergency Medical Science (A45340)
- Health Information Technology (A45360)
- Medical Assisting (A45400)
- Medical Laboratory Technology (A45400)
- Pharmacy Technology (A45580)
- Physical Therapist Assistant (2-year program)
- Physical Therapist Assistant (1+1)(A45640)
- Respiratory Therapy (A45720)
- Veterinary Medical Technology (A45780)

Scholarship recipients will be selected by a committee of NC Community College representatives. The committee will consider financial need as demonstrated by the Free Application for Federal Student Assistance (FAFSA), merit as determined by academic performance, and personal commitment to the health profession, as determined by the required documentation.

The head of the college's Allied Health Department will need to complete the application for the recommended student and submit it to the System Office. **Scholarship deadline is Friday, September 7, 2018.**

**NORTH CAROLINA COMMUNITY COLLEGES FOUNDATION  
SCHOLARSHIP FOR HEALTH CAREERS  
Application**

*Please print or type*

Student Full Name: \_\_\_\_\_

Last four digits of Social Security Number: \_\_\_\_\_

Home Address: \_\_\_\_\_

\_\_\_\_\_

City	State	Zip Code
------	-------	----------

County: \_\_\_\_\_

Home Telephone Number: (    ) \_\_\_\_\_      Work Telephone Number: (    ) \_\_\_\_\_

Email Address: \_\_\_\_\_

Community College Name: \_\_\_\_\_

Date of anticipated graduation: \_\_\_\_\_

Current cumulative GPA: \_\_\_\_\_      Major: \_\_\_\_\_

Has student completed the Free Application for Federal Student Aid (FAFSA) for the year in which you are recommending a scholarship?      \_\_\_\_\_ Yes      \_\_\_\_\_ No

**Career goals and relevant experience:** On a separate sheet (limit 500 words), have the student explain what their career goals are. Students should describe volunteer work, family care, awards, or other life experiences which demonstrate their commitment to the health field as a vocation. *Please attach the student's response to the above question.*

**Transcripts/test reports:** Please include an official transcript from the community college in which student is enrolled.

Mail all materials to:

**Monty Hickman, PhD.**, Associate Director for Enrollment Management  
5016 Mail Service Center, Raleigh, NC 27699-5016  
Email: [hickmanm@nccommunitycolleges.edu](mailto:hickmanm@nccommunitycolleges.edu)  
Telephone: (919) 807-7195  
Fax: (919) 807-7173

**NORTH CAROLINA COMMUNITY COLLEGES FOUNDATION  
SCHOLARSHIP FOR HEALTH CAREERS  
Signature Page**

**Please sign on the designated spaces below and mail with other requested documentation:**

**Candidate:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Dean Allied Health:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**President:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## WELLS FARGO TECHNICAL SCHOLARSHIP PROGRAM

### Eligibility Criteria

One scholarship per college valued at \$500 each. These scholarships are distributed among the 58 colleges in the community college system, which may be distributed in two payments: fall semester, \$250; and spring semester, \$250.

To qualify as a candidate for these scholarships, a person must meet the following criteria:

1. Be a full-time student enrolled in the second year of a two-year educational/technical program.
2. Demonstrate financial need.
3. Demonstrate scholastic promise.
4. Use the scholarship to pay for tuition, books, and/or transportation.

The recipients of the scholarships will be selected each year from applicants meeting the above criteria at local colleges.

The college shall establish a special committee to select recipient(s) of scholarships. The committee shall be composed of: the chairman of the board of the college or his/her designee, the senior Wells Fargo office executive in the area serving the college or his/her designee, and a leading citizen of the area to be selected by the other two (2) members of the committee who shall not be affiliated with Wells Fargo or the community college system.

In addition, the president of the college or his designee shall serve as an ex officio member of the committee and shall have the responsibility for providing staff assistance and for recommending scholarship candidates to the committee. If there is not a Wells Fargo Bank in the college service area, the established scholarship committee of that college may be used to select the recipient(s).

Submit reimbursement forms to:

**Monty Hickman, PhD.**, Associate Director for Enrollment Management  
5016 Mail Service Center, Raleigh, NC 27699-5016  
Email: [hickmanm@nccommunitycolleges.edu](mailto:hickmanm@nccommunitycolleges.edu)  
Telephone: (919) 807-7195  
Fax: (919) 807-7173

Colleges may not submit alternate recipients for the Wells Fargo scholarship in the spring semester after **Thursday, February 1, 2019**.

**WELLS FARGO SCHOLARSHIP  
APPLICATION**

Please print or type information

**IDENTIFYING INFORMATION:**

Full Name: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ (last four digits only)

Home Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Telephone number (Area Code): \_\_\_\_\_

**EDUCATIONAL INFORMATION:**

Community College where you are currently enrolled or plan to attend: \_\_\_\_\_

Field of Study and Degree, Certificate, or Diploma being pursued: \_\_\_\_\_

If you are receiving financial aid, please list the type of aid (Pell Grant, Loan, etc.):

\_\_\_\_\_

**EDUCATIONAL ACCOMPLISHMENTS:**

Please briefly describe any activities in your community in which you have been involved beyond your academic studies; i.e., awards, special programs or any other educational accomplishments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**EDUCATIONAL GOALS:** *(Use a separate sheet and attach to application)*

Please write no more than a one-page, typed essay (12-point font) stating why you have chosen this field of study, how this scholarship will help you achieve your educational goals and why you should be considered for this scholarship.

**Application deadlines: Fall – Fri., September 7, 2018 Spring – Friday, February 1, 2019.**

**Return Applications to Financial Aid Administrator at the college where you are attending or to the college where you plan to attend.** Selection will be determined by Financial Aid Administrator or selection committee.

FA Administrator Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## **Rodney B. Powell Memorial Scholarship**

### **Eligibility Criteria**

One or more scholarships will be awarded annually, depending on availability of funds to students meeting the criteria set forth. To qualify as a candidate for the scholarship, an applicant must meet the following:

#### **STUDENT ELIGIBILITY:**

1. Be a resident of North Carolina.
2. Be enrolled (or must intend to enroll) as a full-time student in an Associate in Applied Science Degree program of study in electrical/electronics technology at a community college within the Progress Energy service area.
3. Have maintained a grade point average at or above 3.0 at the community college or during his/her senior year in high school.
4. Must continue for the duration of the scholarship at the college where he/she was enrolled at the time of the scholarship award.

The candidates for the scholarship shall be selected and the scholarship awarded without regard to race, sex, color, creed, religious preference, age, national origin or disability of each candidate. The recipient(s) of the scholarships will be selected each year from the group of applicants meeting the above criteria.

Other factors to be considered in the selection process will include, but will not be limited to: scholastic achievement, financial need, participation in outside activities, and a demonstrated interest in practicing the electrical/electronics technology trade in their community.

#### **NOTE: All applications will be submitted to:**

Aubrey Jones

Power Careers Program Manager – East Region

Office: 919-881-3762

Cell: 919-610-5128

[aubreyp.jones@duke-energy.com](mailto:aubreyp.jones@duke-energy.com)

#### **COMMUNITY COLLEGES AWARDED THE RODNEY B. POWELL MEMORIAL SCHOLARSHIP**

- **Durham Technical Community College**
- **Johnston Community College**
- **Piedmont Community College**
- **Wake Technical Community College**

**Rodney B. Powell Memorial Scholarship  
Application**

**NOTE: Applicants applying for this scholarship are to be enrolled or intend to enroll in an electrical/electronics technology program.**

**IDENTIFYING INFORMATION:**

Full Name: \_\_\_\_\_

Social Security number: \_\_\_\_\_ (last four digits only)

Home Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Telephone number (Area Code First): \_\_\_\_\_

**EDUCATIONAL INFORMATION:**

Community College where you are currently enrolled or plan to attend: \_\_\_\_\_

Field of Study and Degree, Certificate, or Diploma being pursued: \_\_\_\_\_

If you are receiving financial aid, please list the type of aid (Pell Grant, Loan, etc.):

\_\_\_\_\_

**EDUCATIONAL ACCOMPLISHMENTS:**

Please briefly describe any activities in your community in which you have been involved beyond your academic studies; i.e., awards, special programs or any other educational accomplishments:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**EDUCATIONAL GOALS:** *(Use a separate sheet and attach to application)*

Please write no more than a one-page essay (double spaced, 12-point font) stating why you have chosen this field of study, how this scholarship will help you achieve your educational goal, and why you should be considered for this scholarship.

**Application deadlines: Fall – Friday, September 7, 2018**

**Return Applications to Financial Aid Administrator at the college where you are attending or to the college where you plan to attend.** Applications will be submitted to: Lee McCollum, Power Careers Program (Fossil Generation) 7001 Pinecrest Road; Raleigh, NC 27612 (919) 881-3773 (office) or cell (252) 903-0153.

FA Administrator Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**GOLDEN LEAF SCHOLARS PROGRAM  
TWO-YEAR COLLEGES**



**The Golden LEAF Scholars Program – Two-Year Colleges** will provide grants of up to \$750 per semester, including summer term, for curriculum students and up to \$250 per term for occupational education students to assist with tuition, fees, books, supplies, childcare, and transportation expenses and credential testing fees for mid-skill training courses. Community colleges choose to participate in the program annually so eligible students must attend a participating community college.

**Student Eligibility Requirements**

- Eligible students must (1) demonstrate financial need and (2) reside in a rural county that is tobacco dependent and/or economically distressed (Tier 1 or Tier 2 under the 3-Tier designation). A scholarship recipient who resides in an eligible county upon initial award will retain eligibility and will be eligible for renewal awards as long as the student’s place of residence is within the state of North Carolina.
- Eligible students may receive an award for each funded term. Financial aid offices will determine their application procedures for receiving awards for subsequent terms. Selected students will be required to disclose all financial aid awards as dictated by college financial aid offices for award packaging. Golden LEAF Scholarships will not displace governmental grants, e.g. Pell grants, for which the student may be eligible (may displace loan funds).
- Curriculum students will be selected based on their financial need as reported in their Free Application for Federal Student Aid (FAFSA). Degree seeking students must be enrolled as a full-time student in order to receive the maximum scholarship award. Grants for less-than-full-time students will be prorated based on hours of enrollment and pending availability of funds.
- Occupation Continuing Education students must demonstrate a need under the federal TRIO formula and be enrolled in a Jobs Now program or a credentialing program of at least 96 hours.
- Should a student become ineligible to use any semester’s scholarship award, those funds will be awarded to other qualified students within the same institution.
- Students using funds for transportation purposes will be asked to sign a statement regarding their travel to and from the college.

**Student Selection Considerations**

Applicants will be selected based on financial need and county of residence. Other selection factors include:

- The effect of the declining economy on his or her family.
  - Owner of or employed in farming/agriculture business
  - Owner of or employed in traditional industries (such as textile or furniture manufacturing)

- Household member lost their job or has gone from full-time to part-time employment
- Academic performance
- Campus activities and community service

### **Application Process**

- CFNC will post the application on its website with other scholarship applications.
- The System Office will promote and market the scholarship among the local community colleges to help the students understand and recognize the mission of Golden LEAF. A marketing and publicity plan approved by the Foundation will include a public announcement of the Golden LEAF Scholars each semester and the scholarship notification letter sent to each scholar.
- Students will complete the Golden LEAF Scholars Program – Two-year Colleges application for the targeted academic terms. Applications will be filed with the college financial aid offices.
- Timing for the selection process is determined by the award policies and procedures of each college. Financial aid offices will work with Occupational Continuing Education Departments to determine the awards periods for those students.
- Applicants bear full responsibility for completing the Golden LEAF application prior to each deadline.
- Financial aid offices will determine eligibility and appoint a selection committee comprised of college personnel from various areas of the college to review student applications. The committee will meet at least once during each of the award semesters or on an as-needed basis throughout the year.
- The committee will select qualified students per award semesters/terms by utilizing the selection matrix provided by the System Office.
- Financial aid offices will disburse awards and send media releases regarding the scholarship recipients.
- Financial aid offices will provide a list of selected recipients including name, amount, address, email, and use of funds to NCCCS. Colleges will also submit student social security numbers and waiver forms in a separate mailing.

**This program is funded by the Golden LEAF Foundation.**



**Golden LEAF Scholars Program – Two-Year Colleges  
2018-19 Student Application**

**Instructions:** Complete this application and return the completed application to the college's Financial Aid Office. Occupational Education students must also submit a copy of their transcript with the application.

**Personal Information:**

Full Name: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Home Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Mobile number: \_\_\_\_\_

NC County of residence: \_\_\_\_\_

Length of residence in county: \_\_\_\_ less than 5 years \_\_\_\_ 5 – 10 years \_\_\_\_ more than 10 years  
(To be eligible for this scholarship, your permanent residence must be in an approved NC county.)

**Educational Information:**

College you are attending: \_\_\_\_\_

\_\_\_\_ Occupational Continuing Education Student (must be enrolled in a credentialing program of at least 96 hours.)

Program you are enrolled in: \_\_\_\_\_

\_\_\_\_ Curriculum Student: \_\_\_\_ GPA \_\_\_\_ 1<sup>st</sup> semester \_\_\_\_ not enrolled

Program you are enrolled in: \_\_\_\_\_

**Other Information:**

Have members of your immediate family worked for or owned a farming or agricultural related business now or in the past? \_\_\_\_ yes \_\_\_\_ no

Have you or members of your immediate family been employed in traditional industries such as furniture, textiles, or tobacco manufacturing? \_\_\_\_ yes \_\_\_\_ no

Has anyone in your household lost their job in the past two years? \_\_\_\_ yes \_\_\_\_ no

Has anyone in your household transitioned from a full-time job to a part-time job? \_\_\_\_ yes \_\_\_\_ no

Please list all campus and community service activities you are currently involved in.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Use of Funds:**

\_\_\_\_ Tuition    \_\_\_\_ Fees    \_\_\_\_ Books    \_\_\_\_ Supplies    \_\_\_\_ Credentialing Exams  
\_\_\_\_ \*Childcare    \_\_\_\_ \*Transportation

*(\* Students using funds for childcare and/or transportation purposes are asked to sign the statement(s) below.)*

---

**I have read and understand the requirements for assistance. I hereby declare that the information provided on this form is complete and correct to the best of my knowledge.**

\_\_\_\_\_  
**Applicant's Signature**

\_\_\_\_\_  
**Date**

**Please return the completed application to the college's Financial Aid Office.**

---

**Use of childcare funds statement:** If selected for funding from the Golden LEAF Scholars Program – Two-Year Colleges, I certify that scholarship funds designated for childcare will be used exclusively while I am attending class in order to fulfill my educational requirements.

\_\_\_\_\_  
**Applicant's Signature**

\_\_\_\_\_  
**Date**

**Use of transportation funds statement:** If selected for funding from the Golden LEAF Scholars Program – Two-Year Colleges, I certify that scholarship funds designated for transportation will be used exclusively for the purpose of supporting my travel to and from the college where I am enrolled for educational purposes.

\_\_\_\_\_  
**Applicant's Signature**

\_\_\_\_\_  
**Date**

## **George W. Ballard Memorial Scholarship Eligibility Criteria**

One scholarship, granting a maximum of ninety percent (90%) of full-time tuition, excluding books and fees will be provided to eligible students. The funds may be distributed equally in two payments: fall semester and spring semester. Scholarship checks will be issued to the college. The North Carolina Community College System Office will notify and award the designated institution. To qualify as a candidate for the George W. Ballard Memorial Scholarship, a student must meet the following criteria:

1. Be personally eligible for in-state tuition.
2. Be enrolled (or must intend to enroll) in the Air Conditioning, Heating and Refrigeration curriculum at a North Carolina Community College.
3. Submit an essay stating why he/she chose the field of study and how the scholarship will help them financially attain their educational goal.
4. Maintain a cumulative grade point average at or above the level required for graduation.
5. Continue for the duration of the scholarship at the college where he/she was enrolled at the time of the scholarship award.

### **Responsibility of the College**

1. Colleges will submit application(s) to the North Carolina Community College System Office. The individual recipient of the scholarship will be selected by a scholarship committee at the North Carolina Community College System Office from the applications received. This committee may include a member of the Ballard family.
2. Have a press release about the recipient on the campus website and submitted to the local media and provide the press release to the Ballard family.

The candidates for the scholarship shall be selected and the scholarship awarded without regard to race, gender, color, creed, religious preference, age, national origin or disability. The individual recipient of the scholarship will be selected each year from the group of applicants meeting the above criteria. Other factors to be considered in the selection process will include, but will not be limited to: scholastic achievement, participation in extracurricular activities, and a demonstrated interest in working in the field of study.

Submit application selections to:

**Monty Hickman, PhD.**, Associate Director for Enrollment Management

5016 Mail Service Center, Raleigh, NC 27699-5016

Email: [hickmanm@ncccommunitycolleges.edu](mailto:hickmanm@ncccommunitycolleges.edu)

Telephone: (919) 807-7195 Fax: (919) 807-7173

**George W. Ballard Memorial Scholarship  
Application**

Please type or print your information

**IDENTIFYING INFORMATION:**

Full Name: \_\_\_\_\_

Student ID Number: \_\_\_\_\_

Home Address: \_\_\_\_\_  
City State Zip Code

Telephone number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

**EDUCATIONAL INFORMATION:**

Community College where you are currently enrolled or plan to attend: \_\_\_\_\_

Field of Study and Degree, Certificate, or Diploma being pursued: \_\_\_\_\_

**FINANCIAL ASSISTANCE:**

Place an "X" in every applicable financing method you use to pursue your education.

- College Work Study
- Family assistance
- Full-time work
- Loan
- Part-time work
- Pell Grant
- Personal Savings
- Scholarship
- Other

**SCHOLARSHIPS ESSAY:**

Please briefly answer the following essay questions on a separate sheet of paper. Please type your responses to the essay.

- Why should you be considered for this scholarship?
- How will this scholarship help you financially achieve your educational goal?
- Why you have chosen your current field of study?
- What activities have you been involved in your community?

**REFERENCE:**

Please provide one reference from an instructor on your campus or a current teacher if you are not currently enrolled. Use the format below. Please print or type information.

**GEORGE W. BALLARD MEMORIAL SCHOLARSHIP  
Reference Form**

Reference name: \_\_\_\_\_

Title: \_\_\_\_\_

Position: \_\_\_\_\_

Student name: \_\_\_\_\_

Date: \_\_\_\_\_

**Please state why the above student should be considered for this scholarship.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Application deadlines: Fall – Friday, September 7, 2018**

**Return Applications to Financial Aid Administrator at the college where you are attending or to the college where you plan to attend.** Selection will be determined by Financial Aid Administer or selection committee.

\_\_\_\_\_  
FA Administrator Signature

\_\_\_\_\_  
Date

## Allen Ryan Todd Scholarship Eligibility Criteria

**Family Statement:** The Allen Ryan Todd Scholarship was established to honor the life and enthusiasm for learning of Allen Ryan Todd. The scholarship symbolizes his family's belief that we are here not just to further our own ends, but also to contribute to a larger purpose. In that spirit, scholarship, service, and a desire to help other committed individuals are crucial elements. Recipients of this scholarship will demonstrate merit and commitment to further their education and honoring the memory of Allen Ryan Todd.

Available are two (2) scholarships valued at \$1,660.00. The funds will be distributed in two payments **per recipient**: fall semester \$415, and spring semester \$415. Scholarship checks will be issued to the college in the name of the recipient. To qualify as a recipient for the Allen Ryan Todd Scholarship, an applicant must meet the following criteria:

1. Be a resident of a North Carolina.
2. Be enrolled (or must intend to enroll) in an Associate Degree program in education, health or environmental science at a North Carolina Community College.
3. Be a motivated, capable learner who has a demonstrated economic need.
4. Submit an essay specifying a chosen field of study and explain how the scholarship will help the applicant achieve his/her goal. A statement of how his/her goals honor the values modeled in the life of Allen Ryan Todd.
5. Maintain a grade point average at or above the level required for graduation.
6. Continue enrollment for the duration of the scholarship at the college where he/she was enrolled at the time of the scholarship award.
7. The recipient(s) must show documentation that they have volunteered in the intended field of study to be considered for this scholarship. Documentation must be within the past year.

The recipients of the scholarship will be selected each year by a scholarship committee at the North Carolina Community College System Office. Factors to be considered in the selection process will include, but will not be limited to, scholastic achievement, participation in outside activities, and a demonstrated commitment to the students' chosen disciplines: Education, Health, or Environmental Science.

The Todd family and supporters hope recipients will regard this scholarship as an obligation to make the most of their career goals and as an opportunity to help others. We are looking for students who will model scholarship, leadership, and service in their own lives and serve as good models for future recipients of this financial aid. While we cannot always "pay it back," we can "pay it forward." We wish to support those who subscribe to this philosophy.

Submit application selections to:

**Monty Hickman, PhD.** Associate Director for Enrollment Management

5016 Mail Service Center, Raleigh, NC 27699-5016

Email: [hickmanm@nccommunitycolleges.edu](mailto:hickmanm@nccommunitycolleges.edu)

Telephone: (919) 807-7195

Fax: (919) 807-7173

**Allen Ryan Todd Scholarship  
Application**

**IDENTIFYING INFORMATION:**

Full Name: \_\_\_\_\_

Social Security number: \_\_\_\_\_ (last four digits only)

Home Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Telephone number (Area Code): \_\_\_\_\_

**EDUCATIONAL INFORMATION:**

Community College where you are currently enrolled or plan to attend: \_\_\_\_\_

Field of Study and Degree, Certificate, or Diploma being pursued: \_\_\_\_\_

If you are receiving financial aid, please list the type of aid (Pell Grant, Loan, etc.):  
\_\_\_\_\_

**EDUCATIONAL ACCOMPLISHMENTS:**

Please briefly describe any activities in your community in which you have been involved beyond your academic studies; i.e., awards, special programs or any other educational accomplishments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**EDUCATIONAL GOALS:** *(Use a separate sheet and attach to application)*

Please write no more than a one-page essay stating why you have chosen this field of study and how this scholarship will help you achieve your educational goal

**ESSAY QUESTION:** **(On a separate sheet of paper (Print or type))**

Allen Ryan Todd was a searcher, one who truly cared about learning. He also cared about people, especially those who needed help and hope. In that spirit, tell the committee why you feel that you qualify for the memorial scholarship bearing his name.

**Application deadlines: Fall – Friday, September 7, 2018**

**Return Applications to Financial Aid Administrator at the college where you are attending or to the college where you plan to attend.** Selection will be determined by Financial Aid Administer or selection committee.

\_\_\_\_\_  
FA Administrator Signature

\_\_\_\_\_  
Date

### Recipients must receive a copy of these requirements

SECU Foundation established this **two-year scholarship program** to assist North Carolina Community College System (NCCCS) students in achieving academic success. The members of State Employees' Credit Union take an active role in assisting organizations and communities across North Carolina and truly believe in "People Helping People!"

There are 116 scholarships valued at up to \$5,000 each. Each North Carolina Community College will receive two (2) scholarships. These scholarships are distributed semi-annually in two payments: fall semester, \$1,250 per student; and spring semester, \$1,250 per student for a maximum of four (4) consecutive semesters.

Recipients are selected by the Scholarship Selection Committee. The following criteria must be used to award the SECU Foundation "People Helping People" Scholarships and have been designed to give the committee maximum flexibility in bestowing the scholarship.

The Scholarship Selection Committee will recognize the individual most deserving of an opportunity to attend college. An application is required. The committee will consider students who best exemplify the membership philosophy of credit unions, "People Helping People", and have demonstrated leadership, excellence of character, integrity, and community involvement. The recipient will be selected without regard to race, sex, color, creed, religious preference, age, national origin or disability.

Preference will be given to students whose parents or guardians and family members are public sector employees (state, local or federal government; public health; public education) who live and work in North Carolina. Information for the scholarship is available through the financial aid office. The Scholarship Selection Committee will use the following criteria to award the scholarship to a recipient who:

1. Is an applicant or full-time student who is a high school graduate or has completed the General Education Development (GED) program, enrolled in an associate degree, diploma or certificate program.
2. Is a U.S. citizen and a resident of North Carolina under NCGS 116-143.1, and is eligible for in-state tuition.
3. Best exemplifies the membership philosophy of credit unions, "People Helping People" and has demonstrated leadership, excellence of character, integrity, and community involvement.
4. Preference may be given to students with limited financial aid from other programs.
5. Demonstrates scholastic achievement and maintains a 2.5 or higher grade point average on a 4.0 scale or attained a score of 3,000 on the GED test.

6. Uses the scholarship to pay tuition, books, fees, course supplies and transportation.
7. Agrees to continue at the community college where enrolled at the time of the scholarship award for the duration of the scholarship, for four consecutive fall/spring semesters or upon completion of a diploma program. Scholarships are not transferable to another student or another school.
8. Is not a Board Director, employee or family member of an employee of the State Employees' Credit Union or SECU Foundation. *(Note: For the purpose of this scholarship program, immediate family is defined as spouse, parents, siblings and children of an employee or persons living in the same residence and maintaining a single economic unit.)*

The Decision of the Scholarship Selection Committee will be final if all requirements have been met.

Please complete **all information** on this form

Student Data Form Personal Information		
Recipient First Name	Recipient Middle Name	Recipient Last Name
Last Four Digits of Recipient's Social Security Number		
Home Street Address		
City	State	Zip Code
	NC	
Telephone # (Include Area Code)		
Gender: (Male/Female)		
Choose an item		
Race/Ethnicity:		
Choose an item		
GPA - Weighted		
GPA - Unweighted		
Permanent E-mail		
Has the student submitted their FAFSA?	Choose an item	
Demonstrated Financial Need?	Choose an item	
If parent/ guardian works in the public sector field, which area?		
Community College Information		
Name of Community College		
Address		
State		
Zip Code		
NC		
Community College President		
Community College President's E-mail		
Financial Aid Director		
Financial Aid Director's Email		
Date of Awards Ceremony	Time of Awards Ceremony	
Location of Awards Ceremony		

**Please Note: Student data sheet must be returned as a Word document only. Please email directly to [secufoundation@ncsecu.org](mailto:secufoundation@ncsecu.org)**

Remaining documents can be submitted to [secufoundation@ncsecu.org](mailto:secufoundation@ncsecu.org) as one document:

- Short Bio from Student (*to be released to local media*)
- Student Photo (if sending by email please send digital copy)
- Signed Media Consent Form (*Signed by Recipient and Parent/Guardian if under 18*)
- Brief Statement from Selection Committee on school letterhead which must be signed by all members of the Committee to verify recipient. Please note, Selection Committee must have three or more members.



**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**

*Peter Hans*

*President*

**Memorandum**

**Date:** July 1, 2018

**To:** Financial Aid Directors

**From:** Monty Hickman, PhD.  
Associate Director Enrollment Management

**Subject:** **Consent Form**

To adhere to the Federal Education Rights and Privacy Act of 1974, please ask each scholarship recipient to complete the Consent Form for your records. You are welcome to use a Consent Form employed by your college.

Thank you!

## **Consent Form**

I hereby authorize \_\_\_\_\_ Community College and the North Carolina Community College System to share my name and address with one another and to release my name and address to \_\_\_\_\_ (scholarship sponsor) and the news media if I am awarded the \_\_\_\_\_ Scholarship.

I understand that the Federal Educational Rights and Privacy Act of 1974 may prevent any disclosure of this information if I chose not to execute this release.

\_\_\_\_\_  
Recipient's Signature

\_\_\_\_\_  
Date

**Scholarships Reimbursement Request Form  
Fall 2019 Semester ONLY**

**NOTE: Forms must be submitted no later than, Friday, September 7, 2018**

Name of College: \_\_\_\_\_

Phone number: \_\_\_\_\_

Name of Scholarship: \_\_\_\_\_

Signature of Financial Aid Administrator: \_\_\_\_\_

Date: \_\_\_\_\_

---

**Student Information**

Student Name: \_\_\_\_\_

Student Complete Address: \_\_\_\_\_

\_\_\_\_\_  
City, State Zip Code

Major: \_\_\_\_\_

Current Semester Credit Hours: \_\_\_\_\_

Race: \_\_\_\_\_

Grade Point Average: \_\_\_\_\_

Amount Awarded: \_\_\_\_\_

**Scholarships Reimbursement Request Form  
Spring 2019 Semester ONLY**

**NOTE: Forms must be submitted no later than Friday, February 1, 2019**

Name of College: \_\_\_\_\_

Phone number: \_\_\_\_\_

Name of Scholarship: \_\_\_\_\_

Signature of Financial Aid Administrator: \_\_\_\_\_

Date: \_\_\_\_\_

---

**Student Information**

Student Name: \_\_\_\_\_

Student Complete Address: \_\_\_\_\_

\_\_\_\_\_  
City, State Zip Code

Major: \_\_\_\_\_

Current Semester Credit Hours: \_\_\_\_\_

Race: \_\_\_\_\_

Grade Point Average: \_\_\_\_\_

Amount Awarded: \_\_\_\_\_

**Scholarships Reimbursement Request  
Recipient Change Form**

Scholarship: \_\_\_\_\_

College: \_\_\_\_\_

Financial Aid Administrator signature: \_\_\_\_\_

Date: \_\_\_\_\_

Explanation for change: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Originally Awarded to:**

**Changed to:**

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Last 4 Digits of SS#: \_\_\_\_\_

Last 4 Digits of SS#: \_\_\_\_\_

Curriculum: \_\_\_\_\_

Curriculum: \_\_\_\_\_

Race: \_\_\_\_\_

Race: \_\_\_\_\_

Amount Awarded: \_\_\_\_\_

Amount Awarded: \_\_\_\_\_

Semester: \_\_\_\_\_

Semester: \_\_\_\_\_

**Progress Report on Scholarships Recipient Form  
August 2018- June 2019**

Name of College: \_\_\_\_\_

Date: \_\_\_\_\_

Financial Aid Administrator: \_\_\_\_\_

---

**Student Information**

Student Name: \_\_\_\_\_

Scholarship: \_\_\_\_\_

Curriculum (Title and Code): \_\_\_\_\_

Enrollment Status (yes or no): \_\_\_\_\_

Graduation Date: \_\_\_\_\_

Grade Point Average: \_\_\_\_\_

Graduate Status Employment: \_\_\_\_\_

Transfer: \_\_\_\_\_