Alternative Learning Packet Approval Check List

The System Office will use this checklist to approve or disapprove submitted alternative learning packets.

1. NRS Levels are indicated on the form.

2. CCR Content Standards are aligned to the indicated NRS levels.

3. Contact hours requested match those on lesson plans.

4. NRS Level on request match those on lesson plans.

5. Learning objectives are clearly stated.

6. Learning objectives are aligned to content standards.

7. There is clear evidence of teacher-led instructional activities. (How will the instructor guide the learning?)

8. Packet contains sufficient instructional activities to meet the contact hour award.

9. Material is appropriate for the indicated NRS levels.

10. A sample lesson plan is included for each NRS level and content area.

11. Students have sufficient access to faculty for instructional assistance.

12. There is a clear explanation of how faculty will provide feedback for the completed packets.

13. Process for maintaining documentation of packets is sufficient.

14. There are sufficient Approval Request Forms for the number of packets submitted for approval.