



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

Jennifer Haygood

Acting President

November 20, 2017

RESPONSE DEADLINE: December 8, 2017

MEMORANDUM

TO: Presidents
Chief Academic Officers
Career and Technical Education Directors
College and Career Readiness Directors
Workforce Continuing Education Directors

FROM: Lisa M. Chapman, Ed.D.
Senior Vice President / CAO

SUBJECT: Employability Skills Alignment Project Grant for 2017-2019

Proposals are being solicited for an Employability Skills Alignment Project (ESAP) to occur between February 1, 2018, and June 30, 2019. The Employability Skills Alignment Project (ESAP) is supported by the Carl D. Perkins Career and Technical Education Act of 2006, the North Carolina State Board of Community Colleges, and the College and Career Readiness/Basic Skills Division supported by the Adult Education and Family Literacy Act as reauthorized by Title II of the Workforce Innovation and Opportunity Act (WIOA), 2014. The funding is contingent upon receipt of funds from the U.S. Department of Education, North Carolina State Board of Community Colleges, and College and Career Readiness.

This grant will be administered collaboratively by the following sections of the North Carolina Community College Programs and Student Services Division: Academic Programs, Career and Technical Education, College and Career Readiness, and Workforce Continuing Education.

Goals of the ESAP include the following:

(1) assessment of employability skills training and tools currently utilized in the NC Community College System; (2) identification of employability skills that employers have defined as “in-demand”;

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(3) alignment of existing employability skills training with current industry needs through a skills-gap analysis; (4) curation of existing resources and materials addressing industry needs; (5) development of new employability skills training materials such as courses and modules to reflect the needs of North Carolina employers and workforce; (6) creation of a framework for disseminating integrated resources and materials; (7) professional development for vested stakeholders including faculty and staff.

The results of this time-limited project must include innovative and streamlined curriculum revision strategies, which have a long-term, systemic impact in the targeted areas.

Requests should be reasonable and appropriate for activities that must conclude by June 30, 2019. Funds may be used for faculty release time (substitute pay), travel and subsistence, materials and supplies necessary for project implementation, and contracted services. Colleges interested in taking the lead on this initiative are encouraged to apply.

A link to the RFP has also been posted on the NCCCS Requests for Proposal (RFPs) website at <http://www.ncccommunitycolleges.edu/requests-proposal-rfps>.

If you have questions about the RFP or the ESAP, please contact Dr. Hilmi Lahoud, Program Coordinator for Business Technologies, at 919-807-7116 or lahoudh@ncccommunitycolleges.edu.

LMC/HL

Attachment

c: Ms. Margaret Robertson
Ms. Gilda Rubio-Festa
Mr. Wesley Beddard
Dr. Robert J. Witchger
Dr. Hilmi Lahoud

Email