TE – Colleague Studio: Procedures
College Staff Training Offered in Partnership with Ellucian

Target Audience: The target audience for this class includes Colleague Studio developers and IT staff responsible for creating, maintaining, and modifying Colleague reports and batch processes.

Date(s) and Time(s): December 1, 2016
9:30 a.m. – 4:30 p.m.
Please log in 30 minutes prior to class start time.

Delivery Method: Webinar

Register by Date: November 29, 2017

Facilitator(s): Rich Murray

Prerequisites: Completion of the Colleague Studio: Programming Fundamentals course. Completion of at least one application course or a solid working knowledge of a Colleague application.

Course Description: Colleague Studio: Procedures focuses on developing the skills necessary to create and maintain procedures, front-end forms, and list specifications that complement Colleague’s standard functionality. This course includes writing procedure specifications for a front-end form as well as creating and maintaining record selection and sequencing using list specifications with step-by-step instructions and hands-on lab work.

Advanced Preparation: Prior to class:
• Print and bring the class documentation, if available, published via the NCLOR at http://exploretelcor.org. To request access to the NCLOR, refer to the CIS Documentation website at: http://www.nccommunitycolleges.edu/college-user-support/cis-documentation
Visit https://clients.datatel.com/traininglab for information on how to test your connectivity prior to class to ensure trouble-free connection to Ellucian’s Virtual Training Lab

Course Objectives:
After completing this session, participants will be able to:
• Identify the software components used in procedures and their purpose
• Explain the role of front-end forms within procedures
• Review procedure flow from beginning to end
• Create and maintain list specifications
• Create and maintain procedure specifications
• Perform basic troubleshooting using delivered debugging processes
• Prepare procedure components for the custom software management process

Directions for Joining the Webinar:
Join the webinar session by using the meeting link and connection information provided to you via email.

Contact your college’s IT Department Help Desk if you need assistance.

Course Evaluation:
Thank you for attending this training class. The goal of the College User Support Team is to provide the best possible training solutions for the Community College System. You can help us continually improve our training sessions by completing the evaluation for this class. At the conclusion of this class, you will receive an email at the email address you submitted during registration. This email will include a link to our training evaluation. Please complete this evaluation within ten days of receipt. Your input provides our team with valuable feedback about our services.