



**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**

*Jennifer Haygood*

*Acting President*

November 20, 2017

Mr. David Heatherly, President  
Coastal Carolina Community College  
444 Western Boulevard  
Jacksonville, N.C. 28456

Dear Mr. Heatherly:

Enclosed is the final report of findings for the Compliance Review conducted fiscal year 2017-2018 at Coastal Carolina Community College, pursuant to North Carolina General Statute 115D-5(m). There were no material findings for the sample of records pulled from the Institution Class Reports (ICR), programs, policies, and procedures for the 2016-2017 reporting period.

I commend you and your staff for the excellent methods used to adhere to the record keeping procedures prescribed by the State Board of Community Colleges (SBCC).

Thank you for cooperating with the North Carolina Community College System (NCCCS) Compliance Services staff during the performance of the compliance review.

Sincerely,



Bryan W. Jenkins, CPA

Executive Director of Accountability & State Board Affairs

c: Mr. Bundage H. Guy, Chair, Coastal Carolina CC Board of Trustees  
Beth Wood, North Carolina State Auditor  
Elizabeth C. Self, Director of Accountability & Compliance Training  
Tammie S. Hill, Compliance Examiner

## **North Carolina Community College System**

### **Compliance Review Final Report for Coastal Carolina Community College**

**Review Conducted: Fiscal Year 2017-2018**

**Records Reviewed: Summer Semester 2016 – Spring Semester 2017**

### **METHODOLOGY**

A compliance review was conducted at Coastal Carolina Community College by the North Carolina Community College System (NCCCS) Compliance Services staff to ensure the data used to allocate State funds among the community colleges were reported accurately for the 2016-2017 reporting period. The review was conducted on a selected sample of the data relevant to this period.

The major components of the Compliance Review conducted during fiscal year 2016-2017 are outlined in SBCCC Numbered Memo CC17-038 FY 2017-2018 Compliance Services College Assignments and Compliance Review Procedures. The scope of the Compliance Review includes, but is not limited to, the major components noted in CC17-038. Based on the various reviews conducted as outlined in CC17-038, additional information may be requested for clarification or to provide a clearly defined way to ensure compliance with North Carolina General Statute § 115D-5 and Title 1 of the State Board of Community Colleges Code.

### **FINDINGS SUMMARY**

Based on the site review, no material findings were identified.

The college personnel responsible for adherence to North Carolina General Statutes and the State Board of Community Colleges Code, as well as other State Board of Community Colleges requirements, and the maintenance of curriculum, continuing education, and college and career readiness records should be commended for the accuracy and order of their record keeping systems.

The cooperation of the president and staff during the Compliance Review is appreciated.

Submitted: Tammie S. Hill, Compliance Examiner

Dates of Compliance Review: September 5-25, 2017