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NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
James C. Williamson, Ph. D.
President

July 26, 2016

Dr. Randy Parker, President
Guilford Technical Community College
Post Office Box 309
Jamestown, North Carolina 27282

Dear Dr. Parker:

Enclosed is the final report of findings for the Compliance Review conducted fiscal year 2015-2016 at Guilford Technical Community College pursuant to North Carolina General Statute 115D-5(m). There were no material findings for the sample of records pulled from the Institution Class Reports (ICR), programs, policies, and procedures for the 2014-2015 reporting period.

I commend you and your staff for the excellent manner in which you followed record keeping procedures prescribed by the State Board of Community Colleges (SBCC).

Thank you for cooperating with the North Carolina Community College System (NCCCS) Compliance Services staff during the performance of the Compliance Review.

Sincerely,

Bryan W. Jenkins, CPA
Executive Director of Accountability & State Board Affairs

Attachment

c: Jarvis Harris, Chair, Guilford Technical CC Board of Trustees
Beth Wood, NC State Auditor
Jennifer Haygood, Executive Vice President & Chief Financial Officer
Elizabeth C. Self, Director of Accountability & Compliance Training
Anne O. Miller and Tammie S. Hill, Compliance Examiners

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North Carolina Community College System

Compliance Review Final Report for Guilford Technical Community College
Review Conducted: Fiscal Year 2015-2016
Records Reviewed: 2014-2015 Reporting Period

METHODOLOGY

A Compliance Review was conducted at Guilford Technical Community College by the North Carolina Community College System Compliance Services staff on the maintenance of records and the reporting of student membership hours as well as certain college procedures for the 2014-2015 Reporting Period.

The major components of the FY 2015-2016 Compliance Review are outlined in Numbered Memorandum CC15-036 *Compliance Services Update and Review Procedures*. The scope of the compliance review includes, but is not limited to, the major components noted in CC15-036. Based on the various reviews conducted as outlined in CC15-036, additional information may be requested for clarification or to provide a clearly defined way to ensure compliance with North Carolina General Statute § 115D-5 and Title 1 of the State Board of Community Colleges Code.

FINDINGS SUMMARY

Based on the site review, no material findings were identified.

The college personnel responsible for adherence to North Carolina General Statutes and the State Board of Community Colleges Code, as well as other State Board of Community Colleges requirements, and the maintenance of curriculum and continuing education records should be commended for the accuracy and order of their record keeping systems.

The cooperation of the president and staff during the course of the compliance review was appreciated.

Submitted By: Anne O. Miller, Compliance Examiner
Dates of Compliance Review: April 25 – May 19, 2016