

1C SBCCC 400.6 EDUCATIONAL LEAVE WITH PAY

- (a) The term "educational leave" means the release from duties or time normally required of a full-time employee in carrying out the full load of responsibilities assigned to further his education.
- (b) Each local board of trustees shall adopt an educational leave policy for employees. State funds may be used to pay employee salaries while they are on educational leave if the following criteria are incorporated in the local board of trustees' policy:
- (1) The employee is employed full-time on a 9-, 10-, 11-, or 12-month basis.
 - (2) The employee shall be under contract to the college for the next fiscal year.
 - (3) Educational leave shall not exceed one semester per fiscal year.
 - (4) An employee who fails to honor the contract stipulated in Subparagraph (b)(2) of this Rule shall be required to repay the amount expended for the educational leave. If the employee fulfills a portion of the contract before failing to honor the contract, repayment shall be based on a pro-rata portion (e.g., if an employee works 4 months of a 12-month contract, a repayment of 66.7 percent of the educational leave would be required).

History Note: Authority G.S. 115D-5;

Eff. [October 1, 2018](#)