



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

Peter Hans, President

23 July 2019

MEMORANDUM

TO: Members of the State Board of Community Colleges
Community College Presidents
Boards of Trustees Chairs
Community College Chief Academic Officers, Chief Admissions Officers, Basic Skills Directors, Business Officers, Continuing Education Officers, Customized Training Directors, Distance Learning, Chief Financial Officers, Continuing Education Officers, Financial Aid Officers, Personnel Directors, Student Development Administrators, Public Information Officers, Registrars, & Other Interested Parties

FROM: Jonathan R. Harris, *NCCCS General Counsel*

RE: **Proposed Adoption of 1B SBCCC 100.1 - Definitions**

The State Board of Community Colleges (“SBCC”) has initiated the rulemaking process to adopt a new rule, **1B SBCCC 100.1 – Definitions**. The proposed rule will define four types of instruction. The definitions will be used to clarify which types of instruction can be counted towards enrollment at a multi-campus center for budget FTE purposes. Please see the proposed amendment of **1B SBCCC 200.3 – Establishing Multi-Campus Centers** for further details.

The proposed rule is published on the NC Community College System's website, www.nccommunitycolleges.edu/sbcccode. For your convenience, a copy of the proposed rule is attached to this memorandum. Strikethroughs indicate deletions of existing language and underlines indicate additions of language. Please post a copy of the proposed rule in prominent places so that all individuals affected by the proposed changes will be informed.

Any member of the public has the right to submit written comments on the proposed rule. Please note that any person who submits a public comment on behalf of their community college should comply with their college’s local process for submitting comments on a proposed rule. **Written comments on the rule must be received by no later than 5:00 p.m. on 22 August 2019.** Any member of the public has the right to request a hearing on the proposed rules. **Requests for a hearing must be received by no later than 5:00 p.m. on 7 August 2019.** Written comments and requests for hearing shall be directed to the following address: Jonathan Harris, 200 W. Jones Street, 5001 Mail Service Center, Raleigh, NC 27699-5001 or by **email to publiccomments@nccommunitycolleges.edu**. Thank you for your attention to this matter.

**CC19-037
E-mail Copy**

Attachments



State Board of Community Colleges Code

Notice of Proposed Rulemaking Form

Date: 23 July 2019

Title, Chapter, Subchapter, and Rule Number of Rule Proposed to be Adopted, Amended, or Repealed	Adopt 1B SBCCC 100.1 – “Definitions”
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Specify whether the SBCC proposes to adopt amend, or repeal a rule:

Adopt (new rule)	Amend (change existing rule)	Repeal (delete entire rule)
X		

Rationale for proposed adoption, amendment or repeal:	Need to revise to reflect the allowable types of instruction for Multi-Campus Center FTE.
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Proposed Effective Date of Rule	October 1, 2019
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1B SBCCC 100.1 is proposed for adoption as follows:



1 **State Board of Community Colleges Code**

2 **TITLE 1. COMMUNITY COLLEGES**

3
4 **CHAPTER B. COLLEGE OPERATIONS**

5
6 **SUBCHAPTER 100. DEFINITIONS**

7
8 **1B SBCCC 100.1 RESERVED FOR FUTURE CODIFICATIONDefinitions**

9 The following definitions apply to this Chapter.

10 (a) "Traditional Instruction" – College curriculum or continuing education course in which
11 100% of the instruction is delivered face to face with the instructor in the physical
12 presence of students.

13 (b) "Online Instruction" – College curriculum or continuing education course in which
14 100% of the instruction is delivered online.

15 (c) "Hybrid Instruction" – College curriculum or continuing education course in which
16 greater than 50%, but less than 100% of the instruction is delivered online.

17 (d) "Blended Instruction" – College curriculum or continuing education course in which
18 less than or equal to 50% of the instruction is delivered online.

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20 History Note: Authority G.S. 115D-5;

21 Eff.