

## **SUBCHAPTER 700. LOCAL FEES**

### **1E SBCCC 700.1 General Provisions**

- (a) Authority to Charge. Colleges are authorized to charge local fees that are established by the local board of trustees under the provisions of this Subchapter.
- (b) Local Policy. The local board of trustees must establish all local fees and adopt policies governing the use of local fee receipts, consistent with this Subchapter.
- (c) Deposit and Use of Local Fees. Colleges shall deposit receipts derived from local fees in an unrestricted institutional account. Colleges shall use local fee receipts only for the purposes for which the fee was approved by the local board of trustees, consistent with this Subchapter.
- (d) Local Fees Charged to Students Attending More than one College: If a student enrolls for the same semester at two or more colleges of the system, the student shall pay local fees required by each institution, as prescribed by the colleges' local fee policies.
- (e) Annual Reporting Requirement. The college shall report all required local fees established by the board of trustees to the System Office on an annual basis as directed by the System Office.

*History Note: Authority G.S. 115D-5; G.S. 115D-39;*

*Eff. [May 16, 2014](#).*

### **1E SBCCC 700.2 Student Activity Fees**

- (a) Student Activity Fee Rates. The local board of trustees is authorized to establish a fee charged to students to support student activities. The student activity fee shall not exceed \$35 per academic term. Student activity fees shall not be charged to individuals who participate only in meetings or seminars organized by the college. For the purposes of this Subchapter, "meeting or seminar" means a group of people gathered on a one-time basis primarily for discussion under the direction of a leader or resource person(s).

(b) Use of Student Activity Fee Receipts: Colleges shall use student activity fee receipts to support the cost of providing student activities, excluding those activities listed in subsection (3) below.

(1) Permissible Activities: For the purposes of this section, "student activity" means an activity that is provided primarily for the benefit of students and whose participants are primarily students, excluding instruction for which students pay tuition and registration fees. Examples of student activities include the following:

- (A) student centers;
- (B) student government associations;
- (C) student clubs;
- (D) student enrichment and student social activities;
- (E) student identification cards;
- (F) student athletics;
- (G) student health services; and
- (H) student accident insurance

(2) Permissible expenses: In support of student activities, the college may use student activity fee receipts to support the following types of expenses:

- (A) College personnel directly providing student activities, such as student government association staff, student activity coordinators, coaches, club sponsors, or club advisors;
- (B) Stipends or scholarships to students who serve as officers of student organizations;
- (C) Employee and student travel to student activities held at off-campus locations;
- (D) Other purchased goods or services needed to conduct the student activity;
- (E) Equipment, including vehicles, used directly for student activities;
- (F) Capital improvement projects constructed for student activities, such as student centers, student lounges, and athletic facilities. If a capital improvement project serves multiple purposes, student activity fee receipts may be used to support capital expenditures in proportion to the square footage of the project dedicated to student activities.

(3) Impermissible expenses: Colleges shall not use student activity fee receipts to support personnel and other operating costs related to college employees having positions that are the fiscal responsibility of the State or local governments and do not directly support student activities, including, but not limited to, academic advisors, counselors, recruiters, admissions staff, and security personnel. Colleges shall not use student activity fee receipts for capital improvements projects constructed for purposes other than student activities.

(c) Notwithstanding section (b), a college may use student activity fees to address impacts associated with the COVID-19 outbreak.

*History Note: Authority G.S. 115D-5; G.S. 115D-39;*

*Eff. [May 16, 2014](#).*

*Temporary Amendment Eff. [March 19, 2020](#). Temporary Amendment expires on September 15, 2020.*

*Temporary Amendment Eff. [September 15, 2020](#).*

### **1E SBCCC 700.3 Instructional Technology Fees**

(a) Fee Rates. The local board of trustees is authorized to establish a fee charged to students to support student access to instructional technology. The instructional technology fee shall not exceed \$48 per academic term for curriculum students and \$5 per course for continuing education students. However, subject to the prior approval of the SBCC, local boards of trustees have the authority to establish an instructional technology fee that exceeds the \$48 per academic term for curriculum students. Instructional technology fees shall not be charged to individuals who participate only in meetings or seminars.

(b) Use of Fee Receipts. Instructional technology fee receipts shall be used to support costs of procuring, maintaining, and operating instructional technology, including both information technology (hardware and software) used primarily for instructional purposes and specialized instructional equipment necessary for hands-on instruction. Colleges are authorized to use instructional technology fee receipts to hire support

positions to operate, maintain, and repair this technology, as well as buy the necessary supplies and materials for operations. In addition, colleges may use technology fee receipts to address impacts associated with the COVID-19 outbreak.

*History Note: Authority G.S. 115D-5; G.S. 115D-39;*

*Eff. [May 16, 2014](#).*

*Temporary Amendment Eff. [March 19, 2020](#). Temporary Amendment expires on September 15, 2020.*

*Temporary Amendment Eff. [September 15, 2020](#).*

#### **1E SBCCC 700.4 College Access, Parking and Security (CAPS) Fees**

(a) Fee Rates. The local board of trustees is authorized to establish a fee charged to students to use college parking facilities and college property and to promote student access to the campus.

(b) Use of CAPS Fee Receipts. CAPS fee receipts shall only be used to support costs

(1) for acquiring, constructing, and maintaining the college's parking facilities;

(2) for parking enforcement;

(3) for providing student transportation; and

(4) for the security of college property.

(A) Security costs include, but are not limited to, salaries, related benefits, and operating costs associated with security personnel; contracted security services; vehicles, equipment, and capital improvements necessary to secure college property.

*History Note: Authority G.S. 115D-5; G.S. 115D-39;*

*Eff. [May 16, 2014](#).*

*Amended Eff. [October 1, 2019](#).*

### **1E SBCCC 700.5 Required Specific Fees**

- (a) Fee Rates. The local board of trustees is authorized to establish specific fees to support other required academic costs for consumable goods or services that are specifically required for a course. Such academic costs include, but are not limited to, tools, uniforms, insurance, certification/licensure fees, e-text, lab and other consumable supplies. The local board of trustees shall set specific fee rates based on the estimated cost of providing the good or service.
- (b) Use of Specific Fee Receipts. Specific fee receipts shall be used for the purposes for which they are charged. If specific fee receipts exceed expenditures for the purposes for which they are charged, the college must expend the excess receipts consistent with the provisions outlined in 1E SBCCC 700.7.

*History Note: Authority G.S. 115D-5; G.S. 115D-39;*

*Eff. [May 16, 2014](#).*

### **1E SBCCC 700.6 Other Fees**

- (a) The local board of trustees is authorized to establish other fees. "Other fees" means fees to support costs of goods or services provided by the college that are not required for enrollment. Examples include, but are not limited to, student health and other insurance fees, graduation fees, transcript fees, optional assessment fees, library/equipment replacement fees, and fees to participate in a specific event or activity. The local board of trustees shall set other fee rates based on the estimated cost of providing the good or service.
- (b) Use of Fee Receipts. Other fee receipts shall be used for the purposes for which they are charged. If other fee receipts exceed expenditures for the purposes for which they are charged, the college must expend the excess receipts consistent with the provisions outlined in 1E SBCCC 700.7.

*History Note: Authority G.S. 115D-5; G.S. 115D-39;*

Eff. [May 16, 2014](#).

### **1E SBCCC 700.7 Excess Fee Receipts**

If receipts collected through fees authorized by 1E SBCCC 600.3, 1E SBCCC 700.5, 1E SBCCC 700.6, and 1H SBCCC 300.1(g) exceed expenditures on authorized purposes, the following provisions apply:

(a) Excess receipts shall only be used for one or more of the following purposes:

instruction, student support services, student financial aid (e.g. scholarships, grants, and loans), student refunds, student activities, curriculum development, program improvement, professional development, promotional giveaway items, instructional equipment, and capital improvements and acquisition of real property.

(b) Excess receipts shall not be used for any of the following purposes: supplemental compensation or benefits of any personnel, administrative costs, entertainment expenses, and fundraising expenses.

*History Note: Authority G.S. 115D-5; G.S. 115D-39;*

*Eff. May 16, 2014;*

*Amended Eff. [November 1, 2015](#).*

### **1E SBCCC 700.98 Other Fees**

REPEALED by the State Board of Community Colleges, eff. 16 May 2014.

*History Note: Authority G.S. 115D-5; 115D-39; S.L. 1979, Ch. 1300;*

*Eff. February 1, 1976;*

*Amended Eff. September 1, 1993; September 1, 1988; August 17, 1981;*

*Repeal Eff. [May 16, 2014](#).*

### **1E SBCCC 700.99 Authority to Establish Tuition and Fees**

REPEALED by the State Board of Community Colleges, eff. 16 May 2014.

*History Note: Authority G.S. 115D-5; 115D-39; 116-143.1; S.L. 1995, c. 625;*

*Eff. February 1, 1976;*

*Amended Eff. September 1, 1993; September 1, 1982; August 17, 1981;*

*January 14, 1980;*

*Temporary Amendment Eff. June 1, 1997;*

*Amended Eff. August 1, 2004; July 1, 1998;*

*Repeal Eff. [May 16, 2014](#).*