

## SUBCHAPTER 100. DEFINITIONS AND GENERAL PROVISIONS

### 1G SBCCC 100.1 Definitions

The following definitions apply to this Chapter:

- (1) "Credit Hours": Shall have the same meaning as in 1D SBCCC 400.1(c).
- (2) "Academic Term Reporting Period": The calendar year is divided into three academic term reporting periods and are defined as follows:
  - (a) Spring Term (Period 1): January 1 - May 15;
  - (b) Summer Term (Period 2): May 16 - August 14;
  - (c) Fall Term (Period 3): August 15 - December 31.
- (3) "Annual Reporting Period". The annual reporting period for instructional programs is defined as the Summer Term (Period 2), Fall Term (Period 3), and Spring Term (Period 1) reporting periods completed immediately preceding the end (June 30th) of a specified fiscal year.
- (4) "Budget Full-Time Equivalent (BFTE)" – The number of full-time equivalent (FTE) students for which colleges are funded through State funding formulas.
- (5) "Full-Time Equivalent (FTE) Student" – An amount of instruction that equates to 512 student hours in membership as defined in 1G SBCCC 200.93 and 1G SBCCC 200.94.

*History Note: Authority G.S. 115D-5; 115D-54; S.L. 1995, c. 625;*

*Eff. September 1, 1993;*

*Temporary Amendment Eff. [July 20, 2018](#); June 1, 1997;*

*Amended Eff. [October 1, 2018](#); [November 1, 2017](#); [May 1, 2017](#);*

*December 1, 2012; July 1, 1998.*

### 1G SBCCC 100.98 RESERVED FOR FUTURE CODIFICATION

### 1G SBCCC 100.99 Budget FTE Funding

- (a) All student membership hours generated by the college for a given class shall be counted for budget FTE purposes provided 100 percent of the instructional cost is paid from college funds (funds budgeted through the college's budget including State

Current, County Current, or College Funds). These provisions apply to all instructional contracts which generate budget FTE including Basic Skills classes. For purpose of this Rule, instructional cost includes the salary of the instructor(s) as well as fringe benefits, supplies, materials, and travel paid from college funds. College-sponsored instruction shall not supplant existing training which may take place without the college's involvement. Following are Rule applications:

- (1) A company or entity may reimburse the college for a given class up to 50 percent of the instructional cost. The student hours in membership generated in the class may be reported for budget FTE. If the college is reimbursed for more than 50 percent of the instructional cost for a given class, student hours in membership reported for the class shall be prorated in the same proportion as the college funding. If the college is reimbursed for 100 percent of the instructional cost, the class would be gratis [see Paragraph (b) of this Rule] and no budget FTE would be generated.
  - (2) In cases where a company or entity donates funds to a college with no expectation for instruction in return, these funds shall be treated as college funds and may be used to generate budget FTE.
  - (3) The community college shall not contract with a company or entity to provide training to its current employees.
- (b) Any class for which the instructor's services are provided at no cost or for which the instructional cost is paid totally and directly by an external agency is a "gratis" class. In this situation, the class is reported as self-supporting, and does not generate budget/FTE. If a portion of the class is gratis, student hours shall be prorated accordingly.
- (c) Categorical state allotments to colleges, except literacy and Human Resources Development, such as Small Business, Customized Training Programs, Community Service, and Block Grants do not earn budget/FTE and are not subject to the provisions of this Rule.

*History Note: Authority G.S. 115D-5; 115D-31; 115D-58.5; S.L. 2001, c. 424, s. 30.3(b), (e);*

*Eff. September 1, 1988;*

*Temporary Amendment Eff. October 15, 1992 for a period of 180 days to expire on April 15, 1993;*

*Temporary Amendment Eff. November 1, 1993 for a period of 180 days or until the permanent rule becomes effective, whichever is sooner;*

*Amended Eff. June 1, 1994; September 1, 1993;*

*Temporary Amendment Eff. October 4, 2001;*

*Amended Eff. December 1, 2012; May 1, 2009; April 1, 2003.*