



**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**  
*Dr. R. Scott Ralls, President*

**REPLY TO:**

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**IMPORTANT ADMINISTRATIVE CODE INFORMATION**

**MEMORANDUM**

**TO:** Members of the State Board of Community Colleges  
Community College Presidents and Boards of Trustees Chairs  
NC Community College System Office Staff  
Other Interested Parties

**FROM:** Q. Shanté Martin  
General Counsel

**SUBJECT:** **AMENDMENTS TO 23 N.C.A.C. 02D .0304 OF THE NC  
ADMINISTRATIVE CODE,  
EFFECTIVE APRIL 1, 2009**

The State Board of Community Colleges has completed the process of amending 23 N.C.A.C. 02D .0304, entitled "Expenditures of State Funds: Accreditation Expenses & Dues." The State Board of Community Colleges amended this section of the code to update the established guidelines for accreditation expenses and dues.

For your convenience, a copy of this rule is attached to this memorandum. Please be sure to share this change in the Administrative Code with all those affected. If there are questions, please do not hesitate to ask.

**CC09 – 010**  
**E-mail Copy**

QSM/bdf

Attachment

**23 NCAC 02D .0304 EXPENDITURES OF STATE FUNDS: ACCREDITATION EXPENSES & DUES**

(a) Accreditation expenses relative to Southern Association of Colleges and Schools may be paid from state funds within the institution's current allotment. These expenses shall be limited to payment of travel, subsistence, lodging, and honorarium incurred by members of visiting committees, other bona fide representatives, and members of the staff of accrediting organizations. This Rule permits payment of only those expenses for which an institution is customarily invoiced by an accrediting organization following a visit.

(b) The institution may pay from state funds the required annual dues of the Southern Association of Colleges and Schools, and such institutional association membership dues as the board of trustees deems to benefit the institution. Regarding membership dues in the Southern Association, this Rule applies to annual dues of correspondents and candidates for membership, as well as accredited members.

(c) The institution may also pay from state funds the fees for accrediting individual programs offered by the institution in the following circumstances:

- (1) Where such an accreditation is an official prerequisite for graduates of such programs to be licensed, certified, or registered by legally designated professional or occupational boards or agencies that license, certify, or register in the State of North Carolina;
- (2) When the accrediting agency from which the accreditation is sought, is officially listed by the U.S. Department of Education or the Council on Higher Education Accreditation as a recognized accrediting agency or organization; or
- (3) When the accrediting agency is a member of the Association of Specialized and Professional Accreditors.

(d) Except as provided by this Rule, state funds may not be used to pay the accreditation costs of any other accrediting organizations or agencies.

*History Note: Authority G.S. 115D-5; 115D-55;  
Eff. February 1, 1976;  
Amended Eff. April 1, 2009; August 1, 1983; August 17, 1981; September 30, 1977.*