



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

R. Scott Ralls, Ph.D.

President

November 19, 2010

Supplements CC10-025

MEMORANDUM

**TO: Presidents
Chief Business Officers
Continuing Education Administrators
Instructional Administrators
Student Services Officers
Registrars**

**FROM: Jennifer Haygood
Vice President for Business and Finance and
Chief Financial Officer**

SUBJECT: Additional Clarification: Senior Citizen Continuing Education (OE) Waiver

Numbered memo CC10-025 notified colleges that Section 8.4(a) of S.L. 2010-31 amended G.S. 115D-5(b) to authorize the waiver of one course of noncredit instruction per academic semester for legal residents of North Carolina age 65 or older. Since occupational extension courses do not always fall neatly within colleges' academic semesters, this memo provides additional guidance about how colleges should implement this statute to ensure consistent application systemwide.

A legal resident of North Carolina age 65 or older shall be eligible for the waiver of one occupational extension course that **begins** in each of the following time periods:

- January 1 - May 15;
- May 16 - August 14; and,
- August 15 - December 31.

Colleges are directed to implement this convention, regardless of the date upon which the student registers for the class or the reporting term for which the FTE are reported. Furthermore, the receipt of a waiver under the senior citizen provision does not impact a student's eligibility to receive additional waivers provided by other statutory provisions.

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The following scenarios are provided to demonstrate the appropriate application of this numbered memo:

- **Scenario A:** A senior citizen registers for two OE course that both start on January 15th. Only one course may be waived.
- **Scenario B:** A senior citizen registers for two OE classes: one starts on January 15th, and the other starts on June 15th. Both courses may be waived.
- **Scenario C:** A senior citizen registers for two OE classes that begin on October 15th: a computer course and an HRD course. The student meets the eligibility guidelines for the HRD waiver. Both courses may be waived.

Please ensure all appropriate college employees are notified of these changes so that local policies and procedures can be modified accordingly.

/jh

pc: Mr. Kennon Briggs
Dr. Sharon Morrissey
Dr. Saundra Williams
Mr. Van Wilson
Ms. Barbara Boyce
Dr. John Pettitt
Ms. Shante Martin

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