



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

Peter Hans, President

27 July 2018

IMPORTANT INFORMATION

MEMORANDUM

TO: Members of the State Board of Community Colleges
Community College Presidents
Boards of Trustees Chairs
Community College Chief Academic Officers, Chief Admissions Officers, Basic Law Enforcement Training, Basic Skills Directors, Business Officers, Continuing Education Officers, Chief Financial Officers, Customized Training Directors, Distance Learning, Financial Aid Officers, Public Information Officers, Registrars, Student Development Administrators, & Other Interested Parties

FROM: Q. Shanté Martin, *NCCCS General Counsel*

RE: **Temporary Amendment of 1G SBCCC 100.1 – “Definitions”**

The State Board of Community Colleges (SBCC) temporarily amended 1G SBCCC 100.1 pursuant to 3B SBCCC 400.1(a). Section 39.2(a) of S.L. 2018-5 provides that the “Joint Conference Committee Report on the Base and Expansion Budget (Committee Report) for Senate Bill 99, dated May 28, 2018 . . . shall indicate action by the General Assembly on this act and shall, therefore, be used to construe this act, . . . and for these purposes shall be considered a part of this act” The Committee Report includes “Short-term Workforce Training Parity” funds on p. B 22, item 78. This act was made effective on July 1, 2018. To be able to implement the use of short-term workforce training funds, it is necessary for the SBCC to amend the definition of “Full-Time Equivalent Student.”

The temporary rule became effective on 20 July 2018. The temporary rule will be effective for a period of 180 days or until the permanent rules becomes effective, whichever is sooner. The temporary rule will be published on the NC Community College System's website, www.nccommunitycolleges.edu, under "State Board Code." For your convenience, a copy of the temporary rule is attached to this memorandum.

**CC18-037
E-mail Copy**

Attachment

State Board of Community Colleges Code
TITLE 1. COMMUNITY COLLEGES



CHAPTER G. FULL-TIME EQUIVALENT (FTE)

SUBCHAPTER 100. DEFINITIONS AND GENERAL PROVISIONS

1G SBCCC 100.1 Definitions

The following definitions apply to this Chapter:

- (1) "Credit Hours": Shall have the same meaning as in 1D SBCCC 400.1(c).
- (2) "Academic Term Reporting Period": The calendar year is divided into three academic term reporting periods and are defined as follows:
 - (a) Spring Term (Period 1): January 1 - May 15;
 - (b) Summer Term (Period 2): May 16 - August 14;
 - (c) Fall Term (Period 3): August 15 - December 31.
- (3) "Annual Reporting Period".
 - (a) Continuing Education. The annual reporting period for continuing education programs is defined as the Spring Term (Period 1), Summer Term (Period 2), and Fall Term (Period 3) reporting periods in a specified calendar year.
 - (b) Curriculum. The annual reporting period for curriculum programs is defined as the Summer Term (Period 2), Fall Term (Period 3), and Spring Term (Period 1) reporting periods completed immediately preceding the end (June 30th) of a specified fiscal year.
- (4) "Budget Full-Time Equivalent (BFTE)" – The number of full-time equivalent (FTE) students for which colleges are funded through State funding formulas.
- (5) "Full-Time Equivalent (FTE) Student" – An amount of instruction that equates to 512 student hours in membership as defined in 1G SBCCC 200.93 and 1G SBCCC 200.94.

History Note: Authority G.S. 115D-5; 115D-54; S.L. 1995, c. 625;

Eff. September 1, 1993;

Temporary Amendment Eff. July 20, 2018; June 1, 1997;
Amended Eff. November 1, 2017; May 1, 2017; December 1, 2012;
July 1, 1998.