



**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**

*Peter Hans, President*

19 November 2019

**MEMORANDUM**

**TO:** Members of the State Board of Community Colleges  
Community College Presidents  
Boards of Trustees Chairs  
Community College Chief Academic Officers, Chief Admissions Officers, Basic Skills Directors, Business Officers, Continuing Education Officers, Chief Financial Officers, Financial Aid Officers, Public Information Officers, Registrars, Student Development Administrators, & Other Interested Parties

**FROM:** Jonathan R. Harris, *NCCCS General Counsel*

**RE:** **Amendment of 1D SBCCC 400.2 – Admission to Colleges**

On 15 November 2019, the State Board of Community Colleges voted to amend **1D SBCCC 400.2 – Admission to Colleges**. This amendment allows colleges to adopt policies to require the social security numbers of applicants as a part of the admissions process, with some exceptions.

**The rule will be effective 1 December 2019. The new rule will be published on the NC Community College System's website, [www.nccommunitycolleges.edu/sbcccode](http://www.nccommunitycolleges.edu/sbcccode).** For your convenience, a copy of the rule in its final form is attached to this memorandum. To see the changes made to the rule, click on the December 1, 2019 hyperlink found at the end of the attached rule.

**CC19-065  
E-mail Copy**

Attachment



1 **State Board of Community Colleges Code**

2 **TITLE 1. COMMUNITY COLLEGES**

3  
4 **CHAPTER D. EDUCATION PROGRAMS**

5  
6 **SUBCHAPTER 400. CURRICULUM**

7  
8 **1D SBCCC 400.2 Admission to Colleges**

9 (a) Each college shall maintain an open-door admission policy to all applicants who are  
10 legal residents of the United States and who are either high school graduates or are  
11 at least 18 years of age. Community colleges shall not solicit or use information  
12 regarding the accreditation of a secondary school located in North Carolina that a  
13 person attended as a factor affecting admission to the college or to any program of  
14 study, loans, scholarships, or other educational activity at the community college,  
15 unless the accreditation was conducted by a State agency. For purposes of this  
16 Section, the term "accreditation" shall include certification or any other similar approval  
17 process. Officials of each college shall perform student admission processing and  
18 placement determinations. Admission requirements for an emancipated minor shall  
19 be the same as for an applicant 18 years old or older. Provisions with respect to  
20 admission of minors are set forth in 1D SBCCC 200.95 and 1D SBCCC 300.4.

21 (b) For the purposes of this Section, "undocumented immigrant" means any immigrant  
22 who is not lawfully present in the United States. Community colleges shall admit  
23 undocumented immigrants under the following conditions:

24 (1) Community colleges shall admit an undocumented immigrant only if he or she  
25 attended and graduated from a United States public high school, private high  
26 school, or home school that operates in compliance with State or local law;

27 (2) When determining who is an undocumented immigrant, community colleges shall  
28 use federal immigration classifications;

29 (3) Undocumented immigrants admitted under Subparagraph (b)(1) of this Rule shall  
30 comply with all federal and state laws concerning financial aid;

- 1 (4) An undocumented immigrant admitted under Subparagraph (b)(1) of this Rule shall  
2 not be considered a North Carolina resident for tuition purposes. Colleges shall  
3 charge all undocumented immigrants admitted under Subparagraph (b)(1) of this  
4 Rule out-of-state tuition whether or not the undocumented immigrant resides in  
5 North Carolina;
- 6 (5) When considering whether to admit an undocumented immigrant into a specific  
7 program of study, community colleges shall take into account that federal law  
8 prohibits states from granting professional licenses to undocumented immigrants;  
9 and
- 10 (6) Students lawfully present in the United States shall have priority over any  
11 undocumented immigrant in any class or program of study when capacity  
12 limitations exist.
- 13 (c) Boards of trustees may adopt policies regulating admission and graduation of students  
14 enrolled in courses mandated under G.S. 17C, North Carolina Criminal Justice  
15 Education and Training Standards Commission, or G.S. 17E, North Carolina Sheriffs'  
16 Education and Training Standards Commission. These policies may limit enrollment  
17 to law enforcement officers or persons sponsored by law enforcement agencies and  
18 may require a student to maintain sponsorship by a law enforcement agency until  
19 completion of the program. Policies adopted pursuant to this Paragraph shall be  
20 published and made available to students and prospective students.
- 21 (d) Any college suspending or expelling a student for non-academic disciplinary purposes  
22 shall record the suspension or expulsion in the student's educational record. Upon  
23 receipt of a written request signed by the student and subject to all applicable privacy  
24 laws, each college shall, in accordance with the student's request, inform other  
25 colleges and universities of the term and circumstances of the student's non-academic  
26 disciplinary suspension or expulsion, if any. Boards of trustees may adopt policies  
27 refusing admission to any applicant during any period of time that the student is  
28 suspended or expelled from any other educational entity.
- 29 (e) Boards of trustees may adopt policies refusing admission to any applicant if it is  
30 necessary to protect the safety of the applicant or other individuals. When making a  
31 safety determination, colleges may refuse admission to an applicant when there is an

1 articulare, imminent, and significant threat to the applicant or other individuals.  
2 Colleges refusing admission on the basis of a safety threat shall document the  
3 following:

4 (1) Detailed facts supporting the rationale for denying admission;

5 (2) The time period within which the refusal to admit shall be applicable and the  
6 supporting rationale for the designated time period; and

7 (3) The conditions upon which the applicant that is refused would be eligible to be  
8 admitted.

9 (f) Boards of trustees shall implement an appeals process for applicants denied  
10 admission pursuant to either Subsection (e) or denied enrollment pursuant to  
11 Subsection (h) of this Section.

12 (g) Boards of trustees may adopt policies refusing admission to any applicant who is not  
13 a resident of North Carolina who seeks enrollment in any distance education course  
14 only if that applicant resides in a State where the college is not authorized to provide  
15 distance education in that State.

16 (h) Except for courses governed by subsection (c) above, if a community college has a  
17 program or develops a program that requires students to possess a firearm, that board  
18 of trustees shall adopt local policies requiring proof of eligibility to possess firearms to  
19 be enrolled in such program. For the purposes of this Section, "firearms" shall have  
20 the same definition as G.S. 14-409.39(2). For the purposes of this Section, proof of  
21 eligibility shall include:

22 (1) Any current, valid State-issued permit to purchase a firearm;

23 (2) A current, valid State-issued concealed carry permit from North Carolina;

24 (3) A current, valid State-issued concealed carry permit from a state with a reciprocal  
25 concealed carry agreement with North Carolina;

26 (4) Proof of an exemption from permit requirements pursuant to G.S. 14-415.25; or

27 (5) A background check that is determined by the college. The sole purpose of the  
28 background check shall be to determine whether an applicant can lawfully possess  
29 a firearm in North Carolina pursuant to G.S. 14-269.8, G.S. 14-404(c), G.S. 14-  
30 415.1, G.S. 14-415.3, and G.S. 14-415.25.

- 1 (i) Boards of trustees may adopt policies refusing admission to any applicant who refuses  
2 to provide a social security number during admission and enrollment processing  
3 except for the following applicants:  
4 (1) Students taking courses for which no academic credit is offered;  
5 (2) Nonresident alien students;  
6 (3) Students whose qualified tuition and related expenses are entirely waived or paid  
7 entirely with scholarships; and  
8 (4) Students for whom the community college does not maintain a separate financial  
9 account and whose qualified tuition and related expenses are covered by a formal  
10 billing arrangement between the community college and the student's employer or a  
11 governmental entity.

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13 *History Note: Authority G.S. 115D-1; 115D-5; 115D-20;*

14 *Eff. February 1, 1976;*

15 *Amended Eff. [December 01, 2019](#); [November 1, 2017](#); [March 1, 2016](#);*

16 *[November 1, 2014](#); July 10, 2010; January 1, 2006; January 1, 1996;*

17 *September 1, 1993; January 1, 1987; May 1, 1982.*