



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
Peter Hans, President

April 29, 2020

Memorandum

To: Presidents

From: Peter Hans, President
Kimberly Gold, Senior Vice President/Chief Academic Officer

Subject: Allowing Additional Face-to-Face Instruction for Spring and Summer 2020 Terms

This purpose of this memo is to provide modifications to memo CC20-21 – College Guidance for Instructional Response to COVID-19 issued March 18, 2020.

Memo CC20-21 encouraged colleges to cease providing face-to-face instruction no later than March 23 due to the COVID-19 crisis. That memo provided limited exceptions to the suspension of face-to-face instruction to accommodate the need for public safety and health services in response to the COVID crisis.

The purpose of this memo is to provide further guidance on allowable face-to-face instruction for the remainder of the Spring 2020 term and for the Summer 2020 academic term. The guidance in this memo is intended to reflect the definitions of Essential Businesses as prescribed in the Governor’s Executive Order Number 131 dated April 9, 2020.

Starting May 8, 2020 colleges may offer additional face-to-face instruction in the courses listed below, provided that the college can utilize appropriate health protections and social distancing protocols as described by the CDC guidance for Institutes of Higher Education.

This memo adds the following limited exceptions for face-to-face instruction, for the remainder of the Spring 2020 Term as well as the 2020 Summer Term, when appropriate safety measures can be followed:

- Health care courses

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Allowing Additional Face-to-Face Instruction for Spring and Summer 2020 Terms

- Examples include surgical technology, medical assisting, dialysis, associated lab courses and phlebotomy
- Transportation courses
 - Examples include aviation and truck driver training
- Mission Critical Facility maintenance courses
 - Examples include HVAC, electrical wiring, welding, and plumbing
- Infrastructure courses
 - Examples include electric lineman, construction, and DOT training
- Manufacturing and Customized Training
 - Examples include Bio Processing, Food Processing and Health care supply manufacturing i.e., training that is critical to production processes.

In addition to providing instruction, colleges may choose to offer student and community response services in a face-to-face environment where needed and appropriate. Efforts to protect the health of students and employees should be considered when offering services in a face-to-face manner. Safety measures may include social distancing, protective equipment such as masks and gloves and health screenings where appropriate.

Colleges offering face-to-face instruction and services should consider the following conditions:

- Social distancing can be practiced in the face-to-face environment.
- Appropriate protective equipment and/or health screenings can be provided for students and employees where needed.
- Clinical instruction or work-based learning is allowed by the clinical or work site.
- The student is willing to participate and is not penalized if they choose to delay instruction.
- Faculty and staff are willing to provide services and instruction in a face-to-face environment using appropriate protections.

Additional guidance and exceptions will be provided as the Governor releases information related to reopening phases of the Stay-at-Home Order.