



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

Dr. William S. Carver, II
Interim President

NUMBERED MEMO CC22-050

TO: Members of the State Board of Community Colleges, Chairs of the Community College Boards of Trustees, Community College Presidents, Chief Academic Officers, Chief Admissions Officers, Basic Skills Directors, Business Officers, Continuing Education Officers, Customized Training Directors, Chief Financial Officers, Financial Aid Officers, Personnel Directors, Student Development Administrators, Public Information Officers, Registrars, & Other Interested Parties

FROM: Tawanda Foster Artis
NCCCS General Counsel

SUBJECT: Proposed Amendment of 1B SBCCC 100.1 - Definitions

DATE: October 25, 2022

The State Board of Community Colleges has initiated the rulemaking process to amend **1B SBCCC 100.1 - Definitions**. This amendment makes clarifying changes to the definition of “Hybrid Flexible (HyFlex)” as an approved instruction method.

The proposed amendment is published on the NC Community College System's website, www.nccommunitycolleges.edu/sbcccode. For your convenience, a copy of the proposed rule, with the changes indicated, are attached to this memorandum. Strikethroughs indicate deletions of existing language and underlines indicate additions of language.

Any member of the public has the right to submit written comments on the proposed rule. Please note that any person who submits public comments on behalf of their community

college should comply with their college's local process for submitting comments on a proposed rule. Written comments on the rule must be received by no later than 5:00 p.m. on November 14, 2022. Any member of the public has the right to request a hearing on the proposed rule. Requests for a hearing must be received by no later than 5:00 p.m. on November 9, 2022. Written comments and requests for hearing shall be directed to the following address: Tawanda Foster Artis, 5001 Mail Service Center, Raleigh, NC 27699-5001 or by email to **publiccomments@nccommunitycolleges.edu**. Thank you for your attention to this matter.

CC22-050

E-mail Copy
Attachments



Notice of Proposed Rulemaking Form

Date: October 25, 2022

Title, Chapter, Subchapter, and Rule Number of Rule Proposed to be Adopted, Amended, or Repealed	Amend 1B SBCCC 100.1 - Definitions
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Specify whether the SBCC proposes to adopt amend, or repeal a rule:	Adopt (new rule)	Amend (change existing rule)	Repeal (delete entire rule)
		X	

Rationale for proposed adoption, amendment or repeal:	The proposed amendment makes clarifying changes to the definition of "Hybrid Flexible (HyFlex) as an approved instruction method.
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Proposed Effective Date of Rule	December 1, 2022
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Title 1 is proposed for amendment as follows:

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3 **State Board of Community Colleges Code**
4 **Title 1 – COMMUNITY COLLEGES**

5 **CHAPTER A. STATE BOARD GOVERNANCE**

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7 **SUBCHAPTER 100. DEFINITIONS**

8
9 **1B SBCCC 100.1 DEFINITIONS**

10 The following definitions apply to this Chapter.

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12 (a) “Traditional Instruction” – College curriculum or continuing education course in
13 which 100% of the instruction is delivered face to face with the instructor in the
14 physical presence of students.
- 15 (b) “Online Instruction” – College curriculum or continuing education course in which
16 100% of the instruction is delivered online.
- 17 (c) “Hybrid Instruction” – College curriculum or continuing education course in
18 which greater than 50%, but less than 100% of the instruction is delivered
19 online.
- 20 (d) “Blended Instruction” – College curriculum or continuing education course in which
21 less than or equal to 50% of the instruction is delivered online.
- 22 (e) “Hybrid Flexible (HyFlex)” – A multi-modal instructional delivery method where the
23 college has the option to deliver the online portion of a curriculum course
24 synchronously, asynchronously, or both as long as 100% of the instruction is offered
25 face to face with the instructor in a physical classroom. Students may choose to
26 attend the regularly scheduled in-person session or the online option on a session-
27 by-session basis.

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29 *History Note: Authority G.S. 115D-5;*

30 *Eff. [October 1, 2019](#)*

31 *Amended Eff.: [September 01, 2022](#)*

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