



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

Peter Hans, President

21 August 2018

IMPORTANT INFORMATION

MEMORANDUM

TO: Members of the State Board of Community Colleges
Community College Presidents
Boards of Trustees Chairs
Community College Chief Academic Officers, Chief Admissions Officers, Basic Skills Directors, Business Officers, Continuing Education Officers, Customized Training Directors, Distance Learning, Chief Financial Officers, Continuing Education Officers, Financial Aid Officers, Personnel Directors, Student Development Administrators, Public Information Officers, Registrars, & Other Interested Parties

FROM: Q. Shanté Martin, *NCCCS General Counsel*

RE: **Proposed Amendment of 1D SBCCC 400.9**

The State Board of Community Colleges ("SBCC") has initiated the rulemaking process to amend **1D SBCCC 400.9 – "Curriculum Standards."** The proposed change will allow the NC Community College System Office to more efficiently respond to requests to revise curriculum standards. This efficiency will expedite changes that colleges need to make to best meet industry needs. The proposed amendment also incorporates a provision to accommodate dissenting opinion among two colleges if they are the only two colleges approved to offer the curriculum.

The proposed amendment is published on the NC Community College System's website, www.nccommunitycolleges.edu, under "State Board Code." For your convenience, a copy of the proposed rule, with the changes indicated, is attached to this memorandum. Please post a copy of the proposed rule in prominent places so that all individuals affected by the proposed changes will be informed.

Any member of the public has the right to submit written comments on the proposed rule. Please note that any person who submits a public comment on behalf of their community college should comply with their college's local process for submitting comments on a proposed rule. **Written comments on the rule must be received by no later than 5:00 p.m. on 20 September 2018.** Any member of the public has the right to request a hearing on the proposed rules. **Requests for a hearing must be received by no later than 5:00 p.m. on 5 September 2018.** Written comments and requests for hearing shall be directed to the following address: Q. Shanté Martin, 200 W. Jones Street, 5001 Mail Service Center, Raleigh, NC 27699-5001 or by **email to publiccomments@nccommunitycolleges.edu**. Thank you for your attention to this matter.

**CC18-040
E-mail Copy**

Attachments



State Board of Community Colleges Code

Notice of Proposed Rulemaking Form

Date: 21 August 2018

Title, Chapter, Subchapter, and Rule Number of Rule Proposed to be Adopted, Amended, or Repealed	Amend 1D SBCCC 400.9 – “Curriculum Standards”
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Specify whether the SBCC proposes to adopt amend, or repeal a rule:

Adopt (new rule)	Amend (change existing rule)	Repeal (delete entire rule)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Rationale for proposed adoption, amendment or repeal:	The proposed change will allow the NC Community College System Office to more efficiently respond to requests to revise curriculum standards. This efficiency will expedite changes that colleges need to make to best meet industry needs. The proposed amendment also incorporates a provision to accommodate dissenting opinion among two colleges if they are the only two colleges approved to offer the curriculum.
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Proposed Effective Date of Rule	December 1, 2018
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1 **State Board of Community Colleges Code**
2 **TITLE 1 – COMMUNITY COLLEGES**

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4 **CHAPTER D. EDUCATION**

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6 **SUBCHAPTER 400. CURRICULUM**

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8 **1D SBCCC 400.9 Curriculum Standards**

9 (a) Curriculum Standard. A curriculum standard is a document provided for each
10 curriculum program which lists the required program description, code, courses, range
11 of hours and allowable curriculum course prefixes. Curriculum standards shall not be
12 duplicative of each other, must be in alignment with criteria outlined in 1D SBCCC
13 400.10 (e) and must be approved by the State Board of Community Colleges.
14 Curriculum standards are maintained by the North Carolina Community College
15 System Office and are located on their website.

16 (b) Revised Curriculum Standard. A revision of an existing curriculum standard shall:

17 (1) Have written concurrence by two-thirds of colleges approved to offer the curriculum
18 program; and

19 (2) Be in alignment with criteria outlined in 1D SBCCC 400.10(e).~~1D SBCCC~~
20 ~~400.10(e); and~~

21 ~~(3) Be approved by the State Board of Community Colleges.~~The President of the
22 North Carolina Community College System shall have the authority to approve or
23 deny the revision of an existing curriculum standard. If only two colleges are
24 approved to offer the curriculum, and written concurrence is not obtained from both
25 colleges, the State Board of Community Colleges shall have the authority to
26 approve or deny the revision to the existing curriculum standard.

27 (c) On approval by the State Board of Community Colleges, a curriculum standard may
28 exceed hours as outlined in 1D SBCCC 400.10(e)(1). Such an exception shall apply
29 to all colleges approved to offer the curriculum program title. A two-thirds majority of
30 colleges approved to offer the program shall agree with the conditions of the request

1D SBCCC 400.9 is proposed for amendment as follows:

1 for the exception. A request for an exception shall be justified based on one or more
2 of the following criteria:

3 (1) Additional time in the program is required by law;

4 (2) Additional time in the program is required by an external regulatory, accrediting, or
5 professional agency recognized by the State Board of Community Colleges;

6 (3) Additional time in the program is justified by documented extenuating
7 circumstances including, but not limited to the following:

8 (A) Documentation that the program will not be viable without the exception; or

9 (B) Documentation that employers have certified the competencies required for the
10 program and the length of time needed to teach those competencies.

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12 *History Note: Authority G.S. 115D-5;*

13 *Eff. _____; [November 1, 2017](#).*

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