



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

Peter Hans, President

22 October 2019

MEMORANDUM

- TO:** Members of the State Board of Community Colleges
Community College Presidents
Boards of Trustees Chairs
Community College Chief Academic Officers, Chief Admissions Officers, Basic Skills Directors, Business Officers, Continuing Education Officers, Customized Training Directors, Distance Learning, Chief Financial Officers, Continuing Education Officers, Financial Aid Officers, Personnel Directors, Student Development Administrators, Public Information Officers, Registrars, & Other Interested Parties
- FROM:** Jonathan R. Harris, *NCCCS General Counsel*
- RE:** **Proposed Amendment of 1D SBCCC 400.11 - Education Services through Career and College Promise (Curriculum)** (College Transfer Pathway for Freshmen & Sophomores)

The State Board of Community Colleges (“SBCC”) has initiated the rulemaking process to amend **1D SBCCC 400.11 - Education Services through Career and College Promise (Curriculum)**. The proposed amendment addresses a legislative change that allows 9th and 10th graders to enroll in a College Transfer Pathway. The amendment sets out the requirements that must be met prior to a 9th or 10th grader enrolling in a College Transfer Pathway. The amendment also adds an Associate in Fine Arts in Music and an Associate in Fine Arts in Theater to the College Transfer Pathway program of study.

The proposed amendment is published on the NC Community College System's website, www.nccommunitycolleges.edu/sbcccode. For your convenience, a copy of the proposed rule, with the changes indicated, is attached to this memorandum. Strikethroughs indicate deletions of existing language and underlines indicate additions of language. Please post a copy of the proposed rule in prominent places so that all individuals affected by the proposed changes will be informed.

Any member of the public has the right to submit written comments on the proposed rule. Please note that any person who submits a public comment on behalf of their community college should comply with their college’s local process for submitting comments on a proposed rule. **Written comments on the rule must be received by no later than 5:00 p.m. on 21 November 2019.** Any member of the public has the right

to request a hearing on the proposed rules. **Requests for a hearing must be received by no later than 5:00 p.m. on 16 November 2019.** Written comments and requests for hearing shall be directed to the following address: Jonathan Harris, 200 W. Jones Street, 5001 Mail Service Center, Raleigh, NC 27699-5001 or by **email to publiccomments@nccommunitycolleges.edu.** Thank you for your attention to this matter.

CC19-057
E-mail Copy

Attachments



State Board of Community Colleges Code

Notice of Proposed Rulemaking Form

Date: 22 October 2019

Title, Chapter, Subchapter, and Rule Number of Rule Proposed to be Adopted, Amended, or Repealed	Amend 1D SBCCC 400.11 - "Education Services through Career and College Promise (Curriculum)"(Freshman & Sophomore Pathway Transfer)
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Specify whether the SBCC proposes to adopt amend, or repeal a rule:

Adopt (new rule)	Amend (change existing rule)	Repeal (delete entire rule)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Rationale for proposed adoption, amendment or repeal:	SENATE BILL 366 added the option for 9th and 10th graders to enroll in Career and College Promise (CCP) CTE pathways. The amendment addresses this legislative action
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Proposed Effective Date of Rule	January 1, 2020
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1 **State Board of Community Colleges Code**

2 **TITLE 1. COMMUNITY COLLEGES**

3
4 **CHAPTER D. EDUCATION PROGRAMS**

5
6 **SUBCHAPTER 400. CURRICULUM**

7
8 **1D SBCCC 400.11 Education Services through Career and College Promise**
9 **(Curriculum)**

10 The purpose of Career and College Promise is to offer structured opportunities for
11 qualified high school students to dually enroll in community college courses that provide
12 pathways that lead to a certificate, diploma, or degree as well as provide entry-level jobs
13 skills. Academic credits earned through Career and College Promise shall enable
14 students who continue into postsecondary education after graduating from high school to
15 complete a postsecondary credential in less time than would normally be required. All
16 previous high school transition programs, including Huskins, Concurrent Enrollment,
17 Cooperative and Innovative High Schools, Learn and Earn, and Learn and Earn Online
18 were consolidated and replaced by Career and College Promise. ~~Career and College~~
19 ~~Promise rules applicable to Workforce Continuing Education are provided in 1D SBCCC~~
20 ~~300.4(c)(1)(D).~~

21 (a) The major purpose of community colleges is to serve students who have graduated
22 from high school or are beyond the compulsory age limit of the public school and have
23 left public school. However, a minor may seek admission to a community college
24 subject to the conditions in this Section.

25 (b) Career and College Promise is a dual enrollment program for eligible North Carolina
26 high school students. Community colleges may collaborate with local school
27 administrative units to offer courses through the following Career and College Promise
28 program pathways:

- 29 (1) A College Transfer Pathway approved by the State Board of Community Colleges
30 including transfer courses in English and mathematics;

- 1 (2) A Career and Technical Education Pathway leading to a certificate, diploma or
2 degree;
- 3 (3) Career and Technical Education – Workforce Continuing Education leading to a
4 State or industry recognized credential. GGPCareer and College Promise rules
5 applicable to Workforce Continuing Education are provided in 1D SBCCC
6 300.4(c)(1)(D).
- 7 (4) A Cooperative Innovative High School Pathway approved under Part 9 of Article
8 16 of Chapter 115D of the North Carolina General Statutes.
- 9 (c) All non-self-supporting curriculum courses taken by high school students at
10 community colleges in accordance with this Section are tuition-waived.
- 11 (d) High school students may not audit courses offered under the Career and College
12 Promise Program.
- 13 (e) High school students enrolled in a College Transfer Pathway or a Career and
14 Technical Education Pathway may not enroll in developmental education courses, but
15 may enroll in supplemental courses. For the purposes of this section, the phrase
16 “supplemental courses” shall have the same meaning as in 1D SBCCC 400.8(b)(1).
- 17 (f) A college shall submit a program of study for each Career and College Promise
18 program it plans to offer, to the North Carolina Community College System Office
19 using program codes provided by the North Carolina Community College System
20 Office.
- 21 (1) Career and Technical Education programs of study must be in compliance with the
22 State Board approved curriculum standard and must include a minimum of twelve
23 (12) semester hours of credit from core courses or consist of courses as listed in
24 the college’s catalog as a local, traditional certificate. General education courses
25 for career and technical education programs of study shall be directly related to
26 student success in the selected major. All courses in the program of study must
27 be required courses. Course options are prohibited.
- 28 (2) College Transfer Pathway programs of study shall be in compliance with the State
29 Board approved Associate in Arts, Associate in Engineering, Associate in Science,
30 Associate in Fine Arts in Music, Associate in Fine Arts in Theater, Associate in

1 Fine Arts in Visual Arts or Associate Degree Nursing Transfer Pathways approved
2 by the State Board of Community Colleges.

3 (3) Programs of study must be approved by the North Carolina Community College
4 System Office assigned Academic Programs staff before students can be enrolled.

5 (4) Within the Career and College Promise program of study, a college must verify its
6 capacity to teach all courses in the program of study.

7 (5) Career and College Promise Students may not be enrolled in the Associate in
8 General Education or General Occupational Technology programs with the
9 exception of the Associate in General Education in Nursing degree.

10 (6) Students enrolled in Adult Basic Education or Adult Secondary Education are not
11 eligible for Career and College Promise.

12 (g) High school students shall complete a college application, provide a high school
13 transcript which demonstrates eligibility to enroll in Career and College Promise as
14 outlined in 1D SBCCC 400.11 ~~(i), (j), or (k)~~, (l), (n), or (o), and provide evidence of
15 college readiness as outlined in 1D SBCCC 400.11(k)(1), (l)(1)-(5), (n)(1), or (o)(3) to
16 be admitted into a Career and College Promise transfer pathway. The student shall
17 provide a copy of the high school transcript or a copy of an assessment report from
18 diagnostic assessment tests approved by the State Board of Community Colleges
19 verifying that the eligibility requirements have been met. Colleges must verify eligibility
20 prior to enrollment of the student in the Career and College Promise Program.
21 Colleges shall maintain verification of student eligibility for a Career and College
22 Promise pathway.

23 (h) Colleges shall assign student codes provided by the North Carolina Community
24 College System Office and shall update the student code to reflect when the student
25 transitions out of the Career and College Promise program and is no longer eligible to
26 participate in the program and receive a tuition waiver.

27 (i) Colleges must be in compliance with 1D SBCCC 400.96(a) regarding Level I
28 Instructional Service Agreements when providing courses (on-line or traditional) or
29 services to groups of Career and College Promise students outside of their service
30 area.

1 (j) High school graduation may not be delayed in order to continue a student's eligibility
2 for the Career and College Promise Program.

3 (k) College Transfer Pathway (Juniors and Seniors)

4 (1) To be eligible for enrollment, a high school student must meet the following
5 requirements:

6 (A) Be a high school junior or senior ~~as designated by the local educational agency;~~
7 and

8 ~~(B)(i)~~ Have an unweighted GPA of 2.8 on high school courses; or

9 ~~(C)(ii)~~ Demonstrate college readiness in English, reading and mathematics by
10 meeting benchmarks on diagnostic assessment tests which have been
11 approved by the State Board of Community Colleges.

12 (l) College Transfer Pathway (Freshmen and Sophomores)

13 To be eligible for enrollment, a high school student must meet the following
14 requirements:

15 (1) Be a high school freshman or sophomore; and

16 (A) Be identified as academically or intellectually gifted in English, reading and
17 math as outlined in the local board of education's Academically and
18 Intellectually Gifted (AIG) local plan (General Statute 115C-150.7.); or

19 (B) Be identified as academically or intellectually gifted in English, reading and
20 math on an aptitude and achievement test as evidenced by a score in the range
21 between the 92nd percentile and the 99th percentile on an aptitude and an
22 achievement test included in the Mental Measurements Yearbook published by
23 the Buros Institute of Mental Measurements; and

24 (2) Demonstrate college readiness in English, reading and mathematics by meeting
25 benchmarks on diagnostic assessment tests which have been approved by the
26 State Board of Community Colleges; and

27 (3) Have the maturity to justify admission to the community college, as demonstrated
28 by obtaining all of the following:

29 (A) A recommendation from the student's principal or equivalent administrator
30 explaining why they believe the student has the requisite maturity to enroll at
31 the community college;

1 (B) A recommendation from the academically gifted coordinator, if one is employed
2 by the high school or local school administrative unit, explaining why they
3 believe the student has the requisite maturity to enroll at the community college;
4 and

5 (C) Approval to enroll by the community college president or their designee. Prior
6 to requesting approval by the community college president or their designee,
7 the student must deliver the recommendations described in (A) and (B) to the
8 community college president or their designee.

9 (4) Have the written consent of the student's parent or guardian granting permission
10 for the student to participate in the program; and

11 (5) The student must participate in academic advising with representatives from the
12 high school and community college prior to enrollment in the program. This
13 advising shall be focused on the implications of being admitted to college early.

14 (m) Maintaining Eligibility for Continued Enrollment, Changing Pathways, and Other Rules

15 Applicable to College Transfer Pathways

16 ~~(2)~~(1) To maintain eligibility for continued enrollment in the pathway, a student must:

17 (A) Continue to make progress toward high school graduation as outlined in G.S.
18 115C-105.35 and

19 (B) Maintain a 2.0 GPA in college coursework after completing two courses.

20 ~~(3)~~(2) A student who falls below a 2.0 GPA after completing two college courses will
21 be subject to the college's policy for satisfactory academic progress.

22 ~~(4)~~ (3) A student may only enroll in one College Transfer Pathway program of study.
23 Course substitutions may be approved by the chief academic officer for individual
24 students. Course substitutions for individual students must be documented and
25 maintained on file.

26 ~~(5)~~ (4) A student may change the student's pathway major with approval of the high
27 school principal or the high school principal's designee and the college's chief
28 student development administrator or the college's chief academic officer. The
29 college's chief student development administrator or the college's chief academic
30 officer shall approve a change in pathway based on verification that the program
31 change allows the student to meet their newly chosen career path.

- 1 ~~(6)~~ (5) High school students in ~~the CCP a~~ College Transfer Pathways must complete
2 the entire pathway before taking additional courses in the Associate degree with
3 the exception of mathematics courses.
- 4 ~~(7)~~ (6) With approval of the high school principal or the high school principal's
5 designee and the college's chief student development administrator or the
6 college's chief academic officer, a student who completes a College Transfer
7 Pathway, while still enrolled in high school, may continue to earn college transfer
8 credits leading to the completion of the Associate in Arts, Associate in Science,
9 Associate in Engineering, Associate in Fine Arts in Music, Associate in Fine Arts
10 in Theater, Associate in Fine Arts in Visual Arts or Associate in General Education
11 Nursing degree.
- 12 ~~(8)~~ (7) With approval of the high school principal or the high school principal's
13 designee and the college's chief student development administrator or the
14 college's chief academic officer, a student may enroll in both a College Transfer
15 Pathway and a Career Technical Education ~~(CTE)~~ pathway Pathway.
- 16 ~~(9)~~ (8) A student may change the student's program of study major with approval of
17 the high school principal or the high school principal's designee and the college's
18 chief student development administrator or the college's chief academic officer.
19 The college's chief student development administrator or the college's chief
20 academic officer shall approve a change in pathway based on verification that the
21 program change allows the student to meet their newly chosen career path.
- 22 ~~(10)~~ (9) The college may award the Associate in Arts, Associate in Science,
23 Associate in Engineering, Associate in Fine Arts, or Associate in General
24 Education – Nursing to the Career and College Promise student prior to high
25 school graduation.
- 26 ~~(11)~~ (10) Students pursuing credits beyond the initial transfer associate degree must
27 provide documentation of justification based upon career pathway needs or
28 transfer program requirements (i.e. bachelor degree plan published by the
29 university). The high school principal or the high school principal's designee and
30 the college's chief student development administrator or the college's chief
31 academic officer must approve prior to enrollment in credits beyond the initial

1 transfer program. Approval is contingent upon the student's documentation of
2 justification based upon career pathway needs or transfer program requirements.

3 ~~(n)~~ Career Technical Education Pathway ~~(CTE)~~ (Juniors and Seniors)

4 (1) To be eligible for enrollment, a high school student must:

5 (A) Be a high school junior or senior; and

6 (B) Have an unweighted GPA of 2.8 on high school courses; or

7 (C) Demonstrate college readiness in English, reading and mathematics by
8 meeting benchmarks on diagnostic assessment tests which have been
9 approved by the State Board of Community Colleges.

10 (D) Juniors or seniors who do not meet the eligibility requirements in 1D SBCCC
11 400.11~~(n)~~(1)(A) – (C) shall have the recommendation of the high school
12 principal or the high school principal's designee and the college's chief student
13 development administrator or the college's chief academic officer. A
14 recommendation is only allowed for entry into Career and College Promise
15 Career and Technical Education ~~p~~Pathway that does not include Universal
16 General Education Transfer Component (UGETC) courses.

17 (2) College Career Technical Education courses may be used to provide partial or full
18 fulfillment of a four-unit high school career cluster. The college will grant articulated
19 credit to students based on the then-current local or state North Carolina High
20 School to Community College articulation agreement.

21 (3) To maintain eligibility for continued enrollment, a student must:

22 (A) Continue to make progress toward high school graduation as outlined in G.S.
23 115C-105.35, and

24 (B) Maintain a 2.0 GPA in college coursework after completing two courses.

25 (4) A student who falls below a 2.0 GPA after completing two college courses will be
26 subject to the college's policy for satisfactory academic progress.

27 (5) Course substitutions may be approved by the chief academic officer for individual
28 students. The college will document course substitutions for individual students
29 and maintain those course substitutions in the student's file.

30 (6) With approval of the high school principal or the high school principal's designee
31 and the college's chief student development administrator or the college's chief

1 academic officer, a Career Technical Education Junior or Senior may concurrently
2 enroll in two Career and Technical Education Pathways or in one College Transfer
3 Pathway and one Career Technical Education Pathway.

4 (7) The student may change the student's pathway major with approval of the high
5 school principal or the high school principal's designee and the college's chief
6 student development administrator or the college's chief academic officer. The
7 college's chief student development administrator or the college's chief academic
8 officer shall approve a change in pathway based on verification that the program
9 change allows the student to meet their newly chosen career path.

10 (8) With approval of the high school principal or the high school principal's designee
11 and the college's chief student development administrator or the college's chief
12 academic officer, a student who completes the Career and Technical Education
13 certificate or diploma may continue in the same traditional associate in applied
14 science program as long as they are still eligible for the Career and College
15 Promise program. The high school principal or the high school principal's designee
16 and the college's chief student development administrator or the college's chief
17 academic officer must approve prior to enrollment in credits beyond the initial
18 Career and Technical Education program. Approval is contingent upon
19 documentation that the credits beyond the initial program allow the student to
20 support the student's chosen career path (i.e. a career pathway plan).

21 (9) The college may award the certificate, diploma, or degree to the Career and
22 College Promise student prior to high school graduation.

23 ~~(m)~~(o) Career Technical Education Pathway (Freshmen and Sophomores)

24 (1) Colleges may enroll eligible high school ~~Freshman~~Freshmen and Sophomores
25 only in industrial technologies (program code 50xxx), engineering technologies
26 (program code 40xxx), agriculture and natural resources (program code 15xxx),
27 and transportation (program code 60xxx), construction (program code 35xxx), and
28 business technologies (program code 25xxx) certificate and diploma programs.

29 (2) Freshmen and Sophomores may not enroll in Career and Technical Education p
30 Pathways that include Universal General Education Transfer Component
31 (UGETC) courses.

- 1 (3) To be eligible for enrollment, a high school student must be a high school
2 Freshman or Sophomore. A Freshman or Sophomore must:
- 3 (A) Have passed Math I with a grade of “C” or better;
 - 4 (B) Test college ready in mathematics as determined by the assessment given by
5 the North Carolina Department of Public Instruction;
 - 6 (C) Test college ready in English and reading as determined by the assessment
7 given by the North Carolina Department of Public Instruction;
 - 8 (D) Have received information outlining program requirements for completion of the
9 certificate or diploma; and
 - 10 (E) Have the recommendation of the high school principal or the principal’s
11 designee and the college’s chief student development administrator or the
12 college’s chief academic officer; or
 - 13 (F) Demonstrate college readiness in English, reading and mathematics by
14 meeting benchmarks on diagnostic assessment tests which have been
15 approved by the State Board of Community Colleges and have the
16 recommendation of the high school principal or the high school principal’s
17 designee and the college’s chief student development administrator or the
18 college’s chief academic officer.
- 19 (4) College Career Technical Education courses may be used to provide partial or full
20 fulfillment of a four-unit career cluster. The college will grant articulated credit to
21 the students based on the then-current local or state North Carolina High School
22 to Community College articulation agreement. To maintain eligibility for continued
23 enrollment, a student must:
- 24 (A) Continue to make progress toward high school graduation, and
 - 25 (B) Maintain a 2.0 GPA in college coursework after completing two college
26 courses. A student who falls below a 2.0 GPA after completing two college
27 courses will be subject to the college’s policy for satisfactory academic
28 progress.
- 29 (5) A student must enroll in one pathway and may not substitute courses in one
30 pathway for courses in another.

1 (A) The student may change the student's pathway major to another eligible
2 program of study with approval of the high school principal or the high school
3 principal's designee and the college's chief student development administrator
4 or the college's chief academic officer. The college's chief student
5 development administrator or the college's chief academic officer shall approve
6 a change in pathway based on verification that the program change allows the
7 student to meet their newly chosen career path.

8 (B) A student may concurrently enroll in two Career and Technical Education
9 Pathways in allowable program areas provided the exception has been
10 approved by the college's chief student development administrator or the
11 college's chief academic officer. The college's chief student development
12 administrator or the college's chief academic officer shall approve an exception
13 if concurrent pathways are aligned to the student's career pathway interest and
14 career goals.

15 (6) With approval of the high school principal or the high school principal's designee
16 and the college's chief student development administrator or the college's chief
17 academic officer, a student who completes a Career Technical Education
18 pathway, while still enrolled in high school may continue to earn college credits
19 leading to the completion of a higher level credential within the same program
20 code. The college's chief student development administrator or the college's chief
21 academic officer shall approve the continuation if the credential is in the same
22 program code.

23 (7) With approval of the high school principal or the high school principal's designee
24 and the college's chief student development administrator or the college's chief
25 academic officer, a student who completes the Career and Technical Education
26 certificate or diploma may continue in the same traditional associate in applied
27 science program as long as they are still eligible for the Career and College
28 Promise program.

29 (8) The college may award the certificate, diploma, or degree to the Career and
30 College Promise student prior to high school graduation.

1 (9) The high school principal or the high school principal's designee and the college's
2 chief student development administrator or the college's chief academic officer
3 must approve prior to enrollment in credits beyond the initial Career and Technical
4 Education program. Approval is contingent upon documentation that the credits
5 beyond the initial program allow the student to support the student's chosen career
6 path (i.e. a career pathway plan).

7 ~~(n)~~(p) Cooperative Innovative High School Programs (CIHSP)

8 (1) Cooperative Innovative High School Programs are jointly established by local
9 boards of education and local boards of trustees.

10 (2) CIHSP enroll 100 or fewer students per grade level.

11 (3) Students enrolled in CIHSP have the opportunity to complete an associate degree
12 program, diploma, certificate, or earn up to two years of college credit while
13 completing a high school diploma within five years.

14 (4) A ~~CIHS~~Cooperative Innovative High School (CIHS) student may enroll in

15 (A) One College Transfer program of study;

16 (B) One College Transfer program of study and one Career and Technical
17 Education (~~CTE~~) program of study; or

18 (C) Two Career and Technical Education (~~CTE~~) programs of study.

19 (5) Students pursuing credits beyond the initial transfer associate degree must provide
20 documentation of justification based upon career pathway needs or transfer
21 program requirements (i.e. bachelor degree plan published by the University of
22 North Carolina). The high school principal or the high school principal's designee
23 and the college's chief student development administrator or the college's chief
24 academic officer must approve prior to enrollment in credits beyond the initial
25 transfer program of study. Approval is contingent upon documentation of
26 justification based upon career pathway needs or transfer program requirements
27 (i.e. bachelor degree plan published by the University of North Carolina).

28 (6) CIHSP are located on college campuses. A school shall obtain approval from the
29 State Board of Community Colleges for exceptions to this requirement. Exceptions
30 are based on local needs as outlined in the location waiver request. The approved
31 waiver shall be maintained locally for documentation. The State Board of

1 Community Colleges shall use the following factors to determine whether to
2 approve location waivers:

3 (A) Space availability;

4 (B) School capacity;

5 (C) Proximity to the student population;

6 (D) Suitable, available space with equipment specific to the curriculum; or

7 (E) Articulate, imminent, and significant health or safety concerns.

8 (7) Student eligibility requirements for CIHSP are determined locally.

9 (8) CIHS students may not audit courses.

10 (9) CIHS students may not enroll in developmental education courses, but may enroll
11 in supplemental courses.

12 (10) CIHS students may not be enrolled in the Associate in General Education or
13 General Occupational Technology programs with the exception of the Associate
14 in General Education in Nursing degree.

15 (11) Colleges may award the certificate, diploma, or degree prior to high school
16 graduation.

17

18 *History Note: Authority G.S. 115D-20(4);*

19 *Eff. [November 1, 2017](#).*

20 *Amended Eff. [June 1, 2019](#).*

21 *Temporary Amendment Eff. [August 20, 2019](#).*

22 *Amended Eff. _____*