

NORTH CAROLINA COMMUNITY COLLEGE SYSTEM Thomas A. Stith III President

NUMBERED MEMO CC22-010

TO: Members of the State Board of Community Colleges

Community College Presidents Chairs of the Boards of Trustees

Community College Chief Academic Officers, Chief Admissions Officers, Basic Skills Directors, Business Officers, Continuing Education Officers, Chief Financial Officers, Financial Aid Officers, Public Information Officers, Registrars, Student Development

Administrators, & Other Interested Parties

FROM: Tawanda Foster Artis

General Counsel

DATE: January 25, 2022

SUBJECT: Amendment of 1G SBCCC 200.95-- Limitations in Reporting Student Membership Hours

On January 21, 2022, the State Board of Community Colleges voted to amend **1G SBCCC 200.95 Limitations in Reporting Student Membership Hours.** This rule sets forth the requirements related to reporting student hours for budget/full-time equivalent (FTE) purposes. The amendment makes clarifying and conforming changes to subsections (b) and (c) of the rule on reporting FTE hours related to work-based learning (WBL).

The adoption will be effective February 1, 2022. The new title will be published on the NC Community College System's website, www.nccommunitycolleges.edu/sbcccode. For your convenience, a copy of the rule in its final form is attached to this memorandum.



State Board of Community Colleges Code Title 1 – COMMUNITY COLLEGES

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CHAPTER G. FULL-TIME EQUIVALENT (FTE)

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SUBCHAPTER 200. FTE REPORTING CATEGORIES/CRITERIA

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1G SBCCC 200.95 Limitations in Reporting Student Membership Hours

- 9 (a) Student hours shall not be reported for budget/FTE, which result from:
 - (1) Conferences or visits.
 - (2) Seminars or Meetings.
 - (3) Programs of a service nature rather than instructional classes.
 - (4) Enrollment of high school students not in compliance with 1D SBCCC 400.2, 1D SBCCC 300.4(c) and 1D SBCCC 200.95.
 - (5) Unsupervised classes.
 - (6) Proficiency or challenge exams except that the actual time required to take the exam may be counted in membership; students shall be registered in the class consistent with 1E SBCCC Subchapter 300 or 1E SBCCC Subchapter 400.
 - (7) Homework assignments.
 - (8) Inter-institutional or intramural sports activities.
- 21 (b) Self-supporting classes shall not be reported for regular budget purposes (those classes supported by student fees or a class in which instruction is provided gratis); all recreational continuing education classes fall in this category.
 - (c) Workforce Continuing Education instruction shall not be offered in sheltered workshops and adult developmental activity centers (ADAP) except sheltered workshops and ADAP centers may contract with the community college to provide workforce continuing education courses on a self-supporting basis.

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- History Note: Authority G.S. 115D-5;
- 30 Eff. September 1, 1988;
- Temporary Amendment Eff. October 15, 1992, for a period of 180
- days to expire on April 15, 1993;

1	Amended Eff. September 1, 1993;
2	Temporary Amendment Eff. November 1, 1993, for a period of 180
3	days or until the permanent rule becomes effective, whichever is sooner;
4	Amended Eff. May 1, 2017; February 1, 2015; December 1, 2012;
5	April
6	1, 2010; June 1, 2008; April 1, 1997; June 1, 1994.
7	Temporary Amendment Eff. <u>01 February 2020.</u>
8	Amended Eff. February 1, 2022
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