

State Board of Proprietary Schools
North Carolina Community Colleges System Office
Gregory Poole Conference Room
Raleigh, NC
May 4, 2018
10:00 AM

CALL TO ORDER

Following proper public notification, Chair Scott Aaron called the special meeting of the State Board of Proprietary Schools to order at 10:05 a.m.

Members present: Scott Aaron, John Dodson, Frank Emory, Kuburat Ganiyu, Robyn Klose and John Pettitt. Victor Riley attended telephonically.

Also present: Scott Corl, Executive Director of Office of Proprietary Schools, Rasheeda McAllister, Program Auditor for Office of Proprietary Schools.

ETHICS AWARENESS & CONFLICT OF INTEREST

Mr. Aaron reminded Board members of the ethical requirements for those who serve as public servants and requested that members identify any conflicts or potential conflicts of interest that they may have with respect to any item on the agenda. Ms. Ganiyu announced a potential conflict and advised the Board that she would refrain from any discussion or consideration related to Cumberland Nursing Academy. See attached list of conflicts for license renewals.

APPROVAL OF MINUTES

Mr. Aaron requested a motion for approval of the Minutes of the February 7, 2018 meeting of the State Board of Proprietary Schools. Mr. Emory made a motion to approve the minutes as drafted. Ms. Ganiyu seconded the motion and the Minutes were unanimously adopted by the Board by voice vote.

Mr. Aaron requested a motion for approval of the Minutes of the March 9, 2018 special meeting of the State Board of Proprietary Schools. Mr. Dodson made a motion to approve the minutes as drafted. Mr. Emory seconded the motion and the Minutes were unanimously adopted by the Board by voice vote.

APPROVAL OF AGENDA

Mr. Aaron requested a motion for approval of the meeting Agenda. Mr. Pettitt made a motion to approve the Agenda as presented. Ms. Ganiyu seconded, and the Agenda was unanimously adopted by the Board by voice vote.

DIRECTOR'S REPORT

- Fund Balances as of April 30th:
 - General = \$763,356
 - Student Protection = \$997,394
- Coder Foundry Kernersville Bond Claims: all four students reimbursed; \$51,600 total

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ELECTION OF VICE CHAIR

Mr. Aaron requested nominations for Vice Chair of the Board. Mr. Pettitt nominated John Dodson. No other nominations were made. Mr. Pettitt made a motion to elect John Dodson new Vice Chair. Mr. Emory seconded. Mr. Dodson abstained. Mr. Dodson was unanimously elected new Vice Chair.

RECOMMENDATIONS FOR LICENSING

Mr. Emory motioned to move into closed session pursuant to North Carolina General Statute §143-318.11(a)(1) to prevent the disclosure of information that is confidential or privileged pursuant to North Carolina General Statute §132-1.2(1). Mr. Pettitt seconded and the motion was unanimously adopted by voice vote.

After discussion and consideration, Mr. Pettitt made a motion to return to open session. Ms. Ganiyu seconded, and after unanimous approval, the Board reconvened to open session.

Recommendations for License Renewal:

With the attached conflicts noted, the State Board of Proprietary Schools recommended license renewal for eighty-three (83) proprietary schools with contingencies as follows:

PROPRIETARY SCHOOL LICENSE RENEWALS (83)

| | | |
|--|--|---|
| Advanced Diagnostic Institute | Gwinnett College | Neslyn Health Institute |
| American Academy of Healthcare | Harris Training Institute | New Hope Medical Training |
| Animal Behavior Institute | Hashem School of Health and Career Training Center | *New Horizons Computer Learning - Charlotte |
| Apex Health Care Academy | Heavy Equipment College of NC | *New Horizons Computer Learning - Greensboro |
| **Art Institute of Charlotte | Highland Canine Training | North Carolina Dental Assistant Training School |
| **Art Institute of Raleigh-Durham | Ideal Health Institute | Piedmont Dental Assistants |
| **Brightwood College | Institute for Guided Studies | Piedmont Online Institute |
| Care One Health Training Institute | King's College | Pit Instruction and Training |
| Caring For Life –Castle Hayne | Lake Norman Dental Assisting School | Premier Dental Assisting Academy |
| Caring For Life -Jacksonville | Life Time Academy | Project Shift |
| Carolina Career College | Living Arts College | ProTrain |

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| | | |
|---|---|--|
| Carolina School of Broadcasting | Living Arts Institute | Sandhills Dental Career Center |
| Charlotte Dental Assistant School | **Miller-Motte College - Cary | Serenity Nurse Aide Academy |
| ****Chosen Healthcare Institute -Charlotte | **Miller-Motte College - Fayetteville | Shades of Purple |
| Chosen Healthcare Institute - Lumberton | **Miller-Motte College - Jacksonville | South College of Tennessee |
| *****College of Wilmington | **Miller-Motte College - Raleigh | Southeastern Institute |
| Connecticut School of Broadcasting | **Miller-Motte College - Wilmington | Southern College of Health Sciences |
| D.A. Academy of NC | Momentum Learning | Sunrise School of Dental Assisting -Fayetteville |
| ***Dental Assistant Academy of Charlotte | More Than Conquerors College | Sunrise School of Dental Assisting -Greensboro |
| Dental Assistant Training Centers | Mount Eagle College - Greensboro | Sunrise School of Dental Assisting -Raleigh |
| Dental Staff Institute | Mount Eagle College - Winston-Salem | The New York Code and Design Academy |
| Discovery Diving Co. | MyComputerCareer.com at Charlotte | Triangle School of Dental Assisting |
| Divine Health Academy | MyComputerCareer.com at Raleigh | Unity Nursing Institute |
| ECPI University -Charlotte | *****NASCAR Technical Institute | Veterans Assembled Electronics -Concord |
| ECPI University -Greensboro | National Personal Training Institute of Charlotte | Veterans Assembled Electronics -Fort Bragg |
| ECPI University -Raleigh | NC Dental U -Fayetteville | **Virginia College |
| Fast Track Career Prep | NC Dental U –Greenville | Wisdom Health Academy |
| Guiding Lights Caregiver Training Institute | NC Dental U -Wake Forest | |

***Recommendation is contingent upon submission of quarterly financial reports (July 1, 2018 – June 30, 2019).**

****Recommendation is contingent upon submission of quarterly financial reports (July 1, 2018 – June 30, 2019), as well as immediate notification of any change in heightened cash monitoring (HCM) with the U.S. Department of Education or accreditation status.**

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*****Recommendation is contingent upon submission of a fully-executed lease agreement through June 30, 2019.**

******Recommendation is contingent upon submission of documentation of a current and active bond effective July 1, 2018, with minimum coverage of \$2,600.**

*******Recommendation is contingent upon immediate notice of any change in Provisional Participation status with the U.S. Department of Education.**

*******Recommendation is contingent upon submission of quarterly financial reports (July 1, 2018 – June 30, 2019), as well as immediate notification of any change in accreditation status.**

Mr. Pettitt made a motion to refuse to recommend all three campuses of Umanah Healthcare Institute for license renewal for failing to meet the requirements for initial licensing and the allegations presented in the OPS Documentation of Noncompliance and Notice of Investigation. Mr. Emory seconded. Mr. Riley abstained. The motion was adopted. Mr. Aaron announced he would call a special meeting prior to the July SBCC meeting to reconsider the applications after the OPS investigation concludes.

Mr. Pettitt made a motion to refuse to recommend Center for Montessori Teacher Education/NC for license renewal for failing to file an application in the manner prescribed by the Board, failure to pay the license renewal fee and Student Protection Fund Assessment, and failure to pay the \$500 late fee. Mr. Emory seconded. The motion was adopted.

Recommendations for Initial Licensing:

The State Board of Proprietary Schools unanimously voted to recommend initial licensing of:

1. Cumberland Nursing Academy – Fayetteville, NC: Mr. Pettitt motioned to recommended licensing; seconded by Mr. Riley. Ms. Ganiyu abstained.
2. K's Healthcare Institute – Oxford, NC: Mr. Emory motioned to recommended licensing; seconded by Mr. Dodson.

ProTrain Program Exemption Request:

Based on the documentation and information submitted, the Board will not request submission of the following programs for proprietary licensing through the Community College System:

- a. Professional in Human Resources Bootcamp
- b. Project Management Professional
- c. Six Sigma Blackbelt

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NEW BUSINESS

Mr. Aaron announced that a special meeting would be called before the State Board of Community Colleges meets in July.

ADJOURN

There being no further business to come before the Board, Mr. Aaron requested a motion to adjourn. After properly motioned and seconded, Mr. Aaron adjourned the meeting at approximately 12:30 p.m.

2018-2019 North Carolina State Board of Proprietary Schools License Renewal Abstention List

| LOCATION | SCHOOL | AARON | DODSON | EMORY | GANIYU | KLOSE | PETTITT | RILEY |
|---------------------|---|---------|--------|-------|---------|---------|---------|---------|
| Concord | Southern College of Health Sciences | | | | | | | |
| | Veterans Assembled Electronics | | | | | | | |
| Durham | Animal Behavior Institute | | | | | | | |
| | Carolina Career College | Abstain | | | | | | |
| | Harris Training Institute | | | | Abstain | | | |
| | Hashem School of Health & Career Training | | | | Abstain | | | |
| | Ideal Health Training Institute | | | | Abstain | | | |
| | Momentum Learning | | | | | | | |
| | Neslyn Health Institute(formerly Gericare) | | | | Abstain | | | |
| | Project Shift | | | | | | | |
| | The Art Institute of Raleigh-Durham | | | | | | | |
| | Wisdom Health Academy | | | | | | | |
| Fayetteville | Heavy Equipment College of NC | | | | | | | |
| | Miller-Motte College -Fayetteville | | | | | | | |
| | NC Dental U -Fayetteville | | | | | Abstain | | |
| | Sunrise School of Dental Assisting | | | | | Abstain | | |
| | Veterans Assembled Electronics | | | | | | | |
| Gastonia | Apex Health Care Academy | | | | | | | |
| | Umanah Healthcare Institute -Gastonia | | | | | | | |
| Graham | Dental Assistant Training Centers | | | | | | | |
| Greensboro | ECPI University -Greensboro | | | | | | | Abstain |
| | Mount Eagle College -Greensboro | | | | | | | |
| | New Hope Medical Training | | | | | | | |
| | New Horizons Computer Learning Center -Greensboro | | | | | | | Abstain |
| | Piedmont Online Institute | | | | | | | |
| | Sunrise School of Dental Assisting | | | | | | | |
| | Virginia College | | | | | | | Abstain |
| Greenville | NC DENTAL U -Greenville | | | | | Abstain | | |

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|------------------------|---|---------|---------|-------|---------|---------|---------|---------|
| Harmony | Highland Canine Training | | | | | | | |
| Huntersville | Center for Montessori Teacher Education | | | | | | | |
| Jacksonville | Caring For Life -Jacksonville | | | | | | | |
| | Miller-Motte College -Jacksonville | | | | | | | |
| Lumberton | Chosen Healthcare Institute -Lumberton | | | | | | | |
| Matthews | Dental Staff Institute | | | | | | | |
| Morrisville | New York Code and Design Academy | | | | | | | |
| Mooresville | Lake Norman Dental Assisting School | | | | | | | |
| | NASCAR Technical Institute | | Abstain | | | | | |
| | PIT Instruction & Training | | Abstain | | | | | |
| Monroe | Umanah Healthcare Institute -Monroe | | | | | | | |
| Newton | Institute for Guided Studies | | | | | | | |
| Pleasant Garden | Piedmont Dental Assistants | | | | | | | |
| Raleigh | Care One Health Training Institute | | | | Abstain | | | |
| | ECPI University -Raleigh | | | | | | | Abstain |
| | Guiding Lights Caregiver Training Inst. | | | | Abstain | | | |
| | Gwinnett College | | | | | | | |
| | Living Arts College | | | | | | | |
| | Miller-Motte College -Raleigh | | | | Abstain | | | |
| | MyComputerCareer.com at Raleigh | Abstain | | | | | | Abstain |
| | ProTrain | Abstain | | | | | | Abstain |
| | Shades of Purple | | | | Abstain | | | |
| | Sunrise School of Dental Assisting | | | | | Abstain | | |
| | Triangle School of Dental Assisting | | | | | Abstain | | |

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| LOCATION | SCHOOL | AARON | DODSON | EMORY | GANIYU | KLOSE | PETTITT | RILEY |
|---------------|------------------------------------|-------|--------|-------|--------|---------|---------|-------|
| Wake Forest | NC Dental U -Wake Forest | | | | | Abstain | | |
| Wilmington | College of Wilmington | | | | | | | |
| | Miller-Motte College -Wilmington | | | | | | | |
| Wilson | Fast Track Career Prep | | | | | | | |
| Winston-Salem | Living Arts Institute | | | | | | | |
| | Mount Eagle College -Winston-Salem | | | | | | | |