

State Board of Proprietary Schools
North Carolina Community Colleges System Office
Conference Room 501A
Raleigh, NC
August 3, 2018
10:00 AM

CALL TO ORDER

Following proper public notification, Chair Scott Aaron called the meeting of the State Board of Proprietary Schools to order at 10:09 a.m.

Members present: Scott Aaron, John Dodson, Robyn Klose and John Pettitt. Kuburat Ganiyu and Victor Riley attended telephonically.

Also present: Scott Corl, Executive Director of Office of Proprietary Schools, Rasheeda McAllister, Program Auditor for Office of Proprietary Schools.

ETHICS AWARENESS & CONFLICT OF INTEREST

Mr. Aaron reminded Board members of the ethical requirements for those who serve as public servants and requested that members identify any conflicts or potential conflicts of interest that they may have with respect to any item on the agenda. Ms. Klose announced a potential conflict and advised the Board that she would refrain from any discussion or consideration related to Accelerated Dental Assistant Academy.

APPROVAL OF MINUTES

Mr. Aaron requested a motion for approval of the Minutes of the May 4, 2018 meeting of the State Board of Proprietary Schools. Mr. Dodson made a motion to approve the minutes as drafted. Mr. Pettitt seconded the motion and the Minutes were unanimously adopted by the Board by voice vote.

Mr. Aaron requested a motion for approval of the Minutes of the July 11, 2018 special meeting of the State Board of Proprietary Schools. Mr. Pettitt made a motion to approve the minutes as drafted. Ms. Ganiyu seconded the motion and the Minutes were unanimously adopted by the Board by voice vote.

APPROVAL OF AGENDA

Mr. Aaron requested a motion for approval of the meeting Agenda. Mr. Dodson made a motion to approve the Agenda as presented. Ms. Klose seconded, and the Agenda was unanimously adopted by the Board by voice vote.

DIRECTOR'S REPORT

- As of June 30, 2018, the balance of the General Education Fund was \$734,117; the balance of the Student Protection Fund was \$1,006,606.
- The Board was updated on ACICS-accredited institutions that are seeking alternative accreditation with an agency recognized by the U. S. Department of Education.
- The Board was advised of the following school closures:
 - King's College (Charlotte) will close by the end of 2018 after operating for over 100 years. It will offer placement services into 2019.

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- The Art Institute of Charlotte and The Art Institute of Raleigh-Durham will also close by year end.

APPROVAL OF 2018 ANNUAL REPORT

Mr. Aaron requested a motion for approval of the Annual Report. Mr. Pettitt made a motion to approve the Report as presented. Mr. Pettitt seconded, and the Report was unanimously adopted by the Board by voice vote.

APPROVAL OF FY 2018 – 2019 BUDGET

Mr. Aaron requested a motion for approval of the 2018-19 Budget. Ms. Ganiyu made a motion to approve the Budget as presented. Mr. Riley seconded, and the Budget was unanimously adopted by the Board by voice vote.

RECOMMENDATIONS FOR INITIAL LICENSING

Mr. Dodson motioned to move into closed session pursuant to North Carolina General Statute §143-318.11(a)(1) to prevent the disclosure of information that is confidential or privileged pursuant to North Carolina General Statute §132-1.2(1). Mr. Riley seconded and the motion was unanimously adopted by voice vote.

After discussion and consideration, Mr. Aaron made a motion to return to open session. Mr. Dodson seconded, and after unanimous approval, the Board reconvened to open session.

The State Board of Proprietary Schools voted to recommend initial licensing of:

1. Accelerated Dental Assisting Academy: Mr. Dodson motioned to recommended licensing contingent upon Dental Board approval of the instructor and radiology portion of the curriculum; seconded by Mr. Pettitt. Ms. Klose abstained.
2. Coder Foundry: Mr. Pettitt motioned to recommended licensing contingent upon documentation and verification of a bond with minimum coverage of \$100,000; seconded by Mr. Riley.
3. CPR Works of Charlotte: Mr. Riley motioned to recommended licensing contingent upon 1) a successful site visit, and 2) DHHS approval of the Nurse Aide I instructors and curriculum; seconded by Ms. Ganiyu.
4. Tarheel Canine Training: Mr. Pettitt motioned to recommended licensing; seconded by Ms. Klose.
5. Triple A Phlebotomy: Ms. Klose motioned to recommended licensing; seconded by Mr. Riley.

NEW BUSINESS

Mr. Aaron made a motion to go into a closed session pursuant to North Carolina General Statute § 143-318.11(a)(1) to prevent the disclosure of confidential personnel

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file information that is confidential pursuant to North Carolina General Statute § 126-22. Mr. Dodson seconded, and the motion was unanimously adopted by voice vote.

After discussion and consideration, Mr. Aaron made a motion to return to open session. Mr. Dodson seconded, and after unanimous approval, the Board reconvened to open session.

The Board voted to approve a three percent cost of living salary adjustment for the Executive Director and a five percent cost of living salary adjustment for the Program Auditor of the Office of Proprietary Schools.

ADJOURN

There being no further business to come before the Board, Mr. Aaron requested a motion to adjourn. After properly motioned and seconded, Mr. Aaron adjourned the meeting at approximately 11:05 a.m.