

# **State Board of Proprietary Schools**

**Caswell Building, 200 West Jones Street**

**Raleigh, North Carolina**

**February 1, 2013**

**10:00 a.m.**

## **CALL TO ORDER**

Following proper public notification, Chair Bob Hodge called the meeting of the State Board of Proprietary Schools to order at 10:00a.m., in the State Board Room of the Caswell Building.

Board members present: Bob Hodge, F. Jack Henderson III, Kuburat Ganiyu, Ashley Wallace, Scott Aaron, John Pettitt, and Victor Riley.

Also present: Scott Corl, Executive Director of Office of Proprietary Schools; Rasheeda McAllister, Program Auditor, Office of Proprietary Schools

## **ETHICS AWARENESS & CONFLICT OF INTEREST**

The Chair reminded Board members of the ethical requirements for those who serve as public servants and requested that members identify any conflicts or potential conflicts of interest that they may have with respect to any item on the agenda.

A list of schools being reviewed for recommendation of licensure was passed around to all Board members. Board members were instructed to sign beside those schools they wish to abstain from action on, including but not limited to, their own school and schools located in the same city as their school.

## **APPROVAL OF MINUTES**

Mr. Riley made a motion to approve the minutes of the November 2, 2012 meeting of the State Board of Proprietary Schools. Mr. Aaron seconded the motion and the minutes were unanimously adopted by the Board by voice vote.

## **APPROVAL OF AGENDA**

Mr. Wallace moved to approve the agenda for the meeting. Mr. Riley seconded and all members voted in favor.

## **DIRECTOR'S REPORT**

Ms. Rasheeda McAllister was introduced as the new Program Auditor of the Office of Proprietary Schools.

Fund Balances: The current total of the Student Protection Fund is \$373,843. The current balance of the General Education Fund is \$417,120.

Proprietary School Total: 80 currently licensed schools.

Update on Thomas Healthcare Institute, Inc. –On January 18, 2013, the SBCC unanimously rejected the school's request to relinquish the proprietary school licenses for its Raleigh and Greensboro campuses. The SBCC then voted to initiate license revocation for both schools. If the school fails to request an informal hearing on or before February 6, 2013, revocation will be permanent.

Quarterly Bond Reports: Presented by Rasheeda McAllister. All schools required to report have done so. The Office of Proprietary Schools is working to confirm required bond increases.

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## **ADVISORY COMMITTEE**

Presented for discussion by Mr. Hodge. After discussion regarding the establishment of an advisory committee, Mr. Aaron motioned to table further discussion on the advisory committee until the next Board meeting. Mr. Wallace seconded. The motion carried with no opposition.

## **MEDICAL ASSISTANT PROGRAM FORMAT**

Presented for discussion by Ms. Ganiyu. After discussion regarding the regulation of the name and advertisement of *Medical Assistant* programs, Mr. Wallace motioned to table further discussion on such programs until the next Board meeting. Mr. Aaron seconded. The motion carried with no opposition.

## **STRATEGIC PLAN OF DEVELOPMENT UPDATE**

Presented by Mr. Henderson. Mr. Henderson and Mr. Corl have proposed Code changes that are in review by the Board's strategic plan committee. A more formal presentation will be made at the Board's next meeting.

## **RECOMMENDATION OF UMANAH HEALTHCARE INSTITUTE (Gastonia Campus) FOR INITIAL LICENSURE**

Mr. Henderson motioned to move into closed session pursuant to North Carolina General Statute section 143-318.11(a)(1) to prevent the disclosure of information that is confidential or privileged pursuant to North Carolina General Statute section 126-22. After being properly seconded by Mr. Wallace, the motion was adopted by unanimous voice vote.

The Board then reconvened to open session.

Mr. Wallace motioned to approve Umanah Healthcare Institute (Gastonia) for recommendation for initial licensure. Mr. Henderson seconded, and the Board unanimously approved. Mr. Corl will present the school for initial licensure to the State Board of Community Colleges at its next meeting.

## **NEW BUSINESS**

Mr. Corl updated the Board on his research into online license renewal options.

## **ADJOURN**

There being no further business to come before the Board, a motion was made by Mr. Hodge to adjourn the meeting. After being properly seconded by Mr. Wallace, the motion was adopted by unanimous voice vote and the meeting was adjourned at approximately 12:00 p.m.