

State Board of Proprietary Schools
North Carolina Community College System
200 West Jones Street, Raleigh, NC 27603
Meeting Room 501A
November 4, 2022
10:00 a.m.

CALL TO ORDER

Following proper public notification, Chair Victor Riley called the meeting of the State Board of Proprietary Schools to order at 10:00 a.m.

Members present: Tony Galati, Antwine Jackson, Robyn Klose, Kristopher Loretz, John Pettitt, and Victor Riley attended the meeting via Zoom. Also present: Scott Corl and Rasheed McCormick with the Office of Proprietary Schools. The meeting was broadcasted live on the Community College System Office YouTube channel.

ETHICS AWARENESS & CONFLICT OF INTEREST

Mr. Corl recited the ethical requirements for those who serve as public servants and requested members identify any conflicts or potential conflicts of interest they may have with respect to any item on the agenda. Ms. Klose announced a potential conflict and advised the Board she would refrain from discussion and consideration of ASAP Dental Assistant Program.

APPROVAL OF MINUTES

Mr. Riley requested a motion for approval of the Minutes of the August 5, 2022 meeting. Mr. Loretz motioned to approve the Minutes as drafted. Mrs. Klose seconded, and the Minutes were unanimously adopted by roll call vote.

APPROVAL OF AGENDA

Mr. Riley requested a motion to approve the meeting Agenda. Mr. Loretz motioned to approve the agenda as presented. Mr. Galati seconded, and the agenda was unanimously adopted by roll call vote.

DIRECTOR'S REPORT

- The Board was presented with the Operating and Student Protection Fund balances as of September 30, 2022.
- Mr. Corl updated the Board about known accreditation issues the Office of Proprietary Schools is monitoring.
- The Board was updated on the status of refunds for former National Personal Training Institute of Charlotte students.
- Mr. Corl advised Parsity no longer qualified for proprietary licensing because it lacked a physical presence in North Carolina.
- The new online portal was rolled out in September.

FINANCIAL REPORTING; RECOMMENDATIONS FOR INITIAL LICENSING:

Mr. Galati motioned to move into closed session pursuant to North Carolina General Statute §143-318.11(a)(1) to prevent the disclosure of information that is confidential or privileged pursuant to North Carolina General Statute §132-1.2(1). Mr. Jackson

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seconded, and the motion was unanimously adopted by roll call vote. Board members then moved to a private Zoom meeting room. After discussion and debate, Mr. Loretz motioned to return to open session. Mrs. Klose seconded, and the motion was unanimously adopted.

The State Board of Proprietary Schools unanimously approved the following schools for initial licensure by roll call vote:

1. ASAP Dental Assistant Program -Charlotte - Mr. Loretz motioned to recommend licensing; seconded by Mr. Galati. Mrs. Klose abstained.
2. Dominion Health Care Institute & Staffing - Mr. Loretz motioned to recommend licensing; seconded by Mr. Galati.
3. Hunter Health Career College - Mr. Loretz motioned to recommend licensing; seconded by Mr. Galati.

OFFICE OF PROPRIETARY SCHOOLS STAFF

Mr. Riley requested a motion to approve a vacancy announcement for a new staff position. Mr. Loretz requested the announcement clarify the position will have scheduling flexibility. Mr. Pettitt requested the announcement clarify the position will require overnight travel. Mr. Loretz then motioned to approve the vacancy announcement with the requested changes. Mr. Pettitt seconded, and the vacancy announcement was unanimously adopted by roll call vote. Mr. Corl will submit the revised vacancy announcement to the Community College System Office.

2A SBCCC 300.6 NORTH CAROLINA PROPRIETARY SCHOOL FEE SCHEDULE

Mr. Riley requested a motion to approve changes to the Fee Schedule. Mr. Loretz motioned to approve the Fee Schedule changes. Mr. Galati seconded, and the proposed Fee Schedule changes were unanimously adopted by roll call vote. Mr. Corl advised the proposed changes would be submitted to the Community College System Office and distributed for public comment.

APPROVAL OF 2023 MEETING SCHEDULE

Mr. Riley requested a motion to approve the Board's 2023 meeting schedule. Mr. Pettitt motioned to approve the schedule as presented; seconded by Mrs. Klose and the meeting schedule was unanimously adopted by roll call vote. Regular meetings for 2023 are scheduled for February 3rd, May 5th, August 4th, and November 3rd. Mr. Corl will post the meeting dates on the Secretary of State's website.

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NEW BUSINESS

No new business was announced.

ADJOURN

There being no further business to come before the Board, Mr. Riley adjourned the meeting at approximately 11:30 a.m.