STATE BOARD OF COMMUNITY COLLEGES
Dr. Breeden Blackwell, Chair
August 16, 2019

North Carolina Community College System
Dr. W. Dallas Herring State Board Room
Caswell Building, 200 West Jones Street
Raleigh, North Carolina 27601

Thursday, August 15, 2019

COMMITTEE MEETINGS

State Board Governance Committee and Policy Committee	10:00 a.m.	Dr. W. Dallas Herring State Board Room
ISSUES LUNCHEON	11:30 p.m.	Dr. W. Dallas Herring State Board Room

Chairman's Words to Live By
Presenter: Chairman Breeden Blackwell

COMMITTEE MEETINGS

Strategic Planning Committee	12:30 p.m.	Dr. W. Dallas Herring State Board Room
Finance Committee	1:45 p.m.	Conference Room 201-A
Programs Committee	1:45 p.m.	J. Gregory Poole Conference Room
Accountability and Audit Committee and Personnel Committee	3:00 p.m.	Dr. W. Dallas Herring State Board Room

Friday, August 16, 2019

BOARD MEETING 9:00 a.m. Dr. W. Dallas Herring State Board Room

- Call to Order
- Pledge of Allegiance
- Moment of Reflection
- Roll Call
- Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest
- Recognition of Guests
- Approval of Minutes – July 19, 2019
- Approval of Agenda
- Approval of Consent Agenda *(Consent Agenda items are listed on the Consent Agenda and are designated by [CA] on the Full Agenda)*

Reports

- NC Association of Community College Presidents, Mr. Walter Dalton, President
- NC Association of Community College Trustees, Ms. Julie Woodson, President
- NC Comprehensive Community College Student Government Association (N4CSGA), Mr. Jesse Watts, President

STATE BOARD GOVERNANCE AND POLICY COMMITTEE, Mr. Bob Stephens, Chair

For Future Action

Changes to the State Board Code affecting the State Board of Proprietary Schools: Repeal and Replace the Due Process Chapter (Title II, Chapter B) (Attachment POL 01)

For Action

Adoption of 1A SBCCC 200.6 - "Delegation of Contractual Authority" (Attachment SBG 01)
Adoption After Review of Public Comments: 1H SBCCC 200.1 - "Allocation of Funds" (Attachment SBG 02)
State Board Bylaws (Attachment SBG 03)
Recommendations for Initial Proprietary School Licensure (Attachment POL 02)

For Information

Annual Report of Proprietary Schools (Attachment POL 03)
Policy Committee Charter (Attachment POL 04)
SBCC Code Report – August 2019 (Attachment SBCCC 01)

STRATEGIC PLANNING COMMITTEE, Mr. Clark Twiddy, Chair

For Information

Strategic Planning Charter (Attachment PLAN 01)
Brief Review of Strategic Plan and Dashboards for Strategic Plan Accountability (Attachment PLAN 02)
Update on System Office Planning
2019 State Board Planning Meeting – Draft Agenda (Attachment PLAN 03)

FINANCE COMMITTEE, Mr. Jim Rose, Chair

For Action

Allocation of Title II, Adult Education and Family Literacy Act (AEFLA) Section 225, Corrections Education and Other Institutionalized Individuals (C&I) (Attachment FC 01)
Allocation of Title II, Adult Education and Family Literacy Act (AEFLA) Section 243, Integrated English Literacy and Civics Education (Attachment FC 02)
Allocation for Food and Nutrition Services: Employment and Training Program Grant (Attachment FC 03) [CA]
Allocation for NC Space Grant Undergraduate Student Research (Attachment FC 04) [CA]
Allocation for Pamlico Community College Recidivism Pilot Project (Attachment FC 05) [CA]
Allocation for BioNetwork Host Colleges (Attachment FC 06) [CA]
Allocation for Customized Training – Regional Trainers (Attachment FC 07) [CA]
Construction and Property (Attachment FC 08) [CA]

FINANCE COMMITTEE, Mr. Jim Rose, Chair (continued)

For Information

State Board Reserve Year End Report (Attachment FC 09)
Finance Committee Charter (Attachment FC 10)
SBCC Code Report – August 2019 (Attachment SBCCC 01)

PROGRAMS COMMITTEE, Dr. Samuel Powell, Chair

For Future Action

Temporary Amendment to 1D SBCCC 400.11 – Education Services through Career and College Promise (Curriculum) (Attachment PROG 01)

For Action

Curriculum Program Application – Fast Track for Action (FTFA) (Attachment PROG 02) [CA]
Courses of Instruction – Captive/Co-opted Groups (Attachment PROG 03) [CA]
Combined Course Library – Continuing Education (Attachment PROG 04) [CA]

For Information

Customized Training Report 2018-2019 (Attachment PROG 05)
ApprenticeshipNC Annual Report 2018-2019 (Attachment PROG 06)
Programs Committee Charter (Attachment PROG 07)

ACCOUNTABILITY AND AUDIT COMMITTEE, Ms. Lisa Estep, Chair

For Information

College Financial Audit Findings 5 Year Summary (Attachment AUD 01)
Accountability and Audit Committee Charter (AUD 02)

PERSONNEL COMMITTEE, Mr. Bill McBrayer, Chair

For Action

Adoption After Review of Comments for Amendment to 1C SBCCC 400.11 – "Leave Payouts" (Attachment PER 01)

For Ratification

For Information

System Office Vacancy Report – August 2019 (Attachment PER 02)
College President Status Report – August 2019 (Attachment PER 03)
Personnel Committee Charter (Attachment PER 04)
Paid Parental Leave Policy (Attachment PER 05)
SBCC Code Report – August 2019 (Attachment SBCCC 01)

LEGISLATIVE AFFAIRS COMMITTEE, Mr. Scott Shook , Chair
For Information
Legislative Update

CALENDAR
For Action
2020 State Board of Community College Calendar (Attachment CAL 01)

PRESIDENT'S REPORT

NEW BUSINESS

BOARD MEMBERS QUESTIONS/COMMENTS

DATE OF FUTURE MEETINGS
The next State Board meeting is scheduled for Wednesday, September 18, 2019 through Friday, September 20, 2019 at Cape Fear Community College in Wilmington, NC. More information regarding this meeting will be communicated.

EXPIRING TERMS AND VACANCIES
There are currently no terms expiring and three vacancies for the membership of the State Board.

ADJOURNMENT

Questions relating to items on the Agenda should be addressed to the Office of State Board Affairs at (919) 807-6970 or by e-mail at stateboard@nccommunitycolleges.edu

CONSENT AGENDA

FINANCE COMMITTEE, Mr. Jim Rose, Chair

Allocation for Food and Nutrition Services: Employment and Training Program Grant (Attachment FC 03)

Allocation for NC Space Grant Undergraduate Student Research (Attachment FC 04)

Allocation for Pamlico Community College Recidivism Pilot Project (Attachment FC 05)

Allocation for BioNetwork Host Colleges (Attachment FC 06)

Allocation for Customized Training – Regional Trainers (Attachment FC 07)

Construction and Property (Attachment FC 08)

PROGRAMS COMMITTEE, Dr. Samuel Powell, Chair

Curriculum Program Application – Fast Track for Action (FTFA) (Attachment PROG 02)

Courses of Instruction – Captive/Co-opted Groups (Attachment PROG 03)

Combined Course Library – Continuing Education (Attachment PROG 04)

State Board of Community Colleges

Caswell Building, 200 West Jones Street
Raleigh, North Carolina
July 19, 2019
9:00 a.m.

CALL TO ORDER

Following proper public notification, Chairman Scott Shook called the State Board of Community Colleges (SBCC) Meeting to order at 9:02 a.m. in the Dr. W. Dallas Herring State Board Room of the Caswell Building.

ROLL CALL

Mr. Bryan Jenkins called the roll and the following members were present:

Dr. Breeden Blackwell	Mr. Bill McBrayer	Mr. Clark Twiddy
Ms. Lisa Estep	Mr. Hari Nath	Mr. Steven Walker
Treasurer Dale Folwell	Dr. Samuel Powell	(designee for Lt. Governor)
Mr. William Holder	Mr. Scott Shook	Ms. Ann Whitford
Mr. Bobby Irwin	Mr. Bob Stephens	Mr. David Willis
Mr. Frank Johnson	Mr. Burr Sullivan	

* Attended by telephone
Absent: Mr. James Rose, Mr. Jerry Vaughan and Dr. Candler Willis

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

Mr. Holder reminded members of the Board of the ethics requirements and requested members identify any conflicts or potential conflicts of interest. Having so requested, the Chairman Shook asked the record to reflect no conflicts.

ADMINISTRATION OF THE OATH OF OFFICE

Chairman Shook asked Senator Todd Johnson to administer the Oath of Office to Mr. Hari Nath.

ELECTION OF OFFICERS

Dr. Powell, chair of the Nominating Committee, reviewed the process and shared the for consideration: Dr. Blackwell for Chairman and Mr. McBrayer for Vice-Chairman. Dr. Powell asked if there were any nominations from the floor. None were presented.

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Mr. Johnson made a motion to close nominations and elect Dr. Blackwell as Chairman. Mr. Sullivan seconded the motion and the motion was unanimously approved.

Mr. Irwin made a motion to close nominations and elect Mr. McBrayer as Vice-Chairman. Mr. Sullivan seconded the motion and the motion was unanimously approved.

Mr. Jenkins presented former Chairman Shook with some commemorative gifts. Chairman Shook congratulated the new chair and vice-chair and stated if the Board is doing the best for the student, we are doing the best. Chairman Shook acknowledged members don't always have the same opinions and but we have always come through those decisions and are stronger for it. The time serving has been fun and rewarding. Our Board can stand against any other in the state of North Carolina.

Chairman Blackwell recognized Senator Todd Johnson and thanked him for attending the meeting.

Chairman Blackwell shared it is an honor to serve the Board and students. The Board must continue to focus on the students while having lively discussions and make the best decisions. Next week there will be an email asking members where they would like to serve so appointments can be made. Please feel free to call Chairman Blackwell if preferred. At the August meeting, Chairman Blackwell will present ideas he has for consideration. Please share if you are not comfortable with the ideas. There will be constant communication and more information to come at the August meeting.

Vice-Chair McBrayer stated he has faith in the team and please reach out if there are any questions and comments.

Chairman Blackwell thanked Jim Rose for his service as Vice-Chair.

Wilkes Community College/Alleghany County Educational Foundation Partnership

Mr. Irwin introduced President Jeffery Cox to speak about the Alleghany County Educational Foundation. The Foundation was started in 1985 by seven (7) volunteers and $500 seed money. Since 2002, $,252,686 in scholarships has been awarded and the portfolio is worth $5,353,648. President Cox reviewed the different parameters of the scholarships and the impact on Wilkes Community College enrollment. President Cox introduced Ms. Susan Murphy and Ms. Karen Leys who work with the Foundation. Ms. Leys is the only staff member of the Foundation.

APPROVAL OF THE MINUTES

Mr. Holder made a motion to approve the May 17, 2019 minutes, Mr. Stephens seconded the motion, and the motion was unanimously approved by voice vote.

CHANGES TO THE AGENDA

Chairman Blackwell polled the committee chairs as to any changes to the agenda and the results were as follows:

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BOARD GOVERNANCE COMMITTEE, Mr. Bob Stephens, Chair
Mr. Stephens stated there are no changes for State Board Governance.

PERSONNEL COMMITTEE, Mr. Bill McBrayer, Chair
Mr. McBrayer stated the Personnel Committee has two (2) items for closed session and consideration for approval.

FINANCE COMMITTEE, Ms. Lisa Estep, Chair
Ms. Estep stated that the Finance Committee would like to move the following from Future Action to Action:

- Initiate Rulemaking to Amend 1B SBCCC 200.3 - "Establishing Multi-Campus Centers" (Attachment FC 01)
- Initiate Rulemaking to Adopt 1B SBCCC 100.1 - Reserved for Future Codification – "Definitions" (Attachment FC 02)
- Initiate Rulemaking to Amend 1E SBCCC 700.4 - "College Access, Parking and Security (CAPS) Fee" (Attachment FC 03)

PROGRAMS COMMITTEE, Dr. Samuel Powell, Chair
Dr. Powell stated there are no changes for Programs Committee.

STRATEGIC PLANNING COMMITTEE, Mr. Clark Twiddy, Chair
Mr. Twiddy stated there are no changes for Strategic Planning Committee.

ACCOUNTABILITY AND AUDIT, Ms. Lisa Estep, Chair
Ms. Estep stated there are no changes for Accountability and Audit Committee.

POLICY COMMITTEE, Mr. Robert Stephens, Chair
Mr. Stephens stated that the Policy Committee would like to move the following from Future Action to Action:

- Refusal to Recommend License Renewal of Apex Healthcare Academy (Attachment POL 01)

APPROVAL OF THE AGENDA
Mr. Stephens made a motion to approve the agenda, Mr. Sullivan seconded the motion, and the motion was unanimously approved by voice vote.

APPROVAL OF THE CONSENT AGENDA
Chairman Blackwell asked for a motion to approve the Consent Agenda. Dr. Powell made a motion to approve, Mr. Johnson seconded the motion, and the motion was unanimously approved by voice vote.

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Items approved on the Consent Agenda were as follows:

FINANCE COMMITTEE, Ms. Lisa Estep, Chair

- Allocation for the Lead College for Career and College - Ready Alignment Partnership (Attachment FC 10)
- Allocation for Golden Leaf Scholars Program – Two Year College (Attachment FC 11)
- Service Agreement for Community College Grant Program (Attachment FC 12)
- Service Agreement with Gartner, Inc. (Attachment FC 13)
- Construction and Property (Attachment FC 14)

PROGRAM SERVICES COMMITTEE, Dr. Samuel Powell, Chair

- Cooperative Innovative High School Waiver (Attachment PROG 01)
- Curriculum Program Applications – Fast Track for Action (FTFA) (Attachment PROG 02)
- Curriculum Program Application – Captive/Co-opted Groups (Attachment PROG 03)
- Courses of Instruction – Captive/Co-opted Groups (Attachment PROG 04)
- Combined Course Library – Continuing Education (Attachment PROG 05)

REPORTS:

Dr. David Shockley, President of North Carolina Association of Community College Presidents

Dr. Shockley provided an update from NCACCP.

- This month is Dr. Shockley's last presentation to the State Board as President of NCACCP.
- Legislature heard our priorities and took positive actions. The presidents are grateful for the State Board's support.
- Legislative Day changed a lot of how legislators see our System and showed our unity. It was a greatest victory.
- Looking forward to working with the Board in future endeavors.

Ms. Julie Woodson, President of North Carolina Association of Community College Trustees

Ms. Woodson provided an update from NCACCT:

- Ms. Woodson extended congratulations to the new Chair and Vice-Chair and pledged support. Thank you to Chairman Shook. Thank you to Dr. Shockley.
- The Trustees Association continues to work with System Office staff on priorities.
- NCACCT Leadership Seminar will be held August 21-23rd in Wilmington. Ms. Woodson reviewed the schedule and the scheduled speakers. If schedules allow, Board members are welcome to join the trustees at the seminar.

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COMMITTEE REPORTS

STATE BOARD GOVERNANCE COMMITTEE, Mr. Bob Stephens, Chair

Review Public Comments 1A SBCCC 200.6 – "Delegation of Contractual Authority" (Attachment SBG 01)
Mr. Stephens reviewed the comment and recommendation.

On behalf of the State Board Governance Committee, Mr. Stephens recommended and moved the following item be approved by the board.

Review Public Comments 1A SBCCC 200.6 – "Delegation of Contractual Authority" (Attachment SBG 01)

The above item was approved by voice vote.

Review Public Comments 1H SBCCC 200.1 – "Allocation of Funds" (Attachment SBG 02)
Mr. Stephens reviewed the comment and recommendation.

On behalf of the State Board Governance Committee, Mr. Stephens recommended and moved the following item be approved by the board.

Review Public Comments 1H SBCCC 200.1 – "Allocation of Funds" (Attachment SBG 02)

The above item was approved by voice vote.

Amendment of 1H SBCCC 400.4 – "Capital Projects and Obtaining Capital Funds" (Attachment SBG 03)
Mr. Stephens reviewed the comment and recommendation.

On behalf of the State Board Governance Committee, Mr. Stephens recommended and moved the following item be approved by the board.

Amendment of 1H SBCCC 400.4 – "Capital Projects and Obtaining Capital Funds" (Attachment SBG 03)

The above item was approved by voice vote.

PERSONNEL COMMITTEE, Mr. Bill McBrayer, Chair

Mr. McBrayer moved to enter closed session pursuant to North Carolina General Statute section 143-318.11(a)(1) to prevent the disclosure of information that is confidential or privileged pursuant to North Carolina General Statute sections 115D-27 and pursuant to North Carolina General Statute section 143-318.11(a)(6) to consider the qualifications, competence, performance, and fitness of individual prospective public employees and pursuant to North Carolina General Statute section 143-318.11(a)(1) to prevent the disclosure of information that is confidential or privileged. Mr. Walker seconded, and the Board entered closed session via voice vote.

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The Board discussed the matters referenced above.

Dr. Powell made a motion to go into open session, seconded by Mr. Twiddy, approved via voice vote.

On behalf of the Personnel Committee, Mr. McBrayer recommended and moved the following item be approved by the board:

Dr. Kenneth Boham to serve as Interim President of Martin Community College

The motion was unanimously approved by voice vote and Mr. Holder abstained from voting.

On behalf of the Personnel Committee, Mr. McBrayer recommended and moved the following item be approved by the board:

Ms. Chreatha Alston to be promoted to Director of Internal Engagement and Foundation effective August 1, 2019

The motion was unanimously approved by voice vote.

Mr. McBrayer made a motion for the Board to empower the Personnel Committee to meet prior to the next meeting to discuss the Interim President at Guilford Technical Community College, seconded by Mr. Willis.

The motion was unanimously approved by voice vote.

FINANCE COMMITTEE, Mr. Lynn Raye, Chair

Initiate Rulemaking to Amend 1B SBCCC 200.3 - "Establishing Multi-Campus Centers" (Attachment FC 01)

Ms. Grovenstein stated this is a technical clarification to the SBCC code due to Multi Campus.

On behalf of the Finance Committee, Ms. Estep recommended and moved the following item be approved by the board.

Initiate Rulemaking to Amend 1B SBCCC 200.3 - "Establishing Multi-Campus Centers" (Attachment FC 01)

The above item was approved by voice vote.

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Initiate Rulemaking to Adopt 1B SBCCC 100.1 - Reserved for Future Codification – "Definitions" (Attachment FC 02)

Ms. Grovenstein reviewed how this piece changed due to changes to prior item

On behalf of the Finance Committee, Ms. Estep recommended and moved the following item be approved by the board.

> Initiate Rulemaking to Adopt 1B SBCCC 100.1 - Reserved for Future Codification – "Definitions" (Attachment FC 02)

The above item was approved by voice vote.

Initiate Rulemaking to Amend 1E SBCCC 700.4 - "College Access, Parking and Security (CAPS) Fee" (Attachment FC 03)

Ms. Grovenstein stated this item was a recommendation from the NC Association of Community College Presidents and James Sprunt Community College as an option to provide student transportation as part of the fee information. Mr. Harris made recommendations to reorganize language for ease of understanding.

Mr. Shook asked about the cap on fees colleges can charge for parking. Ms. Grovenstein stated the fees vary on each campus and there is not an established mandated cap. Mr. Walker stated he would be concerned projects could be moved into parking fees to avoid a fee cap. Increases which provide the funding could cause future barriers. Mr. Shook recommended looking at establishing a cap.

Ms. Grovenstein reviewed the existing fee caps per the SBCC Code.

Mr. Johnson stated the colleges know what is best for based on their campus.

On behalf of the Finance Committee, Ms. Estep recommended and moved the following item be approved by the board.

> Initiate Rulemaking to Amend 1E SBCCC 700.4 - "College Access, Parking and Security (CAPS) Fee" (Attachment FC 03)

The above item was approved by voice vote.

State Board Reserve Funding for the Student Success Center (Attachment FC 04)

Ms. Grovenstein reviewed the purpose of the State Board Reserve Funding. This program has been funded in the past and the cost has averaged $250,000 covering about 30 events. The $50,000 would be a portion alongside other grants and funding. The financial support shows the grantors the State Board is supportive of these programs. Discussed the fact that although called the Student Success Center, it supports programs to provide professional development for faculty.

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On behalf of the Finance Committee, Ms. Estep recommended and moved the following item be approved by the board.

State Board Reserve Funding for the Student Success Center (Attachment FC 04)

The above item was approved by voice vote.

State Board Reserve Funding a Study of Programs for Students with Intellectual and Developmental Disabilities (Attachment FC 05)

Ms. Grovenstein shared this request is for up to $25,000 for a study about serving disabled students. The goal is to make sure colleges are accessible and practicing best practices. Ms. Estep thanked President Hans for being part of the discussion in the committee meeting

On behalf of the Finance Committee, Ms. Estep recommended and moved the following item be approved by the board.

State Board Reserve Funding a Study of Programs for Students with Intellectual and Developmental Disabilities (Attachment FC 05)

The above item was approved by voice vote.

Formula Change for Management Flexibility Reduction (Attachment FC 06)

Ms. Grovenstein stated this formula change based on a recommendation from NCACCP. Over the last ten (10) years, the System has had management flexibility reduction in the budget. This change would absorb the cost into the formula with four formulas pro-rating reduction in the new budget once there is a budget to allocate. This change would occur based on being fully funded.

On behalf of the Finance Committee, Ms. Estep recommended and moved the following item be approved by the board.

Formula Change for Management Flexibility Reduction (Attachment FC 06)

The above item was approved by voice vote.

Allocation of Title II Adult Education and Family Literacy Act (AEFLA) Section 231 (Attachment FC 07)

Ms. Grovenstein shared the background of WIOA and the various requirements. The allocation will fund sixty-three eligible providers to provide programs in accordance with WIOA.

On behalf of the Finance Committee, Ms. Estep recommended and moved the following item be approved by the board.

Allocation of Title II Adult Education and Family Literacy Act (AEFLA) Section 231 (Attachment FC 07)

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The above item was approved by voice vote.

Proposed Title II Adult Education and Family Literacy Act (AEFLA) Section 225 Formula (Attachment FC 08)

Ms. Grovenstein stated this will approve a new formula to allocate funds through an RFP process. The proposed formula supersedes any previous formulas.

On behalf of the Finance Committee, Ms. Estep recommended and moved the following item be approved by the board.

Proposed Title II Adult Education and Family Literacy Act (AEFLA) Section 225 Formula (Attachment FC 08)

The above item was approved by voice vote.

Proposed Title II Adult Education and Family Literacy Act (AEFLA) Section 243 Formula (Attachment FC 09)

Ms. Grovenstein stated that this will approve a new formula to allocate funds through an RFP process. The proposed formula supersedes any previous formulas.

On behalf of the Finance Committee, Ms. Estep recommended and moved the following item be approved by the board.

Proposed Title II Adult Education and Family Literacy Act (AEFLA) Section 243 Formula (Attachment FC 09)

The above item was approved by voice vote.

President Shockley asked for a moment of the Board's time to introduce two students he is mentoring through NC State Doctoral program, Mr. David Wilson and Mr. Keegan Anderson. Ms. Estep asked the students their ultimate goals. Mr. Anderson said that he would love to aim to become a Community College president. Mr. Wilson said he is a product of community college; he would love to be in a position where he can impact policy and help the most students possible.

PROGRAMS COMMITTEE, Dr. Samuel Powell, Chair

Dr. Powell stated that all the Programs items were on consent this month.

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STRATEGIC PLANNING COMMITTEE, Mr. Jerry Vaughan, Chair

State Performance Measures Report (PLAN 01)

Mr. Twiddy shared information about performance measures. Mr. Schneider spoke about the tools and how the data is processed.

On behalf of the Strategic Planning Committee, Mr. Twiddy recommended and moved the following item be approved by the board.

State Performance Measures Report (PLAN 01)

The above item was approved by voice vote.

Mr. Shook spoke about the new Task Force which will be looking at how to address demographic challenges and how the System should address identified issues. The group is comprised of people from the State Board, NCACCT, and NCACCP with System Office administrative support. The study should take about a year and he will report from the group periodically.

POLICY COMMITTEE, Mr. Bob Stephens, Chairman

Refusal to Recommend License Renewal of Apex Healthcare Academy (Attachment POL 01)

Mr. Stephens shared the details of the recommended refusal. There were no questions.

On behalf of the Policy Committee, Mr. Stephens recommended and moved the following item be approved by the board.

Refusal to Recommend License Renewal of Apex Healthcare Academy (Attachment POL 01)

The above item was approved by voice vote.

Proposed Amendment to 1D SBCCC 400.2 – "Admission to Colleges" (Attachment POL 04)

Mr. Stephens reviewed the recommended code change. There were no questions.

On behalf of the Policy Committee, Mr. Stephens recommended and moved the following item be approved by the board.

Proposed Amendment to 1D SBCCC 400.2 – "Admission to Colleges" (Attachment POL 04)

The above item was approved by voice vote.

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Proposed Amendment to 1G SBCCC 200.1 – "General Provisions" (Attachment POL 05)
Mr. Stephens reviewed the recommended code change. There were no questions.

On behalf of the Policy Committee, Mr. Stephens recommended and moved the following item be approved by the board.

Proposed Amendment to 1G SBCCC 200.1 – "General Provisions" (Attachment POL 05)

The above item was approved by voice vote.

LEGISLATIVE COMMITTEE and PRESIDENTS REPORT, Dr. Breeden Blackwell, Chairman
Good news – The Bill and Melinda Gates Foundation $1.2M grant to support the best practices such as RISE, Students Supports, and professional development. Recognized and thanked Ms. Linda Suggs.

Marketing Campaign – shared mockups of billboards and the background of the ideas. Mr. Holder said he loves the ideas of the visuals, but there needs to be examples of how they can help such as lineman for $70k. President Hans said that the virtual marketing will include more detail and enable students to see themselves in those careers.

Legislative Session – President Hans shared the Legislative Agenda and the successes. Chairman Shook asked about % increases. Currently, would be a 5% increase in the first year of budget and 8% increase in the second year of the budget.

Ms. Shuping said the RDS fix bill is sitting on the Governor's desk waiting for approval. This would make high school graduation from a NC high school to determine if they are in state. Reports bill on Governor's desk for signature.

Other legislation –
Championed by Senator McInnis would allow 9th and 10th Academically gifted students to enroll in College Transfer Pathways. Would also allow 9th and 10th graders to enroll in CTE pathways. Was in conference and is awaiting Senate to vote.

HB 922 will expand the coverage required for hazard insurance and require flood insurance for colleges and public schools in the 100-year flood plain. Is awaiting Governor approval.

Mr. Shook asked if there was an increase from the UNC System. Ms. Grovenstein said 2.7 and 4.9 for UNC. 2.8 and 5.5 in the second for K-12.

Chairman Blackwell said President Hans hit the ground running and has done wonderful at raising the money to help the effort to help our students.

Chairman Blackwell introduced Jon Harris, the new General Counsel and welcomed him to the family. Introduced Jane Stancill the new Director of Communications and introduced Dr. Kimberly Gold, new Senior Vice President - Chief Academic Officer.

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BOARD MEMBER QUESTIONS / COMMENTS

Treasurer Folwell shared information that has an impact on the Community Colleges. He spoke to the $50b of unfunded pension, the healthcare liability, and other major debts of the State of North Carolina due to economic impacts and issues with health costs.

DATE OF NEXT MEETING

The next State Board meeting is scheduled for Thursday, August 15, 2019 through Friday, August 16, 2019 in the W. Dallas Herring State Board Room located in the Caswell Building in Raleigh, NC. More information regarding this meeting will be communicated.

EXPIRING TERMS AND VACANCIES

There are currently no terms expiring and four vacancies for the membership of the State Board.

ADJOURNMENT

Chairman Blackwell motioned to adjourn, seconded by Mr. Stephens, unanimously approved by voice vote at 11:49 a.m.

RESPECTFULLY SUBMITTED BY:
Secretary

APPROVED BY:

_____
Peter Hans, System President

_____
Mr. Scott Shook, Chair

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STATE BOARD OF COMMUNITY COLLEGES
SBCC Code Report

FINANCE COMMITTEE

RULE ACTION	RULEMAKING PROCESS	EXPECTED DATE	STATUS
AMENDMENT 1B SBCCC 200.3 – "Establishing Multi-Campus Centers"	Initiation of Rulemaking Process	July 19, 2019	**COMPLETED**
	Publication on NCCCS Website	July 23, 2019	**COMPLETED**
	Written Comment Period Ends	August 22, 2019	**PENDING**
	Review Comments with SBCC Committee	September 19, 2019	
	2nd Written Comment Period Ends (if substantive changes)	N/A	
	Hearing Date (if applicable)	N/A	
	Presented to SBCC for Adoption	September 20, 2019	
	Prospective Effective Date of Rule	October 1, 2019	

ADOPTION 1B SBCCC 100.1 – Reserved for Future Codification – "Definitions"	Initiation of Rulemaking Process	July 19, 2019	**COMPLETED**
	Publication on NCCCS Website	July 23, 2019	**COMPLETED**
	Written Comment Period Ends	August 22, 2019	**PENDING**
	Review Comments with SBCC Committee	September 19, 2019	
	2nd Written Comment Period Ends (if substantive changes)	N/A	
	Hearing Date (if applicable)	N/A	
	Presented to SBCC for Adoption	September 20, 2019	
	Prospective Effective Date of Rule	October 1, 2019	

AMENDMENT 1E SBCCC 700.4 – "College Access, Parking and Security (CAPS) Fee"	Initiation of Rulemaking Process	July 19, 2019	**COMPLETED**
	Publication on NCCCS Website	July 23, 2019	**COMPLETED**
	Written Comment Period Ends	August 22, 2019	**PENDING**
	Review Comments with SBCC Committee	September 19, 2019	
	2nd Written Comment Period Ends (if substantive changes)	N/A	
	Hearing Date (if applicable)	N/A	
	Presented to SBCC for Adoption	September 20, 2019	
	Prospective Effective Date of Rule	October 1, 2019	

STATE BOARD OF COMMUNITY COLLEGES
SBCC Code Report

GOVERNANCE COMMITTEE

RULE ACTION	RULEMAKING PROCESS	EXPECTED DATE	STATUS
ADOPTION 1A SBCCC 200.6 – "Delegation of Contractual Authority"	Initiation of Rulemaking Process	May 17, 2019	**COMPLETED**
	Publication on NCCCS Website	May 21, 2019	**COMPLETED**
	Written Comment Period Ends	June 20, 2019	**COMPLETED**
	Review Comments with SBCC Committee	July 18, 2019	**COMPLETED**
	2nd Written Comment Period Ends (if substantive changes)	July 30, 2019	**COMPLETED**
	Hearing Date (if applicable)	N/A	**N/A**
	Presented to SBCC for Adoption	August 16, 2019	**PENDING**
	Prospective Effective Date of Rule	September 1, 2019	

AMENDMENT 1H SBCCC 200.1 – "Allocation of Funds"	Initiation of Rulemaking Process	May 17, 2019	**COMPLETED**
	Publication on NCCCS Website	May 21, 2019	**COMPLETED**
	Written Comment Period Ends	June 20, 2019	**COMPLETED**
	Review Comments with SBCC Committee	July 18, 2019	**COMPLETED**
	2nd Written Comment Period Ends (if substantive changes)	July 30, 2019	**COMPLETED**
	Hearing Date (if applicable)	N/A	**N/A**
	Presented to SBCC for Adoption	August 16, 2019	**PENDING**
	Prospective Effective Date of Rule	September 1, 2019	

AMENDMENT 1H SBCCC 400.4 – "Capital Projects and Obtaining Capital Funds"	Initiation of Rulemaking Process	May 17, 2019	**COMPLETED**
	Publication on NCCCS Website	May 21, 2019	**COMPLETED**
	Written Comment Period Ends	June 20, 2019	**COMPLETED**
	Review Comments with SBCC Committee	July 18, 2019	**N/A**
	2nd Written Comment Period Ends (if substantive changes)	N/A	**N/A**
	Hearing Date (if applicable)	N/A	**N/A**
	Presented to SBCC for Adoption	July 19, 2019	**COMPLETED**
	Prospective Effective Date of Rule	August 1, 2019	**COMPLETED**

STATE BOARD OF COMMUNITY COLLEGES
SBCC Code Report

PERSONNEL COMMITTEE

RULE ACTION	RULEMAKING PROCESS	EXPECTED DATE	STATUS
AMENDMENT 1C SBCCC 400.11 – "Leave Payouts"	Initiation of Rulemaking Process	June 14, 2019	**COMPLETED**
	Publication on NCCCS Website	June 18, 2019	**COMPLETED**
	Written Comment Period Ends	July 18, 2019	**COMPLETED**
	Review Comments with SBCC Committee	August 15, 2019	**PENDING**
	2nd Written Comment Period Ends (if substantive changes)	N/A	
	Hearing Date (if applicable)	N/A	
	Presented to SBCC for Adoption	August 16, 2019	
	Prospective Effective Date of Rule	September 1, 2019	

STATE BOARD OF COMMUNITY COLLEGES
SBCC Code Report

POLICY COMMITTEE

RULE ACTION	RULEMAKING PROCESS	EXPECTED DATE	STATUS
AMENDMENT 1D SBCCC 400.2 – "Admission to Colleges" (SSNs)	Initiation of Rulemaking Process	July 19, 2019	**COMPLETED**
	Publication on NCCCS Website	July 23, 2019	**COMPLETED**
	Written Comment Period Ends	August 22, 2019	**PENDING**
	Review Comments with SBCC Committee	September 19, 2019	
	2nd Written Comment Period Ends (if substantive changes)	N/A	
	Hearing Date (if applicable)	N/A	
	Presented to SBCC for Adoption	September 20, 2019	
	Prospective Effective Date of Rule	October 1, 2019	

AMENDMENT 1G SBCCC 200.1 – "General Provisions"	Initiation of Rulemaking Process	July 19, 2019	**COMPLETED**
	Publication on NCCCS Website	July 23, 2019	**COMPLETED**
	Written Comment Period Ends	August 22, 2019	**PENDING**
	Review Comments with SBCC Committee	September 19, 2019	
	2nd Written Comment Period Ends (if substantive changes)	N/A	
	Hearing Date (if applicable)	N/A	
	Presented to SBCC for Adoption	September 20, 2019	
	Prospective Effective Date of Rule	October 1, 2019	

REPEAL 2B SBCCC 100. – "Process for Refusal to Issue or Renew License"	Initiation of Rulemaking Process	September 20, 2019	**PENDING**
	Publication on NCCCS Website	September 24, 2019	
	Written Comment Period Ends	October 24, 2019	
	Review Comments with SBCC Committee	November 14, 2019	
	2nd Written Comment Period Ends (if substantive changes)	N/A	
	Hearing Date (if applicable)	N/A	
	Presented to SBCC for Adoption	November 15, 2019	
	Prospective Effective Date of Rule	December 1, 2019	

REPEAL 2B SBCCC 200. – "Suspension or Revocation of License"	Initiation of Rulemaking Process	September 20, 2019	**PENDING**
	Publication on NCCCS Website	September 24, 2019	
	Written Comment Period Ends	October 24, 2019	
	Review Comments with SBCC Committee	November 14, 2019	
	2nd Written Comment Period Ends (if substantive changes)	N/A	
	Hearing Date (if applicable)	N/A	
	Presented to SBCC for Adoption	November 15, 2019	
	Prospective Effective Date of Rule	December 1, 2019	

ADOPTION 2B SBCCC 300. – "Exemptions from Licensure"	Initiation of Rulemaking Process	September 20, 2019	**PENDING**
	Publication on NCCCS Website	September 24, 2019	
	Written Comment Period Ends	October 24, 2019	
	Review Comments with SBCC Committee	November 14, 2019	
	2nd Written Comment Period Ends (if substantive changes)	N/A	
	Hearing Date (if applicable)	N/A	
	Presented to SBCC for Adoption	November 15, 2019	
	Prospective Effective Date of Rule	December 1, 2019	

ADOPTION 2B SBCCC 400. – "Refusal to Issue or Renew License"	Initiation of Rulemaking Process	September 20, 2019	**PENDING**
	Publication on NCCCS Website	September 24, 2019	
	Written Comment Period Ends	October 24, 2019	
	Review Comments with SBCC Committee	November 14, 2019	
	2nd Written Comment Period Ends (if substantive changes)	N/A	
	Hearing Date (if applicable)	N/A	
	Presented to SBCC for Adoption	November 15, 2019	
	Prospective Effective Date of Rule	December 1, 2019	

ADOPTION 2B SBCCC 500. – "Suspension or Revocation of License"	Initiation of Rulemaking Process	September 20, 2019	**PENDING**
	Publication on NCCCS Website	September 24, 2019	
	Written Comment Period Ends	October 24, 2019	
	Review Comments with SBCC Committee	November 14, 2019	
	2nd Written Comment Period Ends (if substantive changes)	N/A	
	Hearing Date (if applicable)	N/A	
	Presented to SBCC for Adoption	November 15, 2019	
	Prospective Effective Date of Rule	December 1, 2019	

STATE BOARD OF COMMUNITY COLLEGES
SBCC Code Report

PROGRAM COMMITTEE

RULE ACTION	RULEMAKING PROCESS	EXPECTED DATE	STATUS
TEMPORARY AMENDMENT 1D SBCCC 400.11 – "Education Services through Career and College Promise (Curriculum)"	Initiation of Rulemaking Process	September 20, 2019	**PENDING**
	Publication on NCCCS Website	September 24, 2019	
	Written Comment Period Ends	October 24, 2019	
	Review Comments with SBCC Committee	November 14, 2019	
	2nd Written Comment Period Ends (if substantive changes)	N/A	
	Hearing Date (if applicable)	N/A	
	Presented to SBCC for Adoption	November 15, 2019	
	Prospective Effective Date of Rule	December 1, 2019	

AGENDA
State Board of Community Colleges
STATE BOARD GOVERNANCE AND POLICY COMMITTEE
Caswell Building, Dr. W. Dallas Herring State Board Room
Thursday, August 15, 2019 – 10:00 a.m.

Call to Order

Roll Call

Ethics Awareness and Conflict of Interest

Approval of Agenda

Approval of State Board Governance Minutes – July 18, 2019

Approval of Policy Minutes – July 18, 2019

For Future Action
- Changes to the State Board Code affecting the State Board of Proprietary Schools: Repeal and Replace the Due Process Chapter (Title II, Chapter B) (Attachment POL 01)

For Action
- Adoption of 1A SBCCC 200.6 - "Delegation of Contractual Authority" (Attachment SBG 01)
- Adoption After Review of Public Comments 1H SBCCC 200.1 - "Allocation of Funds" (Attachment SBG 02)
- State Board Bylaws (Attachment SBG 03)
- Recommendations for Initial Proprietary School Licensure (Attachment POL 02)

For Information
- Annual Report of Proprietary Schools (Attachment POL 03)
- Policy Committee Charter (Attachment POL 04)
- SBCC Code Report – July 2019 (Attachment SBCCC 01)

New Business

Adjourn

MINUTES
State Board of Community Colleges
SBCC BOARD GOVERNANCE COMMITTEE
Thursday, July 18, 2019

SBCC BOARD GOVERNANCE COMMITTEE MEMBERS PRESENT

Bob Stephens, Chair	Sam Powell
Lisa Estep	Clark Twiddy

Absent: Jim Rose and Scott Shook

OTHER SBCC BOARD MEMBERS PRESENT

Breeden Blackwell	Bill McBrayer	Burr Sullivan
William Holder	Hari Nath	

OTHERS IN ATTENDANCE

Jonathan Harris	Andrea Poole	Dorothy Strickland
Bryan Jenkins	Jane Stancill	Linda Suggs (Gates Fnd)
Kimberly Gold	Sondra Jarvis	

CALL TO ORDER
Mr. Stephens called the SBCC Board Governance Committee meeting to order at 10:02 a.m. in the Dr. W. Dallas Herring State Board Room in Raleigh, NC.

ROLL CALL
Mr. Jenkins took the roll of the SBCC Board Governance Committee members.

ETHICS STATEMENT
Mr. Jenkins read the Ethics Awareness and Conflict of Interest Statement. No conflicts noted.

APPROVAL OF THE AGENDA
Mr. Stephens requested a motion to approve the July 18, 2019, meeting agenda. Dr. Powell moved, seconded by Mr. Twiddy, and the agenda was approved by the Committee via voice vote.

APPROVAL OF THE MINUTES
Mr. Stephens requested a motion to approve the May 16, 2019, meeting minutes. Ms. Estep moved, seconded by Mr. Twiddy, and the minutes were approved by the Committee via voice vote.

FOR ACTION
Review Public Comments 1A SBCCC 200.6 - "Delegation of Contractual Authority" (Attachment SBG 02)
Mr. Harris reviewed the comment received and the System Office recommendation. The item will have to go out for another five-day comment period and come back for approval at the August State Board meeting.

Dr. Powell made a motion to approve Review Public Comments 1A SBCCC 200.6 - "Delegation of Contractual Authority" (Attachment SBG 02) with recommended change included, seconded by Mr.

Twiddy and approved unanimously by the Committee.

Review of Public Comments 1H SBCCC 200.1 - "Allocation of Funds" (Attachment SBG 02)

Mr. Harris stated that this comment relates to the previous item and staff recommends including language to address the need for periodic reporting. The item will have to go out for another five-day comment period and come back for approval at the August State Board meeting.

Mr. Twiddy made a motion to approve Review of Public Comments 1H SBCCC 200.1 - "Allocation of Funds" (Attachment SBG 02), seconded by Ms. Estep and approved unanimously by the Committee.

Amendment of 1H SBCCC 400.4 - "Capital Projects and Obtaining Capital Funds" (Attachment SBG 03)

Mr. Harris stated that no comments were received so staff recommends approval for adoption.

Mr. Twiddy made a motion to approve Amendment of 1H SBCCC 400.4 - "Capital Projects and Obtaining Capital Funds" (Attachment SBG 03), seconded by Ms. Estep and approved unanimously by the Committee.

FOR INFORMATION

Review of State Board Bylaws (Attachment SBG 04)

Mr. Harris reviewed recommended changes to the bylaws which include the following:

- Notice of a special meeting be reduced to forty-eight hours from five (5) days.
- Strike "but notice of three (3) days may…" in Article IV because the above change will supersede.
- Add Article V to address Emergency Meetings (which changes numbering of the articles subsequently).
- Materials for a special meeting be reduced to forty-eight hours from five (5) days.
- Update standing committees to include Committee on Policy and Governance
- Strike in Article XIII – "The membership of each standing committee…"

SBCC Code Report (Attachment SBCCC 01)

The Committee was asked to review the Code report and let staff know if there are any questions.

ADJOURNMENT

The meeting was adjourned at 10:34 a.m. via voice vote.

Respectfully submitted,
Sondra Jarvis

MINUTES
State Board of Community Colleges
POLICY COMMITTEE
Thursday, July 18, 2019

POLICY COMMITTEE MEMBERS IN ATTENDANCE

Bob Stephens, Chairman	Hari Nath	David Willis
Bobby Irwin	Scott Shook	
Frank Johnson	Burr Sullivan	

Absent: Dr. Candler Willis

OTHER BOARD MEMBERS PRESENT:

Lisa Estep	William Holder	Clark Twiddy
AnnWhitford	Bill McBrayer	
Breeden Blackwell	Sam Powell	

OTHERS IN ATTENDANCE

Peter Hans	Bryan Jenkins	Mary Shuping
Jennifer Haygood	Maureen Little	Dorothy Strickland
Jonathan Harris	Andrea Poole	Lyn Austin (NCACCT)
Sondra Jarvis	Jane Stancill	Julie Woodson (NCACCT)

CALL TO ORDER
Mr. Stephens called the Policy Committee meeting to order at 3:06 p.m. in Dr. W. Dallas Herring State Board Room in the Caswell Building in Raleigh, NC.

ROLL CALL
Mr. Jenkins took the roll of the Policy Committee members.

ETHICS STATEMENT
Mr. Jenkins read the Ethics Awareness and Conflict of Interest Statement. No conflicts noted.

APPROVAL OF THE AGENDA
Mr. Stephens requested a motion to approve the August 15, 2019 meeting agenda. Mr. Sullivan moved to approve, Mr. Irwin seconded, and the agenda was approved by the Committee via voice vote.

APPROVAL OF THE MINUTES
Mr. Stephens requested a motion to approve the July 18, 2019 minutes. Mr. Sullivan moved to approve, Mr. Willis seconded, and the minutes were approved by the Committee via voice vote.

FOR FUTURE ACTION
Refusal to Recommend License Renewal of Apex Healthcare Academy (Attachment POL 01)
Scott Corl reviewed the details behind the decision to refuse renewal of licensing for Apex Healthcare Academy by the State Board of Proprietary Schools. The school will receive a notice of renewal of the license and will have due process allowing them to request a hearing.

Ms. Whitford asked if there were courses that could be approved for them to teach in the interim. Mr. Corl stated their license renewal application was incomplete, so they are not eligible to teach any of the courses currently.

Mr. Irwin made a motion to move Refusal to Recommend License Renewal of Apex Healthcare Academy (Attachment POL 01) from Future Action to Action. Mr. Sullivan seconded the motion and the Committee approved.

Chairman Shook made a motion to approve Refusal to Recommend License Renewal of Apex Healthcare Academy (Attachment POL 01). Mr. Sullivan seconded the motion and the Committee approved.

FOR ACTION

Initiate Rulemaking Process to Amend 1D SBCCC 400.2 – "Admission to Colleges" (SSNs) (Attachment POL 04)

Mr. Harris reviewed the proposed changes which will be sent out for public commnet. It was recommened that on page 4 section (i)(2) the language "unless required by the student" be struck.

Mr. Sullivan made a motion to approve Initiate Rulemaking Process to Amend 1D SBCCC 400.2 – "Admission to Colleges" (SSNs) (Attachment POL 04).

Initiate Rulemaking Process to Amend 1G SBCCC 200.1 – "General Provisions" (Attachment POL 05)

Mr. Harris reviewed the proposed changes which will be sent out for public comment.

Mr. Irwin made a motion to approve Initiate Rulemaking Process to Amend 1G SBCCC 200.1 – "General Provisions" (Attachment POL 05).

NEW BUSINESS

No new business

ADJOURNMENT

The meeting was adjourned at 3:26 p.m. via voice vote.

Respectfully submitted,
Sondra Jarvis

STATE BOARD OF COMMUNITY COLLEGES

Changes to the State Board Code affecting the State Board of Proprietary Schools: Repeal and Replace the Due Process Chapter (Title II, Chapter B)

The following rules have recommended changes that will be presented to the State Board of Community Colleges during the September meeting.

- REPEAL 2B SBCCC 100 – "Process for Refusal to Issue or Renew License"
- REPEAL 2B SBCCC 200 – "Suspension or Revocation of License"
- ADOPTION 2B SBCCC 300 – "Exemption from Licensure" (Attachment POL 01A)
- ADOPTION 2B SBCCC 400 – "Refusal to Issue or Renew License" (Attachment POL 01B)
- ADOPTION 2B SBCCC 500 – "Suspension or Revocation of License" (Attachment POL 01C)

STATE BOARD OF COMMUNITY COLLEGES CODE
TITLE 2. COMMUNITY COLLEGES

CHAPTER B. DUE PROCESS

SUBCHAPTER 300. EXEMPTIONS FROM LICENSURE

2B SBCCC 300.1 Claiming an Exemption from Licensure

If an entity believes it is exempt from the licensure requirements found in Article 8 of Chapter 115D of the North Carolina General Statutes and in Title II of the State Board of Community Colleges Code, the entity may request from the Executive Director of the State Board of Proprietary Schools a decision as to whether the entity is exempt from licensure.

History Note: Authority G.S. 115D-89; 115D-93;
Eff. _____.

2B SBCCC 300.2 Notice of Decision and Right to Hearing

(a) If the Executive Director decides the entity is not exempt from licensure, it shall send the entity its decision, along with the rationale for the decision, in writing, via email or postal mail. The written decision shall advise the entity of the right to provide a response and request a hearing prior to the State Board of Community Colleges' (SBCC) final agency decision to grant or not grant an exemption. The response and request for a hearing must be in writing and signed by the chief administrator or other authorized agent of the entity. The entity has ten (10) business days from the date of receipt of the decision to request a hearing in front of the State Board of Proprietary Schools (SBPS).

(b) If the Executive Director does not receive a written request for hearing within ten (10) business days from the date the entity received the decision, the SBPS shall report this fact, along with a final agency decision recommendation to the State Board of Community Colleges to not grant an exemption.

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(c) The SBCC shall consider the recommendation at its next regularly scheduled meeting and vote to grant or not grant an exemption. The SBCC action to grant or not grant an exemption shall become the SBCC's final agency decision. Within five (5) business days of the SBCC's action, the NCCCS General Counsel shall notify the entity of the SBCC's final decision.

History Note: Authority G.S. 115D-89; 115D-93;
Eff. _____.

2B SBCCC 300.3 Hearing Process

(a) The Executive Director shall provide the entity at least 10 business days' notice of the date, time, and location of the hearing.

(b) The party appearing on behalf of the entity shall be an official of the entity or an attorney representing the entity.

(c) The Chair of the SBPS or the Chair's designee shall act as the Hearing Officer. The hearing shall be conducted as follows:

(1) The entity's representative may present evidence for no more than one (1) hour in support of why the entity is exempt from licensure. The Hearing Officer has the discretion to extend this time, if circumstances warrant.

(2) The entity's representative may present evidence in a question and answer format or a narrative format. The entity may also offer exhibits into evidence.

(3) The Hearing Officer or other SBPS members may ask questions at any time throughout the hearing.

(4) The legal rules of evidence will not apply, but the Hearing Officer may direct the presentation to the issues relevant to the entity's claim to be exempt from licensure.

History Note: Authority G.S. 115D-89; 115D-93;
Eff. _____.

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2B SBCCC 300.4 SBCC Final Agency Decision

After the hearing detailed in 2B SBCCC 300.3, the SBPS shall make a final recommendation regarding the entity's claim to be exempt from licensure to the SBCC. The SBCC shall consider the recommendation at its next regularly scheduled meeting and vote to grant an exemption or to not grant an exemption. The SBCC action to grant or not grant an exemption shall become the SBCC's final agency decision. Within five (5) business days of the SBCC's action, the NCCCS General Counsel shall notify the entity of the SBCC's final decision.

History Note: Authority G.S. 115D-89; 115D-93;
Eff. _____.

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STATE BOARD OF COMMUNITY COLLEGES CODE
TITLE 2. COMMUNITY COLLEGES

CHAPTER B. DUE PROCESS

SUBCHAPTER 400. REFUSAL TO ISSUE OR RENEW LICENSE

2B SBCCC 400.1 Standard for Refusing to Issue or Renew License

The State Board of Community Colleges (SBCC), by and through the State Board of Proprietary Schools (SBPS), may refuse to grant or renew a proprietary school license in accordance with G.S. 150B, Article 3, when a school fails to meet the requirements of the law and the rules adopted by the State Board of Community Colleges.

History Note: Authority G.S. 115D-89; 115D-93;
Eff. _____

2B SBCCC 400.2 Notice of Refusal and Right to Hearing

(a) If the SBPS recommends refusal of a proprietary school's initial license or recommends nonrenewal of a proprietary school's license, the SBPS, by and through its Executive Director, shall document the rationale for its recommendation in a document to be titled, "Refusal to Recommend Initial Licensure or License Renewal."

(b) The Executive Director shall send a copy of the "Refusal to Recommend Initial Licensure or License Renewal" to the chief administrator of the proprietary school at issue within five business days of the SBPS' recommendation with a copy to the following: 1) the Chair of the SBPS; 2) the NCCCS General Counsel; and 3) the NCCCS Executive Director of Communications.

(c) In the "Refusal to Recommend Initial Licensure or License Renewal," the Executive Director shall advise the chief administrator or other agent of the proprietary school at issue of the right to provide a response and request an informal hearing with the SBPS prior to the SBCC's final agency decision to grant or deny licensure. The response and request for hearing must be in writing and signed by the chief administrator or

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other authorized agent of the proprietary school, and it must be issued to the Executive Director on behalf of the SBPS within 10 business days of receiving the "Refusal to Recommend Initial Licensure or License Renewal."

(d) If the Executive Director does not receive the proprietary school's written response and request for hearing within 10 business days from the date the school received the "Refusal to Recommend Initial Licensure or License Renewal" notice, the Executive Director shall submit the SBPS recommendation and "Refusal to Recommend Initial Licensure or License Renewal" to the SBCC. The SBCC shall consider the recommendation at its next regularly scheduled meeting and vote to grant licensure or deny licensure to operate one or more programs. The SBCC action to grant or deny licensure shall become the SBCC's final agency decision on the proprietary school's application. Within five (5) business days of the SBCC's action, the NCCCS General Counsel shall notify the proprietary school of the SBCC's final decision.

(e) If the Executive Director receives a written response and request for hearing within 10 business days of the proprietary school administrator's receipt of the "Refusal to Recommend Initial Licensure or License Renewal" notice, the Executive Director shall submit the written response and request for hearing to the following: 1) the Chair of the SBPS; 2) the NCCCS General Counsel; and 3) the NCCCS Director of Communications. The SBPS shall calendar the informal hearing within 45 days of the Executive Director's receipt of the written response and request for hearing.

History Note: Authority G.S. 115D-89; 115D-93;

Eff._____

2B SBCCC 400.3 Hearing Process

(a) The Executive Director of the SBPS shall provide the proprietary school at least 10 business days' notice of the date, time, and location of the informal hearing.

(b) The party appearing on behalf of the proprietary school at issue shall be an official of the proprietary school or attorney representing the proprietary school.

(c) The SBPS Chair or the Chair's designee shall act as the Hearing Officer. The hearing shall be conducted as follows:

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(1) The proprietary school's representative may present evidence for no more than one (1) hour in support of why the proprietary school's application for a license should be approved. The Hearing Officer has the discretion to extend this time, if circumstances warrant.

(2) The school's representative may present evidence in a question and answer format or a narrative format. The school may also offer exhibits into evidence.

(3) The Hearing Officer or other SBPS members may ask questions at any time throughout the hearing.

(4) The legal rules of evidence will not apply, but the Hearing Officer may direct the presentation to the issues relevant to licensure.

History Note: Authority G.S. 115D-89; 115D-93; 150B-22;
Eff._____

2B SBCCC 400.4 SBCC Final Agency Decision

After the hearing detailed in 2B SBCCC 400.3, the SBPS shall make a final recommendation regarding the proprietary school's application for licensure to the SBCC. The SBCC shall consider the recommendation at its next regularly scheduled meeting and vote to grant licensure or deny licensure to operate one or more programs. The SBCC action to grant or deny licensure shall become the SBCC's final agency decision on the proprietary school's application. Within five (5) business days of the SBCC's action, the NCCCS General Counsel shall notify the proprietary school of the SBCC's final decision.

History Note: Authority G.S. 115D-89; 115D-93; 150B-22;
Eff._____

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STATE BOARD OF COMMUNITY COLLEGES CODE
TITLE 2. COMMUNITY COLLEGES

CHAPTER B. DUE PROCESS

SUBCHAPTER 500. SUSPENSION OR REVOCATION OF LICENSE

2B SBCCC 500.1 Standard for Suspending or Revoking License

The State Board of Community Colleges (SBCC), by and through the State Board of Proprietary Schools (SBPS), may suspend or revoke the license of a proprietary school license in accordance with G.S. 150B, Article 3, when a school fails to comply with the requirements of the law and the rules adopted by the State Board of Community Colleges.

History Note: Authority G.S. 115D-89; 115D-93;
Eff. _____

2B SBCCC 500.2 Notice of Alleged Noncompliance

(a) The SBPS Executive Director shall investigate a proprietary school subject to Article 8 of Chapter 115D of the North Carolina General Statutes, upon receipt of a signed written complaint or other compelling evidence alleging the school failed to comply with the requirements of law or the rules adopted by the SBCC.

(b) The Executive Director shall document all evidence of alleged noncompliance in a document to be titled, “Notice of Allegations”.

(c) The Executive Director shall send the “Notice of Allegations” to the chief administrator of the proprietary school at issue within five (5) business days of documenting the alleged noncompliance with a copy to the following: 1) the Chair of the SBPS; 2) the NCCCS General Counsel; and 3) the NCCCS Director of Communications. The Notice shall request the chief administrator or other agent of the proprietary school to submit a written response to the alleged noncompliance within ten (10) business days from the proprietary school’s receipt of the “Notice of Allegations.”

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History Note: Authority G.S. 115D-89; 115D-93;
Eff. _____

2B SBCCC 500.3 Investigation

(a) The SBPS Executive Director or the Executive Director's designee shall constitute an authorized official of the SBCC for the purpose of conducting investigations.

(b) Pursuant to G.S. 115D-93(c)(3), the proprietary school under investigation shall permit the SBPS Executive Director or the Executive Director's designee to obtain any information necessary to conduct the investigation.

(c) The investigation shall conclude within 60 days from the date the Executive Director issued the "Notice of Allegations" to the proprietary school at issue.

History Note: Authority G.S. 115D-89; 115D-93;
Eff. _____

2B SBCCC 500.4 SBPS Recommendation and Right to Hearing

(a) Upon conclusion of the investigation in 2B SBCCC 500.3, the SBPS Executive Director shall submit a written investigation report to the SBPS containing:

(1) Copy of the written complaint or Documentation of Noncompliance;

(2) Specification of the laws or rules the proprietary school allegedly violated and a detailed description of how the proprietary school allegedly violated each of the specified laws or rules;

(3) Description of investigation process; and

(4) Recommendation of revocation of the proprietary school's license to operate one or more programs with a supporting rationale for revocation rather than for suspension; or

(5) Recommendation of suspension of the proprietary school's license to operate one or more programs with a supporting rationale for suspension rather than for revocation; or

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(6) Recommendation to allow the proprietary school to retain its license to operate one or more programs with a supporting rationale for why revocation or suspension is not warranted.

(b) The SBPS shall evaluate the written investigation report and after due consideration, recommend the SBCC:

(1) Suspend the proprietary school's license to operate one or more programs; or

(2) Revoke the proprietary school's license to operate one or more programs; or

(3) Take no further action.

(c) Within five (5) business days of the SBPS action, the Executive Director shall submit the written investigation report and SBPS recommendation to the chief administrator of the proprietary school at issue with a copy to the following: 1) the Chair of the SBPS; 2) the NCCCS General Counsel; and 3) the NCCCS Director of Communications. If the SBPS recommended suspension or revocation of the proprietary school's license to offer one or more programs, the Executive Director shall notice the school of its right to request an informal hearing with the SBPS prior to the SBCC's final agency decision to suspend or revoke the school's license. The request for an informal hearing must be in writing and signed by the chief administrator or other authorized agent of the proprietary school, and it must be received by the Executive Director on behalf of the SBPS within 10 business days of receiving the investigation report and SBPS recommendation.

(a) If the Executive Director of the SBPS does not receive the proprietary school's written request for an informal hearing within 10 business days from the date the school received the investigation report and SBPS' recommendation to suspend or revoke the school's license, the Executive Director shall submit the investigation report and SBPS recommendation to the SBCC. The SBCC shall consider the investigation report and recommendation at its next regularly scheduled meeting and vote to:

(1) Suspend the proprietary school's license to operate one or more programs; or

(2) Revoke the proprietary school's license to operate one or more programs; or

(3) Take no further action.

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The SBCC action shall become the SBCC's final agency decision to suspend or revoke the proprietary school's license. Within five (5) business days of the SBCC's action, the NCCCS General Counsel shall notify the proprietary school of the SBCC's final decision.

(b) If the Executive Director of the SBPS receives a written request for an informal hearing within 10 business days of the proprietary school administrator's receipt of the investigation report and SBPS recommendation to suspend or revoke the school's license, the Executive Director shall submit the written request to the following: 1) the Chair of the SBPS; 2) the NCCCS General Counsel; and 3) the NCCCS Director of Communications. The SBPS shall calendar the informal hearing within 45 days of the Executive Director's receipt of the hearing request.

History Note: Authority G.S. 115D-89; 115D-93;
Eff. _____

2B SBCCC 500.5 Hearing Process

The informal hearing process detailed in 2B SBCCC 400.3 shall apply. For the purpose of this rule, all references to denial of the proprietary school's application for license in 2B SBCCC 400.3 shall be replaced by references to the suspension or revocation of the proprietary school's license to operate one or more programs.

History Note: Authority G.S. 115D-89; 115D-93;
Eff. _____

2B SBCCC 500.6 SBCC Final Agency Decision

After the hearing detailed in 2B SBCCC 500.5, the SBPS shall make a final recommendation regarding suspension or revocation of the school's license to offer one or more programs to the SBCC. The SBCC shall consider the recommendation at its next regularly scheduled meeting and vote to:

(1) Suspend the proprietary school's license to operate one or more programs; or

(2) Revoke the proprietary school's license to operate one or more programs; or

(3) Take no further action.

The SBCC action shall become the SBCC's final agency decision on suspension or revocation of the proprietary school's license. Within five (5) business days of the SBCC's

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action, the NCCCS General Counsel shall notify the proprietary school of the SBCC's final decision.

History Note: Authority G.S. 115D-89; 115D-93;

Eff. _____

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STATE BOARD OF COMMUNITY COLLEGES
Public Comments

Proposed Adoption 1A SBCCC 200.6 – "Delegation of Contractual Authority"
Comment Period Ending 20 June 2019

	Respondent	Rule, Page and Line #	Public Comment	System Office Response
1.	**State Board Member Ann Whitford,** as reported by Jennifer Haygood, Chief of Staff, NC Community College System Office	1A SBCCC 200.6 Page 1 Lines 15-16	I submit the following public comment for both 1H SBCCC 200.1 – Allocation of Funds and 1A SBCCC 200.6 - Delegation of Contractual Authority: "SBCC member, Ann Whitford, expressed interest in adding language codifying a periodic report to the SBCC on any actions executed under this delegated authority.	The System Office recommends adding the following to the end of the rule: "The System Office shall provide at least biannually a report to the State Board listing any contracts executed by the President pursuant to this delegated authority."

State Board of Community Colleges Code

TITLE 1. COMMUNITY COLLEGES

CHAPTER A. STATE BOARD GOVERNANCE

SUBCHAPTER 200. STATE BOARD AUTHORITY

1A SBCCC 200.6 Delegation of Contractual Authority

The State Board of Community Colleges hereby delegates to the System President the authority to execute any contract that meets the following criteria:

(1) Contracts that expend less than $250,000 and whose terms do not exceed one year;

(2) Contract amendments that cumulatively increase the value of a contract by less than 10%; and

(3) Any other contract if the SBCC has approved the purpose and amount.

The System Office shall provide at least biannually a report to the State Board listing any contracts executed by the President pursuant to this delegated authority.

History Note: Authority G.S. 115D-5;

Eff. _____

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STATE BOARD OF COMMUNITY COLLEGES
Public Comments

Proposed Amendment 1H SBCCC 200.1 – "Allocation of Funds"
Comment Period Ending 20 June 2019

	Respondent	Rule, Page and Line #	Public Comment	System Office Response
1.	**State Board Member Ann Whitford,** as reported by Jennifer Haygood, Chief of Staff, NC Community College System Office	1H SBCCC 200.1 Page 2 Lines 1-2	I submit the following public comment for both 1H SBCCC 200.1 – Allocation of Funds and 1A SBCCC 200.6 - Delegation of Contractual Authority: "SBCC member, Ann Whitford, expressed interest in adding language codifying a periodic report to the SBCC on any actions executed under this delegated authority.	The System Office recommends adding the following to the rule: "The System Office shall provide at least biannually a report to the State Board listing any allocations approved by the President pursuant to this delegated authority."

STATE BOARD OF COMMUNITY COLLEGES
Public Comments

Proposed Amendment 1H SBCCC 200.1 – "Allocation of Funds"
Comment Period Ending 30 July 2019
SUBSTANTIVE CHANGES

	Respondent	Rule, Page and Line #	Public Comment	System Office Response
1.	**Mr. David Onder, Director and SACSCOC Liaison, Haywood Community College**	1H SBCCC 200.1 Page 4 Lines 20	I think line 20 on page 4 of the proposed amendment (under the new sub-item (e) should read "If a college's allocation is reduced as provided in subsection (d)" based on the change made to the index due to a prior insertion. .	The system office recommends making the change noted in the comment, to strike (c) and replace with (d).

State Board of Community Colleges Code

TITLE 1. COMMUNITY COLLEGES

CHAPTER H. FISCAL MANAGEMENT

SUBCHAPTER 200. STATE FUNDS

1H SBCCC 200.1 Allocation of Funds

(a) The State Board shall allocate State funds to colleges using one or more of the following methods:

(1) Formula allocation: Allocations calculated using a formula of objective, verifiable factors.

(2) Competitive allocation: Allocations determined through a competitive process through which colleges apply for funds and the colleges' requests are evaluated and ranked based on identified criteria.

(3) Direct allocation: Funds allocated directly to a specific college when one of the following conditions apply:

(A) The General Assembly directs that funds shall be allocated to a specific college;

(B) The terms of a grant award require that grant funds be allocated to a specific college; or

(C) A college has programmatic ability unique among colleges and the desire to fulfill the objectives for which the funds allocated.

(b) Notwithstanding subsection (a) of this rule, the State Board delegates to the President of the North Carolina Community College System the authority to approve allocations made pursuant to:

(1) 1H SBCCC 200.1(a)(2) if the total amount of funds allocated under the competitive process does not exceed $250,000;

(2) 1H SBCCC 200.1(a)(3)(A) and (B); or

(3) 1H SBCCC 200.1(a)(3)(C) if the total amount of funds allocated to the college does not exceed $250,000.

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The System Office shall provide at least biannually a report to the State Board listing any allocations approved by the President pursuant to this delegated authority.

~~(b)~~(c) At the time of allocation, the System Office shall notify colleges of the allocation period, which is the time period during which the college is authorized to expend the allocation. The System Office shall extend the allocation period if additional time is needed for the college to complete the objectives for which the funds were allocated, funds remain available, and the extension of the allocation period is in the best interest of the NC Community College System as determined by the System President.

~~(c)~~(d) The System Office may reduce a college's allocation under the following circumstances:

(1) At the System Office's request, a college voluntarily forgoes an amount of its approved allocation because it is not able to fully expend the funds and other colleges have a need for those funds; or

(2) A college fails to meet pre-determined programmatic or expenditure benchmarks that were communicated to the college when the State Board initially allocated funds and other colleges have a need for those funds; or

(3) Revenue collections are not meeting budget projections and there is a projected cash shortfall of greater magnitude than one that can be covered through projected unexpended allocations.

~~(d)~~(e) If a college's allocation is reduced as provided in subsection ~~(c)~~(d), the System Office shall reallocate those funds to other colleges that demonstrate need and an ability to utilize the funds if there is no projected cash shortfall.

History Note: Authority G.S. 115D-5;
Eff. November 1, 2015.
Amended Eff. _____

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Bylaws of the State Board of Community Colleges

Adopted
January 1, 1981

Most Recently Amended
May 17, 2019

Article I. Bylaws Governing the State Board of Community Colleges.

The following bylaws shall govern and control all actions and procedures of the State Board of Community Colleges, hereinafter, referred to as the "State Board." The State Board shall conduct its business in a committee of the whole or under such other forms as it by majority vote may elect.

Article II. Officers.

At the first meeting after July 1, 1981, and every two years thereafter, the State Board shall elect from its membership for no more than two consecutive terms of two years or until their respective successors have been appointed and qualified, a Chair, a Vice Chair, and such other officers as it may deem necessary (G.S. 115D-2.1).

The Chair of the State Board shall appoint a nominating committee of no less than three and no more than five qualified members of the State Board at a meeting prior to the July meeting at which officers are to be elected. The nominating committee shall present the name of at least one individual for each office. Each nominee must submit to the nominating committee a letter accepting the nomination and indicating a commitment of the time necessary to perform the duties of that office. Nominations will be accepted from the floor, but each such nominee must indicate a commitment of time to serve in that office.

In the event a vacancy occurs prior to the end of a term, the State Board shall elect one of its qualified members to fill the office for the unexpired portion of the term. The President of the N. C. System of Community Colleges shall be Secretary of the State Board.

The President of the N. C. System of Community Colleges may appoint an Assistant Secretary of the State Board, who shall be a member of the staff of the Community College System Office. Copies of all minutes, papers, and documents of the State Board may be certified by the Assistant Secretary with the same force and effect as though such certification were made by the Secretary of the State Board.

Article III. Regular Meetings.

Regular meetings of the State Board shall be held at least ten times a year on dates to be determined by the State Board. Each regular meeting shall be held at a time and place designated by the Chair. Notice concerning the time and place shall be given to each member of the State Board by the Secretary at least seven days in advance of the meeting date. Either by action of the State Board or upon fifteen days' written notice by the Chair, the date specified herein for a regular meeting may be changed to another date within the designated month. Any matter of business relating to the community college system may be considered at any regular meeting of the State Board. In addition to face-to face meetings, subject to the Chair's discretion, State Board regular meetings may be held via telephone, videoconferencing, or any other electronic means.

Article IV. Special Meetings.

Special meetings of the State Board may be called by the Chair at the Chair's discretion and shall be called by the Secretary upon the written request of no fewer than a majority of the qualified members of the State Board. A special meeting called by the Secretary shall be held within twenty days of receipt by the Secretary of an individual written request from a majority of the qualified members for such special meeting. A notice specifying the time and place of a special meeting of the State Board shall be given by the Secretary to each member of the State Board at least ~~five days~~ forty-eight hours in advance of the meeting date~~; but notice of~~

~~three days may be given when, in the judgment of the Chair, an emergency exists~~. Any matter of business relating to the community college system may be considered at a special meeting.

Article V. Emergency Meetings

Emergency meetings may only be called to address generally unexpected circumstances that require immediate consideration by the State Board. Emergency meetings of the State Board may be called by the Chair at the Chair's discretion. A notice specifying the time and place of an emergency meeting of the State Board shall be given by the Secretary to each member of the State Board as soon as practicable in advance of the meeting date. The Secretary, with the approval of the Chair, shall prepare the agenda for the meeting, but only business connected with the emergency or emergencies may be considered at an emergency meeting.

Article V~~I~~. Agenda.

The agenda for a regular or special meeting of the State Board shall be prepared by the Secretary with approval of the Chair. A copy of the agenda for each regular meeting of the State Board, including notice of all expiring terms on or vacancies in membership of the State Board and its committees, and insofar as is practicable, copies of all reports and other materials to be presented to the regular meeting as a part of the agenda, shall be sent by the Secretary to each member at least seven days in advance of the regular meeting. If practicable, a copy of the agenda for each special meeting of the State Board with reports and other materials to be presented, shall be sent to each member at least ~~five days~~ forty-eight hours in advance of the special meeting. When matters are to be considered by a committee between the time the agenda is sent and the time of any regular or special meeting of the State Board, and these matters are expected to be presented to the State Board for action at the meeting, all members of the State Board shall be sent such materials as a committee may prescribe by standing rule or as the chair of a committee may designate, in order to inform the State Board, insofar as may be feasible, of the nature of the action that might be asked of it.

Any person requesting an item to be placed on the State Board agenda for ~~any~~a regular or special meeting shall submit a written request with all supporting documents to the Secretary. In consultation with the Board Chair, the Secretary shall make the determination about what items are placed on the State Board agenda. The Chair of each State Board committee shall confer with the committee staff to determine the placement of items on the agenda. If so decided by the Committee Chair in consultation with committee staff, items coming to the State Board for the first time may be placed on the agenda "For Action". At the request of any member of the committee or Board, any item listed "For Action" may be removed and given consideration as a "For Future Action" item upon the approval of the committee or Board. Unless the State Board votes to suspend its rules, any agenda item related to amending the State Board of Community Colleges Code (SBCC Code) coming before the State Board for the first time shall be placed on the agenda "For Future Action." Any item that has been on the State Board agenda "For Future Action" may be placed on the agenda "For Action" at any subsequent meeting.

In order to promote efficient meetings, the Board may act upon more than one item by a single vote through the use of a consent agenda. Consent agenda items shall be those of a non-controversial or routine nature. Any member of the Board has the right to comment on any consent agenda item. At the request of any member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. The request to remove the item from the consent agenda shall be non-debatable and will be honored without discussion. Removal of an item from the consent agenda returns it to the appropriate committee's report for full Board discussion.

Any committee or member of the State Board may request consideration by the State Board of any items not on the agenda of a regular or special meeting. However, such an item shall not be so considered without the approval of two-thirds of the qualified members of the State Board present at such meeting.

Article VII. Quorum - Attendance.

A quorum for the conducting of business by the State Board shall consist of a majority of the qualified members of the State Board (G.S. 115D-2.1). Subject to the Chair's discretion and prior authorization or the Vice Chair's discretion and prior authorization in the Chair's absence, if a Board member cannot attend a board meeting in person for a justifiable reason, the Board member may attend via telephone, videoconferencing, or other electronic means.

The Secretary shall maintain an attendance record for State Board meetings on each member. A State Board meeting includes the meeting of the full board. Members are encouraged and expected to attend all State Board meetings, unless excused according to the State Board Bylaws.

A. Consecutive absences

The State Board may remove an appointed or elected member from the State Board who, without justifiable excuse, as determined by the Chair or Vice Chair in the Chair's absence, has not attended three consecutive scheduled meetings. Examples of justifiable excuses include military service; illness or injury of an immediate family member.

To be eligible to be considered for an excused absence, a member must inform the Secretary of the State Board of the reason for his or her absence prior to the day of the meeting if the absence is foreseeable. If the absence is not foreseeable, the member must inform the Secretary of the State Board of the reason as soon as reasonably possible after the meeting missed by the member. In either circumstance, the Secretary of the State Board will complete the excused absence form and submit it to the Chair for approval prior to or at the next regularly scheduled meeting of the State Board.

If any Board member is absent from two consecutive scheduled meetings without justifiable excuse, the Chair or the Vice Chair in the Chair's absence, shall meet with the Board member at issue prior to the next scheduled meeting to notify the Board member of the potential for removal and to encourage attendance at scheduled meetings.

B. Non-consecutive absences

If a member should miss four scheduled meetings during a fiscal year without justifiable excuse, the State Board may notify the respective appointing or electing authority so that an appropriate action can be taken. If any Board member is absent from three scheduled meetings during a fiscal year without justifiable excuse, the Chair or the Vice Chair in the Chair's absence, shall meet with the Board member at issue prior to the next scheduled meeting to notify the Board member of the potential for removal and to encourage attendance at scheduled meetings.

If the State Board should remove a member from office, the Chair shall notify the appropriate appointing or electing authority of the vacancy.

Article VIII. Presiding Officer.

The Chair shall preside at all regular and special meetings of the State Board. In the absence of the Chair, the Vice Chair shall preside. In the absence of the Vice Chair, a presiding officer shall be elected by and from the qualified membership of the State Board.

Article ~~VIII~~IX. Power to Vote.

All qualified members of the State Board in attendance at a meeting, except the Student Government Association representative, may vote on all matters coming before the State Board for consideration, but no member may vote by proxy. No vote concerning any matter under consideration by the State Board, or by a committee of the State Board may be cast by postal mail. Only board members in attendance at a meeting via telephone, videoconferencing, or any other electronic means are permitted to vote using electronic means that are authorized by the Chair.[G.S. 115D-2.1(b)(5)]

Article ~~I~~X. Rules of Order.

Except as modified by specific rules and regulations enacted by the State Board, Robert's Rules of Order (latest edition) shall constitute the rules of parliamentary procedure applicable to all meetings of the State Board and its several committees.

Article XI. Reference to Committees.

All matters presented to the State Board, except matters of routine business, which come within the sphere of interest or activity of any standing committee of the State Board, shall be submitted by the State Board to the appropriate standing committee for investigation and report. All matters, of other than routine business, which do not come within the sphere of interest or activity of any standing committee of the State Board may be submitted by the State Board to a special committee for investigation and report in advance of action thereon by the State Board. The Board may proceed to consider any matter without referring it to a standing or special committee, if by a two-thirds vote of the qualified members present, immediate consideration by the State Board is ordered. The reports and recommendations of standing and special committees shall be submitted to the State Board in writing consistent with the instructions of the State Board.

Article XII. Minutes.

The Secretary shall keep minutes of all meetings of the State Board, shall file, index, and preserve all minutes, papers and documents pertaining to the business and proceedings of the State Board; shall be custodian of the State Board of Community Colleges' Seal and of all records and instruments of the State Board and Community Colleges System Office.

The Secretary shall be responsible for transcribing the minutes of each meeting within a reasonable time and for sending a copy to each member.

Article XIII. Standing Committees: Membership and Jurisdiction.

The standing committees of the State Board shall be: the Committee on Accountability and Audit, the Committee on Finance, the Committee on Personnel, the Committee on Policy and Governance, the Committee on Programs, ~~and~~ the Committee on Strategic Planning, and the Committee on Legislative Affairs. The Chair

of the State Board shall appoint the membership of each standing committee, designate the chair and vice-chair, prescribe the duties, and determine the size of each standing committee. The Chair of the State Board shall be a member of each standing committee. In addition, the Chair shall appoint a non-voting representative of the North Carolina Association of Community College Presidents and a non-voting representative of the North Carolina Association of Community College Trustees to each standing committee upon the recommendation of the presiding officer of each association. ~~The membership of each standing committee may be rotated biennially at the discretion of the State Board Chair.~~

Each standing committee shall meet at either the call of the committee chair or the State Board Chair. The meetings shall be held at a time convenient to the membership.

Article XI<u>V</u>~~I~~H. Establishment of Special Committees.

Special committees may be established and their duties may be prescribed by the Chair of the State Board.

Article X~~I~~V. Closed Sessions.

All meetings of the State Board shall be open to the public unless, consistent with the requirements of State Law, a meeting is closed to the public by majority vote of a quorum of the qualified membership of the State Board.

Article XV<u>I</u>. Amendments and Suspensions of Bylaw Provisions.

Any provision of these bylaws (except those required or governed by statutory provision) may be amended by a vote of two-thirds of the qualified membership of the State Board; provided, that no amendment may be adopted unless its substance first has been introduced at a preceding regular or special meeting of the State Board.

Any provision of these bylaws (except those required or governed by statutory provision) may be suspended at any regular or special meeting of the State Board for that meeting by affirmative vote of two-thirds of the qualified membership of the State Board.

History Note:
Effective: 01/01/1981
Amended: 05/17/2019; 05/17/2013; 03/16/2007; 08/19/2005; 8/17/2001.

STATE BOARD OF COMMUNITY COLLEGES
Recommendation for Initial Proprietary School Licensure

The State Board of Proprietary Schools recommends approval to license the following Proprietary Schools, as required under Article 8, Chapter 115D, North Carolina General Statutes, starting upon approval by the State Board of Community Colleges and ending June 30, 2020 to offer the programs listed.

***ACCELERATED DENTAL ASSISTING ACADEMY – BOONE**
373 Boone Heights Drive
Boone, NC 28607

Programs	Clock Hours
Dental Assisting	92

***CAROLINA SCHOOL OF PHLEBOTOMY**
322 Lamar Avenue, Suite 301
Charlotte, NC 28204

Programs	Clock Hours
Phlebotomy	88
Accelerated Phlebotomy	24
EKG Technician	48
Clinical Laboratory Assisting	48

DENTAL ARTS ACADEMY
3110 New Bern Ave., Suite102
Raleigh, NC 27610

Programs	Clock Hours
Dental Assisting	80
Dental Office Administration	40

HANDS ON DENTAL ASSISTING
2783 NC Highway 68 South, Suite 117
High Point, NC 27265

Programs	Clock Hours
Dental Assisting	119

***Recommendation is contingent upon a successful site visit by the Office of Proprietary Schools.**

PROPRIETARY SCHOOLS OF NORTH CAROLINA

ANNUAL REPORT: 2019

Submitted by the State Board of Proprietary Schools to the State Board of Community Colleges Pursuant to §115D-89.3 of the North Carolina General Statutes.

NORTH CAROLINA GENERAL STATUTE 115D-89.3

Pursuant to North Carolina General Statute §115D-89.3, the State Board of Community Colleges shall receive a written report annually from the State Board of Proprietary Schools to include the number of schools receiving initial licenses during the previous year, a list of currently licensed proprietary schools, school closures during the previous year, including a complete report of actions concerning any catastrophic closures, complaints received and resulting decisions or actions, total fees received, and balances of the Commercial Education Fund and the Student Protection Fund.

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North Carolina Board of Proprietary Schools

Scott Aaron, Chair

Antwine Jackson, *Vice Chair*

John Pettitt, *Secretary*

Kuburat Ganiyu, *Member*

Frank Emory, *Member*

Robyn Klose, *Member*

Victor Riley, *Member*

North Carolina Office of Proprietary Schools

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ANNUAL REPORT SUMMARY

1. Initially Licensed Schools 2018 - 2019: 14 ---------- (Table A, Page 5)
2. Proprietary School Closures 2018 - 2019: 10 ---------- (Table B, Page 5)
3. Student Complaints and Resulting Actions: 3 ---------- (Table C, Page 7)
4. Licensed Proprietary Schools 2019 - 2020: 89 ---------- (Table D, Page 8)
5. Total License Fees Received 2018 - 2019: $236,350 --(Table E, Page 10)
6. Commercial Education Fund Balance: $776,560.11 --- (Table F, Page 10)
7. Student Protection Fund Balance: $1,124,273.88 ------ (Table F, Page 10)

INITIALLY LICENSED SCHOOLS

(July 1, 2018 – June 30, 2019)

Fourteen proprietary schools were initially licensed during the 2018 - 2019 fiscal year.

TABLE A: Initially Licensed Proprietary Schools, 2018-2019 (14)

Coder Foundry	Harmony Health Career Training Institute
Tarheel Canine Training	Making Visions Training Center
Triple A Phlebotomy	Accelerated Dental Assisting
Airstreams Renewables	Aviation Institute of Maintenance
Center for Montessori Teacher Education/NC	Edudent School of Dental Assisting
CPR Works of Charlotte	Effinity Healthcare Training
*Fast Track Career Prep	North Carolina Technical Education Center

*Fast Track Career Prep was sold during the 2018 - 2019 licensing year. As a result, the new owner was required to apply for initial licensing.

PROPRIETARY SCHOOL CLOSURES

(July 1, 2018 – June 30, 2019)

Three schools (*) were denied license renewal for 2018 - 2019. Five schools (**) closed during the 2018 -2019 licensing year. Two proprietary schools failed to renew their licenses for 2019 - 2020.

TABLE B: Proprietary School Closures, 2018 - 2019 (10)

*Umanah Healthcare Institute -Charlotte (Licensed: 2010)	**Brightwood College (Licensed: 2010)
*Umanah Healthcare Institute -Gastonia (Licensed: 2012	**King's College (Founded:1901)
* Umanah Healthcare Institute -Monroe (Licensed: 2015)	**Virginia College (Licensed: 2012)
**Art Institute of Charlotte (Licensed:1973)	Advanced Diagnostic Institute (Licensed: 2017)
**Art Institute of Raleigh-Durham (Licensed: 2011)	The New York Code and Design Academy (Licensed: 2016)

*Umanah Healthcare Institute Campus Closures

Pursuant to N.C.G.S. 115D-93(c)(1), (c)(2), (c)(3), G.S. 115D-91(c), 2B SBCCC 100.1, 2B SBCCC 100.6, 2B SBCCC 200.1 and 2B SBCCC 200.7, the State Board of Community Colleges voted to deny licensure renewal for and suspension of the Charlotte, Gastonia, and Monroe campuses of Umanah Healthcare Institute on Friday, October 19, 2018. To the knowledge and

understanding of OPS, one student was directly impacted by the Charlotte closure. After a bond claim was filed and denied, Umanah's Director reimbursed the student and OPS confirmed.

****Art Institute Campus Closures**

On July 5, 2018 the corporate office of Art Institute of Charlotte and Art Institute of Raleigh-Durham advised the Office of Proprietary Schools that the schools would immediately cease new enrollments and begin teach-outs. Final teach-out and closure of both campuses occurred in December. OPS verified student transcripts were transferred to the North Carolina State Archives. No bond claims were filed. Additional information about the Art Institute closures can be found on the OPS website: https://www.nccommunitycolleges.edu/proprietary-schools.

****King's College Closure**

On June 4, 2018 the Director of King's College advised the Office of Proprietary Schools that the school would immediately cease new enrollment and begin teach-outs. Final teach-out was completed in December and OPS verified student transcripts were transferred to the North Carolina State Archives. No bond claims were filed. Additional information about the King's College closure can be found on the OPS website: https://www.nccommunitycolleges.edu/proprietary-schools.

****Brightwood College and Virginia College Closures**

On December 5, 2018 the corporate office of Brightwood College and Virginia College advised the Office of Proprietary Schools that the schools were closing. The schools were part of a chain of schools operating in approximately 10 states. The closures were precipitous and impacted thousands of students. No final teach-out occurred. The Office of Proprietary Schools contacted over 500 known NC students by letter and email to verify necessary bond claims. The overwhelming number of responding students advised they had (or would) apply for federal loan discharge. Others confirmed transfer to another institution. OPS is diligently working to identify applicable bond claims. To date, claims totaling approximately $20,000 have been made. Additional information about the Brightwood College and Virginia College closures can be found on the OPS website: https://www.nccommunitycolleges.edu/proprietary-schools.

STUDENT COMPLAINTS RECEIVED AND RESULTING ACTIONS

(July 1, 2018 – June 30, 2019)

The Office of Proprietary Schools has written procedures for handling student complaints. The complaint procedure and appropriate forms are posted online at: http://www.nccommunitycolleges.edu/proprietary-schools.

TABLE C: Student Complaints Received, July 1, 2018 - June 30, 2019 (3)

Complaints Received	Actions Taken
Complaint 1	School license was previously suspended; OPS obtained reimbursement for student.
Complaint 2	Allegations did not establish violation.
Complaint 3	Resolved through private agreement.

Complaint #1:

In October 2018 OPS received a complaint against the Charlotte campus of Umanah Healthcare Institute, alleging a student was on leave from the school for a medical procedure and was not able to complete her Nurse Aide I program because the school's license was suspended during her leave (see explanation on page 5). After the school owner refused to reimburse the student, OPS filed a bond claim on her behalf. The school owner eventually agreed to reimburse the student after the bond claim was ultimately denied.

Complaint #2:

In April 2019 OPS received a complaint against a school in Charlotte alleging inadequate instruction. The complaint requested the school provide better and more organized instruction, but it did not seek a refund. OPS confirmed the student passed the state Nurse Aide I exam following completion of the course and conducted an unannounced joint visit with DHHS to the school to review Nurse Aide I class records. OPS contacted several (interviewing 6, including 3 from the student's class) Nurse Aide I students about their experiences at the school. A follow up joint visit will be conducted.

Complaint #3:

In June 2019 OPS received a complaint against a school in Raleigh alleging inadequate instruction. The complaint requested OPS investigate the school and refund tuition for two programs. The parties reached a private agreement to resolve the complaint. OPS investigated the allegations presented in the complaint.

LICENSED PROPRIETARY SCHOOLS

(July 1, 2019 – June 30, 2020)

On May 17, 2019 the State Board of Community Colleges approved license renewals for 85 proprietary schools. The licenses run from July 1, 2019 – June 30, 2020.

TABLE D: Renewal Licenses, FY 2019 - 2020 (85)

***Accelerated Dental Assisting Academy**	****Fast Track Career Prep**	NCDATS -Charlotte
Airstreams Renewables	Guiding Lights Caregiver Training Institute	NC Dental U -Fayetteville
****American Academy of Healthcare**	Gwinnett College	NC Dental U -Greenville
Animal Behavior Institute	Harmony Health Career Training Institute	NC Dental U -Wake Forest
	Harris Training Institute	Neslyn Health Institute
Care One Health Training Institute	Hashem School of Health and Career Training	New Hope Medical Training
****Career Pathways Institute**	Heavy Equipment Colleges of America	******New Horizons Computer Training - Charlotte**
Caring For Life –Castle Hayne	Highland Canine Training	******New Horizons Computer Training - Greensboro**
Caring For Life -Jacksonville	Ideal Health Institute	Piedmont Dental Assistants
Carolina Career College	Institute for Guided Studies	Piedmont Online Institute
Carolina School of Broadcasting	K's Healthcare Institute	Pit Instruction & Training
Center for Montessori Teacher Education/NC	Lake Norman Dental Assisting School	Premier Dental Assisting Academy
Charlotte Dental Assistant School	Life Time Academy	****Project Shift**
Chosen Healthcare Institute - Charlotte	***Living Arts College**	Sandhills Dental Career Center
Chosen Healthcare Institute - Lumberton	****Living Arts Institute**	Serenity Nurse Aide Academy
****Coder Foundry**	Making Visions Training Center	Shades of Purple
****College of Wilmington**	**^Miller-Motte College -Cary**	South College of Tennessee
Connecticut School of Broadcasting	****Miller-Motte College - Fayetteville**	Southeastern Institute
****CPR Works of Charlotte**	****Miller-Motte College - Jacksonville**	Southern College of Health Sciences
Cumberland Nursing Academy	****Miller-Motte College - Raleigh**	Sunrise School of Dental Assisting -Fayetteville

D.A. Academy of NC	****Miller-Motte College - Wilmington**	Sunrise School of Dental Assisting -Greensboro
Dental Assistant Academy of Charlotte	Momentum Learning	Sunrise School of Dental Assisting -Raleigh
Dental Assistant Training Centers	More Than Conquerors College	Tarheel Canine Training
Dental Staff Institute	****Mount Eagle College - Greensboro**	Triangle School of Dental Assisting
Discovery Diving	Mount Eagle College -Winston-Salem	Triple A Phlebotomy
Divine Health Academy	MyComputerCareer.com @ Charlotte	Unity Nursing Institute
ECPI University -Charlotte	MyComputerCareer.com @ Raleigh	Veterans Assembled Electronics -Fort Bragg
****ECPI University -Greensboro**	*****NASCAR Technical Institute**	Wisdom Health Academy
ECPI University -Raleigh	National Personal Training Institute of Charlotte	

***Recommendation is contingent upon submission of documentation of a current and active bond effective July 1, 2019, with minimum coverage of $25,000.**

****Recommendation is contingent upon submission of a fully-executed lease agreement through June 30, 2020.**

*****Recommendation is contingent upon immediate notification of any change in accreditation status.**

******Recommendation is contingent upon submission of quarterly financial reports (July 1, 2019 – June 30, 2020), as well as immediate notification of any change in heightened cash monitoring (HCM) with the U.S. Department of Education or accreditation status.**

*******Recommendation is contingent upon submission of quarterly financial reports (July 1, 2019 – June 30, 2020), as well as immediate notification of any change in accreditation status.**

********Recommendation is contingent upon submission of quarterly financial reports (July 1, 2019 – June 30, 2020).**

^ The proprietary license issued shall be exclusively limited to completing teach-outs for current students, including applicable externships. No further enrollment and collection of tuition and fees is authorized.

TABLE D: Initial Licenses, FY 2019 - 2020 (4)

On May 17, 2019, the State Board of Community Colleges approved initial licensing for four proprietary schools. The licenses run from May 17, 2019 – June 30, 2020.

SCHOOL	LOCATION
Aviation Institute of Maintenance	Charlotte, NC
Edudent School of Dental Assisting	Greensboro, NC
Effinity Healthcare Training	Greenville, NC
North Carolina Technical Education Center	Raleigh, NC

TOTAL FEES RECEIVED

TABLE E: Total Fees Received, FY 2018 - 2019

(License Fee Receipts as of June 30, 2019)

Fiscal Year	Receipts Collected	Year-End Balance
2018-2019	$236,350.00	$776,560.11
2017-2018	$275,659.00	$734,117.42
2016-2017	$228,350.00	$639,027.09

(Student Protection Fund Receipts as of June 30, 2019)

Fiscal Year	Receipts Collected	Year-End Balance
2018-2019	$96,316.03	$1,124,273.88
2017-2018	$107,641.12	$1,006,606.69
2016-2017	$100,016.73	$886,948.09

PROPRIETARY SCHOOL FUND BALANCES

TABLE F: Fund Balances as of June 30, 2019

COMMERCIAL EDUCATION FUND	STUDENT PROTECTION FUND
$776,560.11	$1,124,273.88

STATE BOARD OF COMMUNITY COLLEGES
Policy Committee Charter

I. Background
The State Board of Community Colleges derives its authority from Chapter 115D of the North Carolina General Statutes and the State Board of Community Colleges Code (SBCC Code).

II. Purpose
The purpose of the Policy Committee is to provide oversight of system governance within the North Carolina Community College System.

III. Organization
The Policy Committee shall be a standing committee of the State Board of Community Colleges. The Chair of the State Board shall appoint the membership, designate the chair and vice-chair, prescribe the duties, and determine the size of the committee. The membership of the committee may be rotated biennially at the discretion of the State Board Chair.

IV. Meetings
Regular meetings of the State Board shall be held at least ten times a year on dates determined by the State Board. The Policy Committee shall meet on the same schedule as the other standing committees, as determined by the State Board.

V. Responsibilities
The responsibilities of the Policy Committee shall be:

- To review SBCC Code changes;
- To review and evaluate the need for System-wide policy modifications
- To review the Proprietary School Board actions and provide recommendations;
- To ensure that appropriate information to make well-informed decisions is received; and
- To report to the full Board on an on-going basis.

VI. Duties
The specific duties of the Policy Committee shall include:

1. Study, review and report on regulatory changes by government, regulatory authorities and accreditation bodies that impact System Office and college procedures and make recommendations to the Board on actions to be taken;

The Committee may modify or supplement these duties and responsibilities as needed.

The Committee should periodically review and assess the adequacy of the Policy Committee Charter.

DRAFT

AGENDA
State Board of Community Colleges
STRATEGIC PLANNING COMMITTEE
Caswell Building, Dr. W. Dallas Herring State Board Room
Thursday, August 15, 2019 – 12:30 p.m.

Call to Order

Roll Call

Ethics Awareness and Conflict of Interest

Approval of Agenda

Approval of Minutes – July 18, 2019

For Action

For Information

- Strategic Planning Committee Charter (Attachment PLAN 01)
- Brief Review of Strategic Plan (https://www.nccommunitycolleges.edu/strategic-plan) and Dashboards for Strategic Plan Accountability:
  - Key Performance Indicators (Attachment PLAN 02)
  - See Strategic Plan Priority Tactics in Strategic Plan Dashboard - https://teams.microsoft.com/_#/school/tab::b68ff0fd-7937-4540-a708-91c07120b7bf/Dashboards?threadId=19:27e19fa4990e4d0d8b93c93a07f05c7f@thread.skype&ctx=channel
- Update on Operational Planning
- 2019 State Board Planning Meeting – Draft Agenda (Attachment PLAN 03)

New Business

Adjourn

MINUTES
State Board of Community Colleges
STRATEGIC PLANNING COMMITTEE
Thursday, July 18, 2019

COMMITTEE MEMBERS PRESENT:

Clark Twiddy, Chair	Ann Whitford	David Willis
Breeden Blackwell	Burr Sullivan	

Members Absent: Jerry Vaughan

OTHERS IN ATTENDANCE:

President Peter Hans	Bill Schneider	Lyn Austin
Andrea Poole	Matt Meyer	Linda Suggs
Maureen Little	Katie Bao	Julie Woodson
Anne Bacon	Kelly Barretto	

CALL TO ORDER
Mr. Twiddy called the meeting to order at 1:30 p.m. in the AW Conference Room of the System Office.

ROLL CALL
Ms. Barretto took the roll of the Strategic Planning Committee members. With five Committee members in attendance, a quorum is present.

ETHICS STATEMENT
Dr. Blackwell read the Ethics Awareness and Conflict of Interest Statement and asked if there were any known conflicts. None were noted.

APPROVAL OF THE AGENDA
Mr. Twiddy asked for a motion to approve the agenda for the July 18, 2019 meeting. Ms. Whitford made the motion to approve the agenda as amended, Mr. Sullivan seconded, and the Committee approved the amended agenda unanimously without change.

APPROVAL OF MINUTES
Mr. Twiddy asked for a motion to approve the minutes for the May 16, 2019 meeting. Mr. Sullivan made the motion to approve, Dr. Blackwell seconded, and the Committee approved the minutes unanimously without change.

FOR ACTION
State Performance Measures Report (PLAN 01)
Mr. Schneider reviewed the State Performance Measures Report noting it was reviewed with State Board members at their previous Issues Luncheon.

DRAFT

- Current measures include Basic Skills Student Progress, Student Success Rate in College-Level English Courses, Student Success Rate in College-Level Math Courses, First Year Progression, Curriculum Student Completion and College Transfer Performance.
- Courses are funded on various Tiers based on FTE. The Presidents' Association has raised the question of whether to treat licensure exams in the same manner and have requested assistance with weighting outcomes within certain exams higher than others.
- The Presidents' Association will be presented with the report for action at the next NCACCP meeting to determine whether to use a weighted or non-weighted index for licensure exams. The NCACCP Finance Committee is supportive of presenting this to the full Association.

Discussion: Could weighting have a negative impact if certain successful programs are weighted more? Is weighting driven by costs of program? Course prefixes are weighted by costs and employment needs in the state, therefore for which courses do we want to provide additional support to the colleges that are providing higher-cost programs? High cost and high demand are what drive Tiers. From an employment perspective, it considers incentivizing stronger focus on the courses with better employment outcomes. We are here to approve performance-based funding for weighted licensures as it would increase funding in higher-demand fields for licenses. If approved by this Committee it will be brought to the Presidents' Association for their approval.

- Mr. Twiddy repeated the motion setting forth what is to be approved, today: "We move to approve the 2019 Performance Measures Report as presented. Further, we move to approve allocating performance-based funding for the licensure and certification planning rate measure based on the weighted index methodology contingent on the endorsement of the Community College Presidents." We are recommending the weighted methodology because it provides a higher weight, and thus higher funding, for licensures, certifications, earned in high-demand fields. Mr. Twiddy invited questions and discussion considering the motion.
- When considering weighted versus non-weighted outcomes, Mr. Schneider stressed that the change is more philosophical and the impact on funding is marginal.
- Dr. McInnis joined the meeting and explained that this weighting mechanism aligns the last fragment of our funding mechanism with the Tiers that form the basis for everything else. Course values were weighted when Tiers were implemented. Changes to Tiers drive changes across the board to include performance measures funding without being out of synch. Currently, without making the change, licensures and certifications are not in synch with funding.
- Mr. Willis made the motion to approve the 2019 Performance Measures Report as presented and further, to approve allocating performance-based funding for the licensure and certification planning rate measure based on the weighted index methodology contingent on the endorsement of the NC Community College Presidents, Dr. Blackwell seconded and the motion passed unanimously without further discussion.

FOR INFORMATION

Key Performance Indicator Update (PLAN 02)

Dr. Bao gave the presentation, walking through the templates for KPIs and performance measures and giving the following highlights:

- Program Area Retention – looks at first-time fall students who return next fall and what percentage remain in the program in which they started. Calculation methods and associated Strategic Plan goals are shown. We are at a system average of 84% program area retention from 2013 through 2018.
- This data was compared across demographics of gender, race/ethnicity, age, dually enrolled status.
- The highest program area retention is for college transfer students at 92 % and lowest is biological and chemical technologies at 34%.

Discussion: What about students with disabilities? How can we include those students so we can measure whether our services are meeting their needs, especially regarding advising? We are moving toward exploring this demographic. President Hans shared a discussion in Finance Committee about expending $25,000 from the State Board Reserve Fund to navigate the complexity of the Medicaid-managed care transformation, which may open resources to our programs serving students with disabilities through partnerships with behavioral health local management entities. There are programs at community colleges that are not yet scaled up to serve learners with intellectual and developmental disabilities; recent changes will allow Local Management Entities (LMEs) to spend some of their funds for people under their care for workforce training. Most are cost free. Career paths that provide a livable wage are being explored with student focus groups to determine career interests. We are looking at better leveraging dollars and ensuring programs align with students' needs. Feedback is being solicited on the graphic presentation of the dashboard to encourage its use.

Student Aid Study Group Recommendations (PLAN 03)

Ms. Poole gave the report on the broad areas of the recommendations, including creating a simple, transparent, targeted, and accessible system, promoting early awareness of financial aid availability and requirements, incentivizing student success to reduce time to a degree, and testing innovative ideas.

- The Student Aid Study Group was started in August 2018 and co-chaired by President Hans and President Spellings to study how to make state-funded financial aid more efficient and effective.
- See pages one and two for a summary of the Group's recommendations, and page three for work done to date (copies available on request).
- The Group is considering how to combine three grant programs between systems in order to simplify the process for students. UNC has some work to do to be able to combine their programs, while the community college system is well-poised to combine its grant programs.

Quarterly Progress Review – Strategic Plan Priority Tactics

Ms. Bacon referred to a PowerPoint presentation to review the status of key Strategic Plan tactics, including those that have changed status (e.g., from yellow for "Monitor" to green for "Celebrate").

- Items with an asterisk are pending passage of the State budget.
- Hispanic/Latino Initiative – Dr. Meyer gave an example of a challenge to pushing this initiative forward in the number of community groups and a lack of communication between them. Also, language barriers, a lack of bilingual faculty, and mentors in industry present additional challenges. President Hans has met with the group Adelante, a consortium of groups.
- Student Aid Study Group – this tactic has been implemented, so it is now blue on the dashboard.
- Accelerating Study Readiness – some progress is being made, however there are some snags with the legislatively mandated Career and College Ready Graduate (CCRG) initiative in terms of alignment with the Department of Public Instruction (DPI). Part of the issue is related to counting course credit in English and Math wherein the university and community college systems agree, but DPI is concerned about it counting for high school credit.
- Advising/Student Support Redesign – this tactic is being worked through and feedback being obtained from colleges as to what advising should look like, so this tactic is now green for "Celebrate."
- Guided Pathways – progress is being made, so this tactic is now green.
- Prior Learning Sources and Assessments – we are close to the rulemaking process for this policy. The procedures manual will be released to colleges this fall.
- Work-based learning – this is going well, overall, but funding issues prevent us from being able to participate in a work-based learning "Navigator" tool.
- Workforce Program Cost Study – has been implemented.
- Workforce System Collaboration -- Ms. Little was invited to discuss Apprenticeship expansions and exceeding the goal of 10,000 apprenticeships. She talked about that and also reported that much of Dr. Meyer's work with the industry sector laid the groundwork for current collaboration with the Governor's office, Division of Workforce Solutions, Economic Development Partnership of NC, and three regional teams to come together as workforce partners {in the Next Generation Sector Partnerships initiative}.
- Workforce Development Focused IT (ERP) – the status is green with an asterisk {funding contingent upon passage of a State budget}.

Implications of Legislative Action for Strategic Plan Progress

Ms. Poole reported that Ms. Shuping will provide an in-depth report, tomorrow, but advised that a number of our strategic areas have been funded. She also reported that the bill

simplifying Residency Determination Service (RDS) has passed both Houses and is awaiting signature by the Governor.

Enrollment Task Force

Mr. Shook reported to the Committee on the creation of the Enrollment Task Force comprised of four Trustees, four Presidents, Board members, Dr. George Fouts, and John Saparilas, Wake Tech's Associate Vice President of Enrollment Services, which will study what the System needs to do address enrollment from a policy standpoint. It is expected to be a one-year process with the first meeting taking place at the August Trustees' Association meeting. The goal is for the Task Force to report to the Board on a monthly basis. Reverse transfer will be included as an area to be studied. Wake Tech has successfully done this through the Finish First grant and will be able to build out this program for each of the 58 community colleges.

NEW BUSINESS

None.

ADJOURN

There being no other business, Mr. Twiddy asked for a motion to adjourn. Dr. Blackwell made the motion, which was seconded by Mr. Willis and passed unanimously without discussion, and the Committee adjourned at 2:53 p.m.

Respectfully submitted,

Kelly Barretto
Recording Secretary

DRAFT

STATE BOARD OF COMMUNITY COLLEGES
Strategic Planning Committee Charter

I. Background
The State Board of Community Colleges derives its authority from North Carolina G.S. 115D and the State Board Code. The Strategic Planning Committee was established on July 9, 2009.

II. Purpose
The purpose of the Strategic Planning Committee is to assist the State Board of Community Colleges (SBCC) with its responsibilities for the North Carolina Community College System's mission, vision, and strategic direction.

III. Organization
The Strategic Planning Committee shall be a standing committee of the State Board of Community Colleges. The Chair of the State Board shall appoint the membership, designate the chair and vice-chair, prescribe the duties, and determine the size of the committee. The membership of the committee may be rotated biennially at the discretion of the State Board Chair.

IV. Meetings
Regular meetings of the State Board shall be held at least ten times a year on dates determined by the State Board. The Strategic Planning Committee shall meet on the same schedule as the other standing committees, as determined by the State Board.

V. Responsibilities
The responsibilities of the Strategic Planning Committee include:

- Understanding the organization's industry, market/community, and core competencies. Keeping up-to-date on educational trends, workforce needs, other opportunities to improve the scope, cost effectiveness, and quality of services provided by the System.
- Understanding how advances in technology impact instruction, student services, and institutional support functions as well as providing input on how those impacts should inform our System's technology roadmap.
- Helping management identify critical strategic issues facing our System, including risks and opportunities.
- Ensuring management has established an effective strategic planning process, including development of a three- to five-year strategic plan with measurable goals and metrics.
- Ensuring that the strategic planning process includes stakeholder input and an implementation process.
- Monitoring the System's performance against measurable targets or progress points.
- Annually reviewing the strategic plan and recommending modifications to the full board as needed based on changes in the educational environment, community needs, legislative developments, and other factors.

- Reviewing strategic plans of partner organizations to assure that the System's strategic plan aligns, where appropriate.

VI. Duties

Committee will review and approve the following reports:

- Progress on strategic plan implementation.
- Bi-annual environmental assessment/educational trends summary.
- Workforce needs assessment.
- Competitor/partner assessment.
- Operational and financial assessment.
- Summaries of stakeholder input (e.g., surveys of stakeholder perceptions).

Contact(s):

Jennifer Haygood
Chief of Staff

Strategic Plan Key Performance Indicators (KPIs)

Student Interest and Access

High School Dual Enrollment - Percentage of public and charter high school students concurrently enrolled at a community college during the academic year.

High School Graduate Subsequent Enrollment - Percentage of annual public and charter high school graduates subsequently enrolled in a community college within the first two falls following graduation.

Adult Enrollment

- Curriculum/Continuing Education: Percentage of adult (18-64) high school graduates without an associate degree or higher enrolled in a curriculum or continuing ed. program.
- Basic Skills: Percentage of adults (18-64) without a high school degree or higher enrolled in a basic skills program.

Stop-Out Student Re-Entry - Percentage of exiting non-transfer students re-enrolled during the academic year after their absence.

High School Equivalency Transitions - Percentage of those who completed a high school equivalency who are enrolled in continuing education or curriculum coursework the same academic year or the year following completion.

Clear & Supported Pathways

Basic Skills Student Progress - Percentage of Basic Skills participant periods of participation (POP) with a measurable skill gain.

Student Success Rate in College-Level English Courses - Percentage of first-time fall Associate Degree seeking and transfer pathway students passing a credit-bearing English course with a “C” or better within three years of their first term of enrollment.

Student Success Rate in College-Level Math - Percentage of first-time fall Associate Degree seeking and transfer pathway students passing a credit-bearing Math course with a “C” or better within three years of their first term of enrollment.

First Year Progression - Percentage of first-time fall credential seeking students enrolled in postsecondary the subsequent fall semester or graduating prior to subsequent fall semester.

Curriculum Completion - Percentage of first-time fall credential seeking students who graduate, transfer, or are enrolled during the fourth academic year with 42 successfully completed non-developmental hours.

College Transfer Performance - Among community college students with 30 or more credit hours who transfer to a four-year university or college, the percentage graduating with a bachelor's degree or higher within four years.

Program Cluster Retention - Of first-time fall credential seeking students returning the subsequent fall, the percentage enrolled in the same division/program area.

Licensure and Certification Passing Rate - Aggregate institutional passing rate of first-time test-takers on licensure and certification exams. Exams included in this measure are state mandated exams which candidates must pass before becoming active practitioners.

Economic and Workforce Impact

Graduate Employment – Percentage of community college graduates employed 1-10 years after graduation.

Graduate Income – Median wages of community college graduates 1- 10 years after graduation.

Business Partnerships – Number of businesses served or started through Apprenticeship, Customized Training, and Small Business Center.

Work-Based Training Opportunities – Number of individuals served through Apprenticeship, Work-Based Learning Course, and Customized Training.

Enrollment to Unemployment Ratio – Annual change in enrollment over the annual change in unemployment for 25-34-year-olds.

System Effectiveness

Faculty Retention – Percentage of October faculty still employed within the system one year later.

Staff Retention – Percentage of October staff still employed within the system one year later.

Salary comparisons – Average salary of full-time instructional staff at North Carolina Community Colleges compared to state averages and national average.

Institutional Expenses – Percentage of institutional expenses by function.

Full-Time Faculty Instruction – Percentage of scheduled hours taught by full-time faculty.

Faculty FTE Generation – Full Time Equivalent enrollment per faculty member.

Online Instruction – Percentage of instruction occurring online.

-Draft Agenda-
SBCC Annual Planning Meeting
Cape Fear Community College
Wilmington, North Carolina
September 18-19, 2019

Wednesday, September 18, 2019
Location: Union Station Building (Building U), Cape Fear Community College, 502 N. Wilmington Street
[Foundation members invited to SBCC meeting on Wednesday]

12:00	**Welcome, Meeting Overview**	Chairman Breeden Blackwell/ Jennifer Haygood
12:10	**Putting Education to Work: Community Colleges as Economic Drivers** • *Lunch buffet* • *Presentation, with Q&A*	Gary Salamido *NC Chamber*
1:00	**Break**	
1:15	**Community Colleges' Role in Meeting Attainment Goal** • *The numbers challenge* • *Not just numbers: broad-based access and achievement*	President Peter Hans
1:30	**The State of the System:**	
	• **Key Research**	Bill Schneider/Dr. Ashley Sieman
	• **Strengthening Community Colleges**	Chairman Breeden Blackwell and Fmr. Chairman Scott Shook
2:55	**Break**	
3:10	**Models of State & Regional Collaboration**	Community College & Industry Reps
4:35	**Your Hire Education**	Representative of Apco Worldwide/ Dr. Carol Spalding, Rowan-Cabarrus CC
5:00	**Adjourn**	

[Dinner and social activity TBD]

DRAFT

Thursday, September 19, 2019
[Location: Union Station Building (Building U), Cape Fear Community College, 502 N. Wilmington Street]

8:00	*Light breakfast provided by Cape Fear Community College*	
8:30	**Day 2: Getting Down to Business**	Chairman Breeden Blackwell
8:40	**Short-term Workforce Training: Progress & Next Steps** • Parity Funding • IT for Workforce Development • Financial Aid • Measuring Completion	President Peter Hans & System Office Staff
9:15	**Other Examples of Strategic Plan Progress**	President Peter Hans & System Office Staff
10:00	**Board Brainstorming about the Coming Year's Work**	
	• Overview/Considering Opportunities	Jennifer Haygood/Anne Bacon
	• Moving to Breakout Groups	Jennifer Haygood
	• {Break}	
	• Breakout Discussions *(4 rooms)* o Issues Luncheon Topics/Key Board Discussions o Defining a Successful Year for the Board	Full Board/facilitated by VPs or Str. Planning Team
10:55	**Reconvene for Report-out/Next Steps**	Chairman Blackwell/ Jennifer Haygood
11:30	**Adjourn**	
12:00	*Issues Luncheon Sponsored by Cape Fear Community College*	

Possible Tour

Afternoon – SBCC Meetings (beginning at 1:45 p.m.)

AGENDA
State Board of Community Colleges
FINANCE COMMITTEE
Caswell Building, Conference Room 201A
Thursday, August 15, 2019 – 1:45 p.m.

Call to Order

Roll Call

Ethics Awareness and Conflict of Interest

Approval of Agenda

Approval of Minutes – July 18, 2019

For Action

- Allocation of Title II, Adult Education and Family Literacy Act (AEFLA) Section 225, Corrections Education and Other Institutionalized Individuals (C&I) (Attachment FC 01)
- Allocation of Title II, Adult Education and Family Literacy Act (AEFLA) Section 243, Integrated English Literacy and Civics Education (Attachment FC 02)
- Allocation for Food and Nutrition Services: Employment and Training Program Grant (Attachment FC 03) [CA]
- Allocation for NC Space Grant Undergraduate Student Research (Attachment FC 04) [CA]
- Allocation for Pamlico Community College Recidivism Pilot Project (Attachment FC 05) [CA]
- Allocation for BioNetwork Host Colleges (Attachment FC 06) [CA]
- Allocation for Customized Training – Regional Trainers (Attachment FC 07) [CA]
- Construction and Property (Attachment FC 08) [CA]

For Information

- State Board Reserve Year End Report (Attachment FC 09)
- Finance Committee Charter (Attachment FC 10)
- State Board Code Report – August 2019 (Attachment SBCCC 01)

New Business

Adjourn

MINUTES
State Board of Community Colleges
FINANCE COMMITTEE
Thursday, July 18, 2019 – 1:30 p.m.

FINANCE COMMITTEE MEMBERS PRESENT:

Chairman Scott Shook	Frank Johnson	Steven Walker
Lisa Estep, Chair	Bill McBrayer	(designee for Lt. Governor)
Jim Rose *		
Attended via phone *		

Members absent: Treasurer Dale Folwell

OTHERS IN ATTENDANCE:

President Hans	Dorrine Fokes	Jessica Balazi
Elizabeth Grovenstein	Arbony Cooper	Wanda White
Brandy Andrews	Cheryl Kaminski	Nancye Gaj
Jason Forlines	Brian Leonard	Dr. Dale McInnis
Jim Rains	Patrick Fleming	(Richmond CC)
Bill Schneider	Rondra McMillian	Dr. David Shockley
Karen J. Tikkanen	Trudie Hughes	(Surry CC)
Tangi Crotts	Candid Carrington	

CALL TO ORDER
Chair Estep called the meeting to order at 1:30 p.m.

ROLL CALL
Ms. Lyons took the roll of the Finance Committee members.

ETHICS STATEMENT
Chair Estep read the required ethics statement. There were no conflicts of interest.

APPROVAL OF THE AGENDA
Chair Estep asked for a motion to approve the agenda of the meeting as presented. Chairman Shook moved, seconded by Mr. Johnson, and the Committee approved.

APPROVAL OF THE MINUTES
Chair Estep asked for a motion to approve the minutes of the May 16, 2019 meeting. Mr. Johnson moved, Mr. McBrayer seconded the motion, and the Committee approved.

FOR FUTURE ACTION
Initiate Rulemaking to Amend 1B SBCCC 200.3 – "Establishing Multi-Campus Centers" (Attachment FC 01)
Mr. Johnson motioned for FC 01 to be moved from Future Action to Action, Chairman Shook seconded the motion. The Committee approved the motion.

Ms. Grovenstein stated the Board will recall a request to establish the Multi-Campus Centers State

Board Code that went into effect. However, when the Multi-Campus Centers State Board Code went into effect, we received feedback from a college.

Ms. Grovenstein stated it was brought to our attention from Dr. David Shockley (Surry CC) that a memorandum regarding New Instructional Delivery Method Codes dated May 24, 2018 (CC18-024), put into effect four categories of instruction and defined those categories. Ms. Grovenstein said the four categories are traditional, blended, hybrid, and online instruction.

Ms. Grovenstein asked the Board to refer to page two line twenty-five in the item. Ms. Grovenstein stated we are revising the verbiage in this item from face-to-face to traditional and adding blended instruction to align with the memorandum.

Ms. Grovenstein and the Committee discussed the item.

Chairman Shook motioned for approval, Mr. Johnson seconded the motion The Committee approved Initiate Rulemaking to Amend 1B SBCC 200.3- "Establishing Multi-Campus Centers" as presented.

Initiate Rulemaking to Adopt 1B SBCCC 100.1 – Reserved for Future Codification - "Definitions" (Attachment FC 02)

Mr. Johnson motioned for FC 02 to be moved from Future Action to Action, Chairman Shook seconded the motion. The Committee approved the motion.

Ms. Grovenstein stated to the Board that we are recommending putting the definitions of the four categories of instruction into State Board Code .

Ms. Grovenstein and the Committee discussed the item.

Chairman Shook motioned for approval; Mr. Johnson seconded the motion The Committee approved Initiate Rulemaking to Adopt 1B SBCC 100.1- Reserved for the Future Codification - "Definitions" as presented.

Initiate Rulemaking to Amend 1E SBCCC 700.4 – "College Access, Parking and Security (CAPS) Fee" (Attachment FC 03)

Mr. Johnson motioned for FC 03 to be moved from Future Action to Action, Mr. McBrayer seconded the motion. The Committee approved the motion.

Ms. Grovenstein explained this is a revision to our State Board Code regarding access parking and security (CAPS) fees. Ms. Grovenstein stated this item comes to the Board by one of our colleges, James Sprunt CC. Ms. Grovenstein stated James Sprunt CC's request was discussed and voted unanimously at the Presidents' Association May 2019 meeting.

Ms. Grovenstein asked the Board to refer to lines ten and eleven in the item. Ms. Grovenstein stated

this adds a purpose of the fee is to promote student access to the campus. Ms. Grovenstein stated the General Counsel recommended the strikethroughs in lines 13-17 in the item. Ms. Grovenstein explained we are listing the items 18- 25 in the item. Ms. Grovenstein stated the only item that is new is line 20. Ms. Grovenstein said it is allowing the fee to pay for student transportation onto the campus.

Ms. Grovenstein, Dr. David Shockley (Surry CC), and the Committee discussed the item.

Mr. McBrayer motioned for approval; Mr. Rose seconded the motion. The Committee approved Initiate Rulemaking to Amend 1E SBCCC 700.4 – "College Access, Parking and Security (CAPS) Fee" as presented.

FOR ACTION

State Board Reserve Funding for the Student Success Center (Attachment FC 04)

Ms. Grovenstein said each year the State Board Reserve appropriation is $250,000. Ms. Grovenstein stated we are currently in a new fiscal year and this budget is currently available for State Board action. Ms. Grovenstein explained we are currently bringing the first request to approve some of those funds. Ms. Grovenstein explained this is a $50,000 request from the Student Success Center's Guided Pathways Initiative.

Ms. Grovenstein stated the Guided Pathways are helping build capacity for colleges to work with a structured pathway with the students.

Ms. Grovenstein said the four pillars of Guided Pathways are clarify paths to student end goals, helping students choose and enter a pathway, assisting students stay on path of equity and financial stability, and ensure students are learning.

Ms. Grovenstein explained the funding would assist in accomplishing this through 2-day Institutes for college teams. Ms. Grovenstein stated the expenses are related to the workshop, speakers, travel, and conference cost. Ms. Grovenstein explained the initiative is supported by the Bill & Melinda Gates Foundation, The Belk Endowment, and Jobs for the Future.

Ms. Grovenstein and the Committee discussed the item.

Mr. Walker motioned for approval; Chair Estep seconded the motion The Committee approved State Board Reserve Funding for the Student Success Center as presented.

State Board Reserve Funding a Study of Programs for Students with Intellectual and Developmental Disabilities (Attachment FC 05)

Ms. Grovenstein said this item is related to the State Board Reserve fund. Ms. Grovenstein stated we are requesting up to $25,000 from State Board Reserve fund for this item. This would help fund a study of college programs for students with intellectual and developmental disabilities (IDD). Ms. Grovenstein stated we have recognized we need to do a systematic examination of what are

Colleges doing, what types of programs are out there, are we practicing the best practices, and addressing identified gaps.

President Hans stated we need to find ways to work with this underserved population. President Hans said Dr. Hughes and others have found some potential funding from the Medicaid Training Management Care with Behavioral Health.

President Hans and the Committee discussed the item.

Mr. Walker motioned for approval; Mr. Johnson seconded the motion. The Committee approved State Board Reserve Funding a Study of Programs for Students with Intellectual and Developmental Disabilities as presented.

Formula Change for Management Flexibility Reduction (Attachment FC 06)

Ms. Grovenstein stated this is a request to the State Board asking for approval of the methodology for absorbing the management flexibility reduction into the college budgets. It's contingent upon receiving the full recurring funding for short term workforce budget that is included in the conference budget. As a reminder, we have a negative reserve that is in our budget. Ms. Grovenstein stated we have had this for the last 10 fiscal years and every year we calculate the amount for each college must reduce out of their budget. Ms. Grovenstein stated we identify the amount and we reduce it out of the colleges budget to make up that total $53 million-dollar negative amount. Ms. Grovenstein stated over this 10-year timeframe, colleges have taken the management flexibility reduction as follows: approximately 61% from the curriculum formula, 27% from the institutional and academic support formula, 5% from the continuing education formula, 4% from the basic skills formula, 3% from the equipment formula, and less than 1% from other budget categories.

Ms. Grovenstein said The North Carolina Association of Community College Presidents (NCACCP) earlier this year voted to propose a method to absorb the management flexibility reduction. It was taken to North Carolina Association of Community College over several months the NCACCP Finance Committee discussed and considered options to absorb the management flexibility reduction. The NCACCP Finance Committee proposed a method to absorb the management flexibility reduction at the May 8, 2019 NCACCP meeting which was approved by a vote of the NCACCP.

Ms. Grovenstein reviewed the item and the handout with the Committee.

Dr. David Shockley (Surry CC), Ms. Grovenstein, and the Committee discussed the item.

Mr. Johnson motioned for approval, Mr. Walker seconded the motion The Committee approved Formula Change for Management Flexibility Reduction as presented.

Allocation of Title II Adult Education and Family Literacy Act (AEFLA) Section 231 (Attachment FC 07)

Ms. Grovenstein explained that this item comes back to the Board for a second year of allocations under the Federal Grant from the US Department of Education. The allocation is just over $12 million dollars in funding. Ms. Grovenstein stated the 63 eligible providers completed the Continuation grant applications on several criteria required by federal law and all 63 met the criteria. Ms. Grovenstein explained on May 17, 2019, the Board approved initial amount of $30,000 to each provider that submitted a continuation grant application.

Ms. Grovenstein explained WIOA section 121(h) that law mandates that we contribute as a partner program to the infrastructure costs of the one-stop centers throughout the state.

Ms. Grovenstein stated we have worked with the Department of Commerce to revise the methodology.

Ms. Grovenstein reviewed the table on page 3 with the Committee.

Ms. Grovenstein, Ms. Gaj, and the Committee discussed the item.

Mr. Johnson motioned for approval, Mr. Walker seconded the motion. The Committee approved Allocation of Title II Adult Education and Family Literacy Act (AEFLA) Section 231 as presented.

Proposed Title II, Section 225, Corrections Education and Other Institutionalized Individuals (C&I) Formula (Attachment FC 08)

Ms. Grovenstein stated this item is federal funds and through our Title II through Workforce Innovation and Opportunity Act (WIOA) funds. Ms. Grovenstein stated under that law, Section 225 is for services for students in correctional education or institutionalized settings.

Ms. Grovenstein explained last year when we came to the board with our new formula allocation, program staff were concerned this new formula didn't meet the criteria and the population.

Ms. Grovenstein stated a Committee to establish a new Section 225 formula used three components in the development of the revised formula. Base (30% of allocation): Equal allocation amount that is distributed across providers on dedicated allotment. Participation (30% of allocation): Allocation based on provider's share of participants. That share is multiplied by dedicated allotment to determine provider allocation. Participant is defined as an individual in a Title II program who has received at least 12 hours of service in a Period of Participation (POP).Performance (40% of allocation): Allocation based on provider's share of Measurable Skill Gains (MSGs). That share is multiplied by dedicated allotment to determine provider allocation.

Ms. Grovenstein, Ms. Gaj, Mr. Schneider and the Committee discussed the item.

Mr. Walker motioned for approval, Mr. McBrayer seconded the motion. The Committee approved Proposed Title II, Section 225, Corrections Education and Other Institutionalized Individuals (C&I) Formula as presented.

Proposed Title II, Section 243, Integrated English Literacy and Civics Education Formula (Attachment FC 09)
Ms. Grovenstein reviewed the item.

Ms. Cooper stated revised formula has three components: Base, Participation, and Performance. Base (70% of allocation): Equal allocation amount that is distributed across providers on dedicated allotment. Participation (10% of allocation): Allocation based on provider's share of participants. That share is multiplied by dedicated allotment to determine provider allocation. Participant is defined as an individual in a Title II program who has received at least 12 hours of service in a Period of Participation (POP). Performance (20% of allocation): Allocation based on provider's share of Measurable Skill Gains (MSGs). That share is multiplied by dedicated allotment to determine provider allocation.

Ms. Grovenstein, Ms. Cooper, Ms. Gaj, and the Committee discussed the item.

Mr. Johnson motioned for approval, Mr. McBrayer seconded the motion. The Committee approved Proposed Title II, Section 243, Integrated English Literacy and Civics Education Formula as presented.

Allocation for the Lead College for Career and College - Ready Alignment Partnership (Attachment FC 10) [CA]
Ms. Grovenstein stated this is Career-and-College Ready Alignment Partnership and this is statutory requirement. Ms. Grovenstein explained the law requires North Carolina Community College System (NCCCS) to work with Department of Public Instruction (DPI) to implement remediation in 12th grade before the student completes high school.

Ms. Grovenstein explained Wake Tech CC has already been approved to be the lead College for this initiative in prior years the Board approved grant funds for this item. Ms. Grovenstein stated last year we went to the General Assembly and did receive funding for the requirement.

Mr. Walker motioned for approval, Mr. Johnson seconded the motion. The Committee approved Allocation for the Lead College for Career and College - Ready Alignment Partnership as presented.

Allocation for Golden Leaf Scholars Program – Two Year College (Attachment FC 11) [CA]

Ms. Grovenstein explained since 2001, the NC Community College System has received this grant from Golden Leaf Foundation to be used for student scholarships.

Ms. Grovenstein stated the methodology provides 80% of funds available for each semester are divided equally among all colleges choosing to participate, with the remaining 20% equally divided among participating colleges with main campuses located in a rural county that is designated Tier 1 or 2, or in tobacco dependent counties. The Colleges participating in the program must spend at least 25% on scholarships for continuing education.

Ms. Grovenstein reviewed the table on the second page of this item with the Committee.

Ms. Grovenstein, Dr. White, and the Committee discussed the item.

Mr. Johnson motioned for approval, Mr. Walker seconded the motion. The Committee approved Allocation for Golden Leaf Scholars Program – Two Year College as presented.

Service Agreement for Community College Grant Program (Attachment FC 12) [CA]
Ms. Grovenstein stated this is a consent item that we bring to the Board annually. Ms. Grovenstein explained The State Education Assistance Authority (NCSEAA) is the entity in the state that overseas almost all the state's financial aid programs. Ms. Grovenstein stated they are housed in the UNC System, they are their own separate entity there, and they administer the financial aid programs.

Ms. Grovenstein stated this grant was established on July 16, 1999, the NCSEAA has been administering it every year and it is authorized under the statue G.S. 115D-40.1 (c).

Ms. Grovenstein and the Committee discussed the item.

Mr. Johnson motioned for approval, Mr. Walker seconded the motion. The Committee approved Service Agreement for Community College Grant Program as presented.

Service Agreement with Gartner, Inc. (Attachment FC 13) [CA]
Ms. Grovenstein stated that this is a consent item that we brought to the Board in the past. Ms. Grovenstein explained this is a three-year contract with Gartner, Inc. that provides our IT staff here at the System Office with much assistance in technology research.

Ms. Grovenstein and the Committee discussed the item.

Mr. Johnson motioned for approval, Mr. McBrayer seconded the motion. The Committee approved Service Agreement with Gartner, Inc. as presented.

Construction and Property (Attachment FC 14) [CA]
Ms. Grovenstein reviewed the requested construction and property items.

Mr. Johnson motioned for approval, Mr. McBrayer seconded the motion. The Committee approved Construction and Property as presented.

For Information

System Office Contracts Reports as of June 30, 2019 (Attachment FC 15)
Ms. Grovenstein asked the Committee to review the item.

System Office Grants Reports as of June 30, 2019 (Attachment FC 16)
Ms. Grovenstein asked the Committee to review the item.

Year-End Estimated Receipts – June 2019 (Attachment FC 17)
Ms. Grovenstein reviewed the report.

Connect NC Bond Status Report (Attachment FC 18)
Ms. Grovenstein asked the Committee to review the item.

NEW BUSINESS

None

ADJOURNMENT

Mr. Johnson motioned, seconded by Mr. Walker and the meeting was adjourned at 2:55 p.m.

Respectfully Submitted,

Petrina Lyons,
Recording Secretary

STATE BOARD OF COMMUNITY COLLEGES
Allocation of Title II, Adult Education and Family Literacy Act (AEFLA)
Section 225, Corrections Education and Other Institutionalized Individuals
FY 2019-20

Request: The State Board of Community Colleges is requested to approve the Section 225 funding allocation for 19 Corrections Education and Other Institutionalized Individuals Programs in the amount of $600,007.

Strategic Plan Reference:
Theme: Economic and Workforce Impact
Goal 3: To ensure the educational pipeline prepares a workforce possessing the interest, knowledge, skills, and abilities to meet the needs of employers, now and into the future.

- Objective 3.1: Collaborate with the stakeholders to promote a workforce system that fosters innovation and establishes seamless connections among community colleges, K-12 education, universities, workforce and economic development partners, and business and industry.

Background: These programs are funded under Section 225 of the Workforce Innovation and Opportunity Act (WIOA) for Corrections and Other Institutionalized Individuals (C&I). C&I programs require that funds be used to carry out a program for criminal offenders in a correctional institution giving priority to serving individuals who are likely to leave the correctional institution within 5 years of participation in the program.

Method of Allocation: Title II WIOA Section 225 funds are distributed by the NC Community College System according to a formula adopted by the SBCC in July 2019. The formula has 3 components:

1. **Base**: 30% of available funding is allocated equally across providers.

2. **Participation**: 30% of available funding is allocated based on provider's share of participants. That share is multiplied by a dedicated allotment to determine provider allocation. Participant is defined as an individual in a Title II program who has received at least 12 hours of service in a Period of Participation (POP).

3. **Performance**: 40% of available funding is allocated based on provider's share of Measurable Skill Gains (MSGs). That share is multiplied by a dedicated allotment to determine provider allocation.

Funding for providers are as follows:

Title II, AEFLA, Section 225 Grant Award Period: July 1, 2019 – June 30, 2020	
Providers	2019-20 Allocation
Caldwell CC and TI	$19,015
Catawba Valley CC	$30,033
College of the Albemarle	$22,302
Davidson County CC	$30,380
Gaston College	$17,426
Isothermal CC	$17,970
Mayland CC	$72,009
McDowell TCC	$33,701
Pamlico CC	$25,584
Randolph CC	$18,884
Richmond CC	$63,183
Rockingham CC	$9,474
South Piedmont CC	$27,034
Surry CC	$15,573
Triangle Literacy Council	$16,610
Vance-Granville CC	$51,778
Wake TCC	$51,259
Western Piedmont CC	$47,386
Wilkes CC	$30,406
Total	**$600,007**

Allocation Amount & Time Period: The total allocation for Section 225 is $600,007 for the period of July 1, 2019 through June 30, 2020.

Fund Source and Availability: Funding is available from the award from the United States Department of Education Workforce Innovation and Opportunity Act, Title II, Adult Education and Family Literacy Act, Section 225.

Contact(s)

Gilda Rubio-Festa,
Associate Vice President, College and Career Readiness

Diane Steinbeiser,
Adult Education Coordinator

STATE BOARD OF COMMUNITY COLLEGES
Allocation of Title II, Adult Education and Family Literacy Act (AEFLA)
Section 243, Integrated English Literacy and Civics Education (IELCE)
FY 2019-20

Request: The State Board of Community Colleges is requested to approve the Section 243 funding allocation for ten IELCE Programs in the amount of $499,998.

Strategic Plan Reference:
Theme: Economic and Workforce Impact
Goal 3: To ensure the educational pipeline prepares a workforce possessing the interest, knowledge, skills, and abilities to meet the needs of employers, now and into the future.

- Objective 3.1: Collaborate with the stakeholders to promote a workforce system that fosters innovation and establishes seamless connections among community colleges, K-12 education, universities, workforce and economic development partners, and business and industry.

Background: These programs are funded under Section 243 of the Workforce Innovation and Opportunity Act (WIOA) for IELCE. IELCE programs must be provided in combination with Integrated Education and Training (IET) activities and be designed to: (1) prepare adult English language learners for, and place in, unsubsidized employment in in-demand industries and occupations that lead to economic self-sufficiency; and (2) integrate with the local workforce development system and its functions to carry out the activities of the program.

Method of Allocation: Title II WIOA Section 243 funds are distributed by the North Carolina Community College System according to a formula adopted by the SBCC in July 2019. The formula has three components:

1. **Base**: 70% of available funding is allocated equally across providers.

2. **Participation**: 10% of available funding is allocated based on provider's share of participants. That share is multiplied by a dedicated allotment to determine provider allocation. Participant is defined as an individual in a Title II program who has received at least 12 hours of service in a Period of Participation (POP).

3. **Performance**: 20% of available funding is allocated based on provider's share of Measurable Skill Gains (MSGs). That share is multiplied by a dedicated allotment to determine provider allocation.

Funding for providers are as follows:

Title II, AEFLA, Section 243 Grant Award Period: July 1, 2019 – June 30, 2020	
Providers	2019-20 Allocation
Alamance CC	$48,217
Caldwell CC and TI	$37,311
Catawba Valley CC	$45,003
Davidson County CC	$38,974
Gaston Literacy Council, Inc.	$41,075
Lenoir CC	$39,326
McDowell TCC	$35,891
Reading Connections, Inc.	$44,066
Wake TCC	$129,921
Wilkes CC	$40,214
Total	**$499,998**

Allocation Amount & Time Period: The total allocation for Section 243 is $499,998 for the period of July 1, 2019 through June 30, 2020.

Fund Source and Availability: Funding is available from the award from the United States Department of Education Workforce Innovation and Opportunity Act, Title II, Adult Education and Family Literacy Act, Section 243.

Contact(s):
Arbony Cooper-Gibbs,
Coordinator of Compliance and IELCE Programs

Gilda Rubio-Festa,
Associate Vice President, College and Career Readiness

STATE BOARD OF COMMUNITY COLLEGES
Allocation for Food and Nutrition Services: Employment and Training Program Grant
October 1, 2019 – September 30, 2020

Request: The State Board is requested to approve $899,000 in funding for fourteen community colleges. Funds will be utilized to reimburse colleges for Education Navigator positions and to provide scholarship funds in support of Food and Nutritional Services: Employment and Training (FNS E&T) participants in accessing training opportunities. Also, the State Board is asked to approve the allocation of up to $1,873,636 of 50/50 funds on a first come, first served basis.

Strategic Plan Reference:
Theme: Economic and Workforce Impact
Goal: Increase the percentage of North Carolinians, particularly within underserved populations, pursuing and easily accessing education or training through North Carolina community colleges.

- Objective 1: Improve the understanding and perceived value of educational opportunities, including lifelong learning, offered by community colleges.
    - Strategy 1.1.2: Strengthen collaboration with education, community, business, and workforce partners for outreach and to support students as they transition through a seamless system of education in North Carolina.

Background: The FNS E&T Program is a part of the national Food and Nutrition Services Program administered by the U.S. Department of Agriculture (USDA). In North Carolina, the NC Department of Health and Human Services (DHHS), Division of Social Services (DSS) oversees the FNS E&T Program. Involvement is voluntary and determined at the local DSS county office.

The purpose of the FNS E&T program in North Carolina is to provide employment and training assistance to participants in identified FNS E&T counties. The ultimate goal is for the employment and training assistance to lead to employment at a livable wage and enable participants to become self-sufficient.

As a partner in assisting the NC DHHS – DSS office in meeting that goal, the North Carolina Community College System (NCCCS) Workforce Continuing Education division has joined the SNAP to Skills NC Interagency Team. As a partner in this collaboration, the NCCCS will work with identified community colleges to implement programs with local DSS county offices in offering successful Employment and Training programs.

Education Navigators at the individual community colleges collaborate with the local DSS county office to provide educational assessments, aide in determining appropriate educational pathways, determine educational/employability plans of action, assist participants in accessing community college resources, coordinate with DSS Staff for participant supportive services, and provide outcome measures tracking.

This is the third year of allocations for FNS E&T Education Navigators and Scholarships. The State Board approved FC 14 on November 17, 2017, FC 02 on January 17, 2018, FC 02 on April 20, 2018, FC 05 on October 19, 2018, and FC 02 on March 15, 2019. This year's allocation adds Edgecombe Community College and Guilford Technical Community College as participating colleges in addition to the twelve colleges that participated last year.

Method of Allocation: Colleges identified for FNS E&T Education Navigators are determined by participation of the local DSS county office in the Employment and Training program.

Funding is recommended for all colleges where the DSS county office has submitted an FNS E&T plan to DHHS – DSS which includes a community college Education Navigator. Scholarship funding is recommended for all colleges where the FNS E&T Education Navigator positions are located with a pro rata allocation based on the number of navigator positions funded at the college.

Asheville-Buncombe Technical Community College is recommended for funding of three Education Navigator positions and Central Piedmont Community College, Durham Technical Community College, and Wake Technical Community College are recommended for funding of two Education Navigator positions based on the potential Employment and Training participants in the counties within their respective service areas (Buncombe, Mecklenburg, Durham, Orange, and Wake). All other colleges are recommended for funding of one Education Navigator position.

In addition to the direct FNS E&T grant funds, the DHHS – DSS has made available 50/50 match funds to be distributed to colleges listed below through submission of requests for non-federal expenses of supportive services directly related to participant expenses within the Employment and Training program under the USDA guidelines. Release of funds is based on monthly request submissions and will be available on a first come, first served basis, not to exceed $1,873,636.

Community College	Number of Education Navigator Positions	Education Navigator Position Allocation	Scholarship Allocation	Total FNS E&T Allocation
Asheville-Buncombe Technical CC	3	$100,000	$8,222	$108,222
Cape Fear CC	1	$40,000	$4,111	$44,111
Central Carolina CC	1	$40,000	$4,111	$44,111
Central Piedmont CC	2	$80,000	$8,222	$88,222
Durham Technical CC	2	$75,000	$8,222	$83,222
Edgecombe CC	1	$50,000	$4,111	$54,111
Forsyth Technical CC	1	$50,000	$4,111	$54,111
Gaston College	1	$40,000	$4,111	$44,111
Guilford Technical CC	1	$50,000	$4,111	$54,111
Mitchell CC	1	$50,000	$4,111	$54,111
Pitt CC	1	$50,000	$4,111	$54,111
Sandhills CC	1	$50,000	$4,111	$54,111
Wake Technical CC	2	$100,000	$8,222	$108,222
Wilson CC	1	$50,000	$4,113	$54,113
Total	**19**	**$825,000**	**$74,000**	**$899,000**

Fund Source and Availability: The FNS E&T program funds are contingent on the award of the NCDHHS – DSS for the period of October 1, 2019 through September 30, 2020.

Contact:
Margaret Roberton
Associate Vice President, Workforce Continuing Education

STATE BOARD OF COMMUNITY COLLEGES
Allocation for NC Space Grant Under-Graduate Student Research
FY 2019-20

Request: The State Board of Community Colleges is asked to approve $40,000 to be allocated to ten NC Community Colleges from the North Carolina Space Grant Affiliate budget.

Strategic Plan Reference:
Theme: Student Interest and Access
Goal 1: Increase the percentage of North Carolinians, particularly within underserved populations, pursuing and easily accessing education or training through North Carolina community colleges.
Objectives and Strategies:

- Objective 1.1: Improve the understanding and perceived value of educational opportunities, including lifelong learning, offered by community colleges.
    - Strategy 1.1.2: Strengthen collaboration with education, community, business, and workforce partners for outreach and to support students as they transition through a seamless system of education in North Carolina.

Background: The North Carolina Space Grant (NC Space Grant) is a consortium of universities, industries, government agencies, and non-profit organizations committed to addressing the Nation's science, technology, engineering, and mathematics (STEM) workforce development needs. The NC Community College System Office as an affiliate institution of the State's NC Space Grant is supporting under-graduate student research at the ten colleges listed below. This two-semester activity culminates in the students' presenting their research findings at two symposiums in April and May. Past projects included student research into cancer rates in Person County, novel designs for high altitude balloon payloads, and barriers encountered by Hispanic students.

Rationale: Community college undergraduate student research addresses NASA's goals (and NC Space Grant's mission) to enhance and better promote STEM in NC. The ten community colleges were selected based upon previous experience successfully supporting undergraduate research in a community college setting. Additionally, all colleges have identified projects that are in alignment with NASA's education goals.

Method of Allocation: The ten community colleges will be each allocated $4,000. The funds may be used for student tuition, faculty release time, consumables, research journals, student and mentor travel, and minor equipment needed for projects.

Community College	Funding Level
Alamance CC	$ 4,000
Asheville-Buncombe Technical CC	$ 4,000
Carteret CC	$ 4,000
Central Carolina CC	$ 4,000
Davidson County CC	$ 4,000
Edgecombe CC	$ 4,000
Piedmont CC	$ 4,000
Rowan-Cabarrus CC	$ 4,000
South Piedmont CC	$ 4,000
Wake Technical CC	$ 4,000
Total	$ 40,000

Allocation Amount and Time Period: The allocation of funding is for the period of August 16, 2019 through May 1, 2020.

Fund Source and Availability: These funds are available through the North Carolina Space Grant Affiliate program for the period July 1, 2019 – May 1, 2020.

Contact Person:
Matthew Meyer,
Associate Vice President
Business Engagement, National & International Partnerships

STATE BOARD OF COMMUNITY COLLEGES
Prison Education Funds Allocation:
Allocation for Pamlico Community College Recidivism Pilot Project
FY 2019-20

Request: The State Board of Community Colleges is asked to approve the allocation of $360,440 in continued support of a joint pilot project between Pamlico Community College and Pamlico Correctional Institution to reduce recidivism among offenders. The pilot project is expected to serve 100 students in FY 2019-20.

Strategic Plan Reference:
Theme: Economic and Workforce Impact
Goal #3: Ensure the educational pipeline prepares a workforce possessing the interest, knowledge, skills, and abilities to meet the needs of employers, now and into the future.

- Objective #3.2: Offer relevant, high-quality instructional programs that meet the needs of business and industry for existing and future jobs.

Background: In the Appropriations Act of 2017, the NC General Assembly appropriated recurring funds in the amount of $650,000 to the NC Department of Public Safety (NCDPS) to fund a joint pilot project between Pamlico Community College and Pamlico Correctional Institution to reduce recidivism among offenders. The intent of the funding in FY 2019-20 is to provide funds to cover the full cost of the pilot program including tuition, instructor salaries and benefits, equipment, instructional supplies, classroom modifications, and a director level position to serve as a Business Community Employment Liaison. The pilot program's second-year budget is outlined in the table below.

Budget Item Costs Covered by Allocation	Amount
Instructors (Four full-time, one adjunct – salaries & benefits)	$297,600
Business Community Employment Liaison (salary & benefits)	$57,840
Equipment, Instructional Supplies, and Classroom Modifications	$5,000
TOTAL	**$360,440**

Budget Item Costs that will be Invoiced to NCDPS	Amount
Tuition (100 Students – Fall, Spring, Summer)	$289,560
TOTAL	**$289,560**

This funding allocation provides Pamlico Community College with funds in the amount of $360,440 to cover FY 2019-20 personnel costs, including full-time and adjunct instructors and the Business Community Employment Liaison salaries and benefits. The allocation also provides funds to cover equipment, instructional supplies, and classroom modifications. Through the execution of a Memorandum of Agreement between Pamlico Community College and NCDPS that outlines the scope of services and defines roles and responsibilities, Pamlico Community

College will be authorized to invoice NCDPS Education Services for student tuition in support of the program.

Conditions of Awards: The college must have separate captive course approval by the State Board of Community Colleges to offer courses in a captive/co-opted facility before the funds allocated through this grant may be expended. Any course taught without such captive course approval will not yield any full-time equivalent (FTE) funding, per G.S. 115D-5 (c). At the end of the fiscal year, unexpended fund balances will be reviewed by NCCCS and NCDPS and may be approved for carryforward. Funds will not be approved for carryforward beyond one fiscal year after the initial allocation unless NCDPS and the System Office jointly determine that special circumstances have prevented the timely expenditure of funds. Any reallocation of funds between budget items requires additional approval by NCDPS and the System Office.

Fund Source and Availability: Funding is available through FY 2019-20 State General Fund as appropriated to NCDPS and subsequently transferred to the System Office. Carryforward of these funds beyond this allocation period requires additional approval by NCDPS and the System Office, as outlined in the conditions above.

Time Period: The allocation period is July 1, 2019 through June 30, 2020.

Contact Person(s):
Karen Tikkanen
Director, Workforce Continuing Education - Training & Standards

STATE BOARD OF COMMUNITY COLLEGES
BioNetwork Allocation Request for Host Colleges
FY 2019-20

Request: The State Board of Community Colleges is asked to approve $4,069,898 to be allocated to the BioNetwork host colleges from July 1, 2019 through June 30, 2020. This amount represents the current operational funds for salaries, equipment, and other costs for the fiscal year.

Strategic Plan Reference:
Theme: Economic and Workforce Impact
Goal #3: Ensure the educational pipeline prepares a workforce possessing the interest, knowledge, skills, and abilities to meet the needs of employers, now and into the future.

- Objective 3.2: Offer relevant, high-quality instructional programs that meet the needs of business and industry for existing and future jobs.

Background: The NC Community College System (NCCCS) has been vital in supporting the NC economy through training and education programs that have consistently produced a steady stream of qualified workers and high-quality training for new processes and technologies. As the manufacturing base of the State shifted from traditional to high-technology, skill-intensive biomanufacturing in the 1980s and 1990s, the NCCCS was at the forefront in supporting the rising preeminence of the bioscience industry with the establishment of BioNetwork in 2004. Originally funded through a Golden LEAF Foundation grant, BioNetwork was funded on a recurring basis by the NC Legislature in fiscal year 2005-2006.

The bioscience sector has flourished in NC through the help of BioNetwork. North Carolina is the 3rd largest biotechnology cluster in the country, behind only California and Massachusetts, with 718+ life science companies. Since 2016, state bioscience firms employed more than 75,000 people in 3,843 individual businesses. North Carolina's 23.5% job growth in bioscience since 2001 is the highest among the ten largest bioscience employer states, with a 2.5 percent job growth from 2014 to 2016. The total economic impact of the state's life science industry exceeded $83 billion in 2018, with more than 240,000 jobs, accounting for more than 4 percent of total employment in the state. (Colliers International 2017 & TEConomy 2018)

BioNetwork has supported this growth through the provision of industry relevant, hands-on training at the industry-site and in strategically located BioNetwork laboratories, including:

(1) **Food, Beverage and Natural Products Lab** facility hosted by Asheville-Buncombe Technical Community College (A-B Tech);
(2) **Biomanufacturing Lab** facility, which includes an aseptic training center, a validation academy, and a microbiology laboratory hosted by Wake Technical Community College (WTCC);
(3) **STEM Engagement and Outreach Services** extends training and education for the bioscience workforce by conducting training and education workshops for students and teachers in K12 and community colleges and is hosted by Pitt Community College (PCC);
(4) **Instructional Design and Development**, hosted by Gaston College, provides development of virtual, interactive learning modules, 3-D simulations of actual industry training scenarios, and videos that support BioNetwork training services and NCCCS college programs.

BioNetwork serves as the bioscience training component of Customized Training and its services extend to all 58 community colleges.

The recommended allocations will be used to fund personnel, equipment, and operating expenses at the host colleges to ensure the responsive, qualified, and relevant service to North Carolina's growing bioscience workforce needs.

Method of Allocation: The recommended allocations are based on input from the BioNetwork Leadership Team, evaluation of the prior year's metrics, and industry growth projections derived from engagement with workforce development stakeholders. The proposed funding will enable the host colleges to meet their education and training needs for the 2019-20 fiscal year. The Vice President of Economic Development, in consultation with the Executive Director of BioNetwork, reserves the right to recall unused funding for reallocation to other BioNetwork host colleges as needed.

Recommended Host College Budget Allocations:

Asheville-Buncombe Technical Community College: $906,093

Focus Area: Industry Training - Food, Beverage, and Natural Products

The BioNetwork staff in the Food, Beverage, and Natural Products industry sector provides relevant onsite and industry-site training and education through Customized Training, the Small Business Center Network and Continuing Education. The Natural Products Laboratory has become a national center for natural products innovation where researchers and entrepreneurs can find start-up information, educational programs, support coordination, mentoring, and referrals to launch their enterprise. BioNetwork also operates a Food Laboratory for quality testing of food products.

Gaston College: $955,355

Focus Area: Instructional Design and Development

The BioNetwork team hosted by Gaston College creates videos; interactive, electronic modules; and virtual learning objects that are utilized by the NC Community Colleges. The virtual media products are created in partnership with companies and consist of 3-D simulations of industrial processes, environments, and equipment; educational modules that incorporate video demonstrations, interactive simulations, and assessment tools; and virtual learning tools. In addition, the BioNetwork staff at Gaston College maintains the web presence for BioNetwork.

Pitt Community College: $761,092

Focus Area: STEM Engagement and Outreach

The activities at PCC focus on developing and coordinating statewide STEM (Science, Technology, Engineering, and Mathematics) engagement and outreach activities. Educational engagement includes training community college faculty to understand and incorporate learning tools to advance the knowledge and skills of their students. This training helps students to successfully

enter the biotechnology and life science workforce. In addition, these training activities help K12 and community college students connect educational pathways to career goals and presenting workshops/seminars help educators and students understand the benefits and variety of careers in the life science sector.

Wake Technical Community College: $1,447,358
Focus Area: Industry Training - Biomanufacturing

The BioNetwork Capstone Center, located on NCSU's Centennial Campus as part of the Biomanufacturing Training and Education Center (BTEC), focuses on offering hands-on, short course training in biomanufacturing and pharmaceutical operations to incumbent workers, new hires, and community college students in a simulated cGMP (current Good Manufacturing Practice) facility. The activities of the Capstone Center include providing biomanufacturing training through Customized Training and providing continuing education short courses, workshops, and seminars to industry, educators and NC Community College students.

Fund Source and Allocation Period: Funding is available from the FY 2019-20 General Fund Appropriation for BioNetwork and adjusted by any legislative action. The allocation period is July 1, 2019 through June 30, 2020.

Contact(s):
Maureen Little,
Vice President for Economic Development

Brent Harpham,
Executive Director for BioNetwork and Life Sciences

STATE BOARD OF COMMUNITY COLLEGES
Allocations for Customized Training - Regional Trainers
FY 2019-20

Request: The State Board of Community Colleges is asked to approve the allocation of $802,863 to six community colleges, which will serve as hosts for six Customized Training regional trainers.

Strategic Plan Reference:
Theme: Economic and Workforce Impact
Goal: Ensure the educational pipeline prepares a workforce possessing the interest, knowledge, skills, and abilities to meet the needs of employers, now and into the future.

- Objective 3.2: Offer relevant, high-quality instructional programs that meet the needs of business and industry for existing and future jobs.

Background and Rationale: G.S. 115D-5.1(f3) states, "[o]f the funds appropriated in a fiscal year for the Customized Training Programs, the State Board of Community Colleges may approve the use of up to eight percent (8%) for the training and support of regional community college personnel to deliver Customized Training Program services to business and industry." These funds support much-needed depth in the training services delivery capacity of the NC Community College System.

Funds will be used to support salary and fringe benefits as well as travel and subsistence, supplies and materials, long distance telephone expenses, and training certification costs for these regional positions. Even though the regional trainers are employees of the host colleges, these positions function as regional resources for training and support for approved Customized Training Program projects. Regional trainers may not be utilized for instruction generating budget FTE.

Method of Allocation: A total of $802,863 is allocated to six colleges for Customized Training regional trainers. Host community colleges were determined based on: 1) the college having adequate infrastructure to support either an East, Central, or West region, 2) the availability of dedicated space with appropriate office furniture and equipment at the college, and 3) the convenience of the location for the regional trainer. Specific expertise in the areas of Continuous Improvement, Industrial Safety and Leadership/Employee Development is a hiring requirement for the regional trainers. Colleges may not transfer or use funds provided through this allocation for any other purpose. Colleges may not use any of these funds to meet their management flexibility reduction or for any reversion (if required) unless specifically directed by the North Carolina Community College System Office.

College	Instructional Area	Allocation Amount
Beaufort County CC	Safety/Continuous Improvement, East	$140,994
Central Piedmont CC	Leadership and Interpersonal Skills, Central	$126,154
Durham Tech CC	Leadership and Interpersonal Skills, East	$126,910
Gaston College	Safety, Central	$128,187
Rowan-Cabarrus CC	Continuous Improvement, Central	$152,004
Western Piedmont CC	Safety, Western	$128,614
Total		**$802,863**

Funding Source and Allocation Period: Funding is available from the FY 2019-20 General Fund Appropriation for Customized Training and adjusted by any legislative action. The allocation period is July 1, 2019 – June 30, 2020.

Contact:
Maureen Little,
Vice President, Economic Development

A. Project Approval - New (Non-State and Other State Funds)

	Item	College	Campus or County	Project Number	Project Name	Description	Fund Source	Prior Budget	Board Action Funding Increase/ Decrease	Current Budget
N/A										
							Total	**0**	**0**	**0**

B. Project Approval - Amended (Non-State and Other State Funds)

	Item	College	Campus or County	Project Number	Project Name	Description	Fund Source	Prior Budget	Board Action Funding Increase/ Decrease	Current Budget
							State (40720)	90,500	(500)	90,000
	1	Caldwell	Watauga	1708	Multipurpose Instructional Facility	Project is amended for a decrease in project costs to abandon project.	**Total**	**90,500**	**(500)**	**90,000**
							State (41520)	596,672	0	596,672
	2	Guilford	Main Campus	2130	Equipment Installation	Project is amended to change project name and scope from Cafeteria Renovations to Equipment Installation. Funds to be used for infrastructure upgrades related to the installation of equipment for instructional programs.	**Total**	**596,672**	**0**	**596,672**
							Non-State	15,000,000	4,000,000	19,000,000
	3	Rockingham	Wentworth	2415	Center for Workforce Development	Project is amended to increase cost due to modifications in project programming, site location and receipt of estimate from professional estimator.	**Total**	**15,000,000**	**4,000,000**	**19,000,000**

C.	Project Approval - New (Connect NC Bond Funds)									
	Item	**College**	**Campus or County**	**Project Number**	**Project Name**	**Description**	**Fund Source**	**Prior Budget**	**Board Action Funding Increase/ Decrease**	**Current Budget**
*	1	Surry	Main Campus	2032	Vineyards Education Building	A non-Connect NC bond Project originally approved in 2013 is amended to increase scope of project and include a Hydroponics Lab. **Contingent on Board of Trustees approval August 12, 2019.**	State (40720)	405,145	0	405,145
							State (46620) New	0	579,855	579,855
							Total	**405,145**	**579,855**	**985,000**
	2	Vance-Granville	South Campus	2502	Building 1 - HVAC Replacement	Replacement of existing air handling units, duct work and the boiler that provides cooling & heating to Building 1. Replacement of suspended ceiling system and existing light fixtures.	State (46620) R&R	0	448,500	448,500
							Total	**0**	**448,500**	**448,500**
	3	Vance-Granville	Main Campus	2503	Building 3 - Nursing Lab Renovation	Repurpose and renovate the former cosmetology lab to accommodate the nursing simulation lab that is currently located in an off campus leased facility.	State (46620) R&R	0	175,000	175,000
							Total	**0**	**175,000**	**175,000**

D.	Project Approval - Amended (Connect NC Bond Funds)									
	Item	College	Campus or County	Project Number	Project Name	Description	Fund Source	Prior Budget	Board Action Funding Increase/ Decrease	Current Budget
	1	Caldwell	Watauga	2236	Student Services Center	Project is amended to move funds from Multipurpose Instructional Facility project no. 1708.	Non-State	651,534	(500)	651,034
							State (46620) New	4,685,600	0	4,685,600
							State (40720)	0	500	500
							Total	**5,337,134**	**0**	**5,337,134**
	2	Nash	Main Campus	2497	Buildings A, B, D and B&T - HVAC & Mechanical System Upgrades	Project is amended to increase project budget following receipt of bids.	State (46620) R&R	275,000	75,000	350,000
							Total	**275,000**	**75,000**	**350,000**
*	3	Pitt	Main Campus	2280	Student Advancement Center	Project is amended to change scope of work due to additional square footage being added and an anticipated escalation in construction costs. **Contingent on Board of Trustees approval August 8, 2019.**	State (46620) New	6,376,397	0	6,376,397
							Undetermined	2,169,103	4,084,000	6,253,103
							Total	**8,545,500**	**4,084,000**	**12,629,500**
*	4	Rockingham	Main Campus	2377	Humanities Building Renovation	Project is amended to increase project costs due to unforseen conditions found during construction. **Contingent upon Bond Counsel approval.**	Non-State	0	20,560	20,560
							State (46620) R&R	475,000	0	475,000
							Total	**475,000**	**20,560**	**495,560**
	5	Rowan-Cabarrus	North Campus	2151	North Campus Fire & Emergency Services Training Facility Phase II	Project is amended to increase project costs following receipt of bids.	State (46620) New	1,300,000	200,000	1,500,000
							Total	**1,300,000**	**200,000**	**1,500,000**
*	6	Wayne	Main Campus	2173	Azalea, Hocutt, Magnolia and Maple Buildings Renovation for Advanced Manufacturing Center	Project is amended to increase scope of project to include renovations of the Azalea, Magnolia, and Maple buildings to house programs associated with Advanced Manufacturing Center. **Contingent upon Bond Counsel approval.**	Golden Leaf	0	500,000	500,000
							Non-State	0	250,000	250,000
							State (46620) R&R	250,000	1,165,575	1,415,575
							Undetermined	0	2,750,000	2,750,000
							Total	**250,000**	**4,665,575**	**4,915,575**

E.	Project Approval -Final-Closeout (Connect NC Bond Funds)									
	Item	College	Campus or County	Project Number	Project Name	Description	Fund Source	Prior Budget	Board Action Funding Increase/ Decrease	Current Budget
	1	AB Tech	Madison County	2176	Ramsey Building Welding Shop Upgrades	Project is amended for a decrease in project cost to abandon project.	State (46620) New	50,000	(50,000)	0
							Total	**50,000**	**(50,000)**	**0**
	2	Blue Ridge	Main Campus	2117	Straus Building Renovations	Project is amended for a decrease in project cost for close out.	State (46620) R&R	74,300	(40,281)	34,019
							Total	**74,300**	**(40,281)**	**34,019**
	3	James Sprunt	Main Campus	2365	Hoffler Building Biology/Chemistry Lab Renovation	Project is amended for a decrease in project cost for close out.	State (46620) R&R	316,250	(67,401)	248,849
							Total	**316,250**	**(67,401)**	**248,849**
	4	James Sprunt	Main Campus	2366	Herring Building Welding Shop/Classroom Renovtion	Project is amended for a decrease in project cost for close out.	State (46620) R&R	704,439	(93)	704,347
							Total	**704,439**	**(93)**	**704,347**
	5	Mayland	Main Campus	2361	Vocational Building Second Floor Renovation	Project is amended for a decrease in project cost to abandon project.	State (46620) R&R	160,000	(160,000)	0
							Total	**160,000**	**(160,000)**	**0**
	6	Nash	Main Campus	2233	ADA Compliance-Continuing Education and Public Services Facility	Project is amended for a decrease in project cost for close out.	State (46620) R&R	62,175	(6,368)	55,807
							Total	**62,175**	**(6,368)**	**55,807**
	7	Nash	Main Campus	2401	Buildings S&T/B&I Roof Replacement	Project is amended for a decrease in project cost for close out.	State (46620) R&R	215,422	(43,992)	171,430
							Total	**215,422**	**(43,992)**	**171,430**
	8	Nash	Main Campus	2404	Buildings A & B HVAC Replacement	Project is amended for a decrease in project cost for close out.	State (46620) R&R	180,000	(53,837)	126,163
							Total	**180,000**	**(53,837)**	**126,163**
	9	South Piedmont	Main Campus	2212	Garibaldi Building Air Handler	Final project close out.	State (46620) R&R	442,500	0	442,500
							Total	**442,500**	**0**	**442,500**
	10	South Piedmont	Main Campus	2213	Watson Building HVAC	Project is amended for a decrease in project cost for close out.	State (46620) R&R	450,000	(33,919)	416,081
							Total	**450,000**	**(33,919)**	**416,081**
	11	Vance-Granville	Franklin Campus	2250	Building 2 Wellding Lab	Project is amended for a decrease in project cost for close out.	State (46620) R&R	223,717	(94)	223,623
							Total	**223,717**	**(94)**	**223,623**

F. Acquisition and Disposal of Real Property

Item	College	Campus or County	Project Number	Acquisition and/or Disposal	Action Requested
1	Gaston	Kimbrell	N/A	Acquisition and Disposal	The Board of Trustees of Gaston College requests permission as per G.S. 115D-20, to acquire by purchase .48 acres of property, parcel number 186603 located at 104 Alice Avenue, Belmont, NC 28012 with a building approximately 1,120 square feet. In addition to the acquisition the college requests permission per G.S. 115D-15 to dispose of the building by demolition. The Board of Trustees of Gaston College have determined the building is unnecessary for college purposes.
2	Randolph	Archdale	N/A	Disposal	The Board of Trustees of Randolph Community College requests permission as per G.S. 115D-15, to dispose of by transfer .45 acres of property located at 110 Park Drive, Archdale, NC 27263 to the City of Archdale. The Board of Trustees have determined that the property is unnecessary for college purposes.

G. Project Approval - Hurricane Florence Funds

Item	College	Campus or County	Project Number	Project Name	Description	Fund Source	Prior Budget	Board Action Funding Increase/ Decrease	Current Budget
N/A									
						Total	**0**	**0**	**0**

State Fund Legend

41520 - Equipment to Capital
46620 - 2016 Connect NC Bonds
40720 - Equipment to Capital / Legislative Appropriation

STATE BOARD OF COMMUNITY COLLEGES
STATE BOARD RESERVE PROJECTS AWARDED
FY 2018-19 YEAR-END REPORT

VENDOR/GRANTEE	PROJECT TITLE	APPROVAL DATE	PROJECT PURPOSE	BUDGET	EXPENDED YTD	UNEXPENDED BALANCE
Wake Tech CC	RISE Model/Pilot Development	3/16/2018	Approval was received from OSBM to carry forward from FY 17-18 for Professional Development for the proposed revisions to the System's Developmental Education/Remediation program.	$ 26,333	25,354.56	978.44
Nash CC	Employabililty Skills Alignment	1/19/2018	Approval was received from OSBM to carry forward from FY 17-18 for the Employability Skills Alignment Project.	$ 17,536	17,536.00	-
Central Carolina CC	Professional Development and Technical Assistance for College and Career Readiness	7/20/2018	Provide professional development and technical assistance to College and Career Readiness Adult Education programs to improve access, persistence, and completion.	$ 25,000	25,000.00	-
Various Contractors	Student Services Academies	1/18/2019	Develop two additional academies to the NCCCS Student Services Leadership Academy for FY 2018-19. These funds will be carried forward into FY 2019-20.	$ 10,000	-	10,000.00
Durham Tech CC	Hispanic Initiative	2/14/2019	Provide translation services, a keynote speaker and student travel for the June 5, 2019 Hispanic Forum.	$ 15,300	11,281.01	4,018.99
Guilford Tech CC Innovation Resources Corporation	Hispanic Initiative	2/14/2019	Provide conference space for the June 5, 2019 Hispanic Forum	$ 4,760	1,579.00	3,181.00
TOTALS				$ 98,929	80,750.57	18,178.43
			Summary of State Board Reserve Availability			
			FY 2018-19 Certified Budget	$ 250,000.00		
			FY 2017-18 OSBM Approved Carry Forward - Wake TCC	$ 26,333.00		
			FY 2017-18 OSBM Approved Carry Forward - Nash	$ 17,536.00		
			Expenditures thru June 30, 2019	$ (80,750.57)		
			State Board Reserve Balance	$ 213,118.43		
			A request has been approved by OSBM to carry forward $10,000	$ 10,000.00		
			for the Student Services Leadership Academies			
			State Board Reserve Unexpended	$ 203,118.43		

STATE BOARD OF COMMUNITY COLLEGES
Finance Committee Charter

I. Background
The State Board of Community Colleges derives its authority from North Carolina General Statutes Chapter 115D and the State Board of Community Colleges Code (SBCCC). The Finance Committee has been part of the State Board of Community Colleges since the creation of the Community College System within the State Board of Education in 1963.

II. Purpose
The purpose of the Finance Committee is to oversee fiscal policies and the distribution of State and federal funds that support the administration and operation of institutions within the North Carolina Community College System.

III. Organization
The Finance Committee shall be a standing committee of the State Board of Community Colleges. The Chair of the State Board shall appoint the membership, designate the chair and vice-chair, prescribe the duties, and determine the size of the committee.

IV. Meetings
Regular meetings of the State Board shall be held at least ten times a year on dates determined by the State Board. The Finance Committee shall meet on the same schedule as the other standing committees, as determined by the State Board.

V. Responsibilities
The responsibilities of the Finance Committee shall be:

- To ensure that the System Office and the Community Colleges have in place processes and procedures that assess the following areas:
    - Budgeting – general administration, instructional services, and support services;
    - Collection of established tuition and fees within the policies established by the General Assembly;
    - Fiscal Policy and Management;
    - Capital Improvements and management of the State capital funds
- To understand the allocation process utilized by the System Office to distribute funding to the Community Colleges.
- To ensure that appropriate fiscal information to make well-informed decisions is received; and
- To report to the full State Board on fiscal matters an on-going basis.

VI. Duties

The specific duties of the Finance Committee shall include:

- Budgeting
    - Per G.S. 115D-31, the State Board of Community Colleges is responsible for providing funds to support current operating expenses for general administration, instructional services, and support services. The State Board is also responsible for providing funds for equipment for administrative and instructional purposes and library books;
    - Approve the System's expansion budget request and supports its adoption by the General Assembly;
    - Approve budget allocations to colleges, either via formula basis, competitive Request for Proposal (RFP), or other rationale, except as delegated by 1H SBCCC 200.1(b);
- Tuition and Fees
    - Establish curriculum tuition and continuing education registration fee rates;
    - Establish policies regarding student tuition and fees;
    - Monitor receipt collections;
    - Adopt financial aid award schedules and policies;
- Fiscal Policy and Management
    - Adopt budget and fiscal policies consistent with legislation;
    - Approve System Office contracts in excess of the amounts delegated 1A SBCCC 200.6;
    - Per G.S. 115D-58.14, the State Board may increase or decrease a college's purchasing delegation, in consultation with the Department of Administration. The maximum delegation amount is $100,000.
- Capital Improvements
    - Approve sites and capital improvement projects under G.S. 115D-5, except as delegated by 1H SBCCC 400.4;
    - Approve the sale, exchange, or lease of property under G.S. 115D-15;
    - Approve the acquisition of property under G.S. 115D-20
    - Approve special construction delegation to colleges under G.S. 115D-9.

The Committee may modify or supplement these duties and responsibilities as needed.

The Committee should periodically review and assess the adequacy of the Finance Committee Charter.

(REVISED 08/13/2019)

AGENDA
State Board of Community Colleges
PROGRAMS COMMITTEE
Caswell Building, J. Gregory Poole Conference Room
Thursday, August 15, 2019 – 1:45 p.m.

Call to Order

Roll Call

Ethics Awareness and Conflict of Interest

Approval of Agenda

Approval of Minutes – July 18, 2019

For Future Action

- Temporary Amendments to 1D SBCCC 400.11 – Education Services through Career and College Promise (Curriculum) (Attachment PROG 01)*

For Action

- Curriculum Program Application – Fast Track for Action (FTFA) (Attachment PROG 02) [CA]
  - Brunswick Community College
    - Emergency Medical Science (A45340)
- Courses of Instruction – Captive/Co-opted Groups (Attachment PROG 03) [CA]
  - Davidson County Community College – Davidson Correctional Center
    - CAR-3124 – Carpentry: Framing
      - (Carpentry: Framing)
    - HRD-3005 – HRD Technology Awareness
      - (Basic Computer Skills for Employment)
  - Lenoir Community College – Eastern Correctional Institution
    - TRA-3605 – Commercial Driver License
      - (Introduction to CDL or Driver Training)
  - Lenoir Community College – Maury Correctional Institution
    - TRA-3605 – Commercial Driver License
      - (Introduction to CDL or Driver Training)
  - Sampson Community College – Sampson Correctional Institution
    - HOS-3072 – Food Service Sanitation/Safety
      - (Food Service Sanitation/Safety)
    - HRD-4100 – Working Smart
      - (Working Smart)
    - MNT-3103 – Fork Lift Operator
      - (Fork Lift Operator)

(REVISED 08/13/2019)

AGENDA
State Board of Community Colleges
PROGRAMS COMMITTEE
Caswell Building, J. Gregory Poole Conference Room
Thursday, August 15, 2019 – 1:45 p.m.

- Combined Course Library – Continuing Education (Attachment PROG 04) [CA]
  - New Course Approvals, Modifications, and Tier Designations
    - New Course Approval – NC Department of Public Safety (NCDPS)/System Office
      - Corrections Exploration: Corrections (HRD-4001)
      - Basic Correctional Officer (CJC-5034)

For Information

Programs Committee

- Customized Training Report 2018-2019 (Attachment PROG 05)
- ApprenticeshipNC Annual Report 2018-2019 (Attachment PROG 06)
- Programs Committee Charter (Attachment PROG 07)

Finance Committee

- Allocation of Title II, Adult Education and Family Literacy Act (AEFLA) Section 225, Corrections Education and Other Institutionalized Individuals (C&I) (Attachment FC 01)
- Allocation of Title II, Adult Education and Family Literacy Act (AEFLA) Section 243, Integrated English Literacy and Civics Education (Attachment FC 02)
- Allocation for Food and Nutrition Services: Employment and Training Program Grant (Attachment FC 03) [CA]
- Allocation for NC Space Grant Undergraduate Student Research (Attachment FC 04) [CA]
- Allocation for Pamlico Community College Recidivism Pilot Project (Attachment FC 05) [CA]

New Business

Adjourn

***The Programs Committee will be asked to suspend the rules and move this item to the FOR ACTION agenda. The Full Board will then be asked to suspend the rules and place this item on the ACTION agenda.**

MINUTES
State Board of Community Colleges
PROGRAMS COMMITTEE
Thursday, July 18, 2019

MEMBERS PRESENT:

Sam Powell, Chairman
Wade Bryan Irwin, Jr.
William Holder
Hari Nath
Robert Stephens

MEMBERS ABSENT:

Candler Willis (Vice-Chair)

SYSTEM OFFICE STAFF AND OTHERS:

Kimberly Gold
Alex Doles
Wesley Beddard
James "JW" Kelley
Hilmi Lahoud
Lori Byrd
Frank Scuiletti
Karen Tikannen
Lisa Eads
Tracy McPherson
Nancye Gaj
Arbony Cooper
Levy Brown (Vance-Granville CC)
Patty Pfeiffer (Wayne CC)
Barbara Buchanan (Piedmont CC)
Mark Sorrell (Fayetteville Technical CC)

WELCOME AND ETHICS STATEMENT: Dr. Powell called the meeting to order at 1:30pm at Caswell Building, Gregory Poole Conference Room. Roll was taken and there was a quorum. Dr. Powell read the Ethics Awareness and Conflict of Interest Statement and asked if there were any known conflicts. None were noted.

APPROVAL OF THE AGENDA: Dr. Powell requested a motion to approve the July 18, 2019 agenda. Mr. Holder made a motion to approve the agenda and Mr. Stephens seconded the motion. The agenda was unanimously approved by the committee.

APPROVAL OF THE MINUTES: Dr. Powell requested a motion to approve the May 16, 2019 minutes. Mr. Holder made a motion to approve the minutes and Mr. Irwin seconded the motion. It was unanimously approved by the committee.

FOR ACTION:

Cooperative Innovative High School (CIHS) Waiver (Attachment PROG 01) [CA]
Dr. Gold reviewed the item. All documents are in order.

The committee had no questions or concerns.

On a motion made by Mr. Stephens, seconded by Mr. Holder and approved via voice vote, PROG 01 were approved for action and placed on the full board "Consent Agenda" for action at their July 19, 2019, meeting.

Curriculum Program Applications – Fast Track for Action (FTFA) (Attachment PROG 02) [CA]

- Central Carolina Community College
  - Advanced Medical Coding (Diploma) (D45530)
- Lenoir Community College

- Advertising and Graphic Design (A30100)
- Montgomery Community College
  - Facility Maintenance Technology (A50190)
  - Sustainable Agriculture (A15410)

Dr. Gold reviewed this item. All documents are in order.

Mr. Irwin asked if these programs meet the qualifications for Fast Track for Action. These programs meet the four considerations and are eligible to be considered for Fast Track for Action.

On a motion made by Mr. Holder, seconded by Mr. Irwin and approved via voice vote, PROG 02 were approved for action and placed on the full board "Consent Agenda" for action at their July 19, 2019, meeting.

Curriculum Program Application – Captive/Co-opted Groups (Attachment PROG 03) [CA]

- Martin Community College – Bertie Correctional Center
  - Entrepreneurship (Certificate) (C25490)

Dr. Gold reviewed the item. All documents are in order.

The committee had no questions or concerns.

On a motion made by Mr. Irwin, seconded by Mr. Stephens and approved via voice vote, PROG 03 were approved for action and placed on the full board "Consent Agenda" for action at their July 19, 2019, meeting.

Courses of Instruction – Captive/Co-opted Groups (Attachment PROG 04) [CA]

- Isothermal Community College – Rutherford Correctional Center
  - AUT-3200 Small Engine Repair
    - (Basic Small Engine Repair)
- Johnston Community College – Johnston Correctional Institute
  - HRD-3004 HRD Career Readiness/Pathways
    - (Next Steps)

Dr. Gold reviewed this item. All documents were in order.

Mr. Holder asked if individuals who were incarcerated and obtain the AUT-3200 certificate are offered employment once they leave the prison system. There are programs to help these individuals transition which provide community support and teach skills to find and retain employment but this is still a developing program within the community college system.

Dr. Powell asked for a cross-comparison between how these programs operate in jails versus prisons. Ms. Tikannen stated that these programs operate similarly and that the new budget will allow for increased reach into the jail system as well as the prison system.

Mr. Nath asked if the application requests require funding from either the System Office or from the community colleges. All prison funding is through the Department of Public Safety, which is then allocated to the community colleges.

On a motion made by Mr. Holder, seconded by Mr. Stephens and approved via voice vote, PROG 04 were approved for action and placed on the full board "Consent Agenda" for action at their July 19, 2019, meeting.

Combined Course Library – Continuing Education (Attachment PROG 05) [CA]

- New Course Approvals, Modifications, and Tier Designations
  - New Course Approval – Cape Fear Community College
    - Musculoskeletal Sonography (MSK-3100)
  - New Course Approval – NC Emergency Management/NC Emergency Management Association
    - NC Emergency Manager 101 (EPT-3001)
    - NC Emergency Manager 102 (EPT-3002)
  - New Course Approval – DHHS – Office of Rural Health
    - NC Community Health Worker (HEA-3121)
  - Course Modification – System Office
    - Basic Law Enforcement Trng (CJC-3938)
  - Course Modification – System Office/NC Office of EMS
    - EMR to EMT Bridge (EMS-4103)
  - Course Modification – RAMP EAST
    - NC Manufacturing Certification (MNT-3000)

Dr. Gold reviewed the item. All documents were in order.

On a motion made by Mr. Holder, seconded by Mr. Irwin and approved via voice vote, PROG 05 were approved for action and placed on the full board "Consent Agenda" for action at their July 19, 2019, meeting.

FOR INFORMATION

Curriculum Program Applications as Approved by the System President (Attachment PROG 06)

- Asheville-Buncombe Technical Community College
  - Public Safety Administration (A55480)
- Bladen Community College
  - Public Safety Administration (A55480)
- Carteret Community College
  - Building Construction Technology (A35140)

- Sampson Community College
  - Public Safety Administration (A55480)
- Wilson Community College
  - Building Construction Technology (A35140)

Dr. Gold reviewed the item. All documents are in order.

The committee had no questions or concerns.

Curriculum Standard Revisions as Approved by the System President (Attachment PROG 07)

- North Carolina Community College System
  - Associate in Engineering (A10500)

Dr. Gold review the item. All documents are in order.

The committee had no questions or concerns.

Curriculum Program Terminations as Approved by the System President (Attachment PROG 08)

- Brunswick Community College
  - Electronics Engineering Technology (A40200)
- Cape Fear Community College
  - Real Estate Licensing (Certificate) (C25480)
- Piedmont Community College
  - Film and Video Production Technology (A30140)
- Richmond Community College
  - Non-Profit Leadership and Management (A25410)
- Sampson Community College
  - Emergency Management (A55460)

Dr. Gold reviewed the item. All documents are in order.

The committee had no questions or concerns.

Finance Committee Information Items

State Board Reserve for Student Success Center (Attachment FC 04)
Dr. Gold reviewed the item.

The committee had no questions or concerns.

State Board Reserve Funding a Study of Programs for Students with Intellectual and Developmental Disabilities (Attachments FC 05)
Dr. Gold reviewed the item.

The committee had no questions or concerns.

Allocation of Title II Adult Education and Family Literacy Act (AEFLA) (Attachment FC 07)
Dr. Gold reviewed the item.

The committee had no questions or concerns.

Proposed Title II, Section 225, Corrections Education and Other Institutionalized Individuals (C&I) Allocation Formula (Attachment FC 08)
Dr. Gold reviewed the item.

The committee had no questions or concerns.

Proposed Title II, Section 243, Integrated English Literacy and Civics Education Formula (Attachment FC 09
Dr. Gold reviewed the item.

The committee had no questions or concerns.

Allocation for Lead College for Career and College-Ready Alignment Partnership (Attachment FC 10) [CA]
Dr. Gold reviewed the item.

The committee had no questions or concerns.

Allocation for Golden LEAF Scholars Program – Two-Year Colleges (Attachment FC 11) [CA]
Dr. Gold reviewed the item.

The committee had no questions or concerns.

Service Agreement for Community College Grant Program (Attachment FC 12) [CA]
Dr. Gold reviewed the item.

The committee had no questions or concerns.

OTHER BUSINESS

ADJOURN
The meeting was adjourned at 2:43pm on a motion Mr. Holder, seconded by Mr. Stephens, and approved via voice vote.

Recording Secretary
Alexandra Doles

State Board of Community Colleges Code

TITLE 1. COMMUNITY COLLEGES

CHAPTER D. EDUCATION PROGRAMS

SUBCHAPTER 400. CURRICULUM

1D SBCCC 400.11 Education Services through Career and College Promise (Curriculum)

The purpose of Career and College Promise is to offer structured opportunities for qualified high school students to dually enroll in community college courses that provide pathways that lead to a certificate, diploma, or degree as well as provide entry-level jobs skills. Academic credits earned through Career and College Promise shall enable students who continue into postsecondary education after graduating from high school to complete a postsecondary credential in less time than would normally be required. All previous high school transition programs, including Huskins, Concurrent Enrollment, Cooperative and Innovative High Schools, Learn and Earn, and Learn and Earn Online were consolidated and replaced by Career and College Promise. Career and College Promise rules applicable to Workforce Continuing Education are provided in 1D SBCCC 300.4(c)(1)(D).

(a) The major purpose of community colleges is to serve students who have graduated from high school or are beyond the compulsory age limit of the public school and have left public school. However, a minor may seek admission to a community college subject to the conditions in this Section.

(b) Career and College Promise is a dual enrollment program for eligible North Carolina high school students. Community colleges may collaborate with local school administrative units to offer courses through the following Career and College Promise program pathways:

(1) A College Transfer Pathway approved by the State Board of Community Colleges including transfer courses in English and mathematics;

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(2) A Career and Technical Education Pathway leading to a certificate, diploma or degree;

(3) Career and Technical Education – Workforce Continuing Education leading to a State or industry recognized credential. CCP rules applicable to Workforce Continuing Education are provided in 1D SBCCC 300.4(c)(1)(D).

(4) A Cooperative Innovative High School Pathway approved under Part 9 of Article 16 of Chapter 115D of the North Carolina General Statutes.

(c) All non-self-supporting curriculum courses taken by high school students at community colleges in accordance with this Section are tuition-waived.

(d) High school students may not audit courses offered under the Career and College Promise Program.

(e) High school students enrolled in a College Transfer Pathway or a Career and Technical Education Pathway may not enroll in developmental education courses, but may enroll in supplemental courses. For the purposes of this section, the phrase "supplemental courses" shall have the same meaning as in 1D SBCCC 400.8(b)(1).

(f) A college shall submit a program of study for each Career and College Promise program it plans to offer, to the North Carolina Community College System Office using program codes provided by the North Carolina Community College System Office.

(1) Career and Technical Education programs of study must be in compliance with the State Board approved curriculum standard and must include a minimum of twelve (12) semester hours of credit from core courses or consist of courses as listed in the college's catalog as a local, traditional certificate. General education courses for career and technical education programs of study shall be directly related to student success in the selected major. All courses in the program of study must be required courses. Course options are prohibited.

(2) College Transfer Pathway programs of study shall be in compliance with the State Board approved Associate in Arts, Associate in Engineering, Associate in Science, Associate in Fine Arts in Visual Arts or Associate Degree Nursing Transfer Pathways approved by the State Board of Community Colleges.

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(3) Programs of study must be approved by the North Carolina Community College System Office assigned Academic Programs staff before students can be enrolled.

(4) Within the Career and College Promise program of study, a college must verify its capacity to teach all courses in the program of study.

(5) Career and College Promise Students may not be enrolled in the Associate in General Education or General Occupational Technology programs with the exception of the Associate in General Education in Nursing degree.

(6) Students enrolled in Adult Basic Education or Adult Secondary Education are not eligible for Career and College Promise.

(g) High school students shall complete a college application, provide a high school transcript which demonstrates eligibility to enroll in Career and College Promise as outlined in 1D SBCCC 400.11(i), (j), or (k), and provide evidence of college readiness as outlined in 1D SBCCC 400.11(k)(1) to be admitted into a Career and College Promise transfer pathway. The student shall provide a copy of the high school transcript or a copy of an assessment report from diagnostic assessment tests approved by the State Board of Community Colleges verifying that the eligibility requirements have been met. Colleges must verify eligibility prior to enrollment of the student in the Career and College Promise Program. Colleges shall maintain verification of student eligibility for a Career and College Promise pathway.

(h) Colleges shall assign student codes provided by the North Carolina Community College System Office and shall update the student code to reflect when the student transitions out of the Career and College Promise program and is no longer eligible to participate in the program and receive a tuition waiver.

(i) Colleges must be in compliance with 1D SBCCC 400.96(a) regarding Level I Instructional Service Agreements when providing courses (on-line or traditional) or services to groups of Career and College Promise students outside of their service area.

(j) High school graduation may not be delayed in order to continue a student's eligibility for the Career and College Promise Program.

(k) College Transfer Pathway

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(1) To be eligible for enrollment in a College Transfer Pathway, a high school student must:

(A) Be a high school junior or senior as designated by the local educational agency; and

(B) Have an unweighted high school GPA of 2.8; or

(C) Demonstrate college readiness in English, reading and mathematics by meeting benchmarks on diagnostic assessment tests which have been approved by the State Board of Community Colleges.

(2) To maintain eligibility for continued enrollment in the pathway, a student must:

(A) Continue to make progress toward high school graduation as outlined in G.S. 115C-105.35 and

(B) Maintain a 2.0 GPA in college coursework after completing two courses.

(3) A student who falls below a 2.0 GPA after completing two college courses will be subject to the college's policy for satisfactory academic progress.

(4) A student may only enroll in one College Transfer Pathway program of study. Course substitutions may be approved by the chief academic officer for individual students. Course substitutions for individual students must be documented and maintained on file.

(5) A student may change the student's pathway major with approval of the high school principal or the high school principal's designee and the college's chief student development administrator or the college's chief academic officer. The college's chief student development administrator or the college's chief academic officer shall approve a change in pathway based on verification that the program change allows the student to meet their newly chosen career path.

(6) High school students in the CCP College Transfer Pathways must complete the entire pathway before taking additional courses in the Associate degree with the exception of mathematics courses.

(7) With approval of the high school principal or the high school principal's designee and the college's chief student development administrator or the college's chief academic officer, a student who completes a College Transfer Pathway, while still enrolled in high school, may continue to earn college transfer credits leading to the

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completion of the Associate in Arts, Associate in Science, Associate in Engineering, Associate in Fine Arts in Visual Arts or Associate in General Education Nursing degree.

(8) With approval of the high school principal or the high school principal's designee and the college's chief student development administrator or the college's chief academic officer, a student may enroll in both a College Transfer Pathway and a Career Technical Education (CTE) pathway.

(9) A student may change the student's program of study major with approval of the high school principal or the high school principal's designee and the college's chief student development administrator or the college's chief academic officer. The college's chief student development administrator or the college's chief academic officer shall approve a change in pathway based on verification that the program change allows the student to meet their newly chosen career path.

(10) The college may award the Associate in Arts, Associate in Science, Associate in Engineering, Associate in Fine Arts, or Associate in General Education – Nursing to the Career and College Promise student prior to high school graduation.

(11) Students pursuing credits beyond the initial transfer associate degree must provide documentation of justification based upon career pathway needs or transfer program requirements (i.e. bachelor degree plan published by the university). The high school principal or the high school principal's designee and the college's chief student development administrator or the college's chief academic officer must approve prior to enrollment in credits beyond the initial transfer program. Approval is contingent upon the student's documentation of justification based upon career pathway needs or transfer program requirements.

(l) Career Technical Education Pathway (CTE) (Juniors and Seniors)

(1) To be eligible for enrollment, a high school student must:

(A) Be a high school junior or senior; and

(B) Have an unweighted GPA of 2.8 on high school courses; or

(C) Demonstrate college readiness in English, reading and mathematics by meeting benchmarks on diagnostic assessment tests which have been approved by the State Board of Community Colleges.

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(D) Juniors or seniors who do not meet the eligibility requirements in 1D SBCCC 400.11(l)(1)(A) – (C) shall have the recommendation of the high school principal or the high school principal's designee and the college's chief student development administrator or the college's chief academic officer. A recommendation is only allowed for entry into Career and College Promise Career and Technical Education pathway that does not include Universal General Education Transfer Component (UGETC) courses.

(2) College Career Technical Education courses may be used to provide partial or full fulfillment of a four-unit high school career cluster. The college will grant articulated credit to students based on the then-current local or state North Carolina High School to Community College articulation agreement.

(3) To maintain eligibility for continued enrollment, a student must:

(A) Continue to make progress toward high school graduation as outlined in G.S. 115C-105.35, and

(B) Maintain a 2.0 in college coursework after completing two courses.

(4) A student who falls below a 2.0 GPA after completing two college courses will be subject to the college's policy for satisfactory academic progress.

(5) Course substitutions may be approved by the chief academic officer for individual students. The college will document course substitutions for individual students and maintain those course substitutions in the student's file.

(6) With approval of the high school principal or the high school principal's designee and the college's chief student development administrator or the college's chief academic officer, a Career Technical Education Junior or Senior may concurrently enroll in two Career and Technical Education Pathways or in one College Transfer Pathway and one Career Technical Education Pathway.

(7) The student may change the student's pathway major with approval of the high school principal or the high school principal's designee and the college's chief student development administrator or the college's chief academic officer. The college's chief student development administrator or the college's chief academic officer shall approve a change in pathway based on verification that the program change allows the student to meet their newly chosen career path.

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(8) With approval of the high school principal or the high school principal's designee and the college's chief student development administrator or the college's chief academic officer, a student who completes the Career and Technical Education certificate or diploma may continue in the same traditional associate in applied science program as long as they are still eligible for the Career and College Promise program. The high school principal or the high school principal's designee and the college's chief student development administrator or the college's chief academic officer must approve prior to enrollment in credits beyond the initial Career and Technical Education program. Approval is contingent upon documentation that the credits beyond the initial program allow the student to support the student's chosen career path (i.e. a career pathway plan).

(9) The college may award the certificate, diploma, or degree to the Career and College Promise student prior to high school graduation.

(m) Career Technical Education Pathway (Freshmen and Sophomores)

(1) Colleges may enroll eligible high school Freshman and Sophomores only in industrial technologies (program code 50xxx), engineering technologies (program code 40xxx), agriculture and natural resources (program code 15xxx), ~~and~~ transportation (program code 60xxx), construction (program code 35xxx), and business technologies (program code 25xxx) certificate and diploma programs.

(2) Freshmen and Sophomores may not enroll in Career and Technical Education pathways that include Universal General Education Transfer Component (UGETC) courses.

(3) To be eligible for enrollment, a high school student must be a high school Freshman or Sophomore. A Freshman or Sophomore must:

(A) Have passed Math I with a grade of "C" or better;

(B) Test college ready in mathematics as determined by the assessment given by the North Carolina Department of Public Instruction;

(C) Test college ready in English and reading as determined by the assessment given by the North Carolina Department of Public Instruction;

(D) Have received information outlining program requirements for completion of the certificate or diploma; and

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(E) Have the recommendation of the high school principal or the principal's designee and the college's chief student development administrator or the college's chief academic officer; or

(F) Demonstrate college readiness in English, reading and mathematics by meeting benchmarks on diagnostic assessment tests which have been approved by the State Board of Community Colleges and have the recommendation of the high school principal or the high school principal's designee and the college's chief student development administrator or the college's chief academic officer.

(4) College Career Technical Education courses may be used to provide partial or full fulfillment of a four-unit career cluster. The college will grant articulated credit to the students based on the then-current local or state North Carolina High School to Community College articulation agreement. To maintain eligibility for continued enrollment, a student must:

(A) Continue to make progress toward high school graduation, and

(B) Maintain a 2.0 in college coursework after completing two college courses. A student who falls below a 2.0 GPA after completing two college courses will be subject to the college's policy for satisfactory academic progress.

(5) A student must enroll in one pathway and may not substitute courses in one pathway for courses in another.

(A) The student may change the student's pathway major to another eligible program of study with approval of the high school principal or the high school principal's designee and the college's chief student development administrator or the college's chief academic officer. The college's chief student development administrator or the college's chief academic officer shall approve a change in pathway based on verification that the program change allows the student to meet their newly chosen career path.

(B) A student may concurrently enroll in two Career and Technical Education Pathways in allowable program areas provided the exception has been approved by the college's chief student development administrator or the college's chief academic officer. The college's chief student development

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administrator or the college's chief academic officer shall approve an exception if concurrent pathways are aligned to the student's career pathway interest and career goals.

(6) With approval of the high school principal or the high school principal's designee and the college's chief student development administrator or the college's chief academic officer, a student who completes a Career Technical Education pathway, while still enrolled in high school may continue to earn college credits leading to the completion of a higher level credential within the same program code. The college's chief student development administrator or the college's chief academic officer shall approve the continuation if the credential is in the same program code.

(7) With approval of the high school principal or the high school principal's designee and the college's chief student development administrator or the college's chief academic officer, a student who completes the Career and Technical Education certificate or diploma may continue in the same traditional associate in applied science program as long as they are still eligible for the Career and College Promise program.

(8) The college may award the certificate, diploma, or degree to the Career and College Promise student prior to high school graduation.

(9) The high school principal or the high school principal's designee and the college's chief student development administrator or the college's chief academic officer must approve prior to enrollment in credits beyond the initial Career and Technical Education program. Approval is contingent upon documentation that the credits beyond the initial program allow the student to support the student's chosen career path (i.e. a career pathway plan).

(n) Cooperative Innovative High School Programs (CIHSP)

(1) Cooperative Innovative High School Programs are jointly established by local boards of education and local boards of trustees.

(2) CIHSP enroll 100 or fewer students per grade level.

(3) Students enrolled in CIHSP have the opportunity to complete an associate degree program, diploma, certificate, or earn up to two years of college credit while completing a high school diploma within five years.

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(4) A CIHS student may enroll in
  (A) One College Transfer program of study;
  (B) One College Transfer program of study and one Career and Technical Education (CTE) program of study; or
  (C) Two Career and Technical Education (CTE) programs of study.
(5) Students pursuing credits beyond the initial transfer associate degree must provide documentation of justification based upon career pathway needs or transfer program requirements (i.e. bachelor degree plan published by the University of North Carolina). The high school principal or the high school principal's designee and the college's chief student development administrator or the college's chief academic officer must approve prior to enrollment in credits beyond the initial transfer program of study. Approval is contingent upon documentation of justification based upon career pathway needs or transfer program requirements (i.e. bachelor degree plan published by the University of North Carolina).
(6) CIHSP are located on college campuses. A school shall obtain approval from the State Board of Community Colleges for exceptions to this requirement. Exceptions are based on local needs as outlined in the location waiver request. The approved waiver shall be maintained locally for documentation. The State Board of Community Colleges shall use the following factors to determine whether to approve location waivers:
  (A) Space availability;
  (B) School capacity;
  (C) Proximity to the student population;
  (D) Suitable, available space with equipment specific to the curriculum; or
  (E) Articulable, imminent, and significant health or safety concerns.
(7) Student eligibility requirements for CIHSP are determined locally.
(8) CIHS students may not audit courses.
(9) CIHS students may not enroll in developmental education courses, but may enroll in supplemental courses.

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(10) CIHS students may not be enrolled in the Associate in General Education or General Occupational Technology programs with the exception of the Associate in General Education in Nursing degree.

(11) Colleges may award the certificate, diploma, or degree prior to high school graduation.

History Note: Authority G.S.115D-20(4);

Eff. November 1, 2017.

Amended Eff. June 1, 2019.

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STATE BOARD OF COMMUNITY COLLEGES
CURRICULUM PROGRAM APPLICATIONS
Fast Track for Action [FTFA*]

Request: The State Board of Community Colleges is asked to approve the curriculum programs at the listed colleges on the condition that equipment funds are available to the colleges and operating funds generated by the budget formula will permit the offering of these programs without any special allocation of funds.

Brunswick Community College
Emergency Medical Science (A45340)

Background: Program applications must meet the following criteria in order to be placed on the Fast Track For Action (FTFA) program approval request presented to the State Board of Community Colleges as part of the consent agenda:

- The curriculum program title currently exists within the System and does not require the creation of a new program title and new curriculum standard;
- The application is complete, requires no further analysis or documentation, and has the endorsement of Academic Programs;
- There are no negative impact assessments from other colleges; and
- The college does not go outside of its service area for planning purposes.

Contact(s):
Dr. Lisa Eads
Director

PROGRAM APPLICATION
SUMMARY EVALUATION REPORT
Brunswick Community College
Emergency Medical Science (A45340)

Program Planning
Brunswick Community College is seeking approval for the Emergency Medical Science (A45340) program to begin Spring, 2020. The planning area is defined as the college's service area of Brunswick County. All colleges were notified of the planning process for this program.

The proposed program was approved by the Board of Trustees at Brunswick Community College on May 16,2019. Minutes from this Board meeting were attached to the program application. The President and the Board of Trustees of Brunswick Community College have certified the following:

- The proposed program will enhance the workforce of North Carolina, will provide educational and training opportunities consistent with the mission of the college, and will not duplicate the opportunities currently offered.
- They have assessed the need for the proposed program and the resources required to maintain a viable program and certify that the college can operate the proposed program efficiently and effectively within the resources available to the college.
- The college will complete a program accountability report including student success measures, enrollment trends, completion rates, and employment data three years after implementation of the program.

Program Rationale
Brunswick Community College (BCC) indicates the following:

- BCC currently offers coursework in emergency medical services through continuing education. The purpose of the AAS Emergency Medical Science program is to meet the growing need for paramedics in the community as well as to create a bridge option for current paramedics to access the educational credentials necessary to meet the requirements of the NC Office of Emergency Services by 2023.

- The U.S. Bureau of Labor Statistics projects: *employment of emergency medical technicians and paramedics is expected to grow by twenty-four percent from 2014 to 2024, much faster than the average for all occupations. Emergencies, such as car crashes, natural disasters, and acts of violence, will continue to create demand for EMTs and paramedics.*

- Brunswick County is the second fastest growing county in the state and the 53rd fastest growing county in the nation. There are 19 current job openings for paramedics and 6 openings for EMT /Advanced EMT trained professionals. Additionally, potential employers surveyed indicated that currently there are 8 positions available for

graduates with the AAS in Emergency Medical Science and 8-10 positions projected in the next 2-5 years. The entry level salary is $35 -$45,000 per year.

- A Program of Interest Survey was disseminated to all Health Sciences related majors or pre-majors at Brunswick Community College as well continuing education students enrolled in health-related courses. Results revealed 55 students interested in the program. Thirty-nine current paramedics are interested in the AAS and sixteen non-providers or EMTs are interested in the program.

- Currently, BCC offers emergency medical services through continuing education and already has the equipment and supplies which will minimize expenses.

Impact of the Proposed Program on Other Programs
Thirty-three community colleges are approved to offer the Emergency Medical Science program. This program contains a clinical component; therefore, each college was provided with a program impact assessment from Brunswick Community College. **All colleges approved to offer the program are in agreement with the impact assessment.**

Implementation of Collaborative Plan
Not Applicable

Curriculum Design
The proposed program of study is in compliance with the State Board approved curriculum standard.

Curriculum Description as Designated on Curriculum Standard
The Emergency Medical Science curriculum provides individuals with the knowledge, skills and attributes to provide advanced emergency medical care as a paramedic for critical and emergent patients who access the emergency medical system and prepares graduates to enter the workforce.
Students will gain complex knowledge, competency, and experience while employing evidence-based practice under medical oversight and serve as a link from the scene into the healthcare system.
Graduates of this program may be eligible to take state and/or national certification examinations. Employment opportunities include providers of emergency medical services, fire departments, rescue agencies, hospital specialty areas, industry, educational and government agencies.

Contact(s):
Dr. Lori Byrd
Associate Director

STATE BOARD OF COMMUNITY COLLEGES
Courses of Instruction to Captive/Co-Opted Groups

Request: The State Board is asked to approve the following to be offered to Captive/Co-opted groups as listed, to be offered to Captive/Co-opted Groups under current operating procedures, contingent upon availability of funds.

Strategic Plan Reference:
Theme: Economic and Workforce Impact
Goal 3: Ensure the educational pipeline prepares a workforce possessing the interest, knowledge, skills, and abilities to meet the needs of employers, now and into the future.

- Objective 2: Offer relevant, high-quality instructional programs that meet the needs of business and industry for existing and future jobs.

Continuing Education: Courses of Instruction

- Davidson County Community College – Davidson Correctional Center
  - CAR-3124 - Carpentry: Framing
    - (Carpentry: Framing)
  - HRD-3005 – HRD Technology Awareness
    - (Basic Computer Skills for Employment)
- Lenoir Community College – Eastern Correctional Institution
  - TRA-3605 – Commercial Driver License
    - (Introduction to CDL or Driver Training)
- Lenoir Community College – Maury Correctional Institution
  - TRA-3605 – Commercial Driver License
    - (Introduction to CDL or Driver Training)
- Sampson CC – Sampson Correctional Institution
  - HOS-3072 – Food Service Sanitation/Safety
    - (Food Service Sanitation/Safety)
  - HRD-4100 – Working Smart
    - (Working Smart)
  - MNT-3103 – Fork Lift Operator
    - (Fork Lift Operator)

Contact(s):
Margaret Roberton
Associate Vice-President, Workforce Continuing Education

Continuing Education and Basic Skills

These requests have been approved by the local college president, local board chair, and prison superintendent or chief officer. They have been reviewed by state staff at the North Carolina Community College System Office and, if applicable, by the NC Department of Public Safety and found in compliance with state standards and prison programming policies.

CODES FOR GROUPS TO BE SERVED

A	Alcoholic Rehabilitation Centers
D	Domiciliary Care Facilities
I	Hospital Inpatients
J	Detention Centers and County Jails
N	Rest and Nursing Homes
P	Prisons (Correction setting)
R	Intellectual Disability Centers
S	Sheltered Workshops

EXAMPLES: **WLD 3106 P** indicates the continuing education course offered in the Prison/ Corrections setting.

BSP 2000 S indicates the basic skills course offered in a Sheltered Workshop setting.

CONTINUING EDUCATION and **BASIC SKILLS** courses are reported in class hours.
CURRICULUM courses are reported in semester-hour credits.

MATRIX CATEGORIES* For NC Department of Public Safety (DPS) Prison Facilities

Matrix Category	North Carolina Community College System Programming Options
1	Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); and/or Drug and Alcohol courses. (Minimum length of stay: 2 months)
2	Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); Drug and Alcohol courses; Occupational Extension courses; and/or Curriculum Certificate Programs. (Minimum length of stay: 4 months)
3	Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); Drug and Alcohol courses; Occupational Extension courses; Curriculum Certificate Programs; and/or Curriculum Diploma Programs. (Minimum length of stay: 12 months)
4	Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); Drug and Alcohol courses; Occupational Extension courses; Curriculum Certificate Programs; Curriculum Diploma Programs; and/or Curriculum Associate in Applied Science Degree Programs. (Minimum length of stay: 24 months)
*	Only Division of Adult Correction and Juvenile Justice (DACJJ) prisons are assigned matrix categories

Continuing Education Courses
Captive & Co-opted

Community College	Facility	Matrix Class.	Course Number	Facility Code	Master Course List Title (Local Title)	Contact Hours
Davidson County CC	Davidson Correctional Center	3	CAR-3124	4420	Carpentry: Framing (Carpentry: Framing)	528
Davidson County CC	Davidson Correctional Center	3	HRD-3005	4420	HRD Technology Awareness (Basic Computer Skills for Employment)	58
Lenoir CC	Eastern Correctional Institution	4b	TRA-3605	3400	Commercial Driver License (Introduction to CDL or Driver License)	55
Lenoir CC	Maury Correctional Institution	4a	TRA-3605	4875	Commercial Driver License (Introduction to CDL or Driver License)	55
Sampson CC	Sampson Correctional Institution	3	HOS-3072	4345	Food Service Sanitation/Safety (Food Service Sanitation/Safety)	40
Sampson CC	Sampson Correctional Institution	3	HRD-4100	4345	Working Smart (Working Smart)	30
Sampson CC	Sampson Correctional Institution	3	MNT-3103	4345	Fork Lift Operator (Fork Lift Operator)	12

STATE BOARD OF COMMUNITY COLLEGES
Combined Course Library - Continuing Education
New Course Approvals, Modifications, and Tier Designations

The State Board is asked to approve the following courses for placement in the Combined Course Library (CCL).

Request for New Course 1 of 2

Requesting College or Agency: NC Department of Public Safety (NCDPS) / System Office

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
HRD 4001	Corrections Exploration: Corrections	48	B20 – Human Resources Development	3

Description: This course covers skills and strategies designed to provide employability skills training and career exploration for positions within the Division of Adult Correction and Juvenile Justice (DACJJ) of the North Carolina Department of Public Safety (NCDPS). Colleges should use the Corrections Pre-Employment Training (CPET) modules and program management guidelines approved by NCDPS.

Rationale:

This course request (Corrections Exploration: Corrections) is driven by an employer request from the North Carolina Department of Public Safety. The course design is a collaborative effort among local community colleges, local NCDPS facilities, the NCDPS Office of Staff Development and Training, and the NCDPS Human Resources Office.

This exploration course prepares students for the expectations and job responsibilities of various certified and non-certified positions within DACJJ, to include but not limited to, correctional officer, healthcare worker, trades professional, and administrative personnel needed to support the work of NCDPS across the state. The purpose of this career exploration course is to provide students with an overview of the specific work requirements and culture of these positions and the entry-level training required by NCDPS upon employment, thereby providing a better-prepared workforce pool for these state positions.

The curriculum addresses the following topics:

- History and overview of the NC Department of Public Safety (NCDPS) and the Division of Adult Correction and Juvenile Justice (DACJJ)
- Entry-level requirements for employment within DACJJ
- Job applications, interviewing skills, and the NCDPS hiring process
- Overview of required on-the-job training/certification
- DACJJ terminology and general workplace policies
- Work culture and workplace success skills
- Career opportunities within DACJJ

Request for New Course 2 of 2

Requesting College or Agency: NC Department of Public Safety (NCDPS) / System Office

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
CJC 5034	Basic Correctional Officer	221	R20 – Criminal Justice	2

Description: This certification-related course is the initial training required for all Correctional Officers employed by the NC Department of Public Safety (NCDPS). Colleges must have prior approval from the NCDPS Office of Staff Development and Training (OSDT) for each offering of this course and must adhere to all NCDPS requirements for curriculum content, student testing, instructor qualifications, and overall program management.

Rationale:

The NC Department of Public Safety has requested this course to support their partnerships with selected community colleges to provide Basic Correctional Officer training to help meet state training needs. North Carolina has a critical need for correctional officers to work in state-operated facilities. This training is greater than 96 hours in length and leads to an industry-recognized credential; therefore, a designation of Tier 2 is requested. Similar basic training leading to the state firefighter credential and state law enforcement officer credential also have Tier 2 designations.

Contact(s):

Margaret Roberton
Associate Vice President, Workforce Continuing Education

NC COMMUNITY COLLEGES
CREATING SUCCESS

Customized Training Projects

Existing Industry Support

Regionally Based Resources/ Trainers

Learning Resources Instructional Tools

Mr. Peter Hans
System President

Customized Training Program

Expenditures Report
2018-2019

submitted to the:

Joint Legislative Education Oversight Committee

September 1, 2019

Expenditures Report 2018-2019

Customized Training Program

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EXECUTIVE SUMMARY

The Customized Training Program supports the economic development efforts of the State by providing education, training and support services for eligible new, expanding and existing business and industry in North Carolina (G.S. 115D-5.1) through its network of 58 community colleges, serving all 100 counties of the state. The program goal is to foster and support three key aspects of a company's well-being: Job Growth, Technology Investment and Productivity Enhancement.

The program was developed in recognition of the fact that one of the most important factors for a business or industry considering locating, expanding, or remaining in North Carolina is the ability of the State to ensure the presence of a well-trained workforce. The program is designed to react quickly to the needs of businesses and to respect the confidential nature of proprietary processes and information within those businesses.

North Carolina General Statutes 115D-5.1 (e) (f) (f1) (f2) (f3) reads:

(e) There is created within the North Carolina Community College System the Customized Training Program. The Customized Training Program shall offer programs and training services to assist new and existing business and industry to remain productive, profitable, and within the State.

(f) The State Board shall report on an annual basis to the Joint Legislative Education Oversight Committee on:

(1) The total amount of funds received by a company under the CIT Program;
(2) The amount of funds per trainee received by that company;
(3) The amount of funds received per trainee by the community college delivering the training;
(4) The number of trainees trained by the company and community college; and
(5) The number of years that company has been funded.

(f1) Notwithstanding any other provision of law, the State Board of Community Colleges may adopt rules and guidelines that allow the Customized Training Program and the Focused Industrial Training Program to use funds appropriated for those programs to support training projects for the various branches of the United States Armed Forces.

(f2) Funds available to the Customized Training Program shall not revert at the end of a fiscal year but shall remain available until expended. Up to ten percent (10%) of the college-delivered training expenditures and up to five percent (5%) of the contractor-delivered training expenditures for the prior fiscal year for Customized Training may be allotted to each college for capacity building at that college.

(f3) Of the funds appropriated in a fiscal year for the Customized Training Programs, the State Board of Community Colleges may approve the use of up to eight percent (8%) for the training and support of regional community college personnel to deliver Customized Industry Training Program services to business and industry.

In compliance with NCGS 115D-5.1 (f), this report is submitted as the September 1, 2019 annual expenditures report for the Customized Training Program and includes training activities for the reporting period July 1, 2018– June 30, 2019.

Customized Training Program Guidelines

The following guidelines were adopted by the State Board of Community Colleges on August 15, 2008; amended May 15, 2009.

PURPOSE

The purpose of the Customized Training Program is to provide customized training assistance in support of full-time production and direct customer service positions created in the State of North Carolina, thereby enhancing the growth potential of companies located in the state while simultaneously preparing North Carolina's workforce with the skills essential to successful employment in emerging industries.

Colleges will receive an annual base allotment of Customized Training Program funds to support business and industry services. This annual base allotment will include an administrative and an instructional component.

ELIGIBILITY

Those businesses and industries eligible for support through the Customized Training Program include Manufacturing, Technology Intensive (i.e., Information Technology, Life Sciences), Regional or National Warehousing and Distribution Centers, Customer Support Centers, Air Courier Services, National Headquarters with operations outside North Carolina, and Civil Service employees providing technical support to US military installations located in North Carolina.

In order to receive assistance, eligible businesses and industries must demonstrate two or more of the following criteria:

- The business is making an appreciable capital investment;
- The business is deploying new technology;
- The business is creating jobs, expanding an existing workforce, or enhancing the productivity and profitability of the operations within the State; and
- The skills of the workers will be enhanced by the assistance.

Resources may support training assessment, instructional design, instructional costs, and training delivery for personnel involved in the direct production of goods and services. Production and technology support positions are also eligible for training support.

Full-time probationary employees of qualified Customized Training companies are eligible for training delivered by the community college.

The use of Customized Training funds requires that trainees are paid by the company for all time during training hours.

EXPENDITURE GUIDELINES

Salaries, Wages, and Related Expenses

- The following priorities will be given to the recruitment and utilization of instructors for Customized Training Program projects: 1) community college permanent or part-time employees; 2) contractors of the community college; and 3) company personnel. It shall be the responsibility of North Carolina Community College System staff and local community college staff to determine the appropriate length and provision of training. This information will be indicated in the Project Profile submitted for approval.

- Reimbursement for company instructors will be made at a 6:1 or greater trainee to trainer ratio.

- In those cases when community college staff or contractors are used for instruction, they will be compensated directly in accordance with existing policies and guidelines. In addition to costs of instruction, which includes travel expenses and course preparation time, community college staff or contractors may be reimbursed for costs associated with job analysis, training needs assessment and instructional design. The payment of social security taxes and other employee benefits to community college employees will be made in accordance with existing policies and procedures of the college.

- Employees of the client company may be used as instructors if community college staff or college contractors with the appropriate expertise are not readily available. The community colleges have the responsibility in such circumstances to insure that all trainees are registered and to monitor the instruction so as to assure that it is being delivered according to the Training Plan and Project Profile. In such cases where company personnel are used as instructors, the company will be reimbursed the normal hourly rate of pay, less benefits, not to exceed a maximum of $30.00 per hour. In addition to actual hours of direct instruction, compensation for additional time devoted to training program preparation may be recommended by the Regional Customized Training Director and authorized by the Vice President of Economic Development for the North Carolina Community College System. This amount may not exceed 15 percent of the scheduled training hours or a maximum of 80 hours total. Wages may not be paid to prospective trainers while they are trainees in production operations, and under no circumstances may funds be used to pay trainee wages or salaries. The cost of materials may not be included as an allowance expense if the materials will be part of a marketable product for the company.

- Colleges will receive a 10 percent administrative allowance based upon the current fiscal year expenditures that support an approved Customized Training project. Clerical staff, administrative personnel, and project coordination staff may be employed by a community college expressly for direct services related to a specific project if recommended by the Regional Customized Training Director and approved by the Vice President of Economic Development. Funding for these positions will not be included in the calculation of college administrative allowance.

- Administrative allowance earned during the current fiscal year may be carried forward and expended in the following fiscal year. The combination of funding of the annual base allotment to support business and industry services and the available carry forward shall not exceed $100,000.

- When recommended by the local community college and the Regional Customized Training Director and approved by the Vice President of Economic Development, Customized Training Program funds may also support training of community college instructors for skill acquisition of strategic technologies associated with a Customized Training Program project. The purpose of these expenditures will be to support specialized college instructor training for skills deemed important for future support of employers within the college's service area.

Travel Expenses

- Community college instructors may be reimbursed for travel expenses in accordance with local established travel policies and procedures.

- Out-of-state residents, employed or reimbursed directly by the company, may be temporarily assigned as training instructors and reimbursed for their expenses after having trained six or more company employees. The number of individuals per project supported for travel to the state is subject to negotiation and prior approval, and under such circumstances they will be limited to:

  a) a maximum of twelve (12) weeks per diem at the currently approved in-state rate.
  b) one round-trip air fare (coach class, reimbursed at a 14-day prior purchase rate) or cost equivalent for each of the two complete or partial six-week periods of supported state residency.
  c) local travel allowances as authorized by the Regional Customized Training Director prior to departure.

- In-state residents serving as instructors and employed by the company may be reimbursed for previously authorized out-of-state travel after having returned and trained six or more company employees in the knowledge or skills acquired as a result of the out-of-state travel. The intent of the out-of-state travel will be to acquire knowledge or skills necessary for project instruction.

  The number of individuals supported for out-of-state travel per project is subject to negotiation and prior approval, and under such circumstances they will be limited to:

  a) a maximum of six weeks per diem at the currently approved out-of-state rate. Per diem allowances for international travel may be adjusted for actual cost differences in different locations.
  b) one round-trip air fare (coach class, reimbursed at a 14-day prior purchase rate) or cost equivalent to location of the temporary assignment.
  c) local travel allowances as authorized by the Regional Customized Training Director prior to departure.

Training Facilities

- Community colleges may be reimbursed for costs associated with providing dedicated training

facilities for Customized Training projects. Reimbursement to the college may be provided for the period required by the client company for dedicated temporary training space, not to exceed twelve months in duration. Funding for training facility costs will not be calculated into the college's administrative allowance.

- For training provided at existing college facilities, the college may be reimbursed a reasonable cost share of utilities (including electricity, gas, oil, water and sewer) for the space provided to the Customized Training project. If suitable space is not available at a community college permanent facility, colleges may also be reimbursed for the costs of leasing space on a temporary basis. In such cases, colleges may be reimbursed the reasonable costs of leasing, utilities, maintenance, trash and garbage service, protective and security services, and insurance costs. Colleges may not lease temporary training space from Customized Training client companies or their subsidiaries.

- Colleges may be reimbursed for reasonable costs associated with necessary alterations to facilities to accommodate the training. Pursuant to G.S. 143-34.40, 143-15.3A, and 143-23(a), these reasonable costs cannot be considered as capital expenditures and must be approved by the Vice President of Economic Development prior to the initiation of the project.

  Client companies may not be reimbursed for the leasing of training or other facilities through the Customized Training Program. They may, however, be reimbursed the reasonable costs of transporting, installing, and removing training equipment to and from community college-provided training facilities. Customized Training funds may not be used to make repairs or improvements to company-owned equipment.

Training Materials, Supplies, and Equipment

- The State may provide necessary classroom and training-related supplies and materials in support of a specific training project.

- Media development services may be provided if recommended by the Regional Customized Training Director and approved by the Vice President of Economic Development.

- The State may provide, install, and maintain at the training site, standard items of equipment normally associated with vocational/occupational training as available and typically used within the North Carolina Community College System.

APPROVAL PROCEDURES

- Project Profile and Developmental Authorization forms must be approved by the local community college Director, the community college President, and the Regional Customized Training Director and submitted for approval prior to project initiation. The Project Profile must include total estimated project costs and a project time frame, not to exceed 36 months in duration after project approval. Time frames and project costs may be amended according to project training needs with prior approval from the Vice President of Economic Development.

- Approval for projects with estimated total expenditures less than $50,000 may be made by the Vice President of Economic Development. Projects in excess of $50,000 must be approved by the Vice

President of Economic Development and submitted by the Vice President for secondary approval to a Joint Community College/Department of Commerce Review Panel consisting of a designee of the President of the North Carolina Community College System and a designee of the North Carolina Secretary of Commerce.

- Project expenditures must be in accordance with the approved Project Profile and may not exceed the amount indicated in the profile without prior amendment and approval.

CAPACITY BUILDING

10 Percent/5 Percent Funds

- Up to 10% of the college-delivered Customized Training Program expenditures and up to 5% of the contractor-delivered Customized Training Program expenditures for the prior fiscal year may be appropriated by the State Board of Community Colleges to each community college for capacity building through the development of human capital.

- The community college shall identify instructional delivery deficiencies and how receipt of these funds will address such deficiencies.

- These funds shall be used for instructor/trainer skill-specific training, certifications, and development of instructional materials at the local level.

- A projected budget shall be submitted to the Vice President of Economic Development for approval.

- Community colleges shall evaluate the impact of these capacity-building funds. The results of this impact evaluation shall be shared with the State Board of Community Colleges within the Joint Legislative Education Oversight Committee Annual Report. Future allocations will be dependent upon demonstration of local instructional services capacity building.

Eight Percent Set-Aside Funds

- Up to 8% of the annual Customized Training Program budget may be appropriated by the State Board of Community Colleges for the support of regional community college personnel to deliver Customized Training Program services to business and industry.

- Under the direction of the Vice President of Economic Development and the Regional Customized Training Directors, regional support positions will be identified and placed strategically at community colleges to maximize training services to business and industry throughout the State.

- These regional support positions will be contracted on a 12-month basis and will be re-evaluated at the completion of each contract. Funding may be allotted to the colleges for these regional support positions for up to 18 months.

- These 8% funds can be used for salary, fringes, travel, subsistence, supplies and materials, and training certifications.

- The regional support positions will be evaluated at the end of each contract to determine if the strategic initiative of capacity building within the System is being accomplished. The results of the evaluation process will determine future location of such positions. The results will be shared with the State Board of Community Colleges within the Joint Legislative Education Oversight Committee Annual Report.

GUIDELINES EXCEPTION

- In unusual or extenuating circumstances, the Vice President of Economic Development may recommend to the President of the North Carolina Community College System and the Secretary of the North Carolina Department of Commerce exceptions to these Guidelines. Exceptions will be documented in a written format and included with the appropriate Project Profile form.

Customized Training for New and Existing North Carolina Companies: FY 2018-2019

The Customized Training Program provides education, training and support services for new, expanding and existing business and industry in North Carolina through a network of 58 community colleges, serving all 100 counties of the state. The goal is to foster and support three key aspects of a company's well-being: Job Growth, Technology Investment and Productivity Enhancement.

Job Growth
(new & existing companies)

- Number of Projects 234
- Number of Trainees 22,057
- Project Expenditures $6,998,378.55

Productivity Enhancement

- Number of Projects 111
- Number of Trainees 6,411
- Project Expenditures $1,626,834.32

Technology Investment

- Number of Projects 24
- Number of Trainees 1,588
- Project Expenditures $626,614.18

Project Totals

- **Projects 369**
- **Trainees 30,056**
- **Expenditures $9,251,827.05**

Existing Industry Support

- Companies Served **643**
- Number of Trainees **8,502**
- Expenditures **$2,961,482.46**

Program Related Expenditures

- Media Development Office **$319,069.99**
- Regionally Based Resources/Trainers **$828,965.60**
- Capital Equipment **$95,877.35**

Customized Training Program Totals

Expenditures	Number Trained	Total Average Cost Per Trainee
$13,457,222.45	38,558	$349

NC COMMUNITY COLLEGES
CREATING SUCCESS

Customized Training Project Expenditures
Data Category Definitions

Column	Data Category	Definition
1	College/Company	North Carolina community college to which funds have been allocated for the support of an approved Customized Training project/The new or existing company supported by Customized Training project funding.
2	Project Type	JG-New = Job Growth for New Company; JG-Existing = Job Growth for Existing Company; PE-Existing = Productivity Enhancement for Existing Company; TI-Existing = Technology Investment for Existing Company.
3	Fiscal Years Funded	Total number of fiscal years the Customized Training project has been funded.
4	Company Training Reimbursement Expenditures	Funds provided directly to a company for instructional and other training-related expenditures allowable under the Customized Training Program.
5	Number Trained by Company Instructors	Number of trainees trained by instructors who are company employees/contractors; number trained by which the company has received program funds to reimburse travel for train-the-trainer company instructors expense, and/or their wages for instruction and company instructors course development time.
6	Average Company Reimbursement Per Trainee	Customized training-related company expenditures divided by the number of trainees trained by company instructors.
7	College Training Expenditures	Funds expended by a community college to support the training of employees and potential employees of a company under the Customized Training Program, including administrative allowance.
8	Number Trained by College Instructors	Number of company trainees trained by either full- or part-time college instructors, contracted community college instructors, NCCCS Regional Trainers, or NCCCS BioNetwork instructors under an approved Customized Training project.
9	Average College Cost Per Trainee	Total Customized Training funds expended by a community college for support of a project, outside of funds provided directly to a company, divided by the total number of trainees trained by community college instructors.
10	Total Expenditures	Total amount of Customized Training funds expended per fiscal year to support an approved project.
11	Total Trained by Company and College Instructors	Total unduplicated number of employees trained under an approved Customized Training project, by training providers listed in columns 5 and 8.
12	Average Total Cost Per Trainee	Total expenditures for an approved Customized Training project divided by the total unduplicated number of trainees.

North Carolina Community College System

Customized Training Project Expenditures

(Funding Purpose 361)

Reporting Period: July 1, 2018 - June 30, 2019

College/Company [1]	Project Type [2]	Number of Fiscal Years Funded [3]	Company Training Reimburse-ment Expenditures [4]	Number Trained by Company Instructors [5]	Average Company Reimburse-ment Per Trainee [6]	College Training Expenditures [7]	Number Trained by College Instructors [8]	Average College Cost Per Trainee [9]	Total Expenditures [10]	Total Trained by Company & College Instructors [11]	Average Total Cost Per Trainee [12]
Alamance Community College											
Andersen Products (project 2)	JG-Existing	1	0.00	0	0.00	17,694.00	101	175.19	17,694.00	101	175.19
Applied Textiles	JG-Existing	2	0.00	0	0.00	19,415.00	34	571.03	19,415.00	34	571.03
BD Diagnostics	JG-Existing	3	0.00	0	0.00	38,232.91	72	531.01	38,232.91	72	531.01
Carolina Biological Supply (project 4)	JG-Existing	1	0.00	0	0.00	26,989.14	142	190.06	26,989.14	142	190.06
Engineered Controls International (Elon)	JG-Existing	5	0.00	0	0.00	80,580.64	254	317.25	80,580.64	254	317.25
Fairystone Fabrics (project 3)	JG-Existing	3	0.00	0	0.00	2,530.00	10	253.00	2,530.00	10	253.00
GKN Driveline (Mebane) (project 3)	JG-Existing	2	0.00	0	0.00	112,850.11	81	1,393.21	112,850.11	81	1,393.21
ITG Burlington Finishing (Burlington)	JG-Existing	2	0.00	0	0.00	2,542.71	23	110.55	2,542.71	23	110.55
Kayser-Roth (Graham) (project 2)	PE-Existing	3	0.00	0	0.00	12,686.09	114	111.28	12,686.09	114	111.28
PRA Group, Inc. (Call Center)	JG-New	1	0.00	0	0.00	524.18	27	19.41	524.18	27	19.41
Sandvik	JG-Existing	1	0.00	0	0.00	11,839.60	66	179.39	11,839.60	66	179.39
Technical Precision Plastics, Inc. **[#]**	JG-Existing	2	0.00	0	0.00	2,174.00	1	2,174.00	2,174.00	1	2,174.00
USA-Dutch	JG-Existing	2	0.00	0	0.00	17,052.41	55	310.04	17,052.41	55	310.04
Walmart Logistics Perishable Distribution Center	JG-New	3	0.00	0	0.00	8,916.57	59	151.13	8,916.57	59	151.13
Alamance Total			**0.00**	**0.00**	0.00	**354,027.36**	**1,039**	**340.74**	**354,027.36**	**1,039**	**340.74**
Asheville-Buncombe Technical Community College											
Avadim Technologies, Inc.	JG-Existing	1	0.00	0	0.00	10,670.00	30	355.67	10,670.00	30	355.67
BorgWarner Turbo Systems (project 2)	JG-Existing	1	0.00	0	0.00	24,433.80	63	387.84	24,433.80	63	387.84
Eaton Electrical (project 5)	PE-Existing	2	0.00	0	0.00	20,528.32	65	315.82	20,528.32	65	315.82

North Carolina Community College System

Customized Training Project Expenditures

(Funding Purpose 361)

Reporting Period: July 1, 2018 - June 30, 2019

College/Company [1]	Project Type [2]	Number of Fiscal Years Funded [3]	Company Training Reimburse-ment Expenditures [4]	Number Trained by Company Instructors [5]	Average Company Reimburse-ment Per Trainee [6]	College Training Expenditures [7]	Number Trained by College Instructors [8]	Average College Cost Per Trainee [9]	Total Expenditures [10]	Total Trained by Company & College Instructors [11]	Average Total Cost Per Trainee [12]
GE Aviation (Asheville) (project 2)	JG-Existing	3	12,000.00	18	666.67	123,737.21	517	239.34	135,737.21	517	262.55
Linamar (project 3)	JG-Existing	1	0.00	0	0.00	26,554.91	70	379.36	26,554.91	70	379.36
New Belgium Brewing (project 2)	PE-Existing	2	0.00	0	0.00	51,211.38	122	419.77	51,211.38	122	419.77
Nexus Technologies (project 2)	PE-Existing	2	0.00	0	0.00	3,184.00	17	187.29	3,184.00	17	187.29
PECO (project 2)	PE-Existing	2	0.00	0	0.00	105.99	4	26.50	105.99	4	26.50
Reich, LLC	JG-Existing	2	0.00	0	0.00	15,174.61	33	459.84	15,174.61	33	459.84
White Labs	JG-New	3	0.00	0	0.00	5,361.90	32	167.56	5,361.90	32	167.56
Wicked Weed Brewing	JG-Existing	1	0.00	0	0.00	1,320.00	13	101.54	1,320.00	13	101.54
Asheville-Buncombe Total			**12,000.00**	**18**	**666.67**	**282,282.12**	**966**	**292.22**	**294,282.12**	**966**	**304.64**
Beaufort County Community College											
Iconic Marine	JG-Existing	1	0.00	0	0.00	2,521.65	42	60.04	2,521.65	42	60.04
idX Corporation (project 2)	PE-Existing	2	0.00	0	0.00	8,952.00	66	135.64	8,952.00	66	135.64
PAS USA, Inc. (project 3)	JG-Existing	3	0.00	0	0.00	27,088.90	12	2,257.41	27,088.90	12	2,257.41
Potash Aurora	PE-Existing	2	0.00	0	0.00	27,144.00	152	178.58	27,144.00	152	178.58
Beaufort Total			**0.00**	**0**	**0.00**	**65,706.55**	**272**	**241.57**	**65,706.55**	**272**	**241.57**
Bladen Community College											
Lineage Logistics (project 2)	JG-Existing	3	0.00	0	0.00	3,509.00	24	146.21	3,509.00	24	146.21
Lineage Logistics (project 3)	JG-Existing	1	0.00	0	0.00	400.00	14	28.57	400.00	14	28.57
Specialty Product Technologies (project 3)	JG-Existing	3	0.00	0	0.00	2,785.00	52	53.56	2,785.00	52	53.56
Bladen Total			**0.00**	**0**	0.00	**6,694.00**	**90**	**74.38**	**6,694.00**	**90**	**74.38**

North Carolina Community College System

Customized Training Project Expenditures

(Funding Purpose 361)

Reporting Period: July 1, 2018 - June 30, 2019

College/Company [1]	Project Type [2]	Number of Fiscal Years Funded [3]	Company Training Reimburse-ment Expenditures [4]	Number Trained by Company Instructors [5]	Average Company Reimburse-ment Per Trainee [6]	College Training Expenditures [7]	Number Trained by College Instructors [8]	Average College Cost Per Trainee [9]	Total Expenditures [10]	Total Trained by Company & College Instructors [11]	Average Total Cost Per Trainee [12]
Blue Ridge Community College											
Continental Teves (Fletcher) (project 3)	PE-Existing	1	0.00	0	0.00	13,233.13	51	259.47	13,233.13	51	259.47
Demmel, Inc.	JG-Existing	1	0.00	0	0.00	11,908.00	20	595.40	11,908.00	20	595.40
GF Linamar	JG-New	4	0.00	0	0.00	31,132.67	54	576.53	31,132.67	54	576.53
Kimberly Clark Corporation	PE-Existing	1	0.00	0	0.00	22,306.00	69	323.28	22,306.00	69	323.28
Norafin (Americas), Inc.	JG-New	2	0.00	0	0.00	2,843.00	39	72.90	2,843.00	39	72.90
Westrock - MPS (project 3)	PE-Existing	2	0.00	0	0.00	3,098.00	45	68.84	3,098.00	45	68.84
Blue Ridge Total			**0.00**	**0**	0.00	**84,520.80**	**278**	**304.03**	**84,520.80**	**278**	**304.03**
Brunswick Community College											
Victaulic	JG-Existing	3	0.00	0	0.00	4,128.60	136	30.36	4,128.60	136	30.36
Brunswick Total			**0.00**	**0**	0.00	**4,128.60**	**136**	**30.36**	**4,128.60**	**136**	**30.36**
Caldwell Community College & Technical Institute											
Bemis Mfg.	PE-Existing	1	0.00	0	0.00	19,629.55	25	785.18	19,629.55	25	785.18
Continental Structural Plastics (Lenoir facility)	PE-Existing	2	0.00	0	0.00	2,475.00	40	61.88	2,475.00	40	61.88
Exela Pharma Sciences	JG-Existing	1	0.00	0	0.00	109,580.03	277	395.60	109,580.03	277	395.60
Goodnight Brothers	PE-Existing	1	0.00	0	0.00	10,228.00	71	144.06	10,228.00	71	144.06
JBS USA	PE-Existing	2	0.00	0	0.00	9,315.62	34	273.99	9,315.62	34	273.99
Misty Mountain Threadworks, Inc.	PE-Existing	1	0.00	0	0.00	2,464.00	14	176.00	2,464.00	14	176.00
Sealed Air (Lenoir)	PE-Existing	2	0.00	0	0.00	8,734.00	35	249.54	8,734.00	35	249.54

North Carolina Community College System

Customized Training Project Expenditures

(Funding Purpose 361)

Reporting Period: July 1, 2018 - June 30, 2019

College/Company [1]	Project Type [2]	Number of Fiscal Years Funded [3]	Company Training Reimburse-ment Expenditures [4]	Number Trained by Company Instructors [5]	Average Company Reimburse-ment Per Trainee [6]	College Training Expenditures [7]	Number Trained by College Instructors [8]	Average College Cost Per Trainee [9]	Total Expenditures [10]	Total Trained by Company & College Instructors [11]	Average Total Cost Per Trainee [12]
Stallergenes Greer	PE-Existing	4	0.00	0	0.00	28,731.18	222	129.42	28,731.18	222	129.42
Caldwell Total			**0.00**	**0.00**	0.00	**191,157.38**	**718**	**266.24**	**191,157.38**	**718**	**266.24**
Cape Fear Community College											
Cardinal MetalWorks, Inc.	JG-Existing	1	0.00	0	0.00	17,374.50	8	2,171.81	17,374.50	8	2,171.81
Corning (Wilmington) (project 3)	JG-Existing	3	0.00	0	0.00	19,710.50	138	142.83	19,710.50	138	142.83
Fenner Drives (project 3)	JG-Existing	3	0.00	0	0.00	598.00	1	598.00	598.00	1	598.00
Global Nuclear Fuels (project 2)	PE-Existing	3	0.00	0	0.00	4,105.83	98	41.90	4,105.83	98	41.90
Master Machining	JG-Existing	1	0.00	0	0.00	12,045.00	17	708.53	12,045.00	17	708.53
Mojotone	JG-Existing	1	0.00	0	0.00	217.13	24	9.05	217.13	24	9.05
National Gypsum	JG-Existing	1	0.00	0	0.00	4,007.36	64	62.62	4,007.36	64	62.62
Sturdy Corporation (project 3)	JG-Existing	2	0.00	0	0.00	31,809.34	143	222.44	31,809.34	143	222.44
Cape Fear Total			**0.00**	**0**	0.00	**89,867.66**	**493**	**182.29**	**89,867.66**	**493**	**182.29**
Carteret Community College											
Frank Door Company	PE-Existing	4	0.00	0	0.00	80.00	6	13.33	80.00	6	13.33
SPX Flow Technology (Newport) (project 2)	PE-Existing	1	0.00	0	0.00	7,525.68	27	278.73	7,525.68	27	278.73
Veneer Technologies, Inc. (project 2)	JG-Existing	3	0.00	0	0.00	20,788.83	81	256.65	20,788.83	81	256.65
Carteret Total			**0.00**	**0**	0.00	**28,394.51**	**114**	**249.07**	**28,394.51**	**114**	**249.07**
Catawba Valley Community College											
Corning Optical Communications (Hickory)	JG-Existing	2	0.00	0	0.00	33,945.76	93	365.01	33,945.76	93	365.01

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GKN ePowertrain (project 2)	JG-Existing	1	0.00	0	0.00	25,871.64	71	364.39	25,871.64	71	364.39
GKN Sinter Metals	PE-Existing	2	0.00	0	0.00	11,397.68	36	316.60	11,397.68	36	316.60
Vanguard Furniture (project 2)	PE-Existing	3	0.00	0	0.00	24,526.70	82	299.11	24,526.70	82	299.11
Catawba Valley Total			**0.00**	**0**	0.00	**95,741.78**	**282**	**339.51**	**95,741.78**	**282**	**339.51**
Central Carolina Community College											
A.D. Tubi USA, Inc.	JG-New	1	0.00	0	0.00	11,327.28	8	1,415.91	11,327.28	8	1,415.91
Bulldog Hose Company	JG-Existing	1	0.00	0	0.00	3,046.98	14	217.64	3,046.98	14	217.64
Caterpillar (Sanford) (project 2)	PE-Existing	3	0.00	0	0.00	56,815.98	127	447.37	56,815.98	127	447.37
Conveyor Technologies	JG-Existing	2	0.00	0	0.00	29,973.61	23	1,303.20	29,973.61	23	1,303.20
Coty, Inc. (project 3)	JG-Existing	2	0.00	0	0.00	33,709.00	163	206.80	33,709.00	163	206.80
GKN Driveline (Sanford) (project 2)	TI-Existing	2	0.00	0	0.00	6,490.00	14	463.57	6,490.00	14	463.57
MAS Acme (Siler City)	PE-Existing	1	0.00	0	0.00	1,958.66	27	72.54	1,958.66	27	72.54
Mountaire Farms	JG-Existing	1	0.00	0	0.00	24,044.72	59	407.54	24,044.72	59	407.54
Pentair Water Pool & Spa (project 3)	PE-Existing	3	0.00	0	0.00	16,760.14	50	335.20	16,760.14	50	335.20
Pilgrim's Pride	JG-Existing	3	0.00	0	0.00	23,372.28	91	256.84	23,372.28	91	256.84
Southern Veneer Specialty Products (formerly Boise Cascade)	JG-Existing	2	0.00	0	0.00	6,575.43	32	205.48	6,575.43	32	205.48
Zurn Industries	PE-Existing	3	0.00	0	0.00	2,230.80	6	371.80	2,230.80	6	371.80
Central Carolina Total			**0.00**	**0**	0.00	**216,304.88**	**614**	**352.29**	**216,304.88**	**614**	**352.29**

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Central Piedmont Community College											
Allstate Insurance Company (Operations Center) (project 2)	JG-Existing	1	0.00	0	0.00	138,945.85	396	350.87	138,945.85	396	350.87
Aplix, Inc. (project 4)	JG-Existing	2	0.00	0	0.00	20,614.68	53	388.96	20,614.68	53	388.96
AvidXchange	JG-Existing	3	0.00	0	0.00	141,950.00	347	409.08	141,950.00	347	409.08
Bakkavor USA	JG-Existing	1	0.00	0	0.00	1,489.48	19	78.39	1,489.48	19	78.39
Caraustar Carolina Carton	JG-Existing	1	0.00	0	0.00	4,042.78	18	224.60	4,042.78	18	224.60
General Steel Drum, LLC	PE-Existing	1	0.00	0	0.00	10,816.66	10	1,081.67	10,816.66	10	1,081.67
Genpak (project 2)	JG-Existing	2	0.00	0	0.00	40,908.48	105	389.60	40,908.48	105	389.60
InVue Security Products (project 2)	JG-Existing	3	0.00	0	0.00	19,896.57	71	280.23	19,896.57	71	280.23
K-Tek	JG-Existing	4	0.00	0	0.00	7,601.00	34	223.56	7,601.00	34	223.56
KURZ Transfer Products	JG-Existing	2	0.00	0	0.00	19,662.26	61	322.33	19,662.26	61	322.33
Mauser USA, LLC	TI-Existing	1	0.00	0	0.00	266.00	9	29.56	266.00	9	29.56
Megadyne	JG-Existing	1	0.00	0	0.00	8,965.91	53	169.17	8,965.91	53	169.17
MSC Industrial Direct Company (project 2)	JG-Existing	2	0.00	0	0.00	39,672.78	172	230.66	39,672.78	172	230.66
Nutec	JG-Existing	2	0.00	0	0.00	8,502.18	23	369.66	8,502.18	23	369.66
Poly-Tech **[**]**	JG-Existing	2	0.00	0	0.00	1,046.00	0	0.00	1,046.00	0	0.00
Prinston Laboratories	JG-Existing	2	0.00	0	0.00	21,990.00	251	87.61	21,990.00	251	87.61
Printful	JG-Existing	2	0.00	0	0.00	54,241.26	88	616.38	54,241.26	88	616.38
Snyder's Lance (project 3)	TI-Existing	2	0.00	0	0.00	88,686.29	176	503.90	88,686.29	176	503.90
Central Piedmont Total			**0.00**	**0**	**0.00**	**629,298.18**	**1,886**	**333.67**	**629,298.18**	**1,886**	**333.67**

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Cleveland Community College											
Clearwater Paper (project 4)	JG-Existing	2	0.00	0	0.00	99,207.77	156	635.95	99,207.77	156	635.95
Fiber Innovators International	JG-Existing	1	0.00	0	0.00	3,476.99	24	144.87	3,476.99	24	144.87
KSM Castings NC, Inc. (project 2)	JG-Existing	2	0.00	0	0.00	48,753.54	56	870.60	48,753.54	56	870.60
Pioneer Motor Bearing	JG-Existing	1	0.00	0	0.00	12,760.00	41	311.22	12,760.00	41	311.22
STI - Kings Plush	JG-Existing	2	0.00	0	0.00	12,626.11	346	36.49	12,626.11	346	36.49
Uniquetex	JG-Existing	2	0.00	0	0.00	6,756.73	23	293.77	6,756.73	23	293.77
Cleveland Total			**0.00**	**0**	0.00	**183,581.14**	**646**	**284.18**	**183,581.14**	**646**	**284.18**
College of the Albemarle											
Daedalus Yacht	JG-Existing	1	0.00	0	0.00	18,392.00	27	681.19	18,392.00	27	681.19
Hoffer Flow	PE-Existing	2	0.00	0	0.00	337.00	17	19.82	337.00	17	19.82
College of the Albemarle Total			**0.00**	**0**	0.00	**18,729.00**	**44**	**425.66**	**18,729.00**	**44**	**425.66**
Craven Community College											
Chatsworth Products	JG-Existing	3	0.00	0	0.00	1,668.74	99	16.86	1,668.74	99	16.86
Drahtzug Stein (project 3)	JG-Existing	3	0.00	0	0.00	440.00	13	33.85	440.00	13	33.85
Weyerhaeuser (New Bern Lumber) (project 2)	JG-Existing	3	0.00	0	0.00	5,265.98	25	210.64	5,265.98	25	210.64
Craven Total			**0.00**	**0**	0.00	**7,374.72**	**137**	**53.83**	**7,374.72**	**137**	**53.83**

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Davidson County Community College											
DEX Heavy Duty Parts	PE-Existing	3	0.00	0	0.00	1,067.74	54	19.77	1,067.74	54	19.77
Ennis-Flint (project 2)	JG-Existing	1	0.00	0	0.00	20,340.49	129	157.68	20,340.49	129	157.68
Facility Logistic Services	PE-Existing	3	0.00	0	0.00	1,617.00	6	269.50	1,617.00	6	269.50
KURZ Transfer Products	JG-Existing	3	0.00	0	0.00	1,104.59	5	220.92	1,104.59	5	220.92
Mohawk Industries	JG-Existing	2	0.00	0	0.00	8,629.50	58	148.78	8,629.50	58	148.78
Multi Packaging Solutions (Lexington) (project 2)	JG-Existing	3	0.00	0	0.00	2,189.00	152	14.40	2,189.00	152	14.40
Old Dominion Freight Line	JG-Existing	3	0.00	0	0.00	46,687.48	222	210.30	46,687.48	222	210.30
Olon Industries, Inc.	PE-Existing	1	0.00	0	0.00	12,995.03	11	1,181.37	12,995.03	11	1,181.37
Davidson Total			**0.00**	**0**	0.00	**94,630.83**	**637**	**148.56**	**94,630.83**	**637**	**148.56**
Durham Technical Community College											
AKG of America (project 2)	PE-Existing	2	0.00	0	0.00	121,104.34	243	498.37	121,104.34	243	498.37
Almac Group	JG-Existing	2	0.00	0	0.00	56,396.54	227	248.44	56,396.54	227	248.44
AveXis, Inc.	JG-New	1	0.00	0	0.00	14,921.37	62	240.67	14,921.37	62	240.67
Burt's Bees	JG-Existing	1	0.00	0	0.00	8,092.05	128	63.22	8,092.05	128	63.22
Humacyte	JG-Existing	1	0.00	0	0.00	8,824.41	43	205.22	8,824.41	43	205.22
KBI Biopharma	JG-Existing	1	0.00	0	0.00	35,646.82	144	247.55	35,646.82	144	247.55
Medicago (project 3)	JG-Existing	1	0.00	0	0.00	52,672.56	121	435.31	52,672.56	121	435.31
Merck Manufacturing (project 5)	PE-Existing	3	0.00	0	0.00	109,412.25	196	558.23	109,412.25	196	558.23

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Premier Research	JG-Existing	3	0.00	0	0.00	42,447.38	107	396.70	42,447.38	107	396.70
United Therapeutics (project 2)	JG-Existing	2	0.00	0	0.00	3,951.52	14	282.25	3,951.52	14	282.25
Yukon Medical	JG-Existing	2	0.00	0	0.00	1,202.85	9	133.65	1,202.85	9	133.65
Durham Total			**0.00**	**0**	0.00	**454,672.09**	**1,294**	**351.37**	**454,672.09**	**1,294**	**351.37**
Edgecombe Community College											
ABB (Pinetops) (project 2)	JG-Existing	1	0.00	0	0.00	7,992.92	32	249.78	7,992.92	32	249.78
Keihin CST (project 3)	JG-Existing	2	0.00	0	0.00	31,360.94	120	261.34	31,360.94	120	261.34
Sara Lee Frozen Bakery (project 2)	JG-Existing	2	0.00	0	0.00	15,319.00	56	273.55	15,319.00	56	273.55
Triangle Tire (developmental) **[**]**	DEV	1	0.00	0	0.00	94,373.01	0	0.00	94,373.01	0	0.00
Edgecombe Total			**0.00**	**0**	0.00	**149,045.87**	**208**	**716.57**	**149,045.87**	**208**	**716.57**
Fayetteville Technical Community College											
Eaton Corporation (project 2)	PE-Existing	1	0.00	0	0.00	15,840.00	35	452.57	15,840.00	35	452.57
eClerx LLC	JG-New	3	0.00	0	0.00	14,261.48	84	169.78	14,261.48	84	169.78
Ellery Homestyles	PE-Existing	2	0.00	0	0.00	12,414.19	26	477.47	12,414.19	26	477.47
M.J. Soffe, LLC. (project 2)	PE-Existing	1	0.00	0	0.00	1,037.78	11	94.34	1,037.78	11	94.34
Nitta Gelatin USA	PE-Existing	2	0.00	0	0.00	9,567.60	35	273.36	9,567.60	35	273.36
Fayetteville Total			**0.00**	**0**	0.00	**53,121.05**	**191**	**278.12**	**53,121.05**	**191**	**278.12**
Forsyth Technical Community College											
Avid Solutions	JG-Existing	3	0.00	0	0.00	7,362.22	22	334.65	7,362.22	22	334.65

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Corning Optical Communications	JG-Existing	2	0.00	0	0.00	76,754.00	209	367.24	76,754.00	209	367.24
Herbalife International of America (project 2)	JG-Existing	3	0.00	0	0.00	178,483.54	634	281.52	178,483.54	634	281.52
Ingredion, Inc.	TI-Existing	2	0.00	0	0.00	56,193.43	71	791.46	56,193.43	71	791.46
Inmar, Inc. (project 2)	JG-Existing	4	0.00	0	0.00	40,202.09	52	773.12	40,202.09	52	773.12
Reynolds American, Inc. (project 2)	PE-Existing	1	0.00	0	0.00	89,310.65	165	541.28	89,310.65	165	541.28
Siemens Energy (Rural Hall) (project 3) **[#]**	JG-Existing	1	0.00	0	0.00	8,647.76	4	2,161.94	8,647.76	4	2,161.94
Wieland Copper Products (project 3)	TI-Existing	4	0.00	0	0.00	28,250.20	145	194.83	28,250.20	145	194.83
Forsyth Total			**0.00**	**0**	**0.00**	**485,203.89**	**1,302**	**372.66**	**485,203.89**	**1,302**	**372.66**
Gaston College											
Advanced Drainage Systems	JG-Existing	1	0.00	0	0.00	23,517.48	15	1,567.83	23,517.48	15	1,567.83
Aptar (project 3)	JG-Existing	1	0.00	0	0.00	10,030.23	161	62.30	10,030.23	161	62.30
Blum	JG-Existing	1	0.00	0	0.00	54,383.11	413	131.68	54,383.11	413	131.68
Cataler North America (project 3)	JG-Existing	2	0.00	0	0.00	83,276.78	89	935.69	83,276.78	89	935.69
Dixon Quick Couplins (project 2)	JG-Existing	4	0.00	0	0.00	16,962.11	30	565.40	16,962.11	30	565.40
Firestone Fibers & Textiles (project 2)	JG-Existing	2	0.00	0	0.00	620.00	6	103.33	620.00	6	103.33
FMS Enterprises, USA, Inc.	JG-Existing	2	0.00	0	0.00	8,006.48	18	444.80	8,006.48	18	444.80
Hanesbrands (Gastonia)	JG-Existing	2	0.00	0	0.00	24,169.17	132	183.10	24,169.17	132	183.10
Hunter Douglas Blinds & Shades	JG-Existing	2	0.00	0	0.00	26,082.21	215	121.31	26,082.21	215	121.31
HYDAC	JG-Existing	1	0.00	0	0.00	24,928.12	95	262.40	24,928.12	95	262.40
KACO USA, Inc. (project 4)	JG-Existing	1	0.00	0	0.00	15,991.00	18	888.39	15,991.00	18	888.39
MANN+HUMMEL Filtration Technology (project 3)	JG-Existing	2	0.00	0	0.00	127,222.47	394	322.90	127,222.47	394	322.90

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Owens Corning (project 2)	PE-Existing	2	0.00	0	0.00	65,116.43	91	715.57	65,116.43	91	715.57
Pharr Yarns (project 4)	JG-Existing	2	0.00	0	0.00	82,284.25	348	236.45	82,284.25	348	236.45
Precision Drive Systems	JG-Existing	2	0.00	0	0.00	11,825.00	7	1,689.29	11,825.00	7	1,689.29
Robert Bosch Tool Corporation	JG-Existing	2	0.00	0	0.00	61,908.61	461	134.29	61,908.61	461	134.29
Stabilus, Inc. USA	PE-Existing	2	0.00	0	0.00	25,800.75	70	368.58	25,800.75	70	368.58
Tenowo, Inc.	JG-Existing	2	0.00	0	0.00	6,426.86	98	65.58	6,426.86	98	65.58
The Timken Company (Iron Station)	JG-Existing	1	0.00	0	0.00	85,711.00	614	139.59	85,711.00	614	139.59
Gaston Total			**0.00**	**0**	**0.00**	**754,262.06**	**3,275**	**230.31**	**754,262.06**	**3,275**	**230.31**
Guilford Technical Community College											
Accordant Health Services (project 2)	JG-Existing	3	0.00	0	0.00	18,214.01	122	149.30	18,214.01	122	149.30
Conduit Global	JG-Existing	2	0.00	0	0.00	3,148.79	22	143.13	3,148.79	22	143.13
Core Technology Molding	JG-Existing	2	0.00	0	0.00	28,222.19	16	1,763.89	28,222.19	16	1,763.89
Ecolab Kay Chemical Company (project 2)	TI-Existing	1	0.00	0	0.00	40,810.00	93	438.82	40,810.00	93	438.82
Engineered Controls International (Rock Creek) (project 2)	JG-Existing	1	0.00	0	0.00	29,553.17	103	286.92	29,553.17	103	286.92
HAECO Airframe Services	JG-Existing	2	0.00	0	0.00	98,259.00	155	633.93	98,259.00	155	633.93
Harland Clarke (project 2)	JG-Existing	3	0.00	0	0.00	19,000.71	48	395.85	19,000.71	48	395.85
Krueger International	JG-Existing	2	0.00	0	0.00	5,304.67	14	378.91	5,304.67	14	378.91
LC America (project 2)	JG-Existing	4	0.00	0	0.00	11,550.22	28	412.51	11,550.22	28	412.51
O'Neal Manufacturing Services	JG-Existing	3	0.00	0	0.00	8,932.00	52	171.77	8,932.00	52	171.77
Pactiv	JG-Existing	2	0.00	0	0.00	17,178.11	18	0.00	17,178.11	18	954.34

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College/Company [1]	Project Type [2]	Number of Fiscal Years Funded [3]	Company Training Reimburse-ment Expenditures [4]	Number Trained by Company Instructors [5]	Average Company Reimburse-ment Per Trainee [6]	College Training Expenditures [7]	Number Trained by College Instructors [8]	Average College Cost Per Trainee [9]	Total Expenditures [10]	Total Trained by Company & College Instructors [11]	Average Total Cost Per Trainee [12]
Parker Hannifin	JG-Existing	2	0.00	0	0.00	1,391.98	9	154.66	1,391.98	9	154.66
Slane Hosiery Mills (project 2)	JG-Existing	2	0.00	0	0.00	56,350.25	61	923.77	56,350.25	61	923.77
The Fresh Market (Corporate HQ)	JG-Existing	2	0.00	0	0.00	28,498.85	83	343.36	28,498.85	83	343.36
Thomas Built Buses (project 2)	JG-Existing	2	0.00	0	0.00	72,349.24	144	502.43	72,349.24	144	502.43
Wysong (project 2)	PE-Existing	4	0.00	0	0.00	2,085.00	21	99.29	2,085.00	21	99.29
Guilford Total			**0.00**	**0**	**0.00**	**440,848.19**	**989**	**445.75**	**440,848.19**	**989**	**445.75**
Halifax Community College											
Reser's Fine Foods, Inc.	JG-Existing	1	0.00	0	0.00	1,800.00	104	17.31	1,800.00	104	17.31
Halifax Total			**0.00**	**0**	**0.00**	**1,800.00**	**104**	**17.31**	**1,800.00**	**104**	**17.31**
Haywood Community College											
ConMet (Canton) (project 2)	PE-Existing	1	0.00	0	0.00	7,059.69	90	78.44	7,059.69	90	78.44
Haywood Total			**0.00**	**0**	**0.00**	**7,059.69**	**90**	**78.44**	**7,059.69**	**90**	**78.44**
Isothermal Community College											
American Zinc Products (project 2)	JG-Existing	1	0.00	0	0.00	39,709.95	195	203.64	39,709.95	195	203.64
CMI **[**]**	JG-Existing	2	0.00	0	0.00	44.36	0	0.00	44.36	0	0.00
Everest Textiles USA	JG-New	2	0.00	0	0.00	7,136.28	282	25.31	7,136.28	282	25.31
Isothermal Total			**0.00**	**0**	0.00	**46,890.59**	**477**	**98.30**	**46,890.59**	**477**	**98.30**

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James Sprunt Community College											
Bay Valley Foods	TI-Existing	1	0.00	0	0.00	6,733.02	17	396.06	6,733.02	17	396.06
Butterball (Mt. Olive) (project 2)	TI-Existing	2	0.00	0	0.00	88,554.68	432	204.99	88,554.68	432	204.99
US Cold Storage	JG-Existing	1	0.00	0	0.00	13,428.63	37	362.94	13,428.63	37	362.94
James Sprunt Total			**0.00**	**0**	**0.00**	**108,716.33**	**486**	**223.70**	**108,716.33**	**486**	**223.70**
Johnston Community College											
Berry Plastics (Benson) (project 4)	PE-Existing	3	0.00	0	0.00	5,557.10	28	198.47	5,557.10	28	198.47
Caterpillar (Clayton) (project 4)	JG-Existing	1	0.00	0	0.00	50,169.55	86	583.37	50,169.55	86	583.37
Global Skyware (project 2)	PE-Existing	2	0.00	0	0.00	14,967.11	25	598.68	14,967.11	25	598.68
Grifols - NFF (project 4)	PE-Existing	1	0.00	0	0.00	73,467.98	329	223.31	73,467.98	329	223.31
House-Autry	PE-Existing	2	0.00	0	0.00	8,506.72	37	229.91	8,506.72	37	229.91
Novo Nordisk-DAPI (project 3)	JG-Existing	2	0.00	0	0.00	96,132.60	120	801.11	96,132.60	120	801.11
Novo Nordisk-DAPI (project 4)	JG-Existing	1	0.00	0	0.00	267,788.19	225	1,190.17	267,788.19	225	1,190.17
Novo Nordisk-DFP	JG-Existing	1	0.00	0	0.00	18,160.00	47	386.38	18,160.00	47	386.38
OPW FCS (project 4)	JG-Existing	1	0.00	0	0.00	22.92	25	0.92	22.92	25	0.92
Studio TK (project 2)	JG-Existing	3	0.00	0	0.00	1,909.77	11	173.62	1,909.77	11	173.62
Sysco Food Services (project 2)	PE-Existing	1	0.00	0	0.00	4,803.75	13	369.52	4,803.75	13	369.52
The Hales Group	PE-Existing	3	0.00	0	0.00	44,977.86	39	1,153.28	44,977.86	39	1,153.28
Johnston Total			**0.00**	**0**	0.00	**586,463.55**	**985**	**595.39**	**586,463.55**	**985**	**595.39**

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Lenoir Community College											
Crown	JG-Existing	3	0.00	0	0.00	943.44	48	19.66	943.44	48	19.66
Field Controls Company (project 2)	JG-Existing	1	0.00	0	0.00	3,946.90	11	358.81	3,946.90	11	358.81
MasterBrand Cabinets, Inc. (project 2)	JG-Existing	1	0.00	0	0.00	7,491.54	112	66.89	7,491.54	112	66.89
West Pharmaceutical Services (project 2)	TI-Existing	4	0.00	0	0.00	2,088.90	33	63.30	2,088.90	33	63.30
Lenoir Total			**0.00**	**0**	0.00	**14,470.78**	**204**	**70.94**	**14,470.78**	**204**	**70.94**
Martin Community College											
A R Textiles	JG-Existing	2	0.00	0	0.00	18,337.00	11	1,667.00	18,337.00	11	1,667.00
Domtar (project 3)	PE-Existing	1	0.00	0	0.00	7,440.00	75	99.20	7,440.00	75	99.20
Penco Products (Hamilton) (project 2)	PE-Existing	1	0.00	0	0.00	10,560.00	9	1,173.33	10,560.00	9	1,173.33
Syfan USA (project 2)	JG-Existing	4	0.00	0	0.00	2,096.00	47	44.60	2,096.00	47	44.60
Martin Total			**0.00**	**0**	0.00	**38,433.00**	**142**	**270.65**	**38,433.00**	**142**	**270.65**
Mayland Community College											
Altec (project 4)	PE-Existing	1	0.00	0	0.00	14,413.17	15	960.88	14,413.17	15	960.88
Mayland Total			**0.00**	**0**	0.00	**14,413.17**	**15**	**960.88**	**14,413.17**	**15**	**960.88**
McDowell Technical Community College											
Baxter Healthcare (project 2)	PE-Existing	1	0.00	0	0.00	4,815.95	10	481.60	4,815.95	10	481.60
McDowell Total			**0.00**	**0**	0.00	**4,815.95**	**10**	**481.60**	**4,815.95**	**10**	**481.60**

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Mitchell Community College											
Corvid Technologies	JG-Existing	1	0.00	0	0.00	30,594.86	14	2,185.35	30,594.86	14	2,185.35
General Microcircuits, Inc.	PE-Existing	3	0.00	0	0.00	1,418.18	12	118.18	1,418.18	12	118.18
NGK Ceramics (Phase 4)	JG-Existing	2	0.00	0	0.00	43,296.27	227	190.73	43,296.27	227	190.73
Tristone Flowtech USA, Inc.	JG-New	1	0.00	0	0.00	8,485.14	25	339.41	8,485.14	25	339.41
Mitchell Total			**0.00**	**0**	0.00	**83,794.45**	**278**	**301.42**	**83,794.45**	**278**	**301.42**
Montgomery Community College											
McRae Industries, Inc. (project 2) **[**]**	TI-Existing	2	0.00	0	0.00	5,201.00	0	0.00	5,201.00	0	0.00
Montgomery Total			**0.00**	**0**	0.00	**5,201.00**	**0**	**0.00**	**5,201.00**	**0**	**0.00**
Nash Community College											
Altantic Natural Foods, LLC (project 2)	JG-Existing	1	0.00	0	0.00	1,760.00	7	251.43	1,760.00	7	251.43
Nash Community College			**0.00**	**0**	0.00	**1,760.00**	**7**	**251.43**	**1,760.00**	**7**	**251.43**
Piedmont Community College											
Eaton (Roxboro) (project 3)	JG-Existing	2	0.00	0	0.00	52,171.00	61	855.26	52,171.00	61	855.26
GKN Driveline (Timberlake) (project 2)	JG-Existing	2	0.00	0	0.00	62,203.10	58	1,072.47	62,203.10	58	1,072.47
Louisiana Pacific	PE-Existing	1	0.00	0	0.00	935.00	41	22.80	935.00	41	22.80
Polywood Outdoor	JG-New	1	0.00	0	0.00	22,668.65	25	906.75	22,668.65	25	906.75
Spuntech Industries (project 4)	JG-Existing	2	0.00	0	0.00	45,837.25	71	645.60	45,837.25	71	645.60
Piedmont Total			**0.00**	**0**	0.00	**183,815.00**	**256**	**718.03**	**183,815.00**	**256**	**718.03**

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Pitt Community College											
Domtar (Greenville)	PE-Existing	2	0.00	0	0.00	3,259.84	28	116.42	3,259.84	28	116.42
Hyster-Yale Group (project 3)	PE-Existing	3	0.00	0	0.00	60,018.03	175	342.96	60,018.03	175	342.96
Jack A. Farrior, Inc.	PE-Existing	2	0.00	0	0.00	6,353.00	36	176.47	6,353.00	36	176.47
Mayne Pharma	JG-Existing	3	0.00	0	0.00	52,418.94	60	873.65	52,418.94	60	873.65
Metallix Refining (project 2)	JG-Existing	1	0.00	0	0.00	5,153.76	64	80.53	5,153.76	64	80.53
Penco Products (Greenville)	PE-Existing	2	0.00	0	0.00	3,331.16	31	107.46	3,331.16	31	107.46
Purilum	PE-Existing	1	0.00	0	0.00	4,331.60	13	333.20	4,331.60	13	333.20
Thermo Fisher Scientific (project 2) (formerly Patheon)	JG-Existing	1	0.00	0	0.00	102,224.70	293	348.89	102,224.70	293	348.89
Weyerhaeuser (Grifton) (project 2)	TI-Existing	2	0.00	0	0.00	1,540.00	14	110.00	1,540.00	14	110.00
Pitt Total			**0.00**	**0**	0.00	**238,631.03**	**714**	**334.22**	**238,631.03**	**714**	**334.22**
Randolph Community College											
BJ Con-Sew (project 3)	JG-Existing	3	0.00	0	0.00	594.00	7	84.86	594.00	7	84.86
ETI/DJO Global	PE-Existing	4	0.00	0	0.00	10,323.67	25	412.95	10,323.67	25	412.95
Jowat Corporation	PE-Existing	4	0.00	0	0.00	5,684.00	46	123.57	5,684.00	46	123.57
MAS-Acme USA (project 2)	PE-Existing	1	0.00	0	0.00	3,348.09	10	334.81	3,348.09	10	334.81
Metals USA	PE-Existing	4	0.00	0	0.00	1,515.91	9	168.43	1,515.91	9	168.43
Phoenix Precision Machining (Group project; also includes Kennametal #2 and United Brass Works #2)	PE-Existing	1	0.00	0	0.00	6,190.02	28	221.07	6,190.02	28	221.07
Plastics Color Corporation (project 2)	PE-Existing	2	0.00	0	0.00	215.00	46	4.67	215.00	46	4.67

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Speed Metal Fabrication (Group project; also includes DARRAN Furniture and Baker Interiors Group)	PE-Existing	1	0.00	0	0.00	1,686.56	17	99.21	1,686.56	17	99.21
Technimark (project 2)	JG-Existing	3	0.00	0	0.00	27,005.59	76	355.34	27,005.59	76	355.34
Randolph Total			**0.00**	**0**	0.00	**56,562.84**	**264**	**214.25**	**56,562.84**	**264**	**214.25**
Richmond Community College											
American Woodmark Corporation (formerly RSI Home Products)	JG-New	3	0.00	0	0.00	4,125.00	11	375.00	4,125.00	11	375.00
Direct Pack	JG-Existing	3	0.00	0	0.00	28,535.00	28	1,019.11	28,535.00	28	1,019.11
FCC NC Segment Plant (project 3)	TI-Existing	4	0.00	0	0.00	7,233.00	51	141.82	7,233.00	51	141.82
FerroFab (project 2)	PE-Existing	2	0.00	0	0.00	440.00	5	88.00	440.00	5	88.00
Global Packaging (project 2)	TI-Existing	1	0.00	0	0.00	22,475.00	17	1,322.06	22,475.00	17	1,322.06
ITG Burlington (Cordova) (project 2)	TI-Existing	3	0.00	0	0.00	7,806.00	16	487.88	7,806.00	16	487.88
Metallix Refining, Inc. (Maxton)	PE-Existing	1	0.00	0	0.00	4,012.00	12	334.33	4,012.00	12	334.33
Service Thread (project 6)	TI-Existing	2	0.00	0	0.00	15,152.00	99	153.05	15,152.00	99	153.05
Therafirm (project 4)	TI-Existing	1	0.00	0	0.00	4,919.00	16	307.44	4,919.00	16	307.44
Richmond Total			**0.00**	**0**	0.00	**94,697.00**	**255**	**371.36**	**94,697.00**	**255**	**371.36**
Roanoke-Chowan Community College											
Roanoke Connect (Call Center)	JG-Existing	1	0.00	0	0.00	1,851.69	30	61.72	1,851.69	30	61.72
Robeson Total			**0.00**	**0**	0.00	**1,851.69**	**30**	**61.72**	**1,851.69**	**30**	**61.72**

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Robeson Community College											
Harger Lightning & Grounding	JG-Existing	1	0.00	0	0.00	770.00	6	128.33	770.00	6	128.33
Trinity Frozen Foods (project 2)	PE-Existing	2	0.00	0	0.00	3,520.00	7	502.86	3,520.00	7	502.86
Watts Water Technologies	JG-Existing	2	0.00	0	0.00	4,396.74	25	175.87	4,396.74	25	175.87
Robeson Total			**0.00**	**0**	0.00	**8,686.74**	**38**	**228.60**	**8,686.74**	**38**	**228.60**
Rockingham Community College											
Henniges Automotive	PE-Existing	3	0.00	0	0.00	14,725.00	53	277.83	14,725.00	53	277.83
Keystone Foods	PE-Existing	1	0.00	0	0.00	33,261.00	65	511.71	33,261.00	65	511.71
Loparex (Eden) (project 3) **[*]**	PE-Existing	3	0.00	0	0.00	0.00	144	0.00	0.00	144	0.00
Pine Hall Brick (project 2)	PE-Existing	1	0.00	0	0.00	24,062.26	14	1,718.73	24,062.26	14	1,718.73
UNIFI (Reidsville) (project 2)	JG-Existing	3	0.00	0	0.00	44,682.51	100	0.00	44,682.51	100	446.83
Rockingham Total			**0.00**	**0**	0.00	**116,730.77**	**376**	**310.45**	**116,730.77**	**376**	**310.45**
Rowan-Cabarrus Community College											
Agility Fuel Systems (project 2)	TI-Existing	2	0.00	0	0.00	27,008.91	48	562.69	27,008.91	48	562.69
Americhem, Inc.	JG-Existing	3	0.00	0	0.00	2,488.81	99	25.14	2,488.81	99	25.14
Carolina Precision Mfg. (CPM)	PE-Existing	2	0.00	0	0.00	10,530.24	30	351.01	10,530.24	30	351.01
Celgard, LLC (Concord) (project 2)	JG-Existing	1	0.00	0	0.00	27,633.69	252	109.66	27,633.69	252	109.66
Corning (Midland) (project 4)	JG-Existing	2	0.00	0	0.00	46,620.79	365	127.73	46,620.79	365	127.73

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Custom Golf Car Supply (project 2)	PE-Existing	2	0.00	0	0.00	10,359.06	107	96.81	10,359.06	107	96.81
DNP IMS America Corp (project 3)	JG-Existing	3	0.00	0	0.00	12,920.73	30	430.69	12,920.73	30	430.69
Ei Solutionworks, LLC (project 3)	JG-Existing	2	0.00	0	0.00	160.00	256	0.63	160.00	256	0.63
FillTech, USA	JG-Existing	1	0.00	0	0.00	2,787.00	153	18.22	2,787.00	153	18.22
Haines	JG-Existing	2	0.00	0	0.00	3,300.00	85	38.82	3,300.00	85	38.82
Imperial Supplies (project 2)	PE-Existing	3	0.00	0	0.00	5,165.00	44	117.39	5,165.00	44	117.39
Intertape Polymers Group)	JG-New	3	0.00	0	0.00	3,447.64	17	202.80	3,447.64	17	202.80
Ketchie-Houston, Inc.	PE-Existing	1	0.00	0	0.00	4,726.00	28	168.79	4,726.00	28	168.79
New York Air Brake	JG-Existing	2	0.00	0	0.00	15,392.57	123	125.14	15,392.57	123	125.14
Racing Electronics	PE-Existing	2	0.00	0	0.00	9,560.66	52	183.86	9,560.66	52	183.86
Rowan-Cabarrus Total			**0.00**	**0**	0.00	**182,101.10**	**1,689**	**107.82**	**182,101.10**	**1,689**	**107.82**
Sampson Community College											
Rheinfelden Americas	JG-New	4	0.00	0	0.00	3,135.00	16	195.94	3,135.00	16	195.94
Southeastern Outdoor Products	PE-Existing	2	0.00	0	0.00	136.00	6	22.67	136.00	6	22.67
Sampson Total			**0.00**	**0**	**0.00**	**3,271.00**	**22**	**148.68**	**3,271.00**	**22**	**148.68**
Sandhills Community College											
ITG Burlington (Raeford)	PE-Existing	3	0.00	0	0.00	25,737.00	83	310.08	25,737.00	83	310.08
Reliance Packaging, LLC	JG-Existing	2	0.00	0	0.00	1,448.00	19	76.21	1,448.00	19	76.21
Situs (project 4)	TI-Existing	1	0.00	0	0.00	3,508.00	38	92.32	3,508.00	38	92.32
Unilever (Raeford) (project 3)	TI-Existing	3	0.00	0	0.00	7,870.00	19	414.21	7,870.00	19	414.21
Sandhills Total			**0.00**	**0**	0.00	**38,563.00**	**159**	**242.53**	**38,563.00**	**159**	**242.53**

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College/Company [1]	Project Type [2]	Number of Fiscal Years Funded [3]	Company Training Reimburse-ment Expenditures [4]	Number Trained by Company Instructors [5]	Average Company Reimburse-ment Per Trainee [6]	College Training Expenditures [7]	Number Trained by College Instructors [8]	Average College Cost Per Trainee [9]	Total Expenditures [10]	Total Trained by Company & College Instructors [11]	Average Total Cost Per Trainee [12]
South Piedmont Community College											
ATI Specialty Materials (project 3)	JG-Existing	3	0.00	0	0.00	19,810.30	64	309.54	19,810.30	64	309.54
Columbus McKinnon Corp. (project 3)	PE-Existing	3	0.00	0	0.00	200.00	21	9.52	200.00	21	9.52
Consolidated Metco, Inc.	JG-Existing	1	0.00	0	0.00	24,642.00	41	601.02	24,642.00	41	601.02
Darnel, Inc. (project 3)	JG-Existing	4	0.00	0	0.00	989.00	39	25.36	989.00	39	25.36
Glenmark Pharmaceuticals	JG-New	3	0.00	0	0.00	20,739.31	188	110.32	20,739.31	188	110.32
McGee Corporation	PE-Existing	2	0.00	0	0.00	9,625.00	38	253.29	9,625.00	38	253.29
O'Neil Digital Solutions	JG-New	3	0.00	0	0.00	4,182.97	44	95.07	4,182.97	44	95.07
Scott Safety	JG-Existing	4	0.00	0	0.00	19,250.00	12	1,604.17	19,250.00	12	1,604.17
Southern Fabricators, Inc.	JG-Existing	1	0.00	0	0.00	5,384.16	22	244.73	5,384.16	22	244.73
Triangle Brick Company	TI-Existing	1	0.00	0	0.00	3,700.00	8	462.50	3,700.00	8	462.50
South Piedmont Total			**0.00**	**0**	0.00	**108,522.74**	**477**	**227.51**	**108,522.74**	**477**	**227.51**
Southeastern Community College											
Armour West Fraser	PE-Existing	2	0.00	0	0.00	5,391.00	37	0.00	5,391.00	37	145.70
Filtec Precise, Inc.	TI-Existing	3	0.00	0	0.00	150.00	73	2.05	150.00	73	2.05
Southeastern Total			**0.00**	**0**	0.00	**5,541.00**	**110**	**50.37**	**5,541.00**	**110**	**50.37**
Southwestern Community College											
Franklin Tubular (project 2)	PE-Existing	2	0.00	0	0.00	507.00	5	101.40	507.00	5	101.40
TekTone Sound & Signal Mfg., Inc. (project 2)	JG-Existing	1	0.00	0	0.00	17,890.99	28	638.96	17,890.99	28	638.96
Southwestern Total			**0.00**	**0**	0.00	**18,397.99**	**33**	**557.51**	**18,397.99**	**33**	**557.51**

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(Funding Purpose 361)

Reporting Period: July 1, 2018 - June 30, 2019

College/Company [1]	Project Type [2]	Number of Fiscal Years Funded [3]	Company Training Reimburse-ment Expenditures [4]	Number Trained by Company Instructors [5]	Average Company Reimburse-ment Per Trainee [6]	College Training Expenditures [7]	Number Trained by College Instructors [8]	Average College Cost Per Trainee [9]	Total Expenditures [10]	Total Trained by Company & College Instructors [11]	Average Total Cost Per Trainee [12]
Stanly Community College											
Fiberon (project 2)	PE-Existing	1	0.00	0	0.00	9,180.98	23	399.17	9,180.98	23	399.17
International Automotive Components Group **[**]**	JG-Existing	4	0.00	0	0.00	486.00	0	0.00	486.00	0	0.00
Magna Machining, Inc. **[**]**	PE-Existing	1	0.00	0	0.00	50.40	0	0.00	50.40	0	0.00
Michelin Aircraft Tire (project 3)	PE-Existing	1	0.00	0	0.00	14,883.60	56	265.78	14,883.60	56	265.78
New Finish (project 2)	JG-Existing	1	0.00	0	0.00	4,259.20	2	2,129.60	4,259.20	2	2,129.60
Stanley Engineered Fastening	JG-Existing	2	0.00	0	0.00	4,245.40	79	53.74	4,245.40	79	53.74
United Protective Technologies (project 2)	PE-Existing	2	0.00	0	0.00	1,431.52	22	65.07	1,431.52	22	65.07
Stanly Total			**0.00**	**0**	0.00	**34,537.10**	**182**	**189.76**	**34,537.10**	**182**	**189.76**
Surry Community College											
Advanced Electronic Services (project 3)	JG-Existing	1	0.00	0	0.00	28,770.52	131	219.62	28,770.52	131	219.62
Altec Industries, Inc. (Mt. Airy)	JG-Existing	2	0.00	0	0.00	28,597.35	231	123.80	28,597.35	231	123.80
B & G Foods Snacks, Inc. (Yadkin) (project 2)	JG-Existing	3	0.00	0	0.00	23,858.00	23	1,037.30	23,858.00	23	1,037.30
Cardinal Custom Tempered Glass (project 3)	JG-Existing	2	0.00	0	0.00	8,972.92	69	130.04	8,972.92	69	130.04
Dorsett Technologies	PE-Existing	1	0.00	0	0.00	7,608.15	15	507.21	7,608.15	15	507.21
Hibco Plastics, Inc.	JG-Existing	1	0.00	0	0.00	618.00	19	32.53	618.00	19	32.53
Insteel Industries, Inc.	JG-Existing	1	0.00	0	0.00	28,593.82	103	277.61	28,593.82	103	277.61
Johnson Granite, Inc. (project 2)	JG-Existing	2	0.00	0	0.00	14,581.00	12	1,215.08	14,581.00	12	1,215.08
Lydall, Inc. (project 3)	JG-Existing	3	0.00	0	0.00	40,249.13	143	281.46	40,249.13	143	281.46

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College/Company [1]	Project Type [2]	Number of Fiscal Years Funded [3]	Company Training Reimburse-ment Expenditures [4]	Number Trained by Company Instructors [5]	Average Company Reimburse-ment Per Trainee [6]	College Training Expenditures [7]	Number Trained by College Instructors [8]	Average College Cost Per Trainee [9]	Total Expenditures [10]	Total Trained by Company & College Instructors [11]	Average Total Cost Per Trainee [12]
MVP Group International, Inc. (project 2)	PE-Existing	1	0.00	0	0.00	17,943.71	60	299.06	17,943.71	60	299.06
NCFI	JG-Existing	3	0.00	0	0.00	7,876.93	69	114.16	7,876.93	69	114.16
Nester Hosiery, Inc. (project 2)	PE-Existing	1	0.00	0	0.00	27,999.57	178	157.30	27,999.57	178	157.30
Phillips-Van Heusen Distribution Center (project 3)	JG-Existing	3	0.00	0	0.00	73,445.00	160	459.03	73,445.00	160	459.03
UNIFI, Inc. (Yadkinville) (project 3)	JG-Existing	3	0.00	0	0.00	14,546.00	141	103.16	14,546.00	141	103.16
Weyerhaeuser (Elkin) (project 4)	TI-Existing	1	0.00	0	0.00	21,265.13	79	269.18	21,265.13	79	269.18
Surry Total			**0.00**	**0**	0.00	**344,925.23**	**1,433**	**240.70**	**344,925.23**	**1,433**	**240.70**
Vance-Granville Community College											
Dill Air Controls	PE-Existing	3	0.00	0	0.00	19,934.88	146	136.54	19,934.88	146	136.54
K-FLEX USA (project 2)	JG-Existing	2	0.00	0	0.00	6,737.50	45	149.72	6,737.50	45	149.72
M.R. Williams	PE-Existing	1	0.00	0	0.00	17,816.87	79	225.53	17,816.87	79	225.53
Palziv (project 3)	JG-Existing	3	0.00	0	0.00	23,210.00	116	200.09	23,210.00	116	200.09
Revlon (project 2)	JG-Existing	4	0.00	0	0.00	11,000.00	31	354.84	11,000.00	31	354.84
RiceWrap Food Corporation **[*]**	JG-New	1	0.00	0	0.00	0.00	21	0.00	0.00	21	0.00
Robling Medical	PE-Existing	3	0.00	0	0.00	8,360.00	31	269.68	8,360.00	31	269.68
Vance-Granville Total			**0.00**	**0**	0.00	**87,059.25**	**469**	**185.63**	**87,059.25**	**469**	**185.63**
Wake Technical Community College											
Allscripts	JG-Existing	3	0.00	0	0.00	86,472.36	146	592.28	86,472.36	146	592.28
Apex Tool Group	JG-Existing	2	0.00	0	0.00	19,432.76	55	353.32	19,432.76	55	353.32
Catalent Pharma Solutions (project 2) **[**]**	JG-Existing	3	0.00	0	0.00	947.20	0	0.00	947.20	0	0.00

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(Funding Purpose 361)

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College/Company [1]	Project Type [2]	Number of Fiscal Years Funded [3]	Company Training Reimburse-ment Expenditures [4]	Number Trained by Company Instructors [5]	Average Company Reimburse-ment Per Trainee [6]	College Training Expenditures [7]	Number Trained by College Instructors [8]	Average College Cost Per Trainee [9]	Total Expenditures [10]	Total Trained by Company & College Instructors [11]	Average Total Cost Per Trainee [12]
ChannelAdvisor Corp.	JG-Existing	2	0.00	0	0.00	112,318.56	123	913.16	112,318.56	123	913.16
Charles & Colvard	JG-Existing	1	0.00	0	0.00	13,906.93	21	662.23	13,906.93	21	662.23
Consolidated Asset Recovery Systems, Inc.	JG-Existing	1	0.00	0	0.00	10,195.33	52	196.06	10,195.33	52	196.06
Credit Suisse	JG-Existing	2	0.00	0	0.00	538,237.31	1,041	517.04	538,237.31	1,041	517.04
Dude Solutions	JG-Existing	1	0.00	0	0.00	159,905.43	264	605.70	159,905.43	264	605.70
d-Wise Technologies (project 2)	JG-Existing	1	0.00	0	0.00	25,822.00	23	1,122.70	25,822.00	23	1,122.70
GlaxoSmithKline	JG-Existing	1	0.00	0	0.00	144,792.82	200	723.96	144,792.82	200	723.96
ImmunoReagents, Inc. (project 2)	JG-Existing	1	0.00	0	0.00	17,298.62	12	1,441.55	17,298.62	12	1,441.55
Infosys, Ltd. **[**]**	JG-New	2	0.00	0	0.00	23,760.00	0	0.00	23,760.00	0	0.00
Kellogg (project 2)	JG-Existing	3	0.00	0	0.00	44,474.18	108	411.80	44,474.18	108	411.80
Merz North America	JG-New	3	0.00	0	0.00	31,658.33	64	494.66	31,658.33	64	494.66
Multi Packaging Solutions	JG-Existing	3	0.00	0	0.00	40.00	4	10.00	40.00	4	10.00
Polyzen, Inc.	JG-Existing	2	0.00	0	0.00	34,399.75	62	554.83	34,399.75	62	554.83
Proto Labs, Inc.	JG-Existing	4	0.00	0	0.00	20,675.77	50	413.52	20,675.77	50	413.52
Seqirus, Inc. (project 5)	JG-Existing	3	0.00	0	0.00	31,773.81	69	460.49	31,773.81	69	460.49
SunTech Medical, Inc.	JG-Existing	1	0.00	0	0.00	17,004.16	67	253.79	17,004.16	67	253.79
Varonis Systems (project 3)	JG-Existing	2	0.00	0	0.00	34,848.73	36	968.02	34,848.73	36	968.02
Wake Total			**0.00**	**0**	0.00	**1,367,964.05**	**2,397**	**570.70**	**1,367,964.05**	**2,397**	**570.70**
Wayne Community College											
Anchor Coupling	JG-Existing	2	0.00	0	0.00	20,525.64	138	148.74	20,525.64	138	148.74
AP Emissions Technologies (project 2)	JG-Existing	3	0.00	0	0.00	2,647.65	21	126.08	2,647.65	21	126.08
Mission Foods (project 3)	JG-Existing	4	0.00	0	0.00	160.00	7	22.86	160.00	7	22.86
Mt. Olive Pickle Company	JG-Existing	4	0.00	0	0.00	11,029.89	30	367.66	11,029.89	30	367.66
SPX Flow Technology (Goldsboro)	JG-Existing	1	0.00	0	0.00	12,897.34	36	358.26	12,897.34	36	358.26

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Stormberg Foods	JG-New	1	0.00	0	0.00	60.00	6	10.00	60.00	6	10.00
US Cargo Systems	JG-Existing	1	0.00	0	0.00	963.00	76	12.67	963.00	76	12.67
Wayne Total			**0.00**	**0**	0.00	**48,283.52**	**314**	**153.77**	**48,283.52**	**314**	**153.77**
Western Piedmont Community College											
Case Farms (Morganton) (project 2)	PE-Existing	1	0.00	0	0.00	2,842.60	18	157.92	2,842.60	18	157.92
Chaddock Furniture (project 2)	PE-Existing	2	0.00	0	0.00	7,700.00	8	962.50	7,700.00	8	962.50
Continental Teves	JG-Existing	2	0.00	0	0.00	78,444.17	121	648.30	78,444.17	121	648.30
Ekornes USA	PE-Existing	1	0.00	0	0.00	4,502.90	32	140.72	4,502.90	32	140.72
Jackson Corrugated	JG-New	1	36,476.00	22	1,658.00	5,042.00	10	504.20	41,518.00	32	1,297.44
Leviton Southern Devices (Morganton) (project 2)	PE-Existing	2	0.00	0	0.00	8,045.45	710	11.33	8,045.45	710	11.33
Marves Industries (project 2)	PE-Existing	3	0.00	0	0.00	22,028.50	12	1,835.71	22,028.50	12	1,835.71
Marves Industries (project 3)	JG-Existing	1	0.00	0	0.00	11,242.09	12	936.84	11,242.09	12	936.84
Meridian Specialty Yarn Group	JG-Existing	3	0.00	0	0.00	9,106.37	129	70.59	9,106.37	129	70.59
Molded Fiber Glass	PE-Existing	2	0.00	0	0.00	36,653.44	60	610.89	36,653.44	60	610.89
Saft America, Inc.	PE-Existing	3	0.00	0	0.00	5,918.06	36	164.39	5,918.06	36	164.39
Siegwerk Environmental Inks. (project 2)	PE-Existing	4	0.00	0	0.00	3,909.63	11	355.42	3,909.63	11	355.42
Valdese Weavers (project 4)	PE-Existing	1	0.00	0	0.00	38,678.12	77	502.31	38,678.12	77	502.31
Western Piedmont Total			**36,476.00**	**22**	0.00	**234,113.33**	**1,236**	**189.41**	**270,589.33**	**1,258**	**215.09**
Wilkes Community College											
Gardner Glass Projects	PE-Existing	1	0.00	0	0.00	1,060.35	68	15.59	1,060.35	68	15.59
GE Aviation (West Jefferson) (project 2) **[**]**	JG-Existing	1	7,798.80	0	0.00	37,576.38	380	98.89	45,375.18	380	119.41

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InterFlex Group (project 2)	PE-Existing	2	0.00	0	0.00	10,622.34	17	624.84	10,622.34	17	624.84
Leviton (West Jefferson)	PE-Existing	2	0.00	0	0.00	887.12	7	126.73	887.12	7	126.73
Plycem USA	PE-Existing	3	0.00	0	0.00	9,950.49	42	236.92	9,950.49	42	236.92
Tyson Foods, Inc. (project 2)	PE-Existing	2	0.00	0	0.00	16,594.56	30	553.15	16,594.56	30	553.15
United Chemi-Con (project 2)	PE-Existing	2	0.00	0	0.00	7,113.09	63	112.91	7,113.09	63	112.91
Worldwide Protective Products	PE-Existing	2	0.00	0	0.00	2,399.51	15	159.97	2,399.51	15	159.97
Wilkes Total			**7,798.80**	**0**	0.00	**86,203.84**	**622**	**138.59**	**94,002.64**	**622**	**151.13**
Wilson Community College											
3C Store Fixtures (project 2)	PE-Existing	1	0.00	0	0.00	7,631.72	61	125.11	7,631.72	61	125.11
Alliance One Specialty Products, LLC	TI-Existing	2	0.00	0	0.00	5,384.81	24	224.37	5,384.81	24	224.37
Bridgestone Americas (project 2)	JG-Existing	2	0.00	0	0.00	95,069.18	233	408.02	95,069.18	233	408.02
Evans MacTavish Agricraft, Inc.	JG-Existing	2	0.00	0	0.00	19,743.88	25	789.76	19,743.88	25	789.76
Smithfield Foods (Wilson)	TI-Existing	1	0.00	0	0.00	175,328.81	96	1,826.34	175,328.81	96	1,826.34
Sun River Services Corporation	JG-Existing	3	0.00	0	0.00	28,524.46	110	259.31	28,524.46	110	259.31
Wilson Total			**0.00**	**0**	0.00	**331,682.86**	**549**	**604.16**	**331,682.86**	**549**	**604.16**
SYSTEM TOTALS			**$56,274.80**	**40**	**1,406.87**	**$9,195,552.25**	**30,034**	**$306.17**	**$9,251,827.05**	**30,056**	**$307.82**

Project Expenditures: $9,251,827.05

Capital Equipment Expenditures: $95,877.35

Media Development Expenditures: $319,069.99

Total Expenditures: $9,666,774.39

ADDENDUM

Customized Training Project Expenditures Footnotes

The report is footnoted to explain company and/or college project expenditures when there were trainees but no expenditures; there were expenditures but no trainees reported; when colleges reported an excessive average total cost per trainee; or, when there were categorical equipment expenditures.

[*]	Projects where colleges reported trainees but did not incur expenditures is the result of: 1) training provided by NC Community Colleges Regional Trainers and/or BioNetwork instructors; 2) training provided by Regional Trainers whereby colleges opted not to utilize the earned administrative allowance; 3) company and/or 3rd Party provider opted not to be reimbursed for training; and 4) training scheduled and paid for in previous year, but a portion postponed by the company, resulting in training being completed in the next fiscal year.
[**]	Projects where company or college expenditures were incurred but there were no trainees reported, the expenditures fall within one or more of the following categories: 1) instructional supplies, materials, and applicable tax and shipping costs; 2) curriculum development for course training; 3) travel costs including in-state, out-of-state, or out-of-country; 4) earned administrative allowance and/or approved administrative allowance carryforward earned from prior fiscal year; 5) job profiles; 6) authorized equipment purchase as stipulated in the Customized Training Program guidelines; 7) project director/coordinator/support staff's salary; 8) balance of invoices paid for training which occurred in late June; and, 9) developmental expenditures authorization.
[#]	Projects where colleges reported an excessive "average total cost per trainee," the excess expenditures fall within one or more of the following categories: 1) high-tech specialized training/instructional materials and/or certification; 2) training conducted for a smaller number of employees due to production demand; 3) job profiling; 4) registration fees for specialized training; and 5) approved equipment purchase/lease costs. These are ongoing projects which, upon completion, will illustrate the average total cost per trainee as originally approved, unless noted otherwise.

Media Development Office

The Customized Training Program supports the Media Development Office (MDO), which is hosted by Wilkes Community College. During FY 2018-2019, the MDO supported promotional/marketing videos related to aviation/aerospace, agribusiness, bio- and pharmaceutical manufacturing, and RAMP East. The MDO also supported learning resources such as manuals, DVDs, industrial training videos, and computer-based interactive programs used for instructional training for a number of Customized Training projects. The Media Development Office expenditures totaled **$319,069.99.**

North Carolina Community College System

Customized Training Projects by Industry Clusters

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COLLEGE	CLIENT COMPANY	INDUSTRY CLUSTER
Alamance	Andersen Products	Pharmaceutical/Medical
Alamance	Applied Textiles	Textiles/Apparel
Alamance	BD Diagnostics	Pharmaceutical/Medical
Alamance	Carolina Biological Supply	Miscellaneous Manufacturing
Alamance	Engineered Controls International (Elon)	Machinery/Equipment
Alamance	Fairystone Fabrics	Textiles/Apparel
Alamance	GKN Driveline (Mebane)	Transportation
Alamance	ITG Burlington Finishing (Burlington)	Textiles/Apparel
Alamance	Kayser-Roth (Graham)	Textiles/Apparel
Alamance	PRA Group, Inc. (Call Center)	Business Support Services
Alamance	Sandvik	Metals/Iron/Steel
Alamance	Technical Precision Plastics, Inc.	Plastics/Rubber/Glass/Cement
Alamance	USA-Dutch	Metals/Iron/Steel
Alamance	Walmart Logistics Perishable Distribution Center	Warehousing/Distribution
Asheville-Buncombe	Avadim Technologies, Inc.	Pharmaceutical/Medical
Asheville-Buncombe	BorgWarner	Transportation
Asheville-Buncombe	Eaton Electrical	Computers/Electronics/Electrical
Asheville-Buncombe	GE Aviation (Asheville)	Transportation
Asheville-Buncombe	Linamar	Transportation
Asheville-Buncombe	New Belgium Brewing	Food/Beverages/Tobacco Processing
Asheville-Buncombe	Nexus Technologies	Professional/Scientific/Technical Services
Asheville-Buncombe	PECO	Machinery/Equipment
Asheville-Buncombe	Reich, LLC	Transportation
Asheville-Buncombe	White Labs	Food/Beverages/Tobacco Processing
Asheville-Buncombe	Wicked Weed Brewing	Food/Beverages/Tobacco Processing
Beaufort	Iconic Marine	Transportation
Beaufort	idX Corporation	Furniture/Fixtures/Appliances/Hardware
Beaufort	PAS USA, Inc.	Plastics/Rubber/Glass/Cement
Beaufort	Potash Aurora	Chemical
Bladen	Lineage Logistics	Warehousing/Distribution
Bladen	Specialty Product Technologies	Machinery/Equipment
Blue Ridge	Continental Teves (Fletcher)	Transportation
Blue Ridge	Demmel, Inc.	Transportation
Blue Ridge	GF Linamar	Metals/Iron/Steel
Blue Ridge	Kimberly Clark Corporation	Textiles/Apparel
Blue Ridge	Norafin (Americas), Inc.	Textiles/Apparel
Blue Ridge	Westrock - MPS	Wood/Paper/Printing

North Carolina Community College System

Customized Training Projects by Industry Clusters

Reporting Period: July 1, 2018 - June 30, 2019

COLLEGE	CLIENT COMPANY	INDUSTRY CLUSTER
Brunswick	Victaulic	Miscellaneous Manufacturing
Caldwell	Bemis Mfg.	Plastics/Rubber/Glass/Cement
Caldwell	Continental Structural Plastics (Lenoir facility)	Transportation
Caldwell	Exela Pharma Sciences	Pharmaceutical/Medical
Caldwell	Goodnight Brothers	Food/Beverages/Tobacco Processing
Caldwell	JBS USA	Food/Beverages/Tobacco Processing
Caldwell	Misty Mountain Threadworks, Inc.	Textiles/Apparel
Caldwell	Sealed Air (Lenoir)	Plastics/Rubber/Glass/Cement
Caldwell	Stallergenes Greer	Pharmaceutical/Medical
Cape Fear	Cardinal MetalWorks, Inc.	Metals/Iron/Steel
Cape Fear	Corning (Wilmington)	Plastics/Rubber/Glass/Cement
Cape Fear	Fenner Drives	Plastics/Rubber/Glass/Cement
Cape Fear	Global Nuclear Fuels	Chemical
Cape Fear	Master Machining	Metals/Iron/Steel
Cape Fear	Mojotone	Computers/Electronics/Electrical
Cape Fear	National Gypsum	Chemical
Cape Fear	Sturdy Corporation	Transportation
Carteret	Frank Door Company	Machinery/Equipment
Carteret	SPX Flow Technology (Newport)	Metals/Iron/Steel
Carteret	Veneer Technologies, Inc.	Wood/Paper/Printing
Catawba Valley	Corning Optical Communications (Hickory)	Computers/Electronics/Electrical
Catawba Valley	GKN ePowertrain	Transportation
Catawba Valley	GKN Sinter Metals	Miscellaneous Manufacturing
Catawba Valley	Vanguard Furniture	Furniture/Fixtures/Appliances/Hardware
Central Carolina	A.D. Tubi USA, Inc.	Metals/Iron/Steel
Central Carolina	Bulldog Hose Company	Textiles/Apparel
Central Carolina	Caterpillar (Sanford)	Machinery/Equipment
Central Carolina	Conveyor Technologies	Machinery/Equipment
Central Carolina	Coty, Inc.	Miscellaneous Manufacturing
Central Carolina	GKN Driveline (Sanford)	Transportation
Central Carolina	MAS Acme (Siler City)	Warehousing/Distribution
Central Carolina	Mountaire Farms	Food/Beverages/Tobacco Processing
Central Carolina	Pentair Water Pool & Spa	Miscellaneous Manufacturing
Central Carolina	Pilgrim's Pride	Food/Beverages/Tobacco Processing
Central Carolina	Southern Veneer Specialty Products (frmly Boise	Wood/Paper/Printing
Central Carolina	Zurn Industries	Metals/Iron/Steel
Central Piedmont	Allstate Insurance Company (Operations Center)	Business Support Services
Central Piedmont	Aplix, Inc. (project 4)	Textiles/Apparel
Central Piedmont	AvidXchange	Information
Central Piedmont	Bakkavor USA	Food/Beverages/Tobacco Processing
Central Piedmont	Caraustar Carolina Carton	Wood/Paper/Printing
Central Piedmont	General Steel Drum, LLC	Metals/Iron/Steel
Central Piedmont	Genpak	Plastics/Rubber/Glass/Cement
Central Piedmont	InVue Security Products	Computers/Electronics/Electrical

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COLLEGE	CLIENT COMPANY	INDUSTRY CLUSTER
Central Piedmont	K-Tek	Metals/Iron/Steel
Central Piedmont	KURZ Transfer Products	Chemical
Central Piedmont	Mauser USA	Plastics/Rubber/Glass/Cement
Central Piedmont	Megadyne	Plastics/Rubber/Glass/Cement
Central Piedmont	MSC Industrial Direct Company	Machinery/Equipment
Central Piedmont	Nutec	Plastics/Rubber/Glass/Cement
Central Piedmont	Poly-Tech	Plastics/Rubber/Glass/Cement
Central Piedmont	Prinston Laboratories	Pharmaceutical/Medical
Central Piedmont	Printful	Wood/Paper/Printing
Central Piedmont	Snyder's Lance	Food/Beverages/Tobacco Processing
Cleveland	Clearwater Paper	Wood/Paper/Printing
Cleveland	Fiber Innovators International	Textiles/Apparel
Cleveland	KSM Castings NC, Inc.	Metals/Iron/Steel
Cleveland	Pioneer Motor Bearing	Metals/Iron/Steel
Cleveland	STI - Kings Plush	Textiles/Apparel
Cleveland	Uniquetex	Textiles/Apparel
College of the Albemarle	Daedalus Yacht	Transportation
Albemarle	Hoffer Flow	Metals/Iron/Steel
Craven	Chatsworth Products	Metals/Iron/Steel
Craven	Drahtzug Stein	Metals/Iron/Steel
Craven	Weyerhaeuser (New Bern Lumber)	Wood/Paper/Printing
Davidson	DEX Heavy Duty Parts	Transportation
Davidson	Ennis-Flint	Plastics/Rubber/Glass/Cement
Davidson	Facility Logistic Services	Warehousing/Distribution
Davidson	KURZ Transfer Products	Chemical
Davidson	Mohawk Industries	Wood/Paper/Printing
Davidson	Multi Packaging Solutions (Lexington)	Wood/Paper/Printing
Davidson	Old Dominion Freight Line	Warehousing/Distribution
Davidson	Olon Industries, Inc.	Wood/Paper/Printing
Durham	AKG of America	Metals/Iron/Steel
Durham	Almac Group	Professional/Scientific/Technical Services
Durham	AveXis, Inc.	Pharmaceutical/Medical
Durham	Burt's Bees	Chemical
Durham	Humacyte	Professional/Scientific/Technical Services
Durham	KBI Biopharma	Pharmaceutical/Medical
Durham	Medicago	Pharmaceutical/Medical
Durham	Merck Manufacturing	Pharmaceutical/Medical
Durham	Premier Research	Professional/Scientific/Technical Services
Durham	United Therapeutics	Pharmaceutical/Medical
Durham	Yukon Medical	Pharmaceutical/Medical
Edgecombe	ABB (Pinetops)	Computers/Electronics/Electrical
Edgecombe	Keihin CST	Computers/Electronics/Electrical
Edgecombe	Sara Lee Frozen Bakery	Food/Beverages/Tobacco Processing
Edgecombe	Triangle Tire (developmental stage)	Plastics/Rubber/Glass/Cement

North Carolina Community College System

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Reporting Period: July 1, 2018 - June 30, 2019

COLLEGE	CLIENT COMPANY	INDUSTRY CLUSTER
Fayetteville	Eaton Corporation	Computers/Electronics/Electrical
Fayetteville	eClerx LLC	Business Support Services
Fayetteville	Ellery Homestyles	Warehousing/Distribution
Fayetteville	M.J. Soffe, LLC.	Textiles/Apparel
Fayetteville	Nitta Gelatin USA	Pharmaceutical/Medical
Forsyth	Avid Solutions	Professional/Scientific/Technical Services
Forsyth	Corning Optical Communications	Computers/Electronics/Electrical
Forsyth	Herbalife International of America	Food/Beverages/Tobacco Processing
Forsyth	Ingredion, Inc.	Food/Beverages/Tobacco Processing
Forsyth	Inmar, Inc.	Business Support Services
Forsyth	Reynolds American, Inc.	Food/Beverages/Tobacco Processing
Forsyth	Siemens Energy (Rural Hall)	Metals/Iron/Steel
Forsyth	Wieland Copper Products	Metals/Iron/Steel
Gaston	Advanced Drainage Systems	Plastics/Rubber/Glass/Cement
Gaston	Aptar	Plastics/Rubber/Glass/Cement
Gaston	Blum	Furniture/Fixtures/Appliances/Hardware
Gaston	Cataler North America	Transportation
Gaston	Dixon Quick Couplins	Metals/Iron/Steel
Gaston	Firestone Fibers & Textiles	Textiles/Apparel
Gaston	FMS Enterprises, USA, Inc.	Textiles/Apparel
Gaston	Hanesbrands (Gastonia)	Textiles/Apparel
Gaston	Hunter Douglas Blinds & Shades	Textiles/Apparel
Gaston	HYDAC	Metals/Iron/Steel
Gaston	KACO USA, Inc.	Transportation
Gaston	MANN+HUMMEL Filtration Technology	Transportation
Gaston	Owens Corning	Textiles/Apparel
Gaston	Pharr Yarns	Textiles/Apparel
Gaston	Precision Drive Systems	Metals/Iron/Steel
Gaston	Robert Bosch Tool Corporation	Metals/Iron/Steel
Gaston	Stabilus, Inc. USA	Metals/Iron/Steel
Gaston	Tenowo, Inc.	Textiles/Apparel
Gaston	The Timken Company (Iron Station)	Textiles/Apparel
Guilford	Accordant Health Services	Business Support Services
Guilford	Conduit Global	Business Support Services
Guilford	Core Technology Molding	Plastics/Rubber/Glass/Cement
Guilford	Ecolab Kay Chemical Company	Chemical
Guilford	Engineered Controls International (Rock Creek)	Machinery/Equipment
Guilford	HAECO Airframe Services	Transportation
Guilford	Harland Clarke	Wood/Paper/Printing
Guilford	Krueger International	Furniture/Fixtures/Appliances/Hardware
Guilford	LC America	Food/Beverages/Tobacco Processing
Guilford	O'Neal Manufacturing Services	Metals/Iron/Steel
Guilford	Pactiv	Machinery/Equipment
Guilford	Parker Hannifin	Machinery/Equipment
Guilford	Slane Hosiery Mills	Textiles/Apparel
Guilford	The Fresh Market (Corporate HQ)	Business Support Services
Guilford	Thomas Built Buses	Transportation
Guilford	Wysong	Metals/Iron/Steel

North Carolina Community College System

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COLLEGE	CLIENT COMPANY	INDUSTRY CLUSTER
Halifax	Reser's Fine Foods, Inc.	Food/Beverages/Tobacco Processing
Haywood	ConMet (Canton)	Plastics/Rubber/Glass/Cement
Isothermal	American Zinc Products	Metals/Iron/Steel
Isothermal	CMI	Plastics/Rubber/Glass/Cement
Isothermal	Everest Textiles USA	Textiles/Apparel
James Sprunt	Bay Valley Foods	Food/Beverages/Tobacco Processing
James Sprunt	Butterball (Mt. Olive)	Food/Beverages/Tobacco Processing
James Sprunt	US Cold Storage	Warehousing/Distribution
Johnston	Berry Plastics (Benson)	Textiles/Apparel
Johnston	Caterpillar (Clayton)	Machinery/Equipment
Johnston	Global Skyware	Computers/Electronics/Electrical
Johnston	Grifols - NFF	Pharmaceutical/Medical
Johnston	House-Autry	Food/Beverages/Tobacco Processing
Johnston	Novo Nordisk-DAPI	Pharmaceutical/Medical
Johnston	Novo Nordisk-DFP	Pharmaceutical/Medical
Johnston	OPW FCS	Miscellaneous Manufacturing
Johnston	Studio TK	Furniture/Fixtures/Appliances/Hardware
Johnston	Sysco Food Services	Warehousing/Distribution
Johnston	The Hales Group	Plastics/Rubber/Glass/Cement
Lenoir	Crown	Machinery/Equipment
Lenoir	Field Controls Company	Metals/Iron/Steel
Lenoir	MasterBrand Cabinets, Inc.	Wood/Paper/Printing
Lenoir	West Pharmaceutical Services	Pharmaceutical/Medical
Martin	A R Textiles	Textiles/Apparel
Martin	Domtar	Wood/Paper/Printing
Martin	Penco Products (Hamilton)	Metals/Iron/Steel
Martin	Syfan USA	Plastics/Rubber/Glass/Cement
Mayland	Altec	Transportation
McDowell	Baxter Healthcare	Pharmaceutical/Medical
Mitchell	Corvid Technologies	Professional/Scientific/Technical Services
Mitchell	General Microcircuits, Inc.	Computers/Electronics/Electrical
Mitchell	NGK Ceramics (Phase 4)	Transportation
Mitchell	Tristone Flowtech USA, Inc.	Plastics/Rubber/Glass/Cement
Montgomery	McRae Industries, Inc.	Textiles/Apparel
Nash	Altantic Natural Foods, LLC	Food/Beverages/Tobacco Processing
Piedmont	Eaton (Roxboro)	Transportation
Piedmont	GKN Driveline (Timberlake)	Transportation
Piedmont	Louisiana Pacific	Wood/Paper/Printing

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COLLEGE	CLIENT COMPANY	INDUSTRY CLUSTER
Piedmont	Polywood Outdoor	Plastics/Rubber/Glass/Cement
Piedmont	Spuntech Industries	Textiles/Apparel
Pitt	Domtar (Greenville)	Wood/Paper/Printing
Pitt	Hyster-Yale Group	Machinery/Equipment
Pitt	Jack A. Farrior, Inc.	Metals/Iron/Steel
Pitt	Mayne Pharma	Pharmaceutical/Medical
Pitt	Metallix Refining	Metals/Iron/Steel
Pitt	Penco Products (Greenville)	Metals/Iron/Steel
Pitt	Purilum	Miscellaneous Manufacturing
Pitt	Thermo Fisher Scientific (formerly Patheon)	Pharmaceutical/Medical
Pitt	Weyerhaeuser (Grifton)	Wood/Paper/Printing
Randolph	BJ Con-Sew	Textiles/Apparel
Randolph	ETI/DJO Global	Textiles/Apparel
Randolph	Jowat Corporation	Chemical
Randolph	MAS-Acme USA	Textiles/Apparel
Randolph	Metals USA	Metals/Iron/Steel
Randolph	Phoenix Precision Machining	Metals/Iron/Steel
Randolph	Plastics Color Corporation	Plastics/Rubber/Glass/Cement
Randolph	Speed Metal Fabrication	Metals/Iron/Steel
Randolph	Technimark	Plastics/Rubber/Glass/Cement
Richmond	American Woodmark Corporation (formerly RSI Home Products)	Furniture/Fixtures/Appliances/Hardware
Richmond	Direct Pack	Plastics/Rubber/Glass/Cement
Richmond	FCC NC Segment Plant	Transportation
Richmond	FerroFab	Metals/Iron/Steel
Richmond	Global Packaging	Plastics/Rubber/Glass/Cement
Richmond	ITG Burlington (Cordova)	Textiles/Apparel
Richmond	Metallix Refining, Inc. (Maxton)	Metals/Iron/Steel
Richmond	Service Thread	Textiles/Apparel
Richmond	Therafirm	Textiles/Apparel
Roanoke-Chowan	Roanoke Connect (Call Center)	Information
Robeson	Harger Lightning & Grounding	Metals/Iron/Steel
Robeson	Trinity Frozen Foods	Food/Beverages/Tobacco Processing
Robeson	Watts Water Technologies	Metals/Iron/Steel
Rockingham	Henniges Automotive	Plastics/Rubber/Glass/Cement
Rockingham	Keystone Foods	Food/Beverages/Tobacco Processing
Rockingham	Loparex (Eden)	Wood/Paper/Printing
Rockingham	Pine Hall Brick	Plastics/Rubber/Glass/Cement
Rockingham	UNIFI (Reidsville)	Textiles/Apparel
Rowan-Cabarrus	Agility Fuel Systems	Transportation
Rowan-Cabarrus	Americhem, Inc.	Plastics/Rubber/Glass/Cement
Rowan-Cabarrus	Carolina Precision Mfg. (CPM)	Metals/Iron/Steel
Rowan-Cabarrus	Celgard, LLC (Concord)	Plastics/Rubber/Glass/Cement
Rowan-Cabarrus	Corning (Midland)	Information
Rowan-Cabarrus	Custom Golf Car Supply	Plastics/Rubber/Glass/Cement

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COLLEGE	CLIENT COMPANY	INDUSTRY CLUSTER
Rowan-Cabarrus	DNP IMS America Corp	Computers/Electronics/Electrical
Rowan-Cabarrus	Ei Solutionworks, LLC	Chemical
Rowan-Cabarrus	FillTech, USA	Chemical
Rowan-Cabarrus	Haines	Warehousing/Distribution
Rowan-Cabarrus	Imperial Supplies	Warehousing/Distribution
Rowan-Cabarrus	Intertape Polymers Group)	Chemical
Rowan-Cabarrus	Ketchie-Houston	Metals/Iron/Steel
Rowan-Cabarrus	New York Air Brake	Transportation
Rowan-Cabarrus	Racing Electronics	Computers/Electronics/Electrical
Sampson	Rheinfelden Americas	Metals/Iron/Steel
Sampson	Southeastern Outdoor Products	Metals/Iron/Steel
Sandhills	ITG Burlington (Raeford)	Textiles/Apparel
Sandhills	Reliance Packaging, LLC	Plastics/Rubber/Glass/Cement
Sandhills	Situs	Business Support Services
Sandhills	Unilever (Raeford)	Chemical
South Piedmont	ATI Specialty Materials	Metals/Iron/Steel
South Piedmont	Columbus McKinnon Corp.	Machinery/Equipment
South Piedmont	Consolidated Metco, Inc.	Transportation
South Piedmont	Darnel, Inc.	Plastics/Rubber/Glass/Cement
South Piedmont	Glenmark Pharmaceuticals	Pharmaceutical/Medical
South Piedmont	McGee Corporation	Metals/Iron/Steel
South Piedmont	O'Neil Digital Solutions	Wood/Paper/Printing
South Piedmont	Scott Safety	Miscellaneous Manufacturing
South Piedmont	Southern Fabricators, Inc.	Metals/Iron/Steel
South Piedmont	Triangle Brick Company	Plastics/Rubber/Glass/Cement
Southeastern	Armour West Fraser	Wood/Paper/Printing
Southeastern	Filtec Precise, Inc.	Textiles/Apparel
Southwestern	Franklin Tubular	Transportation
Southwestern	TekTone Sound & Signal Mfg., Inc.	Computers/Electronics/Electrical
Stanly	Fiberon	Plastics/Rubber/Glass/Cement
Stanly	International Automotive Components Group	Transportation
Stanly	Magna Machining, Inc.	Metals/Iron/Steel
Stanly	Michelin Aircraft Tire	Plastics/Rubber/Glass/Cement
Stanly	New Finish	Chemical
Stanly	Stanley Engineered Fastening	Metals/Iron/Steel
Stanly	United Protective Technologies	Plastics/Rubber/Glass/Cement
Surry	Advanced Electronic Services	Computers/Electronics/Electrical
Surry	Altec Industries, Inc. (Mt. Airy)	Transportation
Surry	B & G Foods Snacks, Inc. (Yadkin)	Food/Beverages/Tobacco Processing
Surry	Cardinal Custom Tempered Glass	Plastics/Rubber/Glass/Cement
Surry	Dorsett Technologies	Information
Surry	Hibco Plastics, Inc.	Plastics/Rubber/Glass/Cement
Surry	Insteel Industries, Inc.	Metals/Iron/Steel
Surry	Johnson Granite, Inc.	Metals/Iron/Steel
Surry	Lydall, Inc.	Transportation

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COLLEGE	CLIENT COMPANY	INDUSTRY CLUSTER
Surry	MVP Group International, Inc.	Miscellaneous Manufacturing
Surry	NCFI	Plastics/Rubber/Glass/Cement
Surry	Nester Hosiery, Inc.	Textiles/Apparel
Surry	Phillips-Van Heusen Distribution Center	Warehousing/Distribution
Surry	UNIFI, Inc. (Yadkinville)	Textiles/Apparel
Surry	Weyerhaeuser (Elkin)	Wood/Paper/Printing
Vance-Granville	Dill Air Controls	Transportation
Vance-Granville	K-FLEX USA	Plastics/Rubber/Glass/Cement
Vance-Granville	M.R. Williams	Warehousing/Distribution
Vance-Granville	Palziv	Textiles/Apparel
Vance-Granville	Revlon	Chemical
Vance-Granville	RiceWrap Food Corporation	Food/Beverages/Tobacco Processing
Vance-Granville	Robling Medical	Pharmaceutical/Medical
Wake	Allscripts	Professional/Scientific/Technical Services
Wake	Apex Tool Group	Metals/Iron/Steel
Wake	Catalent Pharma Solutions	Pharmaceutical/Medical
Wake	ChannelAdvisor Corp.	Information
Wake	Charles & Colvard	Miscellaneous Manufacturing
Wake	Consolidated Asset Recovery Systems, Inc.	Information
Wake	Credit Suisse	Business Support Services
Wake	Dude Solutions	Information
Wake	d-Wise Technologies	Professional/Scientific/Technical Services
Wake	GlaxoSmithKline	Pharmaceutical/Medical
Wake	ImmunoReagents, Inc.	Pharmaceutical/Medical
Wake	Infosys, Ltd.	Information
Wake	Kellogg	Food/Beverages/Tobacco Processing
Wake	Merz North America	Pharmaceutical/Medical
Wake	Multi Packaging Solutions	Wood/Paper/Printing
Wake	Polyzen, Inc.	Pharmaceutical/Medical
Wake	Proto Labs, Inc.	Plastics/Rubber/Glass/Cement
Wake	Seqirus, Inc.	Pharmaceutical/Medical
Wake	SunTech Medical, Inc.	Pharmaceutical/Medical
Wake	Varonis Systems	Professional/Scientific/Technical Services
Wayne	Anchor Coupling	Transportation
Wayne	AP Emissions Technologies	Transportation
Wayne	Mission Foods	Food/Beverages/Tobacco Processing
Wayne	Mt. Olive Pickle Company	Food/Beverages/Tobacco Processing
Wayne	SPX Flow Technology (Goldsboro)	Machinery/Equipment
Wayne	Stormberg Foods	Food/Beverages/Tobacco Processing
Wayne	US Cargo Systems	Transportation
Western Piedmont	Case Farms (Morganton)	Food/Beverages/Tobacco Processing
Western Piedmont	Chaddock Furniture	Furniture/Fixtures/Appliances/Hardware
Western Piedmont	Continental Teves	Transportation
Western Piedmont	Ekornes USA	Furniture/Fixtures/Appliances/Hardware
Western Piedmont	Jackson Corrugated	Wood/Paper/Printing
Western Piedmont	Leviton Southern Devices (Morganton)	Computers/Electronics/Electrical
Western Piedmont	Marves Industries	Textiles/Apparel
Western Piedmont	Meridian Specialty Yarn Group	Textiles/Apparel

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COLLEGE	CLIENT COMPANY	INDUSTRY CLUSTER
Western Piedmont	Molded Fiber Glass	Transportation
Western Piedmont	Saft America, Inc.	Computers/Electronics/Electrical
Western Piedmont	Siegwerk Environmental Inks.	Chemical
Western Piedmont	Valdese Weavers	Textiles/Apparel
Wilkes	Gardner Glass Projects	Plastics/Rubber/Glass/Cement
Wilkes	GE Aviation (West Jefferson)	Transportation
Wilkes	InterFlex Group	Plastics/Rubber/Glass/Cement
Wilkes	Leviton (West Jefferson)	Computers/Electronics/Electrical
Wilkes	Plycem USA	Plastics/Rubber/Glass/Cement
Wilkes	Tyson Foods, Inc.	Food/Beverages/Tobacco Processing
Wilkes	United Chemi-Con	Computers/Electronics/Electrical
Wilkes	Worldwide Protective Products	Textiles/Apparel
Wilson	3C Store Fixtures	Furniture/Fixtures/Appliances/Hardware
Wilson	Alliance One Specialty Products, LLC	Food/Beverages/Tobacco Processing
Wilson	Bridgestone Americas	Plastics/Rubber/Glass/Cement
Wilson	Evans MacTavish Agricraft, Inc.	Metals/Iron/Steel
Wilson	Smithfield Foods (Wilson)	Food/Beverages/Tobacco Processing
Wilson	Sun River Services Corporation	Food/Beverages/Tobacco Processing

NC COMMUNITY COLLEGES
CREATING SUCCESS

Customized Training Program
Business and Industry Support Summary of Training Activities

Data Category Definitions

Column	Data Category	Definition
1	College	North Carolina community college to which Business and Industry Support Funds have been allocated.
2	Number of Companies Served	Companies supported by Business and Industry Support Funds.
3	Number of Training Activities	Instructional activities provided with Business and Industry Support Funds.
4	Instructional Expenditures	Business and Industry Support Funds expended to support instructional activities.
5	Number of Trainees	Number of trainees served with Business and Industry Support Funds.
6	Average Cost Per Trainee	Total instructional expenditures divided by the total number of trainees.
7	Administrative Expenditures	Total administrative funds expended per college from the base allotment of Business and Industry Support Funds.
8	Total Expenditures	Total Business and Industry Support Funds expended which include instructional and administrative components.

Customized Training Program
Business and Industry Support (Funding Purpose 364 and 365)
Summary of Training Activities
Reporting Period: July 1, 2018 - June 30, 2019

College (1)	Number of Companies Served (2)	Number of Training Activities (3)	Instructional Expenditures (4)	Number of Trainees (5)	Average Cost Per Trainee (6)	Administrative Expenditures (7)	Total Expenditures (8)
Alamance	15	26	15,355.65	110	$139.60	$40,000.00	$55,355.65
Asheville-Buncombe	24	36	20,220.15	269	$75.17	$39,779.42	59,999.57
Beaufort	6	7	7,269.29	81	$89.74	$39,984.12	47,253.41
Bladen	6	10	9,999.27	131	$76.33	$38,948.88	48,948.15
Blue Ridge	14	26	10,000.00	288	$34.72	$40,000.00	50,000.00
Brunswick	10	24	12,733.05	197	$64.63	$34,763.71	47,496.76
Caldwell	12	19	9,249.79	363	$25.48	$40,000.00	49,249.79
Cape Fear	18	67	19,669.66	158	$124.49	$40,000.00	59,669.66
Carteret	5	6	7,500.00	55	$136.36	$39,999.72	47,499.72
Catawba Valley	17	32	20,000.00	230	$86.96	$40,000.00	60,000.00
Central Carolina	11	18	19,173.97	87	$220.39	$40,000.00	59,173.97
Central Piedmont	18	40	20,000.00	150	$133.33	$40,000.00	60,000.00
Cleveland	5	15	9,371.53	130	$72.09	$40,000.00	49,371.53
Coastal Carolina	1	6	7,800.00	34	$229.41	$39,700.00	47,500.00
College of the Albemarle	6	7	7,500.00	69	$108.70	$40,000.00	47,500.00
Craven *(consortium with Pamlico CC)*	0	1	3,058.15	1	$0.00	$40,000.00	43,058.15
Davidson	7	11	19,419.23	61	$318.35	$40,000.00	59,419.23
Durham	17	29	20,469.78	262	$78.13	$39,526.23	59,996.01
Edgecombe	8	10	7,500.00	79	$94.94	$40,000.00	47,500.00
Fayetteville	19	35	23,976.30	179	$133.95	$36,022.00	59,998.30
Forsyth	19	30	20,000.00	81	$246.91	$40,000.00	60,000.00
Gaston	17	23	20,000.00	92	$217.38	$40,000.00	60,000.00
Guilford	37	54	20,000.00	129	$155.04	$40,000.00	60,000.00
Halifax	3	4	7,500.00	107	$70.09	$40,000.00	47,500.00
Haywood	3	14	8,300.00	158	$52.53	$40,000.00	48,300.00
Isothermal	15	37	9,263.90	217	$42.69	$39,884.79	49,148.69
James Sprunt	12	59	11,564.89	269	$42.99	$38,435.00	49,999.89
Johnston	10	17	9,983.49	67	$149.01	$39,733.36	49,716.85
Lenoir	4	6	10,254.94	60	$170.92	$39,745.00	49,999.94
Martin	6	10	7,547.78	231	$32.67	$39,952.00	47,499.78

Customized Training Program
Business and Industry Support (Funding Purpose 364 and 365)
Summary of Training Activities
Reporting Period: July 1, 2018 - June 30, 2019

College (1)	Number of Companies Served (2)	Number of Training Activities (3)	Instructional Expenditures (4)	Number of Trainees (5)	Average Cost Per Trainee (6)	Administrative Expenditures (7)	Total Expenditures (8)
Mayland	6	7	7,500.00	71	$105.63	$39,126.85	46,626.85
McDowell	10	20	9,994.66	146	$68.46	$39,075.67	49,070.33
Mitchell	14	18	17,389.71	148	$117.14	$39,617.89	57,007.60
Montgomery	13	22	7,293.80	237	$30.78	$39,999.16	47,292.96
Nash	7	9	10,000.00	61	$163.93	$40,000.00	50,000.00
Pamlico *(consortium with Craven CC)*							0.00
Piedmont	6	10	7,499.56	116	$64.65	$39,997.96	47,497.52
Pitt	13	14	20,000.00	211	$94.79	$39,996.38	59,996.38
Randolph	49	103	20,150.08	254	$79.33	$39,805.81	59,955.89
Richmond	14	26	10,000.00	286	$34.97	$40,000.00	50,000.00
Roanoke-Chowan	5	21	6,544.43	221	$29.61	$40,000.00	46,544.43
Robeson	5	8	4,970.76	59	$84.25	$40,000.00	44,970.76
Rockingham	4	4	10,000.00	78	$128.21	$40,000.00	50,000.00
Rowan-Cabarrus	18	25	19,726.78	254	$77.66	$39,999.52	59,726.30
Sampson	8	12	7,486.35	49	$152.78	$40,000.00	47,486.35
Sandhills	9	13	10,000.00	67	$149.25	$40,000.00	50,000.00
South Piedmont	5	5	20,000.00	154	$81.29	$40,000.00	60,000.00
Southeastern	4	6	7,539.22	39	$193.31	$39,960.00	47,499.22
Southwestern	2	2	4,114.50	16	$257.16	$39,998.88	44,113.38
Stanly	13	19	7,500.00	67	$111.94	$40,000.00	47,500.00
Surry	13	26	10,000.00	406	$24.63	$40,000.00	50,000.00
Tri-County	7	17	7,500.00	165	$45.45	$40,000.00	47,500.00
Vance-Granville	13	16	17,669.91	144	$122.71	$40,000.00	57,669.91
Wake	17	43	20,000.00	190	$105.26	$40,000.00	60,000.00
Wayne	11	15	9,982.61	33	$302.50	$40,000.00	49,982.61
Western Piedmont	11	17	11,519.26	192	$60.00	$38,475.84	49,995.10
Wilkes	15	32	9,999.29	428	$23.36	$39,948.36	49,947.65
Wilson	6	11	9,946.43	65	$153.02	$39,997.74	49,944.17
SYSTEM TOTALS	**643**	**1,200**	**$699,008.17**	**8,502**	**$82.22**	**$2,262,474.29**	**$2,961,482.46**

NC COMMUNITY COLLEGES
CREATING SUCCESS

Customized Training Project Completions

Continuous Improvement Evaluation Instrument

The purpose of the Continuous Improvement Evaluation Instrument is to assess the companies' expectations, program impact and overall effectiveness of the customized training received by participating in the Customized Training Program. The responses are summarized and used for program assessments and improvement.

Program assessment is based on the following categories and rating scale.

Expectations: The extent to which Customized Training met the company's expectations.

Impact: The overall impact of Customized Training on the company's operations.

Effectiveness: The overall effectiveness of Customized Training in preparing the company's employees for productivity.

Rating Scale					
5	**4**	**3**	**2**	**1**	**N/A**
Excellent no improvement necessary, exceed highest expectations	**Very Good** company needs were met at a highly acceptable level	**Acceptable** needs met but some improvement indicated	**Marginal** some needs unsatisfied, item needs substantial improvement	**Unacceptable** needs generally not satisfied	**Not Applicable** evaluation not completed by client company

The following Project Completions section includes summary performance information and evaluations for Customized Training projects that were completed during the reporting period July 1, 2018 – June 30, 2019.

Customized Training Project Completions
Data Category Definitions

Column	Data Category	Definition
1	College/Company	North Carolina community college to which funds have been allocated for the support of an approved Customized Training project. The new or existing company supported by Customized Training project funding.
2	Project Type	JG-New = Job Growth for New Company; JG-Existing = Job Growth for Existing Company; PE-Existing = Productivity Enhancement for Existing Company; TI-Existing = Technology Investment for Existing Company.
3	Start Date	The initiation of a Customized Training project which has received approval by the Vice President of Economic Development and/or the NCCCS Review Panel.
4	End Date	The completion of all training activity and financial close out process for an approved Customized Training project.
5	Allocations	Total amount of Customized Training funds allotted to a college to support an approved Customized Training project.
6	Expenditures	Total amount of Customized Training funds expended by a college to support an approved Customized Training project.
7	Trained by Company Instructors	Total unduplicated number of trainees trained during the project period by instructors who are company employees/contractors.
8	Trained by College Instructors	Total unduplicated number of trainees trained during the project period by either full- or part-time college employees, contracted community college instructors, NCCCS Regional Trainers and NCCCS BioNetwork instructors.
9	Company's Expectations Met	Extent to which Customized Training met the company's expectations.
10	Training Impact	Overall impact of Customized Training on the company's operations.
11	Training Effectiveness	Overall effectiveness of Customized Training in preparing the company's employees for productivity.

Customized Training Program

Project Completions

(Funding Purpose 361)

Projects Completed July 1, 2018 through June 30, 2019

College/Company	Project Type	Start Date	End Date	Allocations	Expenditures	Trained by Company Instructors	Trained by College/ Other Instructors	Company's Expectations Met (Rating)	Training Impact (Rating)	Training Effective-ness (Rating)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
Alamance Community College										
Carolina Biological Supply (project 3)	JG-Existing	07/18/16	09/26/18	$164,426	$154,339	0	490	4	5	5
Fairystone Fabrics, Inc. (project 3)	JG-Existing	08/29/16	03/26/19	$35,746	$32,823	0	126	4	5	5
Kayser-Roth (Graham) (project 2)	PE-Existing	08/31/16	05/06/19	$51,718	$47,710	0	219	5	4	4
Asheville-Buncombe Technical Community College										
Nexus Technologies (project 2)	PE-Existing	07/03/17	05/24/19	$7,345	$7,340	0	46	5	5	5
PECO (project 2)	PE-Existing	07/12/17	05/14/19	$1,630	$1,629	0	21	5	5	5
Reich, LLC	JG-Existing	11/06/17	06/13/19	$20,805	$20,645	0	33	5	5	5
Beaufort County Community College										
P&G Manufacturing (project 2)	PE-Existing	01/01/17	10/30/18	$6,778	$6,778	0	25	5	5	4
Bladen Community College										
Gildan Yarns (project 2)	PE-Existing	10/23/17	02/11/19	$2,508	$2,508	0	60	5	5	5
Lineage Logistics (project 2)	JG-Existing	02/24/17	12/12/18	$10,542	$10,483	0	43	5	5	5
Specialty Product Technologies (project 3)	JG-Existing	05/22/17	01/03/19	$45,995	$44,321	0	94	5	5	5
Blue Ridge Communty College										
Norafin (Americas), Inc.	JG-New	09/07/17	06/18/19	$11,802	$11,509	0	40	5	5	5

Customized Training Program

Project Completions

(Funding Purpose 361)

Projects Completed July 1, 2018 through June 30, 2019

College/Company	Project Type	Start Date	End Date	Allocations	Expenditures	Trained by Company Instructors	Trained by College/ Other Instructors	Company's Expectations Met (Rating)	Training Impact (Rating)	Training Effective-ness (Rating)
Caldwell Community College and Technical Institute										
Continental Structural Plastics (Lenoir)	PE-Existing	09/11/17	02/11/19	$11,385	$11,384	0	66	5	5	5
JBS USA	PE-Existing	01/01/18	06/28/19	$20,491	$20,491	0	86	N/A	N/A	N/A
Sealed Air (Lenoir)	PE-Existing	07/17/17	02/11/19	$14,476	$14,473	0	46	4	4	4
Stallergenes Greer	PE-Existing	05/09/16	05/07/19	$55,881	$53,723	0	316	5	4	4
Cape Fear Community College										
Corning (project 3)	JG-Existing	09/26/16	06/14/19	$46,224	$46,199	0	247	4	5	5
Fenner Drives (project 3)	JG-Existing	05/02/16	05/02/19	$13,101	$12,423	0	32	5	5	4
Global Nuclear Fuels (project 2)	PE-Exixting	08/17/16	06/11/`9	$39,589	$36,770	0	211	5	5	5
Carteret Community College										
Frank Door Company	PE-Existing	10/15/15	10/09/18	$14,770	$14,762	0	76	5	5	4
Catawba Valley Community College										
Carolina Nonwoens	PE-Existing	04/10/17	12/03/18	$18,198	$18,198	0	19	4	4	4
Central Carolina Community College										
Caterpillar (Sanford) (project 2)	PE-Existing	08/17/16	06/20/19	$114,825	$96,843	0	197	4	5	4
Magneti Marelli	JG-Existing	10/26/15	10/24/18	$69,652	$53,970	0	176	5	5	5
Pentair Water Pool & Spa (project 3)	PE-Existing	08/22/16	06/24/19	$43,553	$40,555	0	121	5	5	5
Zurn Industries	PE-Existing	08/22/16	06/11/19	$24,138	$18,905	0	90	5	5	5

Customized Training Program

Project Completions

(Funding Purpose 361)

Projects Completed July 1, 2018 through June 30, 2019

College/Company	Project Type	Start Date	End Date	Allocations	Expenditures	Trained by Company Instructors	Trained by College/ Other Instructors	Company's Expectations Met (Rating)	Training Impact (Rating)	Training Effective-ness (Rating)
Central Piedmont Community College										
AvidXchange	JG-Existing	07/05/16	06/26/19	$527,262	$524,056	0	868	4	3	3
InVue Security Products, Inc. (project 2)	JG-Existing	07/01/16	12/03/18	$54,731	$54,729	0	167	4	4	4
K-Tek	JG-Existing	02/11/16	10/31/18	$84,318	$83,082	0	141	4	4	4
KURZ Transfer Products	JG-Existing	07/03/17	04/25/19	$30,159	$30,093	0	82	3	3	4
Poly-Tech	JG-Existing	07/01/17	10/05/18	$11,507	$10,460	0	43	N/A	N/A	N/A
Cleveland Community College										
Patrick Yarns	TI	02/20/17	02/11/19	$8,723	$6,177	0	83	4	4	4
Craven Community College										
BSH Home Appliances (project 2)	JG-Existing	02/18/16	12/17/18	$66,337	$66,176	0	227	4	4	4
Drahtzug Stein (project 3)	JG-Existing	11/07/16	06/17/19	$3,519	$2,004	0	39	4	4	4
Davidson County Community College										
Brass Craft	TI-Existing	07/17/17	04/22/19	$16,181	$15,350	0	32	N/A	N/A	N/A
Carolina Precision Plastics (project 2)	TI-Existing	10/04/16	09/07/18	$22,142	$22,141	0	137	N/A	N/A	N/A
DEX Heavy Duty Parts	PE-Existing	12/05/16	05/23/19	$38,254	$36,839	0	70	5	5	5
Facility Logistic Services	PE-Existing	03/27/17	03/27/19	$23,265	$17,908	0	39	5	5	5
Old Dominion Freight Line	JG-Existing	10/27/16	05/23/19	$174,163	$151,337	0	497	5	5	5
Durham Technical Community College										
Merk (project 5)	PE-Existing	08/16/16	06/24/19	$302,580	$270,471	0	526	5	5	5
Premier Research	JG-Existing	10/17/16	06/11/19	$181,453	$169,189	0	225	5	4	4
Spoonflower	PE-Existing	11/01/16	09/11/18	$26,200	$23,033	0	62	4	4	3

Customized Training Program

Project Completions

(Funding Purpose 361)

Projects Completed July 1, 2018 through June 30, 2019

College/Company	Project Type	Start Date	End Date	Allocations	Expenditures	Trained by Company Instructors	Trained by College/ Other Instructors	Company's Expectations Met (Rating)	Training Impact (Rating)	Training Effective-ness (Rating)
Fayetteville Technical Community College										
eClerx LLC	JG-New	03/23/17	06/25/19	$49,001	$48,874	31	120	5	5	5
Ellery Homstyles	PE-Existing	10/09/17	04/11/19	$16,315	$15,991	0	28	5	5	5
Forsyth Technical Community College										
Avid Solutions	JG-Existing	08/17/16	02/04/19	$166,240	$157,271	0	125	4	4	4
Inmar, Inc. (project 2)	JG-Existing	03/01/16	02/15/19	$200,421	$196,904	0	386	4	4	4
Key Services	JG-Existing	08/15/16	09/07/18	$30,426	$30,425	0	31	N/A	N/A	N/A
Weiland Copper Products (project 3)	TI-Existing	12/01/15	12/01/18	$182,411	$182,371	0	254	4	4	4
Gaston College										
Dixon Quick Couplings (project 2)	JG-Existing	09/30/15	09/06/18	$133,246	$124,020	0	186	5	5	5
Firestone Fibers & Textiles (project 2)	JG-Existing	02/05/18	10/24/18	$1,280	$1,082	0	24	N/A	N/A	N/A
FMS Enterprises, USA, Inc.	JG-Existing	02/27/17	02/14/19	$12,401	$12,272	0	39	5	5	5
Guilford Technical Community College										
Accordant Health Services (project 2)	JG-Existing	08/29/16	05/17/19	$53,737	$53,601	62	152	4	4	4
Conduit Global	JG-Existing	07/10/17	06/06/19	$40,037	$39,989	0	110	N/A	N/A	N/A
Core Technology Molding	JG-Existing	02/18/19	06/19/19	$41,100	$39,497	0	16	5	5	5
LC America (project 2)	JG-Existing	04/18/16	02/26/19	$19,203	$18,426	0	52	5	5	5
O'Neal Manufacturing Services	JG-Existing	04/28/16	03/08/19	$30,768	$30,034	0	162	4	4	4
The Fresh Market (Corp HQ)	JG-Existing	07/10/17	04/10/19	$59,540	$56,507	0	108	N/A	N/A	N/A
Wysong (project 2)	PE-Existing	01/11/16	12/17/18	$33,920	$26,928	0	38	5	5	5

Customized Training Program

Project Completions

(Funding Purpose 361)

Projects Completed July 1, 2018 through June 30, 2019

College/Company	Project Type	Start Date	End Date	Allocations	Expenditures	Trained by Company Instructors	Trained by College/ Other Instructors	Company's Expectations Met (Rating)	Training Impact (Rating)	Training Effective-ness (Rating)
Isothermal Community College										
CMI Enterprises	JG-Existing	08/18/17	06/27/19	$1,859	$1,675	0	8	5	5	5
James Spunt Community College										
US Cold Storage	JG-Existing	11/17/16	05/21/19	$15,467	$15,464	0	38	4	4	4
Johnston Community College										
Berry Plastics (Benson) (project 4)	PE-Existing	07/18/16	05/28/19	$43,930	$41,811	0	151	5	5	5
Global Skyware (project 2)	PE-Existing	10/23/17	04/18/19	$20,749	$20,669	0	53	5	5	5
House-Autry	PE-Existing	12/11/17	05/08/19	$9,930	$9,025	0	48	5	5	5
Novo Nordisk - DAPI (project 3)	JG-Existing	07/03/17	08/31/18	$262,170	$256,534	0	249	4	5	5
Studio TK (project 2)	JG-Existing	03/20/17	10/01/18	$13,558	$7,623	0	67	5	5	5
The Hales Group	PE-Existing	08/16/16	06/18/19	$68,264	$62,505	0	131	5	5	5
Lenoir Community College										
West Pharmaceutical Services (project 2)	TI-Existing	04/22/16	04/17/19	$20,869	$20,473	0	167	4	4	4
Martin Community College										
Syfan USA (project 2)	JG-Existing	10/01/15	09/28/18	$19,726	$19,689	0	106	5	5	5
Mitchell Community College										
General Microcircuits, Inc.	PE-Existing	01/16/17	05/23/19	$19,262	$13,963	0	73	5	5	5

Customized Training Program

Project Completions

(Funding Purpose 361)

Projects Completed July 1, 2018 through June 30, 2019

College/Company	Project Type	Start Date	End Date	Allocations	Expenditures	Trained by Company Instructors	Trained by College/ Other Instructors	Company's Expectations Met (Rating)	Training Impact (Rating)	Training Effective-ness (Rating)
Pitt Community College										
Hyster-Yale Group (project 3)	PE-Existing	07/11/16	06/28/19	$160,900	$100,008	0	210	5	5	5
Jack A. Farrior, Inc.	PE-Existing	01/15/18	06/17/19	$8,933	$8,933	0	42	5	5	5
Select Custom Apparatus	PE-Existing	11/16/16	04/29/19	$13,572	$12,300	0	21	5	5	5
Weyerhaeuser (Grifton) (project 2)	TI-Existing	07/03/17	04/29/19	$21,187	$21,119	0	67	3	3	3
Randolph Community College										
Baker Interiors Group, LTD. (Group project)	PE-Existing	07/01/17	05/14/19	$0	$0	0	39	N/A	N/A	N/A
BJ Con-Sew (project 3)	JG-Existing	05/02/16	10/31/18	$3,546	$3,268	0	36	5	5	5
DARRAN Furniture (Group project)	PE-Existing	07/01/17	05/14/19	$0	$0	0	18	N/A	N/A	N/A
ETI/DJ0 Global	PE-Existing	05/24/16	04/22/19	$65,219	$64,143	0	106	5	5	5
Jowat Corporation	PE-Existing	02/01/16	12/03/18	$18,852	$18,234	0	73	5	5	5
Matlab	PE-Existing	04/14/16	10/31/18	$27,397	$27,274	0	42	5	5	5
Metals USA	PE-Existing	03/01/16	02/25/19	$16,902	$15,954	0	31	5	5	5
PEMMCO (project 2)	TI-Existing	03/26/16	02/19/19	$9,405	$9,405	0	52	4	3	3
Speed Metal Fabrication, Inc. (Lead company of Group project)	PE-Existing	07/01/17	05/14/19	$20,584	$19,945	0	12	N/A	N/A	N/A
Technimark (project 2)	JG-Existing	08/17/16	05/31/19	$113,604	$110,906	0	176	3	2	2
Richmond Community College										
American Woodmark Corporation (formerly RSI)	JG-Existing	09/09/16	05/20/19	$23,437	$23,437	0	36	5	5	5
FCC NC Paper Plant	TI-Existing	07/01/16	11/16/18	$18,007	$18,007	0	27	5	5	5
FCC NC Segment Plant (project 3)	TI-Existing	05/19/16	04/18/19	$22,272	$22,271	0	100	5	5	5
FerroFab (project 2)	PE-Existing	05/23/17	11/16/18	$3,578	$3,578	0	23	4	4	4

Customized Training Program

Project Completions

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Projects Completed July 1, 2018 through June 30, 2019

College/Company	Project Type	Start Date	End Date	Allocations	Expenditures	Trained by Company Instructors	Trained by College/ Other Instructors	Company's Expectations Met (Rating)	Training Impact (Rating)	Training Effective-ness (Rating)
Robeson Community College										
Apparel USA	JG-New	08/14/17	02/12/19	$4,892	$4,892	0	19	N/A	N/A	N/A
Campbell Soup Supply Company (project 4)	TI-Existing	02/05/18	01/29/19	$2,454	$2,454	0	16	4	5	4
Rockingham Community College										
Commonwealth Brands (project 5)	PE-Existing	03/06/17	12/21/18	$29,128	$29,127	0	50	5	5	5
Loparex (Eden) (project 2)	PE-Existing	10/24/16	04/01/19	$61,433	$40,144	0	200	5	5	5
UNIFI (Reidsville) (project 2)	JG-Existing	07/08/16	05/01/19	$81,618	$80,988	0	187	5	4	5
Rowan-Cabarrus Community College										
Americhem, Inc.	JG-Existing	07/01/16	10/08/18	$35,826	$35,746	0	130	5	5	5
DNP IMS America Corp (project 3)	JG-Existing	03/01/17	03/01/19	$43,063	$43,061	0	147	5	5	5
Ei Solutionworks, LLC. (project 3)	JG-Existing	11/10/17	10/22/18	$9,843	$9,843	0	256	N/A	N/A	N/A
Haines	JG-Existing	11/20/17	12/11/18	$11,990	$11,990	0	108	4	4	4
Imperial Supplies (project 2)	PE-Existing	07/01/16	06/03/19	$51,381	$51,381	0	88	5	5	4
Integro Technologies	JG-Existing	12/01/17	10/08/18	$6,006	$6,005	0	37	4	4	4
Intertape Polymer Group	JG-New	12/16/16	12/11/18	$59,285	$59,232	0	105	5	5	5
Sampson Community College										
Rheinfelden Americas	JG-New	02/08/16	01/07/19	$4,302	$4,248	0	56	5	5	5
Sandhills Community College										
ITG Burlington (Raeford)	PE-Existing	07/11/16	05/28/19	$46,492	$46,493	0	127	5	5	5

Customized Training Program

Project Completions

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Projects Completed July 1, 2018 through June 30, 2019

College/Company	Project Type	Start Date	End Date	Allocations	Expenditures	Trained by Company Instructors	Trained by College/ Other Instructors	Company's Expectations Met (Rating)	Training Impact (Rating)	Training Effective-ness (Rating)
Southeastern Community College										
Council Tool	PE-Existing	12/01/15	11/20/18	$14,630	$14,336	0	49	5	5	5
Filtec Precise, Inc.	TI-Existing	07/15/16	06/24/19	$12,143	$11,843	0	120	5	5	5
Southwestern Community College										
Franklin Tubular (project 2)	PE-Existing	08/09/17	06/28/19	$11,993	$11,048	0	34	4	4	4
South Piedmont Community College										
ATI Specialty Materials (project 3)	JG-Existing	07/05/16	05/29/19	$48,835	$46,241	0	143	5	5	5
Columbus McKinnon Coporation (project 3)	PE-Existing	04/24/17	03/29/19	$17,449	$15,542	0	29	5	5	5
Darnel, Inc. (project 3)	JG-Existing	02/01/16	12/18/18	$31,032	$27,309	0	118	5	5	5
Glenmark Pharmaceuticals	JG-Existing	07/01/16	05/29/19	$46,081	$38,018	0	276	5	5	5
O'Neil Digital Solutions	JG-Existing	07/15/16	05/29/19	$22,116	$18,736	18	55	5	5	5
Scott Safety	JG-Existing	05/02/16	03/29/19	$81,184	$76,288	0	99	5	5	5
Stanly Community College										
Carolina Paper Converter	JG-Existing	12/05/16	09/20/18	$35,397	$35,280	0	72	5	5	5
International Automotive Components Group	JG-Existing	09/28/15	09/18/18	$127,871	$125,306	0	187	5	5	5
Magna Machining, Inc.	PE-Existing	04/01/18	06/10/19	$528	$50	0	24	4	4	4

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(Funding Purpose 361)

Projects Completed July 1, 2018 through June 30, 2019

College/Company	Project Type	Start Date	End Date	Allocations	Expenditures	Trained by Company Instructors	Trained by College/ Other Instructors	Company's Expectations Met (Rating)	Training Impact (Rating)	Training Effective-ness (Rating)
Surry Community College										
B&G Foods Snacks (Yadkin) (project 2)	JG-Existing	11/07/16	09/25/18	$48,162	$38,526	0	293	4	5	4
Lydall, Inc. (project 3)	JG-Existing	08/29/16	05/31/19	$124,983	$117,976	0	252	4	5	4
NCFI	JG-Existing	08/15/16	11/16/18	$47,144	$40,959	0	188	5	5	5
Vance-Granville Community College										
Dill Air Controls	PE-Existing	02/01/17	06/12/19	$60,986	$60,091	0	152	5	5	5
Revlon (project 2)	JG-Existing	11/09/15	11/07/18	$123,591	$123,529	0	197	5	5	5
Robling Medical	PE-Existing	07/01/16	12/07/18	$68,063	$64,898	0	72	5	5	5
Wake Technical Community College										
Allscripts	JG-Existing	05/23/16	04/29/19	$318,879	$278,218	0	515	5	5	5
Catalent Pharma Solutions (project 2)	JG-Existing	01/16/17	10/15/18	$85,434	$67,985	0	259	5	5	5
Kellogg (project 2)	JG-Existing	07/01/16	06/12/19	$148,145	$144,652	0	191	5	5	5
Merz North America	JG-New	07/01/16	06/28/19	$284,625	$273,355	0	154	5	5	5
Multi Packaging Solutions	JG-Existing	08/16/16	12/17/18	$25,529	$24,588	0	145	5	5	5
Proto Labs, Inc.	JG-Existing	05/16/16	05/08/19	$77,562	$67,264	0	93	5	5	5
Seqirus (project 5)	JG-Existing	07/04/16	05/08/19	$44,703	$39,397	0	112	5	5	5
Wayne Community College										
Mission Foods (project 3)	JG-Existing	03/10/16	02/22/19	$5,544	$5,537	0	62	5	5	5
Mt. Olive Pickle Company, Inc.	JG-Existing	01/04/16	01/02/19	$28,640	$27,608	0	272	5	5	5

Customized Training Program

Project Completions

(Funding Purpose 361)

Projects Completed July 1, 2018 through June 30, 2019

College/Company	Project Type	Start Date	End Date	Allocations	Expenditures	Trained by Company Instructors	Trained by College/ Other Instructors	Company's Expectations Met (Rating)	Training Impact (Rating)	Training Effective-ness (Rating)
Western Piedmont Community College										
Chaddock Furniture (project 2)	PE-Exting	05/01/18	06/11/19	$11,845	$11,825	0	14	5	4	4
Marves Industries (project 2)	PE-Exting	01/26/17	03/08/19	$32,797	$32,788	0	92	5	5	5
Meridian Specialty Yarn Group	JG-Existing	08/04/16	06/14/19	$13,503	$12,479	0	211	5	5	5
Saft America	PE-Exting	08/16/16	05/31/19	$13,710	$13,626	0	274	5	5	5
Siegwerk Environmental Inks (project 2)	PE-Exting	03/29/16	03/15/19	$14,329	$13,847	0	93	5	5	5
Wilkes Community College										
Leviton (West Jefferson)	PE	07/03/17	05/15/19	$13,632	$13,612	0	79	5	4	4
SYSTEM TOTALS				$7,018,375	$6,562,592	111	16,603	4.7	4.7	4.6

N/A is the result of one or more of the following: College unable to obtain summary evaluation from client company due to redirection of company's training needs and/or management; training impact unrelated to portion of training received by company; company unable to accomplish planned activities due to unexpected economic circumstances impacting productivity; and/or company closed unexpectedly.

Expenditures Report 2018-2019

Customized Training Program

September 1, 2019

Mr. Peter Hans, President

(919) 807-7100
200 West Jones Street ~ Raleigh, North Carolina 27603
https://www.nccommunitycolleges.edu

The North Carolina Community College System is committed to equality of opportunity and does not discriminate against students or employees based on race, color, national original, religion, gender, age or disability.

100 copies of this public document were printed at a cost of $154.00 or $1.54 per copy.

NC COMMUNITY COLLEGES
CREATING SUCCESS

Putting Education to Work

2018-2019 ApprenticeshipNC Annual Report

NC COMMUNITY COLLEGES | APPRENTICESHIP NC

submitted to the:
Joint Legislative Education Oversight Committee
Joint Legislative Education Appropriations Committee

September 1, 2019

Mr. Peter Hans, President
North Carolina Community College System

ApprenticeshipNC Annual Report: 2018-2019

ApprenticeshipNC is an employer-driven training model that combines on-the-job learning with related classroom instruction. This allows apprentices to learn practical skills while earning both state and national credentials. Our goal is to expand registered apprenticeship in North Carolina by using this employer-focused training model to help sponsors establish and grow their apprenticeship and pre-apprenticeship programs. North Carolina's apprenticeship program is coordinated with the U.S. Department of Labor and is supported by industries, businesses, labor unions, community colleges, and public schools.

Transitioning from the Department of Commerce, ApprenticeshipNC formally became part of the North Carolina Community College System on July 1, 2017. ApprenticeshipNC is housed under the Division of Economic Development, with Maureen Little serving as Vice President.

ApprenticeshipNC has seen tremendous growth this past year with over 8,212 active apprentices as of June 30, 2019. Each success has added to the growth and has been instrumental in registering 109 new apprenticeship and pre-apprenticeship programs. Seven consultants stationed in various prosperity zones across the state act as liaisons between sponsors and the NC Community College System Office. Also employed with ApprenticeshipNC is a Military Consultant, servicing active duty soldiers stationed at Ft. Bragg and a State-Wide Youth Apprenticeship Coordinator. Recent funding made available by the State Expansion Grant allowed for the hiring of three Regional Community College Coordinators. These positions are focused on the following industry sectors: Advanced Manufacturing, Construction, Energy, Healthcare, Hospitality, Information Technology, Logistics, and Public Safety.

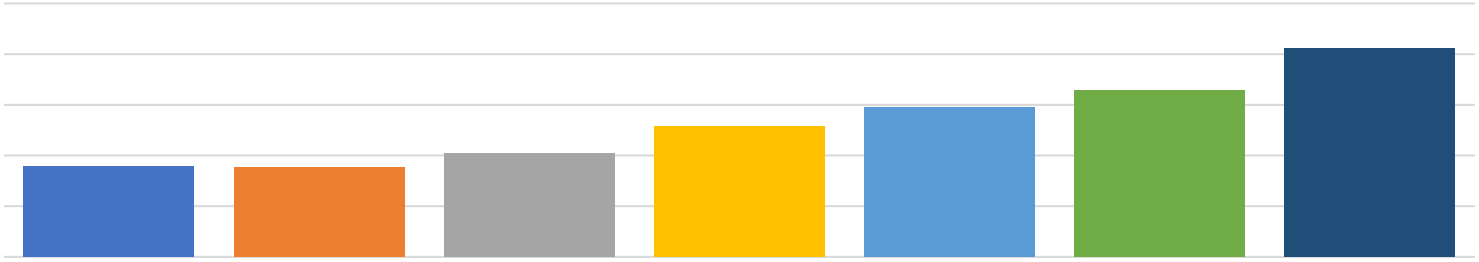
The data in the following report will reflect the number of active apprentices at year end, as well as the number served throughout the fiscal year. The term "active" is used to identify the number of apprentices, both youth and adult that are participating in training. This also includes individuals that are enrolled in a Pre-Apprenticeship, On-the-Job Learning and Master Craftsworker programs. Apprentices served includes those that participated in training during the year and have either completed or canceled during the fiscal year.

ApprenticeshipNC is experiencing substantial growth in North Carolina, which is a result of the high demand from employers seeking a solution to their workforce needs. This model will serve as a catalyst to the expansion of economic growth in North Carolina as well as providing careers for those in the state.

In compliance with NCGS 115D-11.6, this report is submitted as the annual report of the ApprenticeshipNC Program and includes activities for the reporting period July 1, 2018 – June 30, 2019.

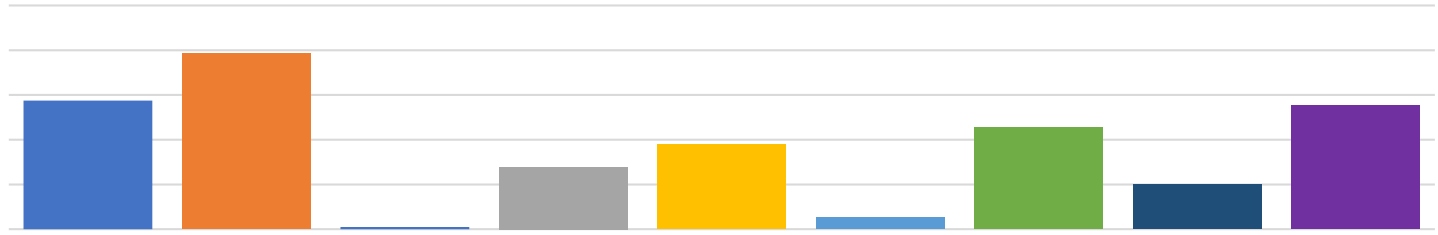
Building North Carolina's Workforce through ApprenticeshipNC

Active Apprentices as of June 30 of Each Fiscal Year



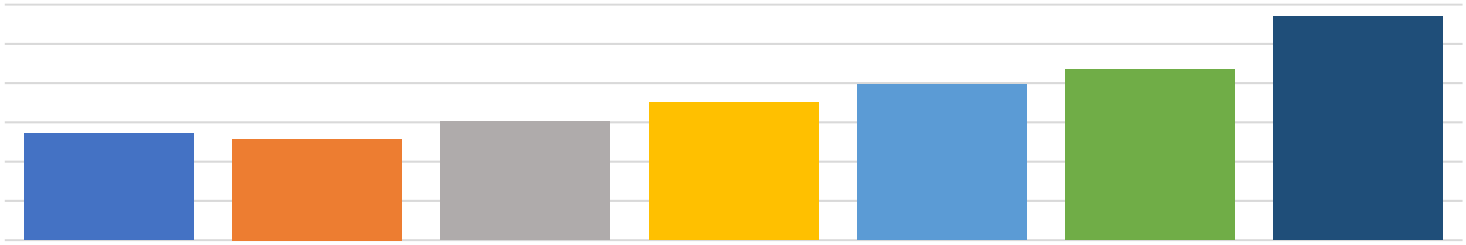
FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
3,560	3,522	4,084	5,161	5,886	6,575	8,212

Industry Sectors Served as of June 30, 2019



Adv. Mfg.	Construction	Hospitality	IT	Medical	Miscellaneous	Public Sector	Transportation	Utilities
1436	1,961	24	696	945	131	1,135	502	1,382

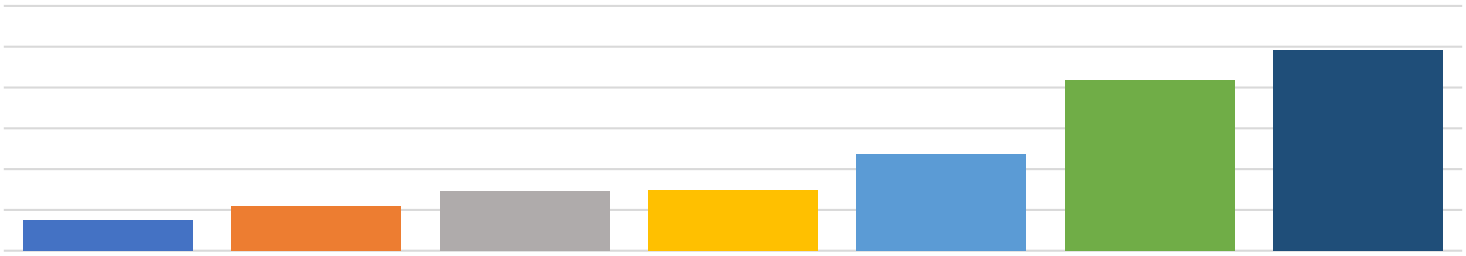
Apprentices Served During Each Fiscal Year



FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
5,436	5,161	6,052	7,009	7,934	8,679	11,399

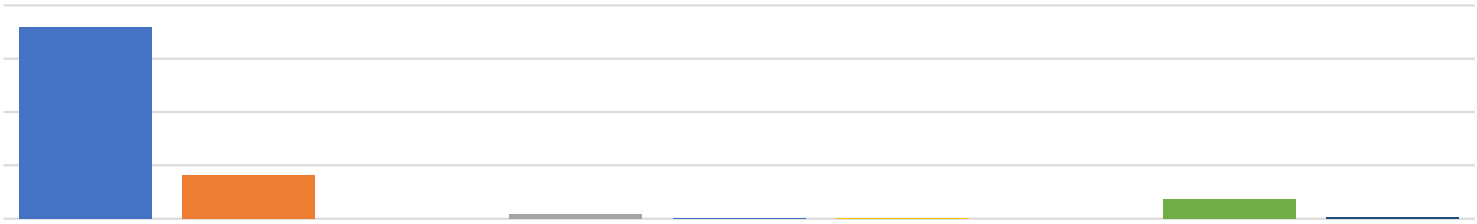
Developing the Talent Pipeline through Youth Apprenticeship

Youth Apprentices as of June 30 of Each Fiscal Year



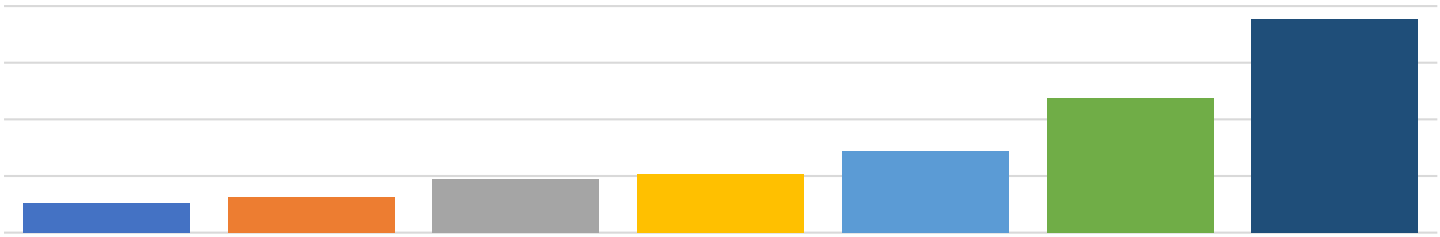
FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
74	108	147	149	236	418	491

Youth Apprentices by Industry Sector as of June 30, 2019



Adv. Mfg.	Construction	Hospitality	IT	Medical	Miscellaneous	Public Sector	Transportation	Utilities
359	81	0	9	1	1	0	37	3

Youth Apprenticeship Served During Each Fiscal Year



FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
104	124	189	207	288	475	755

Transitioning Our Military

Armed Forces Program Participation

US Army, Fort Bragg	1,336
US Marine Corps, Camp Lejeune ☐ Veterans in Piping Welding Pre-Apprenticeship	48
NC National Guard, Statewide	317
US Navy, Coast Guard, Marines, Statewide ☐ United Services Military Apprenticeship Program	228
Total Served	1,929

ApprenticeshipNC is highly valued by our active and transitioning military service members. The apprenticeship certificate is a direct way for service members to translate their experiences and skills as they transition back to civilian life.

In Fiscal Year 2018-2019, over 1,300 active duty service members participated in or completed their apprenticeship training at Fort Bragg. Ft. Bragg is the only Army installation that offers an internal apprenticeship certification. This allows active duty soldiers to receive North Carolina and U.S. Department of Labor federal certification in their registered occupation. As of June 30, 2019, there were 80 approved occupations registered for the Ft. Bragg Apprenticeship Program.

In addition, Mechanical Trades Carolina has a pre-apprenticeship program, “Veterans in Piping”, at Camp Lejeune, allowing service men and women to become certified welders. Upon completion of training, Marines will transition from active duty to welding careers throughout the country with an average beginning salary of $60,000 a year.

US Army Fort Bragg Apprentices Served During Each Fiscal Year

FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
636	637	655	979	1,027	888	1,001

Events

Graduation and Signing Ceremonies
August marks the completion of pre-apprenticeship training and the beginning of Registered Apprenticeship for Youth Apprentices. Those registered in high school will qualify for a full tuition waiver as they continue their workplace training and complete their community college education. Consortia such as Guilford Apprenticeship Partners (GAP), North Carolina Triangle Apprenticeship Program (NCTAP), and Apprenticeship 2000 conduct ceremonies annually. These events are well received by parents and employers as apprentices celebrate moving to the next stage of their careers. This model's success has expanded to include over 20 consortia partnerships that support almost 150 employers providing a pathway from pre-apprenticeship to apprenticeship careers. Out of 3,029 new registrations this past year, 142 were pre-apprentices that have found careers transitioning to an apprenticeship.

State Fair Apprenticeship Contests
For over 65 years, the highlight of October has been the NC State Fair Apprenticeship Contests in the construction trades. ApprenticeshipNC also partners with nationwide youth training leader SkillsUSA to host additional events from their members in Firefighting and Mobile Robotics. Over 100 adult and youth apprentices, complete projects directly related to their apprenticeship program.

National Apprenticeship Week
November 12-20, 2018 was National Apprenticeship Week. This included 16 events from employers and colleges that opened their doors to the public to learn about their programs. Some highlighted events included a skills exhibition at Wayne Brothers Inc. using soil compacting equipment, job shadowing opportunities for interested youth at Career Accelerator Program employer facilities, and various company open houses with facility tours. National Apprenticeship Week also included breakfast or lunch and public engagement events at various sponsor facilities such as Capital Area Workforce Development, Fayetteville Tech, Apprenticeship 321, Mohawk Industries and the National Urban League.

Grant Awards
ApprenticeshipNC applied for and was awarded grant funds in the amount of $1,271,655 in May of 2018. As of July 1, 2019, $234,511.63 has been paid to cover education expenses. These funds have assisted 508 apprentices with tuition, registration fees, books, and supplies.

Marketing and Outreach
March saw the first Apprenticeship marketing campaign for North Carolina. Commercials featuring employers and apprentices were aired to promote the upcoming conference. The development of a new website and a social media outreach identified over 50 new employers.

Annual Apprenticeship Conference
The ApprenticeshipNC Annual Spring Conference was held in April with 255 attendees. Notable speakers from current employers and national organizations donated their time and expertise to showcase their experiences with apprenticeship and joined us in celebrating the 80-year anniversary of Registered Apprenticeship in North Carolina.

North Carolina Community College System Office Contacts:

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littlem@nccommunitycolleges.edu

Kathryn Castelloes, Apprenticeship Director
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STATE BOARD OF COMMUNITY COLLEGES
Programs Committee Charter

I. Background
The State Board of Community Colleges derives its authority from North Carolina G.S. 115D and the State Board Code.

II. Purpose
The Programs Committee establishes policies for the addition and revision of educational programs within the North Carolina Community College System that support the System's mission of providing high-quality, accessible educational opportunities that minimize barriers to post-secondary education, maximize student success, develop a globally and multi-culturally competent workforce and improve the lives and well-being of individuals.

The Programs Committee's purview impacts Curriculum, instruction for Captive and Co-opted groups, Student Services, Career and College Promise, Work-Based Learning, Customized Training, High School Equivalency, Tiered Funding Levels, Developmental Education, Basic Skills Plus, Curriculum Instructional Contracts, and Instructional Service Agreements to offer students a variety of learning opportunities throughout the state.

III. Organization
The Programs Committee shall be a standing committee of the State Board of Community Colleges. The Chair of the State Board shall appoint the membership, designate the chair and vice-chair, prescribe the duties, and determine the size of the committee.

IV. Meetings
Regular meetings of the State Board shall be held at least ten times a year on dates determined by the State Board. The Programs Committee shall meet on the same schedule as the other standing committees, as determined by the State Board.

V. Responsibilities
The responsibilities of the Programs Committee shall be:

- To ensure that the System Office continues to work with the education partners to provide quality education that is accessible to all students.
- To review the programs and courses that are offered within the state of North Carolina to assure that the colleges are best serving their communities
- To learn about trends and needs of the student population to assure what is being requested is what is needed.

VI. Duties
The specific duties of the Committee on Programs shall include review and approval, as required, of the following:

- Curriculum Program Applications
- Curriculum Program Terminations
- Curriculum Standard Revisions
- New curriculum courses submitted through new-to-the system program applications for the *Combined Course Library*
- New continuing education courses for the Combined Course Library.
- Tier funding designations for continuing education and curriculum courses
- Programs and courses within the Captive/Co-opted groups;
- Articulation agreements between the NC Community College System and the various education partners.
- Criteria for the following:
    - Career and College Promise
    - Work-Based Learning
    - Customized Training
    - High School Equivalency
    - Tiered Funding Levels
    - Developmental Education
    - Basic Skills Plus
    - Curriculum Instructional Contracts
    - Instructional Service Agreements

The Committee may modify or supplement these duties and responsibilities as needed.

The Committee should periodically review and assess the adequacy of the Programs Committee Charter.

AGENDA

State Board of Community Colleges
ACCOUNTABILITY AND AUDIT COMMITTEE
Caswell Building, Dr. W. Dallas Herring State Board Room
Thursday, August 15, 2019 – 3:00 p.m.

Call to Order

Roll Call

Ethics Awareness and Conflict of Interest

Approval of Agenda

Approval of Minutes – July 18, 2019

For Information

- College Financial Audit Findings 5 Year Summary (Attachment AUD 01)
- Accountability and Audit Committee Charter (Attachment AUD 02)

New Business

Adjourn

MINUTES

State Board of Community Colleges

ACCOUNTABILITY AND AUDIT COMMITTEE

Thursday, July 18, 2019

ACCOUNTABILITY AND AUDIT COMMITTEE MEMBERS PRESENT

Lisa Estep, Chair	William Holder	Clark Twiddy
Ann Whitford, Vice-Chair	Bill McBrayer	
Breeden Blackwell	Sam Powell	

Members absent: Jerry Vaughan

OTHER BOARD MEMBERS PRESENT:

Bob Stephens	Hari Nath	David Willis
Bobby Irwin	Scott Shook	
Frank Johnson	Burr Sullivan	

OTHERS IN ATTENDANCE

Peter Hans	Bryan Jenkins	Mary Shuping
Jennifer Haygood	Maureen Little	Dorothy Strickland
Jonathan Harris	Andrea Poole	Lyn Austin (NCACCT)
Sondra Jarvis	Jane Stancill	Julie Woodson (NCACCT)

CALL TO ORDER

Ms. Estep called the Accountability and Audit Committee meeting to order at 3:06 p.m. in the Dr. W. Dallas Herring State Board Room in the Caswell Building in Raleigh.

ROLL CALL

Mr. Jenkins took the roll of the Accountability and Audit Committee members.

ETHICS STATEMENT

Mr. Jenkins read the Ethics Awareness and Conflict of Interest Statement. No conflicts noted.

APPROVAL OF THE AGENDA

Ms. Estep requested a motion to approve the May 16, 2019 meeting agenda. Mr. Holder moved, seconded by Dr. Blackwell, and the agenda was approved by the Committee via voice vote.

APPROVAL OF THE MINUTES

Ms. Estep requested a motion to approve the May 16, 2019 meeting minutes. Mr. McBrayer moved, seconded by Dr. Blackwell, and the minutes were approved by the Committee via voice vote.

MINUTES
State Board of Community Colleges
ACCOUNTABILITY AND AUDIT COMMITTEE
Thursday, July 18, 2019

FOR INFORMATION

Accreditation Actions take by the SACSCOC Board of Trustees – June 2019 (Attachment AUD 01)

Mr. Jenkins reviewed the actions outlined in the report from the SACSCOCS Board of Trustees meeting which occurred on June 13, 2019. Four (4) colleges their accreditation reaffirmed. Mr. Jenkins provided details related to Beaufort County Community College and Piedmont Community College. Carteret Community College had its accreditation continued after an onsite review occurred due to a substantive change at the college. Roanoke-Chowan Community College was placed on probation status for failure to comply multiple standards within the Principles of Accreditation.

Mr. Harris presented information related to the timeline and status of Roanoke-Chowan CC for the benefit of the Committee.

Ms. Estep motioned to go into closed session pursuant to North Carolina General Statute section 143-318.11(a)(3) to consult with our General Counsel to project attorney-client privileged discussion as well as 143-318.11(a)(1) to prevent the disclosure of information that is confidential or privileged pursuant to North Carolina General Statute section 115D-27. The motion was seconded by Mr. Holder and approved via voice vote.

After discussion on the topic referenced above, Dr. Powell moved to return to open session, seconded by Mr. Johnson, and approved via voice vote.

ADJOURNMENT

Mr. Holder motioned to adjourn, seconded by Mr. Johnson. The meeting was adjourned at 5:01 p.m. via voice vote.

Respectfully submitted,
Bryan Jenkins

STATE BOARD OF COMMUNITY COLLEGES
College Financial Audit Findings 5 Year Summary

Attachment AUD 01

	Findings/Exceptions June 30, 2014	Findings/Exceptions June 30, 2015	Findings/Exceptions June 30, 2016	Findings/Exceptions June 30, 2017	Findings/Exceptions June 30, 2018
ALAMANCE COMMUNITY COLLEGE	None		None		None
ASHEVILLE-BUNCOMBE TECHNICAL COMMUNITY COLLEGE		X	X	None	None
BEAUFORT COUNTY COMMUNITY COLLEGE		None		X	
BLADEN COMMUNITY COLLEGE		None		None	
BLUE RIDGE COMMUNITY COLLEGE	None	None	None	X	
BRUNSWICK COMMUNITY COLLEGE		X		X	
CALDWELL COMMUNITY COLLEGE & TECH INSTITUTE	None	None		None	
CAPE FEAR COMMUNITY COLLEGE		None		None	
CARTERET COMMUNITY COLLEGE	None		None		None
CATAWBA VALLEY COMMUNITY COLLEGE		None		None	
CENTRAL CAROLINA COMMUNITY COLLEGE	None		None		None
CENTRAL PIEDMONT COMMUNITY COLLEGE	None	None	None	None	None
CLEVELAND COMMUNITY COLLEGE		X		None	None
COASTAL CAROLINA COMMUNITY COLLEGE	None		None		None
COLLEGE OF THE ALBEMARLE	None	None	None	None	None
CRAVEN COMMUNITY COLLEGE	None	None		None	
DAVIDSON COUNTY COMMUNITY COLLEGE		None		None	
DURHAM TECHNICAL COMMUNITY COLLEGE		None		None	
EDGECOMBE COMMUNITY COLLEGE	None		None	None	None
FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE		None		None	
FORSYTH TECHNICAL COMMUNITY COLLEGE		None		None	
GASTON COLLEGE		None	None	None	None
GUILFORD TECHNICAL COMMUNITY COLLEGE	None	None	None	None	None
HALIFAX COMMUNITY COLLEGE	X	None	X	None	None
HAYWOOD COMMUNITY COLLEGE	None		None	X	
ISOTHERMAL COMMUNITY COLLEGE	None		None		None
JAMES SPRUNT COMMUNITY COLLEGE		X		None	
JOHNSTON COMMUNITY COLLEGE		None		None	
LENOIR COMMUNITY COLLEGE	None		None		None
MARTIN COMMUNITY COLLEGE		X		None	
MAYLAND COMMUNITY COLLEGE		None		None	
MCDOWELL TECHNICAL COMMUNITY COLLEGE		None		None	
MITCHELL COMMUNITY COLLEGE		X	None		None
MONTGOMERY COMMUNITY COLLEGE	None		None		None
NASH COMMUNITY COLLEGE		None		None	
PAMLICO COMMUNITY COLLEGE		None		None	
PIEDMONT COMMUNITY COLLEGE		X	X	None	
PITT COMMUNITY COLLEGE		None		None	
RANDOLPH COMMUNITY COLLEGE	None		None		None
RICHMOND COMMUNITY COLLEGE	X		None		None
ROANOKE-CHOWAN COMMUNITY COLLEGE	None		None		None
ROBESON COMMUNITY COLLEGE	None		None		None
ROCKINGHAM COMMUNITY COLLEGE	None		None		None
ROWAN-CABARRUS COMMUNITY COLLEGE	None		None		None
SAMPSON COMMUNITY COLLEGE	None		None		None
SANDHILLS COMMUNITY COLLEGE	None		None		None
SOUTH PIEDMONT COMMUNITY COLLEGE		X		X	
SOUTHEASTERN COMMUNITY COLLEGE	None		None		None
SOUTHWESTERN COMMUNITY COLLEGE	None	None		None	
STANLY COMMUNITY COLLEGE	None		None		None
SURRY COMMUNITY COLLEGE	None		None		None
TRI-COUNTY COMMUNITY COLLEGE	None		None		None
VANCE-GRANVILLE COMMUNITY COLLEGE		None		None	
WAKE TECHNICAL COMMUNITY COLLEGE		None		None	
WAYNE COMMUNITY COLLEGE	None		None		None
WESTERN PIEDMONT COMMUNITY COLLEGE	None		None		None
WILKES COMMUNITY COLLEGE	None		X		None
WILSON COMMUNITY COLLEGE		None		None	
TOTAL AUDITED	32	34	33	35	31
TOTAL WITH FINDINGS	2	8	4	5	0
PERCENT	6%	24%	12%	14%	0%

Notes: X = audit findings cited
None = No audit findings cited
Blank = no audit conducted

STATE BOARD OF COMMUNITY COLLEGES
Accountability and Audit Committee Charter

I. Background

The State Board of Community Colleges derives its authority from the State Board Code. The Accountability and Audit Committee was established on March 16, 2007 in response to recommendations for improving the operations of the Community College System outlined in a State Auditor's letter of December 29, 2005 to President Martin Lancaster and the statewide Performance Audit entitled "Internal Auditing in North Carolina Agencies and Institutions" dated September 2006.

II. Purpose

The purpose of the Accountability and Audit Committee is to ensure strong and effective systems of internal controls within the North Carolina Community College System and to clearly indicate responsibilities related to that system of internal controls, and to strengthen internal audit activities within the North Carolina Community College System.

III. Organization

The Accountability and Audit Committee shall be a standing committee of the State Board of Community Colleges. The Chair of the State Board of Community Colleges shall appoint the membership, designate the chair and vice-chair, prescribe the duties, and determine the size of the committee. The membership of the committee may be rotated at the discretion of the Chair of the State Board of Community Colleges.

IV. Meetings

Regular meetings of the State Board shall be held at least ten times a year on dates determined by the State Board of Community Colleges. The Accountability and Audit Committee shall meet on the same schedule as the other standing committees, as determined by the State Board of Community Colleges.

V. Responsibilities

The responsibilities of the Accountability and Audit Committee shall be:

1. To ensure that each division of the System Office and community colleges have in place processes and procedures that assess the following areas:
    a. Effectiveness and efficiency of operations
    b. Reliability and integrity of financial and operational information
    c. Safeguarding of assets, and
    d. Compliance with laws, regulations, and contracts;
2. To determine if appropriate controls are in place to mitigate risk, and to develop details on how identified areas of risk will be minimized;
3. To ensure that appropriate information to make well-informed decisions is received; and
4. To report to the full Board on an on-going basis.

DRAFT

VI. Duties

The specific duties of the Accountability and Audit Committee shall include:

1. Review the work performed at the System Office and community colleges by the Office of the State Auditor, CPA firms, and other advisors and report to the State Board of Community Colleges on these activities. The report to the State Board of Community Colleges should include, but not be limited to, audit reports, reviews, investigations, special assignments, findings, responses and resolutions;
2. Participate, when necessary, in training sessions related to system-wide internal controls and internal/external audit issues;
3. Study, review, and report on regulatory changes by government agencies, regulatory authorities, and accreditation bodies that impact the System Office and college procedures and make recommendations to the Board on actions to be taken;
4. Review findings of annual compliance reviews, conducted by the System Office Compliance Services unit, of each college; and
5. Review and resolve any inconsistencies found with internal control procedures and conflicts of interest situations.

The Committee may modify or supplement these duties and responsibilities as needed.

The Committee should periodically review and assess the adequacy of the Accountability and Audit Committee Charter.

Contact(s)

Bryan Jenkins
Executive Director of Accountability and State Board Affairs

DRAFT

(REVISED 08/13/2019)

AGENDA

State Board of Community Colleges
PERSONNEL COMMITTEE
Caswell Building, Dr. W. Dallas Herring State Board Room
Thursday, August 15, 2019 – 3:00 p.m.

Call to Order

Roll Call

Ethics Awareness and Conflict of Interest

Approval of Agenda

Approval of Minutes – July 18, 2019 and July 25, 2019

For Action

- Adoption After Review of Public Comments for Amendment to 1C SBCCC 400.11 – "Leave Payouts" (Attachment PER 01)

For Information

- System Office Vacancy Report – August 2019 (Attachment PER 02)
- College President Status Report – August 2019 (Attachment PER 03)
- Review of Personnel Committee Charter (Attachment PER 04)
- Paid Parental Leave Policy (Attachment PER 05)
- SBCC Code Report – August 2019 (Attachment SBCCC 01)

New Business

Adjourn

STATE BOARD OF COMMUNITY COLLEGES
Public Comments

Proposed Amendment 1C SBCCC 400.11 – "Leave Payouts"
Comment Period Ending 18 July 2019

	Respondent	Rule, Page and Line #	Public Comment	System Office Response
1.	**State Board Member Frank Johnson**	1C SBCCC 400.11 Page 1 Line 9	I would leave out the word "only" as you contradict that in the same sentence.	The system office recommends changing the rule as follows: Colleges ~~shall only~~ may pay full-time employees for a maximum of 240 hours of unused annual leave (prorated for part-time employees) plus any unused special leave authorized by the General Assembly that has a cash value and does not expire.

State Board of Community Colleges Code

TITLE 1. COMMUNITY COLLEGES

CHAPTER C. PERSONNEL

SUBCHAPTER 400. SALARIES AND BENEFITS

1C SBCCC 400.11 LEAVE PAYOUTS

Colleges ~~shall only~~ may pay full-time employees for a maximum of 240 hours of unused annual leave (prorated for part-time employees) plus any unused special leave authorized by the General Assembly that has a cash value and does not expire.

History Note: Authority G.S. 115D-5;
Eff. October 1, 2018
Amended Eff. _____

DRAFT

STATE BOARD OF COMMUNITY COLLEGES
North Carolina Community Colleges System Office
Vacancies as of July 30, 2019

Attachment PER 02

Position #	Division	Position Title	Date Vacated	Separation Reason	Status	Start Date
65004544	Business & Finance	Assoc. Director, Procurement	4/19/2019	Separation - Private	Screening/Interviewing	
65018450	Business & Finance	Budget Analyst II	5/10/2019	Separation - Private	Screen/Interviewing	
60088093	Business & Finance	Systems Accountant	5/16/2019	Internal Promotion	Screening/Interviewing	
60088092	Business & Finance	Dir, Sys Account. & Spec Proj	6/17/2019	Internal Promotion	Screen/Interviewing	
65024553	Business & Finance	Admin. Specialist II (College CI)	6/28/2019	Separation - State	Screen/Interviewing	
65018902	Executive	Social Research Specialist II	4/17/2017	Redesigned position	Position Under Review	
60087988	Executive	Directo of Internal Engagement and Foundation	7/25/2019	Redesigned position	Filled	8/1/2019
60087978	Executive	AVP of Human Resources	8/1/2019	Redesigned position	Preparing to Advertise	
60087998	Executive	Compliance Examiner	3/1/2019	Separation - Other	Screening/Interviewing	
60087991	Executive	Dir. of Compliance Services	3/30/2019	Separation - College	Preparing to Advertise	
60087987	Executive	Director of Human Resources	6/1/2019	Retirement	Filled	7/25/2019
60088145	Programs	Admin. Associate II	7/2/2018	Internal Promotion	Filled	8/1/2019
60088158	Programs	Social Research Specialist I (Fed)	9/12/2018	Internal Promotion	Position Under Review	
65029237	Programs	Ed. Program Admin. (Fed)	11/1/2018	New Position	Position Under Review	
60088143	Programs	Ed. Program Consultant II	12/10/2018	Internal Promotion	Position Under Review	
60091363	Programs	Social Research Specialist II (Fed)	2/6/2019	Separation - Other	Position Under Review	
60088159	Programs	Administrative Specialist I	8/1/2019	Separation - College	Screen/Interviewing	
60088060	Technology	Bus. Intelligence Analyst	5/22/2018	Separation - State	Screening/Interviewing	
60088028	Technology	Network Engineer	8/1/2018	Separation - College	Screening/Interviewing	
60095042	Technology	User Support Tech	9/8/2018	Separation - Private	Position Under Review	
60088038	Technology	Data Scientist	12/10/2018	Internal Promotion	Screening/Interviewing	
60088046	Technology	ERP Solutions Specialist I	12/17/2018	Separation - State	Position Under Review	
60089625	Technology	Learning Sol. Service Man.	3/1/2019	Separation - State	Position Under Review	
60088075	Technology	Applications Systems Analyst II	6/10/2019	Internal Promotion	Position Under Review	
60088040	Technology	Database Analyst I	7/1/2019	Separation - State	Position Under Review	
60088032	Technology	Enterprise Info Data Architect	7/13/2019	Separation - Other	Accepting Applications	
60088018	Technology	Applications Systems Analyst II	8/1/2019	Separation - Other	Position Under Review	

Year-to-Date Statistics

# of budgeted positions	210.8
# positions vacant as of 7/1/2019	21
# positions vacated after 7/01/2019	6
Total # of vacancies	27
# of vacancies filled	

Retirements	1
Separations - College	3
Separations - Private	3
Separations - Other	4
Separations - State	5
Internal Promotions	7
New Positions	1
Redesigned Positions	3
	27

Date: 7/30/2019

STATE BOARD OF COMMUNITY COLLEGES **Attachment PER 03**

College President Status Report **(REVISED 08/16/2019)**

College	President	Appt. Date	Status
Alamance Community College	Dr. Algie C. Gatewood	10/1/2013	
Asheville Buncombe Technical Community College	Dr. Dennis F. King	8/1/2014	SEARCHING
Beaufort County Community College	Dr. David Loope	6/1/2017	2017 ORT
Bladen Community College	Dr. Amanda Lee *	2/1/2019	2019 NEW
Blue Ridge Community College	Dr. Laura Leatherwood	7/1/2017	2017 ORT
Brunswick Community College	Dr. Gene Smith	1/1/2019	2019 NEW
Caldwell Community College & Technical Institute	Dr. Mark Poarch	7/1/2016	2016 ORT
Cape Fear Community College	Mr. Jim Morton	4/20/2018	2018 NEW
Carteret Community College	Dr. John Hauser	7/1/2017	2017 ORT
Catawba Valley Community College	Dr. Garrett Hinshaw	8/1/2006	
Central Carolina Community College	Dr. Lisa Chapman	4/1/2019	2019 NEW
Central Piedmont Community College	Dr. Kandi Deitemeyer *	1/1/2017	2017 ORT
Cleveland Community College	Dr. Jason Hurst	4/1/2018	2018 NEW
Coastal Carolina Community College	Mr. David Heatherly	1/1/2017	2017 ORT
College of The Albemarle	Dr. Travis Twiford (I)	6/30/2019	SEARCHING
Craven Community College	Dr. Raymond Staats	7/20/2015	2015 ORT
Davidson County Community College	Dr. Darrin Hartness	1/1/2019	2019 NEW
Durham Technical Community College	Dr. William Ingram	1/1/2008	
Edgecombe Community College	Dr. Gregory McLeod	8/15/2018	2018 NEW
Fayetteville Technical Community College	Dr. J. Larry Keen	8/1/2007	
Forsyth Technical Community College	Dr. Janet Spriggs	1/1/2019	2019 NEW
Gaston College	Dr. Patricia A. Skinner	7/1/1994	SEARCHING
Guilford Technical Community College	Dr. Gordon Burns	8/1/2019	SEARCHING
Halifax Community College	Dr. Michael Elam	2/1/2017	2017 ORT
Haywood Community College	Dr. Barbara Parker	7/1/2013	SEARCHING
Isothermal Community College	Mr. Walter Dalton	5/1/2013	
James Sprunt Community College	Dr. Jay Carraway	4/29/2019	2019 NEW
Johnston Community College	Dr. David N. Johnson	7/1/2009	
Lenoir Community College	Dr. Russell Hunt	10/1/2016	2016 ORT
Martin Community College	Dr. Kenneth Boham (I)	8/1/2019	SEARCHING
Mayland Community College	Dr. John C. Boyd	1/1/2011	
McDowell Technical Community College	Dr. John Gossett	8/1/2016	2016 ORT
Mitchell Community College	Dr. Tim Brewer	3/1/2012	
Montgomery Community College	Dr. Chad Bledsoe	4/6/2015	2015 ORT
Nash Community College	Dr. William S. Carver, II	8/1/2005	SEARCHING
Pamlico Community College	Dr. James Ross	7/25/2016	2016 ORT
Piedmont Community College	Dr. Pamela Senegal	7/1/2017	2017 ORT
Pitt Community College	Dr. Lawrence Rouse	8/1/2018	2018 NEW
Randolph Community College	Dr. Robert S. Shackleford, Jr.	1/1/2007	
Richmond Community College	Dr. W. Dale McInnis	3/1/2010	
Roanoke-Chowan Community College	Dr. Stanley Elliott	10/2/2017	2017 ORT
Robeson Community College	Dr. William Findt (I)	8/1/2019	SEARCHING
Rockingham Community College	Dr. Mark Kinlaw	1/20/2015	2015 ORT
Rowan-Cabarrus Community College	Dr. Carol S. Spalding	8/11/2008	
Sampson Community College	Dr. Bill Starling	3/1/2018	2018 NEW
Sandhills Community College	Dr. John R. Dempsey	1/1/1989	
South Piedmont Community College	Dr. Maria Pharr	1/1/2017	2017 ORT
Southeastern Community College	Dr. Anthony Clarke	11/3/2014	
Southwestern Community College	Dr. Don Tomas	7/1/2011	
Stanly Community College	Dr. John Enamait	8/15/2016	2016 ORT
Surry Community College	Dr. David R. Shockley	1/1/2012	
Tri-County Community College	Dr. Donna Tipton-Rogers	10/19/2007	
Vance-Granville Community College	Dr. Rachel Desmarais	8/11/2018	2019 NEW
Wake Technical Community College	Dr. Scott Ralls *	2/1/2019	2019 NEW
Wayne Community College	Dr. Thomas Walker	9/1/2016	2016 ORT
Western Piedmont Community College	Dr. Michael S. Helmick *	8/1/2014	SEARCHING
Wilkes Community College	Dr. Jeffrey A. Cox	7/1/2014	
Wilson Community College	Dr. Tim Wright	8/1/2015	2015 ORT

**Previously served as president at another NCCCS college*

Totals:			
New 2015	**4**	**Retirement**	**29**
New 2016	**6**	**Moved**	**7**
New 2017	**9**	**Other**	**5**
New 2018	**5**		**41**
New 2019	**8**		
Searching	**9**		
	41		

STATE BOARD OF COMMUNITY COLLEGES
PERSONNEL COMMITTEE CHARTER

I. Background
The State Board of Community Colleges derives its authority from North Carolina G.S. 115D and State Board Code.

II. Purpose
The purpose of the Personnel Committee is to provide oversight of human resource matters within the North Carolina Community College System as provided by G.S. 115D-3 and G.S. 115D-5.

III. Organization
The Personnel Committee shall be a standing committee of the State Board of Community Colleges. The Chair of the State Board shall appoint the membership, designate the chair and vice-chair, prescribe the duties, and determine the size of the committee. The membership of the committee may be rotated biennially at the discretion of the State Board Chair.

IV. Meetings
Regular meetings of the State Board shall be held at least ten times a year on dates determined by the State Board. The Personnel Committee shall meet on the same schedule as the other standing committees, as determined by the State Board.

V. Responsibilities
The responsibilities of the Personnel Committee shall be:

- To ensure the State Board has adopted college personnel policies, regulations, and standards it deems necessary to uphold the duties outlined in G.S. 115D-5.
- To ensure candidates recommended to serve as the chief administrative officer (i.e. president) of a community college are well-qualified to represent and serve the college and our System.
- To ensure the State Board has adopted personnel policies, regulations, and standards needed for the operation of the System Office.
- To ensure the System Office is staffed with persons of high competence and strong professional experience consistent with G.S. 115D-3.

VI. Duties
The specific duties of the Personnel Committee shall include:

1. To recommend State Board action on proposed changes to the State Board of Community Colleges Code (SBCCC) related to personnel matters;
2. To recommend State Board action on requests from college boards of trustees regarding the election of the college chief administrative officer (president);
3. To recommend State Board action on any recommended changes to the System Office Exempt from State Personnel Act (EPA) Personnel Policy.

4. To recommend State Board action on the appointment and compensation for System Office EPA positions consistent with the EPA Personnel Policy.

The Committee may modify or supplement these duties and responsibilities as needed.

The Committee should periodically review and assess the adequacy of the Personnel Committee Charter.

Paid Parental Leave Pilot

Contents:

Purpose
Covered Employees
Definitions
OSHR Responsibility
Agency Responsibilities
Designation of Terms or Paid Parental Leave Arrangement
Termination of Paid Parental Leave Arrangement
Agencies Operating Under the Governor's Oversight

Purpose

The Office of State Human Resources has established this policy to allow State Agencies to offer a Paid Parental Leave pilot program. Paid Parental Leave is designed to promote families' physical and mental health, increase worker retention, and improve worker productivity and morale. In accordance with G.S. 126-1, the Office of State Human Resources has established the following policy to provide guidance to agencies in developing Paid Parental Leave pilot programs.

Covered Employees

An employee's eligibility for Paid Parental Leave shall be made based on the employee's months of service and hours of work as of the date of the qualifying life event. Employees who become parents via childbirth, adoption, foster care or another legal placement are eligible if:

- Employee is full-time or part-time (half-time or more) in a permanent, probationary, or time-limited position. Leave for part-time employees will be awarded on a pro-rated basis corresponding to the percentage of hours they normally are scheduled to work.
- Employee has been continuously employed by the State of North Carolina for the immediate twelve (12) preceding months.
- Employee must be eligible for Family and Medical Leave (FML) by being in pay status for at least 1,040 hours in the previous twelve-month period.

Paid Parental Leave Pilot (continued)

Temporary and part-time (less than half-time) employees are not eligible to participate in this program.

The decision whether to allow a position or an employee to use Paid Parental Leave is wholly within management discretion and is not appealable to the Office of Administrative Hearings.

Definitions

For purposes of this policy, the terms below mean the following:

State Agency - Any North Carolina department, agency, board, commission, committee or University with employees subject to the State Human Resources Act, G.S. 126.
Eligible State Employee - A full-time, part-time (half-time or more) permanent, probationary, or time-limited employee who has been continuously employed by the State of North Carolina for the immediate twelve (12) preceding months and is eligible for Family and Medical Leave (FML) by being in pay status for at least 1,040 hours in the previous twelve-month period, as set forth in 25 N.C. Admin. Code 01 E .1402(a).
Parent - A parent by childbirth, adoption, foster care, or other legal placement.
Child - A newborn biological Child or a newly-placed adopted, foster or otherwise legally placed Child under the age of eighteen (18), whose Parent is an Eligible State Employee.
Paid Parental Leave – 100% paid leave to be provided to an Eligible State Employee upon the Eligible State Employee giving birth for both recuperation during the disability period and bonding with a newborn Child, or leave provided to other Eligible State Employees to care for and bond with a newborn Child or newly adopted, foster or otherwise legally placed Child. Note: Leave for a part-time (half-time or more) Eligible State Employee shall be on a prorated basis corresponding to the percentage of hours they are normally scheduled to work. Unless otherwise specified in this policy, Executive Order 95, *Providing Paid Parental Leave to Eligible State Employees.* or in OSHR

Paid Parental Leave Pilot (continued)

guidelines, leave for part-time State Agency employees shall be the same in all respects as Paid Parental Leave for Eligible State Employees. Note: Agencies granting parental leave must uphold the principle of equal treatment established in Rotondo v. J.P. Morgan, 1:19 cv 408 (S.D. Ohio 2019), For example, under Executive Order 95 the birth mother receives four (4) weeks for recuperation and recovery and four (4) weeks for parental bonding leave which is equal to the four (4) weeks the other parent receives for parental bonding leave. The non-birth parent did not give birth so they are not receiving unequal treatment by not receiving recuperation and recovery leave. Alternatively, equal treatment could be structured as both parents receiving eight (8) weeks of parental, bonding leave.
Public Safety Concern - A significant impairment to the State Agency's ability to conduct its operations in a manner that protects the health and safety of North Carolinians. The extension of Paid Parental Leave to an Eligible State Employee may constitute a Public Safety Concern if: (1) the provision of Paid Parental Leave results in State Agency staffing levels below what is required by federal or state law to maintain operational safety or that may impact the health or safety of staff, patients, residents, offenders, or other individuals the State Agency is required by law to protect, and (2) the State Agency has been unable to secure supplemental staffing after requesting or diligently exploring alternative staffing options.
Qualifying Event - The birth of a Child to an Eligible State Employee, or the adoption, foster care placement, or other legal placement of a Child with an Eligible State Employee.

OSHR Responsibility

The Office of State Human Resources will provide guidance to State Agencies developing Paid Parental Leave pilot programs.

Paid Parental Leave Pilot (continued)

Agency Responsibilities

- Submit to the Office of State Human Resources a written request, signed by the Agency Head (or designee), to develop a Paid Parental Leave pilot program to include a copy of the policies and procedures for review.
- Develop a written internal policy and procedure that identifies the criteria for the pilot to include the eligibility requirements for employees. Disseminate information concerning the Paid Parental Leave pilot program to new and existing employees.
- Agencies shall report Paid Parental Leave activities to the Office of State Human Resources by August 1st of each year.

Designation of Terms or Paid Parental Leave Policy Arrangements

All Paid Parental Leave arrangements shall be written and include the responsibilities of both the agency and the employee. Each participant in the Paid Parental Leave arrangement must sign the document that contains the terms of the Paid Parental Leave arrangement. At a minimum, the document shall define the parameters of the Paid Parental Leave arrangement and shall comply with the policy provisions below:

1. Compensation and Benefits: Each week of Paid Parental Leave will be compensated at 100% of the employee's regular, straight-time weekly pay.
2. Parents shall certify that Paid Parental Leave past the recuperation and recovery stage of childbirth is being utilized for bonding with the Child.
3. Agencies shall provide eight (8) weeks (320 hours) of Paid Parental Leave to Eligible State Employees who have given birth for recuperation during the disability period and bonding with a newborn Child, and eight (8) weeks (320 hours) of Paid Parental Leave shall be provided to other Eligible State Employees to care for and bond with a newborn Child or newly adopted, foster or otherwise legally placed Child. The amount of Paid Parental Leave awarded through this pilot program shall not exceed eight (8) weeks to Eligible State Employees for birth, adoption, foster or otherwise legal placement of a Child.

Paid Parental Leave Pilot (continued)

Termination of Paid Parental Leave Arrangement

The agency may terminate the Paid Parental Leave pilot agreement at its discretion. Termination of a Paid Parental Leave pilot arrangement by management is not grievable to the Office of Administrative Hearings under personnel policies. All other grievable rights shall be set forth in agency policy.

Agencies Operating Under the Governor's Oversight

A cabinet agency may offer a Paid Parental Leave pilot program that is more generous than required in Executive Order 95, *Providing Paid Parental Leave to Eligible State Employees,* and may determine to discontinue an offered pilot program. Nevertheless, all cabinet agencies must, at a minimum, comply with Executive Order 95 as long as the Executive Order is in effect.

2020 State Board of Community Colleges
Meeting Calendar

SBCC COMMITTEE MEETING	SBCC BOARD MEETING	NOTES
Thursday, January 16, 2020	Friday, January 17, 2020	
Thursday, February 20, 2020	Friday, February 21, 2020	
Wednesday, March 18, 2020 Thursday, March 19, 2020	Friday, March 20, 2020	NCACCT Law and Legislative Seminar
Thursday, April 16, 2020	Friday, April 17, 2020	
Thursday, May 21, 2020	Friday, May 22, 2020	
Thursday, June 18, 2020*	Friday, June 19, 2020*	
Thursday, July 16, 2020	Friday, July 17, 2020	
Thursday, August 20, 2020	Friday, August 21, 2020	
Thursday, September 17, 2020	Friday, September 18, 2020	
Planning Meeting *TBD* Wednesday, October 14, 2020 through Thursday October 15, 2020 (morning) **Committee Meetings** Thursday, October 15, 2020 (afternoon)	Friday, October 16, 2020	
Thursday, November 19, 2020	Friday, November 20, 2020	
Thursday, December 17, 2020*	Friday, December 18, 2020*	

***The State Board of Community Colleges does not typically meet during the months of June and December.**

In the event a meeting is required during these months, potential meeting dates have been established and are highlighted in gray.

Members are requested to hold these dates on their calendars until notified that they are no longer necessary.