STATE BOARD OF COMMUNITY COLLEGES
Mr. Scott Shook, Chair
July 19, 2019

North Carolina Community College System
Dr. W. Dallas Herring State Board Room
Caswell Building, 200 West Jones Street
Raleigh, North Carolina 27601

Thursday, July 18, 2019

COMMITTEE MEETINGS

Board Governance Committee	10:00 a.m.	Dr. W. Dallas Herring State Board Room
Personnel Committee	11:00 a.m.	AW North Carolina Conference Room

ISSUES LUNCHEON 12:00 p.m. Dr. W. Dallas Herring State Board Room

2019 Performance Measures for Student Success Report
Presenter: Dr. Bill Schneider

COMMITTEE MEETINGS

Finance Committee	1:30 p.m.	Conference Room 201-A
Programs Committee	1:30 p.m.	J. Gregory Poole Conference Room
Strategic Planning Committee	1:30 p.m.	AW North Carolina Conference Room
Accountability and Audit Committee and Policy Committee	3:00 p.m.	Dr. W. Dallas Herring State Board Room
Chair's Agenda Review	4:00 p.m.	Dr. W. Dallas Herring State Board Room

Friday, July 19, 2019

BOARD MEETING 9:00 a.m. Dr. W. Dallas Herring State Board Room

- Call to Order
- Roll Call
- Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest
- Administration of the Oath of Office
- Election of Officers
- Wilkes Community College/Alleghany County Educational Foundation Partnership
- Approval of Minutes – May 17, 2019 and June 14, 2019
- Approval of Agenda
- Approval of Consent Agenda *(Consent Agenda items are listed on the Consent Agenda and are designated by [CA] on the Full Agenda)*

Reports

- NC Association of Community College Presidents, Dr. David Shockley, President
- NC Association of Community College Trustees, Ms. Julie Woodson, President

BOARD GOVERNANCE COMMITTEE, Mr. Bob Stephens, Chair

For Action

Review Public Comments 1A SBCCC 200.6 – "Delegation of Contractual Authority" (Attachment SBG 01)

Review Public Comments 1H SBCCC 200.1 – "Allocation of Funds" (Attachment SBG 02)

Amendment of 1H SBCCC 400.4 – "Capital Projects and Obtaining Capital Funds" (Attachment SBG 03)

For Information

Review of State Board Bylaws (Attachment SBG 04)

SBCC Code Report – July 2019 (Attachment SBCCC 01)

PERSONNEL COMMITTEE, Mr. Bill McBrayer, Chair

For Information

System Office Vacancy Report – July 2019 (Attachment PER 01)

College President Status Report – July 2019 (Attachment PER 02)

SBCC Code Report – July 2019 (Attachment SBCCC 01)

FINANCE COMMITTEE, Ms. Lisa Estep, Chair

For Future Action

Initiate Rulemaking to Amend 1B SBCCC 200.3 - "Establishing Multi-Campus Centers" (Attachment FC 01)

Initiate Rulemaking to Adopt 1B SBCCC 100.1 - Reserved for Future Codification – "Definitions" (Attachment FC 02)

Initiate Rulemaking to Amend 1E SBCCC 700.4 - "College Access, Parking and Security (CAPS) Fee" (Attachment FC 03)

For Action

State Board Reserve Funding for the Student Success Center (Attachment FC 04)

State Board Reserve Funding a Study of Programs for Students with Intellectual and Developmental Disabilities (Attachment FC 05)

Formula Change for Management Flexibility Reduction (Attachment FC 06)

Allocation of Title II Adult Education and Family Literacy Act (AEFLA) Section 231 (Attachment FC 07)

Proposed Title II Adult Education and Family Literacy Act (AEFLA) Section 225 Formula (Attachment FC 08)

Proposed Title II Adult Education and Family Literacy Act (AEFLA) Section 243 Formula (Attachment FC 09)

Allocation for the Lead College for Career and College - Ready Alignment Partnership (Attachment FC 10) [CA]

Allocation for Golden Leaf Scholars Program – Two Year College (Attachment FC 11) [CA]

Service Agreement for Community College Grant Program (Attachment FC 12) [CA]

Service Agreement with Gartner, Inc. (Attachment FC 13) [CA]

Construction and Property (Attachment FC 14) [CA]

FINANCE COMMITTEE, Ms. Lisa Estep, Chair (continued)

For Information

System Office Contracts Reports as of June 30, 2019 (Attachment FC 15)
System Office Grants Reports as of June 30, 2019 (Attachment FC 16)
Year-End Estimated Receipts – June 2019 (Attachment FC 17)
Connect NC Bond Status Report (Attachment FC 18)
SBCC Code Report – July 2019 (Attachment SBCCC 01)

PROGRAMS COMMITTEE, Dr. Samuel Powell, Chair

For Action

Cooperative Innovative High School Waiver (Attachment PROG 01) [CA]
Curriculum Program Applications – Fast Track for Action (FTFA) (Attachment PROG 02) [CA]
Curriculum Program Application – Captive/Co-opted Groups (Attachment PROG 03) [CA]
Courses of Instruction – Captive/Co-opted Groups (Attachment PROG 04) [CA]
Combined Course Library – Continuing Education (Attachment PROG 05) [CA]

For Information

Curriculum Program Applications as Approved by the System President (Attachment PROG 06)
Curriculum Standard Revisions as Approved by the System President (Attachment PROG 07)
Curriculum Program Terminations as Approved by the System President (Attachment PROG 08)

STRATEGIC PLANNING COMMITTEE, Mr. Clark Twiddy, Chair

For Action

State Performance Measures Report (Attachment PLAN 01)

For Information

Key Performance Indicator Update (Attachment PLAN 02)
Student Aid Study Group Recommendations (Attachment PLAN 03)
Quarterly Progress Review – Strategic Plan Priority Tactics
Implications of Legislative Action for Strategic Plan Progress
Enrollment Task Force

ACCOUNTABILITY AND AUDIT COMMITTEE, Ms. Lisa Estep, Chair

For Information

Accreditation Actions taken by the SACSCOC Board of Trustees – June 2019 (Attachment AUD 01)

POLICY COMMITTEE, Mr. Bob Stephens, Chair

For Future Action

Refusal to Recommend License Renewal of Apex Healthcare Academy (Attachment POL 01)

For Action

Proposed Amendment to 1D SBCCC 400.2 – "Admission to Colleges" (Attachment POL 04)
Proposed Amendment to 1G SBCCC 200.1 – "General Provisions" (Attachment POL 05)

For Information

SBCC Code Report – July 2019 (Attachment SBCCC 01)

LEGISLATIVE AFFAIRS COMMITTEE, Dr. Breeden Blackwell, Chair

PRESIDENT'S REPORT

NEW BUSINESS

BOARD MEMBERS QUESTIONS/COMMENTS

DATE OF FUTURE MEETINGS

The next State Board meeting is scheduled for Thursday, August 15, 2019 and Friday, August 16, 2019 in the Dr. W. Dallas Herring State Board Room located in the Caswell Building in Raleigh, NC. More information regarding this meeting will be communicated.

EXPIRING TERMS AND VACANCIES

There are currently no terms expiring and four vacancies for the membership of the State Board.

ADJOURNMENT

Questions relating to items on the Agenda should be addressed to the Office of State Board Affairs at (919) 807-6970 or by e-mail at stateboard@nccommunitycolleges.edu

CONSENT AGENDA

FINANCE COMMITTEE, Ms. Lisa Estep, Chair

Allocation for the Lead College for Career and College - Ready Alignment Partnership (Attachment FC 10)
Allocation for Golden Leaf Scholars Program – Two Year College (Attachment FC 11)
Service Agreement for Community College Grant Program (Attachment FC 12)
Service Agreement with Gartner, Inc. (Attachment FC 13)
Construction and Property (Attachment FC 14)

PROGRAMS COMMITTEE, Dr. Samuel Powell, Chair

Cooperative Innovative High School Waiver (Attachment PROG 01)
Curriculum Program Applications – Fast Track for Action (FTFA) (Attachment PROG 02)
Curriculum Program Application – Captive/Co-opted Groups (Attachment PROG 03)
Courses of Instruction – Captive/Co-opted Groups (Attachment PROG 04)
Combined Course Library – Continuing Education (Attachment PROG 05)

State Board of Community Colleges

Caswell Building, 200 West Jones Street
Raleigh, North Carolina
May 17, 2019
9:00 a.m.

CALL TO ORDER

Following proper public notification, Chairman Scott Shook called the State Board of Community Colleges (SBCC) Meeting to order at 9:01 a.m. in the Dr. W. Dallas Herring State Board Room of the Caswell Building.

ROLL CALL

Mr. Bryan Jenkins called the roll and the following members were present:

Dr. Breeden Blackwell	Mr. Ernie Pearson	Mr. Clark Twiddy *
Ms. Lisa Estep	Mr. Lynn Raye	Mr. Jerry Vaughan
Mr. William Holder	Mr. James Rose	Mr. Steven Walker (designee
Mr. Bobby Irwin	Mr. Scott Shook	for Lt. Governor)
Mr. Frank Johnson	Mr. Bob Stephens *	Ms. Ann Whitford
Mr. Bill McBrayer	Mr. Burr Sullivan	Mr. David Willis

* Attended by telephone
Absent: Treasurer Dale Folwell, Ms. Toni Formato, Dr. Samuel Powell, and Dr. Candler Willis

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

Mr. Pearson reminded members of the Board of the ethics requirements and requested members identify any conflicts or potential conflicts of interest. Having so requested, the Chairman Shook asked the record to reflect no conflicts.

ADMINISTRATION OF THE OATH OF OFFICE

Chairman Shook asked Justice Newby to administer the Oath of Office for Mr. David Willis

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Chairman Shook stated the recognition of members listed on the agenda will be moved to the end of the meeting.

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APPROVAL OF THE MINUTES

Mr. Raye made a motion to approve the April 04, 2019 minutes, Mr. Sullivan seconded the motion, and the motion was unanimously approved by voice vote.

CHANGES TO THE AGENDA

The Chairman Shook polled the committee chairs as to any changes to the agenda and the results were as follows:

BOARD GOVERNANCE COMMITTEE, Mr. Bob Stephens, Chair

Mr. Stephens stated the Board Governance Committee would like to move the following from Future Action to Action

- For Future Action/For Action Bylaws Article (Attachment SBG 01)
- Initiate Rulemaking Process to Amend 1H SBCCC 200.1 - "Allocation of Funds" (Attachment SBG 02)
- Initiate Rulemaking Process to Amend 1H SBCCC 400.4 - "Capital Projects and Obtaining Capital Funds" (Attachment SBG 03)
- Initiate Rulemaking Process to Amend 1A SBCCC 200.6 - "Delegation of Contractual Authority" (Attachment SBG 04)
- Finance Committee Charter (Attachment SBG 05)
- Programs Committee Charter (Attachment SBG 06)

PERSONNEL COMMITTEE, Mr. Bill McBrayer, Chair

Mr. McBrayer stated the Personnel Committee has six items for closed session and consideration for approval.

FINANCE COMMITTEE, Mr. Lynn Raye, Chair

Mr. Raye stated Finance Committee would like to move the following from Future Action to Action.

- Allocation of Title II Adult Education and Family Literacy Act (AEFLA) (Attachment FC 01)

Mr. Raye stated Finance Committee would like to move the following from Future Action to Consent Agenda.

- Allocation for the North Carolina Motorcycle Safety Education Program (Attachment FC 02)
- Contract for Environmental, Safety, and Health Compliance (Attachment FC 03)
- Allocation for Virtual Learning Community Centers (Attachment FC 04)
- Contract for Learning Management System, Online Helpdesk, Video Conferencing, and Software as a Service Hosting. (Attachment FC 05)
- Construction and Property (Attachment FC 06)

Ms. Estep asked that FC 04 be moved to Action, not Consent Agenda to allow for discussion during the meeting.

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PROGRAM SERVICES COMMITTEE, Dr. Candler Willis, Vice-Chair
Mr. Holder, in Dr. Willis' absence stated the Programs Committee would like to move the following from Future Action to Action.

- Proposal for New Career and College Promise (CCP) Pathways (Attachment PROG 01)

Mr. Holder stated Programs Committee would like to move the following from Future Action to Consent Agenda.

- Curriculum Program Applications – Fast Track for Action (FTFA) (Attachment PROG 02)
- Courses of Instruction – Captive/Co-opted Groups (Attachment PROG 03)
- Combined Course Library – Continuing Education (Attachment PROG 04)

STRATEGIC PLANNING COMMITTEE, Mr. Jerry Vaughan, Chair
Mr. Vaughan stated Strategic Planning Committee would like to move the following from Future Action to Action.

- Resolution: Support of *my*Future NC Statewide Educational Attainment Goal (PLAN 01)

ACCOUNTABILITY AND AUDIT, Ms. Lisa Estep, Chair
Ms. Estep stated Accountability and Audit Committee does not have any items to present.

POLICY COMMITTEE, Mr. Bob Stephens, Chair
Mr. Pearson for Mr. Stephens stated Policy Committee would like to move the following from Future Action to Action.

- Recommendation for Renewal of Proprietary School Licensure – May 2019 (Attachment POL 01)
- Recommendation for Initial Proprietary School Licensure – May 2019 (Attachment POL 02)
- Request to Extend Proprietary License Renewal Date (Attachment POL 03)

LEGISLATIVE AFFAIRS COMMITTEE, Dr. Breeden Blackwell, Chair
Dr. Blackwell stated Ms. Shuping will provide an update.

APPROVAL OF THE AGENDA
Mr. Raye made a motion to approve the agenda, Mr. McBrayer seconded the motion, and the motion was unanimously approved by voice vote.

APPROVAL OF THE CONSENT AGENDA
Chairman Shook asked for a motion to approve the Consent Agenda. Dr. Blackwell made a motion to approve, Mr. Holder seconded the motion, and the motion was unanimously approved by voice vote.

Items approved on the Consent Agenda were as follows:
FINANCE COMMITTEE, Mr. Lynn Raye, Chair

- Allocation for the North Carolina Motorcycle Safety Education Program (Attachment FC 02)
- Contract for Environmental, Safety, and Health Compliance (Attachment FC 03)
- Contract for Learning Management System, Online Helpdesk, Video Conferencing, and Software as a Service Hosting. (Attachment FC 05)
- Construction and Property (Attachment FC 06)

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PROGRAM SERVICES COMMITTEE, Dr. Candler Willis, Vice-Chair

- Curriculum Program Applications – Fast Track for Action (FTFA) (Attachment PROG 02)
- Courses of Instruction – Captive/Co-opted Groups (Attachment PROG 03)
- Combined Course Library – Continuing Education (Attachment PROG 04)

2019 STATE BOARD RECOGNITION

The SBCC award winners were introduced and recognized by the Board

- Staff of the Year – Dr. Jason Fair, Asheville Buncombe Technical Community College
- Excellence in Teaching – Ms. Ginger Harris, Central Carolina Community College
- President of the Year – Dr. Carol Spalding, Rowan-Cabarrus Community College
- I.E. Ready – Ms. Lyn Austin, Johnston Community College
- Distinguished Partners – Rowan-Cabarrus Community College, City of Kannapolis and Castle & Cook North Carolina LLC

INTRODUCTION OF NEW PRESIDENTS

- Mr. Julian Philpott, Chairman introduced Dr. Lisa Chapman, President of Central Carolina Community College
- Ms. Anita Powers, Chairman introduced Dr. Jay Carraway, President of James Sprunt Community College
- Chairman Shook introduced Dr. Scott Ralls, President of Wake Technical Community College

REPORTS:

Dr. David Shockley, President of North Carolina Association of Community College Presidents

Dr. Shockley provided an update from NCACCP.

- NCACCP is keeping eye on the ball during legislative session
- Commencement exercises are occurring every other day across the state.
- When it comes to the budget, President Hans assured us this will be an overtime game. We are making sure no one loses heart.
- Involved in gathering data for short term workforce for press release and to provide to the General Assembly. The data will show how the workforce training will be a bargain for the $12m investment.

Chairman Shook thanked President Shockley for doing a wonderful job this year.

Ms. Julie Woodson, President of North Carolina Association of Community College Trustees

Ms. Woodson provided an update from NCACCT:

- Thanked the Board for support of the NCACCT Law and Legislative Seminar and Legislative Day. Thanked Bryan Jenkins and Sondra Jarvis for making sure everything worked seamlessly. Thanked the staff and especially Ms. Shuping for their hard work.
- NCACCT continues to work to make sure the trustees are engaged and advocating for the System priorities.

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- Working on a professional development opportunity for President's Assistants in Greensboro. Cohosting with Presidents' Association. Presenters will include Ms. Haygood on System Office FAQ and College Budget process. Mr. Jenkins and Ms. Jarvis will present Board Meetings 101.
- The Trustees' Leadership Seminar will be August 21-23 in Wilmington. Ms. Little will present with a focus on apprenticeships and partnerships. Belk center will conduct a session as well.

Ms. Woodson congratulated the award winners and welcomed the presidents.

Chairman Shook stated he was glad Legislative Day was a success.

COMMITTEE REPORTS

STATE BOARD GOVERNANCE COMMITTEE, Mr. Bob Stephens, Chair

For Future Action/For Action Bylaws Article (Attachment SBG 01)

Mr. Stephens stated the committee was recommending the approval of option SBG 01b, which addresses how to categorize the items on the agenda. This item will cause an amendment to the SBCC Bylaws, so it requires a two-thirds approval.

The additional language for SBG 01b is:

> The Chair of each State Board committee shall confer with the committee staff to determine the placement of items on the agenda. If so decided by the Committee Chair in consultation with committee staff, items coming to the State Board for the first time may be placed on the agenda "For Action". At the request of any member of the committee or Board, any item listed "For Action" may be removed and given consideration as a "For Future Action" item upon the approval of the committee or Board. Unless the State Board votes to suspend its rules, any agenda item related to amending the State Board of Community Colleges Code (SBCC Code)

Mr. Johnson brought up that there needs to be the ability to delay for a one-month by a member if there are questions. The request can come from a committee member when the item is presented to the committee or by an SBCC Member when presented to the full board. Mr. Johnson asked for consideration of SBG 01c, which Mr. Jenkins reviewed the SBG 01c language:

> The Chair of each State Board committee shall confer with the committee staff to determine the placement of items on the agenda. If so decided by the Committee Chair in consultation with committee staff, items coming to the State Board for the first time may be placed on the agenda "For Action". At the request of any member of the committee or Board, any item listed "For Action" shall be removed and given consideration as a "For Future Action" item. The request to remove an item from "For Action" is non-debatable and will be honored without discussion. Unless the State Board votes to suspend its rules, any agenda item related to amending the State Board of Community Colleges Code (SBCC Code)

Mr. Johnson recommended a substitute motion to adopt SBG 01c, seconded by Ms. Whitford.

Mr. Sullivan stated a problem with SBG 01c is the ability for one member to delay an action without discussion which would not be good governance. SBG 01c gives an inordinate amount of power to one

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person with the ability to delay without justification. Chairman Shook asked Mr. Sullivan if this concern is primarily full board or committee. Mr. Sullivan stated he feels the same for both.

Mr. Johnson said that sometimes he doesn't have the full resources to research ahead of time. If there is a question, there should be the ability to delay.

Mr. Jenkins took a roll call vote for substitute motion for SBG 01c.

- Substitute motion of adopting SBG 01c failed with a vote of seven (7) for and nine (9) against.

Mr. Jenkins took a roll call vote for motion for SBG 01b.

- Original motion of adopting SBG 01b passed with a vote of thirteen (13) for and two (2) against.

The adoption of For Future Action/For Action Bylaws Article (Attachment SBG 01) selection SBG 01b was approved by way of two-thirds vote.

Initiate Rulemaking Process to Amend 1H SBCCC 200.1 - "Allocation of Funds" (Attachment SBG 02)

Mr. Stephens stated SBG 02, SBG 03, and SBG 04 have to do with delegation of authority to the System President and reviewed the SBG 02.

Dr. Blackwell made a motion the allocated amount for SBG 02 be increase from $250k to $500k and provided the rationale behind the recommendation based on experience on other Board's on which he has served. Mr. Sullivan seconded the motion.

Ms. Whitford stated currently there is no delegation, so if approved, the delegation would go from zero to $500,000k. Mr. Vaughan stated the $250k amount was determined by the committee based on data presented by staff. Mr. Pearson stated having good staff and trusting them is important. It would be good to adopt in steps by starting with $250,000, then increase later.

Mr. Walker asked if approvals would be reported to the Finance Committee after the fact. Ms. Haygood stated there are two plans in place to do so. One is to have a website where actions under delegated approval can be added as approved as well as a brief update to the Finance Committee as information monthly.

Dr. Blackwell stated it sounds like the Board has reached a good compromise and retracted his motion.

On behalf of the State Board Governance Committee, Mr. Stephens recommended and moved the following item be approved by the board.

> Initiate Rulemaking Process to Amend 1H SBCCC 200.1 - "Allocation of Funds"
> (Attachment SBG 02)

The above item was approved by voice vote.

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Initiate Rulemaking Process to Amend 1H SBCCC 400.4 - "Capital Projects and Obtaining Capital Funds" (Attachment SBG 03)

Ms. Haygood said this item would codify the process that has been in process with ratification by the State Board. Mr. Pearson asked what would occur if the Board does not ratify. Ms. Haygood said that it would have to be addressed. Mr. Holder raised concern about defunding. Ms. Haygood clarified that the approval, according to the language, would have to meet one or more of the following conditions:

- Decreases project funding
- Increases project funding solely with non-State funds, or
- Transfers previously approved State funds (excluding bond funds) to another previously approved project.

Mr. Johnson asked if there is a dollar limit for these approvals. Ms. Haygood said there is not.

On behalf of the State Board Governance Committee, Mr. Stephens recommended and moved the following item be approved by the board.

> Initiate Rulemaking Process to Amend 1H SBCCC 400.4 - "Capital Projects and Obtaining Capital Funds" (Attachment SBG 03)

The above item was approved by voice vote with dissenting votes from Mr. Holder and Ms. Whitford.

Initiate Rulemaking Process to Amend 1A SBCCC 200.6 - "Delegation of Contractual Authority" (Attachment SBG 04)

Mr. Stephens reviewed the proposed SBCC Code change. Mr. Jenkins stated the committee asked for the word "cumulatively" to be added, so revised item is provided with the change.

Ms. Whitford her wish that the language includes how the information would be received. Ms. Haygood stated there is a plan on how to present regularly. The rule as it is written does not codify that process, but the language could be modified. Ms. Whitford stated she will submit a recommendation during the public comment period.

Mr. Johnson stated he feels it is important the Board knows what is going on by it being presented as part of the package.

On behalf of the State Board Governance Committee, Mr. Stephens recommended and moved the following item be approved by the board.

> Initiate Rulemaking Process to Amend 1A SBCCC 200.6 - "Delegation of Contractual Authority" (Attachment SBG 04)

The above item was approved by voice vote.

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Finance Committee Charter (Attachment SBG 05)
Ms. Haygood reviewed the recommended changes based on the preceding rules. The changes to the charter would not take effect until the three SBCC Code changes are adopted.

On behalf of the State Board Governance Committee, Mr. Stephens recommended and moved the following item be approved by the board.

Finance Committee Charter (Attachment SBG 05)

The above item was approved by voice vote.

Programs Committee Charter (Attachment SBG 06)
Ms. Haygood reviewed the recommended changes based on the preceding rules. The changes to the charter would not take effect until the three SBCC Code changes are adopted.

Ms. Whitford questioned why both charters do not include the responsibility of reporting to the State Board on an on-going basis. It is only in the Fiscal Charter. Mr. Stephens said that he will make sure that the State Board Governance Committee will address concerns about information being provided to the members.

On behalf of the State Board Governance Committee, Mr. Stephens recommended and moved the following item be approved by the board.

Programs Committee Charter (Attachment SBG 06)

The above item was approved by voice vote with a dissenting vote from Ms. Whitford.

PERSONNEL COMMITTEE, Mr. Bill McBrayer, Chair
On behalf of the Personnel Committee, Mr. McBrayer recommended and moved the following item be approved by the board:

Dr. Brian Busch to serve as Acting President of Martin Community College

The motion was unanimously approved by voice vote and Mr. Holder abstained from voting.

On behalf of the Personnel Committee, Mr. McBrayer recommended and moved the following item be approved by the board:

Ms. Alice Smith to serve as Temporary Associate Vice President for State Level Accounting and Operations effective June 1, 2019

The motion was unanimously approved by voice vote.

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On behalf of the Personnel Committee, Mr. McBrayer recommended and moved the following item be approved by the board:

Mr. Jonathan Harris to serve as General Counsel effective May 20, 2019

The motion was unanimously approved by voice vote.

On behalf of the Personnel Committee, Mr. McBrayer recommended and moved the following item be approved by the board:

Ms. Mary Shuping to receive a salary increase effective May 1, 2019

The motion was unanimously approved by voice vote.

On behalf of the Personnel Committee, Mr. McBrayer recommended and moved the following item be approved by the board:

Mr. Bryan Jenkins to change to EPA and receive a salary increase effective May 1, 2019

The motion was unanimously approved by voice vote.

Mr. McBrayer made a motion for the Board to empower the Personnel Committee to meet prior to the next meeting to discuss the hiring of the new Personnel Director, seconded by Chairman Shook. Ms. Haygood stated the Committee will be asked to approve the candidate and the Board would ratify at the next State Board meeting.

The motion was unanimously approved by voice vote.

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FINANCE COMMITTEE, Mr. Lynn Raye, Chair

Allocation of Title II Adult Education and Family Literacy Act (AEFLA) (Attachment FC 01)

Ms. Grovenstein stated this is an initial allocation under the Title II formula. Second year of a three-year award cycle to the same providers. The full allocation will be made later pending the receipt of the full allocation from the Federal Government.

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item be approved by the board.

Allocation of Title II Adult Education and Family Literacy Act (AEFLA) (Attachment FC 01)

The above item was approved by voice vote.

Allocation for Virtual Learning Community Centers (Attachment FC 04)

Ms. Estep stated there was a great conversation about the data flow due to the Virtual Learning Community Centers. Mr. Parker provided the committee some additional context on how collaboration produces product for colleges at scale. Ms. Estep stated the quality is clear, and the collaboration is tremendous. One of the questions that came up in the committee meeting was how many students and what types of students are being served. Due to timing, Ms. Estep asked for the Board to approve and staff will come back with the answers the Committee requested after researching further.

Mr. Vaughan stated with this online area of instruction, he would appreciate if staff could coordinate to provide an update to Strategic Planning Committee as well.

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item be approved by the board.

Allocation for Virtual Learning Community Centers (Attachment FC 04)

The above item was approved by voice vote.

Amend 1C SBCCC 400.3 – "College Employee Rates of Pay" (Attachment FC 07)

Ms. Grovenstein stated the proposed State Board Code change was presented in March and has been out for public comment period. No comments received, so the Board is asked to approve.

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item be approved by the board.

Amend 1C SBCCC 400.3 – "College Employee Rates of Pay" (Attachment FC 07)

The above item was approved by voice vote.

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New Business – Finance Committee.
Ms. Grovenstein stated at the May NCACCP meeting, the presidents approved, subject to receiving the full $12 million short term workforce funding, the funding formulas would be adjusted to absorb the management flexibility reduction. The method of absorbing the reduction would be absorbed in the formulas on a pro-rata basis. Ms. Grovenstein stated it will be presented in a future meeting for further discussion.

PROGRAMS COMMITTEE, Dr. Samuel Powell, Chair
Mr. Holder stood in to present Programs.

Proposal for New Career and College Promise (CCP) Pathways (Attachment PROG 01)
Mr. Beddard shared a chart of the articulation agreements in place since the initial agreement. PROG 01 asks the Board to approve additional fine arts articulation agreements developed by faculty.

On behalf of the Programs Committee, Mr. Holder recommended and moved the following item be approved by the board.

Proposal for New Career and College Promise (CCP) Pathways (Attachment PROG 01)

The above item was approved by voice vote.

Amend 1D SBCCC 400.11 – "Education Services for Minors (Curriculum)" (Attachment PROG 05)
Ms. Martin reviewed PROG 05, no comments or questions from the members.

On behalf of the Programs Committee, Mr. Holder recommended and moved the following item be approved by the board.

Amend 1D SBCCC 400.11 – "Education Services for Minors (Curriculum)" (Attachment PROG 05)

The above item was approved by voice vote.

STRATEGIC PLANNING COMMITTEE, Mr. Jerry Vaughan, Chair
Resolution: Support of *my*Future NC Statewide Educational Attainment Goal (PLAN 01)
Mr. Vaughan shared the Resolution in support of *my*Future NC. President Hans shared the background and the System's involvement with the initiative. The goal is to raise the number of North Carolina citizens with high valued credentials from 40% to 60%. This initiative has received endorsements from several other Boards.

Chairman Shook thanked President Hans for being a leader and representative of the System with this initiative.

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Mr. Walker shared that the Board of Postsecondary Education, which the Lt. Governor chairs, supports this initiative as well. Members are encouraged to review the information in the State Board package (Attachment PLAN 02). The final report will be published soon.

On behalf of the Strategic Planning Committee, Mr. Vaughan recommended and moved the following item be approved by the board.

Resolution: Support of myFuture NC Statewide Educational Attainment Goal (PLAN 01)

The above item was approved by voice vote.

POLICY COMMITTEE, Mr. Bob Stephens, Chairman

Recommendation for Renewal of Proprietary School Licensure – May 2019 (Attachment POL 01)

Mr. Pearson presented on behalf of the Policy Committee. There were no questions.

On behalf of the Policy Committee, Mr. Pearson recommended and moved the following item be approved by the board.

Recommendation for Renewal of Proprietary School Licensure – May 2019 (Attachment POL 01)

The above item was approved by voice vote.

Recommendation for Initial Proprietary School Licensure – May 2019 (Attachment POL 01)

Mr. Pearson presented on behalf of the Policy Committee. There were no questions.

On behalf of the Policy Committee, Mr. Pearson recommended and moved the following item be approved by the board.

Recommendation for Initial Proprietary School Licensure – May 2019 (Attachment POL 01)

The above item was approved by voice vote.

Request to Extend Proprietary License Renewal Date (Attachment POL 01)

Mr. Pearson presented on behalf of the Policy Committee. There were no questions.

On behalf of the Policy Committee, Mr. Pearson recommended and moved the following item be approved by the board.

Request to Extend Proprietary License Renewal Date (Attachment POL 01)

The above item was approved by voice vote.

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LEGISLATIVE COMMITTEE and PRESIDENTS REPORT, Dr. Breeden Blackwell, Chairman

Dr. Blackwell said things are progressing at the General Assembly and he asked Ms. Shuping to present.

Ms. Shuping reviewed the legislative update with the House Budget, non-budget priorities, and other bills of interest. A high-level review was provided to the Board along with a timeline for the Senate Budget.

President Hans said the House Budget was passed in early May. It is important to note that the Senate Budget should be done early June with negotiations complete by end of June. It is likely that the Governor will veto the Legislative Budget due to a disagreement about Medicaid expansion. This will not cause a shutdown like with federal budgets. The FY 2018-19 budget will roll over and start the FY 2019-20 cycle. There doesn't seem to be a lot of chance of compromise. The Legislature could try to break up the budget to get it approved in pieces and there is no prediction for how long this could last. The Presidents, Trustees, and State Board members are all being asked to remain engaged through this session.

House budget addressed the System requests for Workforce Learning, the IT project with general funding, the multi-campus sights that have been approved were not funded in the House. The House budget approved the Hurricane Florence funding, the Career Coach program expansion, and a salary increase the same as state employees. Currently community college faculty and staff are one of the lowest paid nationwide. Discussed what it would take to bring awareness to the issue of faculty and staff pay. Issues with the Residency Determination System (RDS) are being addressed and worked through.

There has not been much action on the proposed education bond. President Hans said that he would like to see the community colleges to be included in the State Capital Infrastructure Fund. It currently only is accessible by state agencies and universities.

Further discussed the Bonds and the importance of staying engaged as the budget moves forward. Chairman Shook asked the members to stay attuned as emails are sent asking for contact to be made.

Ms. Shuping said that all the non-budget bills are progressing and the RDS bill is progressing and information continues to be shared. One other non-budget priority that was approved by the Board last year was the separation of the Proprietary School Board from the State Board of Community Colleges. Much of the work was done last session and it is moving again this session. Ms. Shuping reviewed changes that have occurred in the bill that is being presented. There was concern from some members about not having representation on the Proprietary School Board.

RECOGNITION OF MEMBERS

Chairman Shook presented resolutions to:

- Ernest Pearson
- Lynn Raye
- Jerry Vaughan
- Candler Willis
- Q. Shanté Martin

DRAFT

BOARD MEMBER QUESTIONS / COMMENTS

Chairman Shook stated there may be a special called meeting in June. New appointees in July. Elections will be held in July, committees will remain the same until the August meeting after the new chair is in place.

DATE OF NEXT MEETING

The next State Board meeting is scheduled for Thursday, July 18, 2019 through Friday, July 19, 2019 in the W. Dallas Herring State Board Room located in the Caswell Building in Raleigh, NC. More information regarding this meeting will be communicated.

EXPIRING TERMS AND VACANCIES

There are currently five terms expiring and no vacancies for the membership of the State Board.

ADJOURNMENT

Mr. Raye motioned to adjourn, seconded by Mr. Pearson, unanimously approved by voice vote at 11:43 a.m.

RESPECTFULLY SUBMITTED BY:
Secretary

APPROVED BY:

_____
Peter Hans, System President

_____
Mr. Scott Shook, Chair

DRAFT

State Board of Community Colleges

Caswell Building, 200 West Jones Street
Raleigh, North Carolina
June 14, 2019
10:00 a.m.
TELEPHONIC

CALL TO ORDER

Following proper public notification, Chairman Scott Shook called the telephonic State Board of Community Colleges (SBCC) Meeting to order at 10:01 a.m. in the AW North Carolina Conference Room of the Caswell Building.

ROLL CALL

Mr. Bryan Jenkins called the roll and the following members were present:

Dr. Breeden Blackwell	Mr. Frank Johnson	Mr. Scott Shook
Ms. Lisa Estep	Mr. Bill McBrayer	Mr. Bob Stephens
Treasurer Dale Folwell	Mr. Ernie Pearson	Mr. Burr Sullivan
Mr. William Holder	Dr. Samuel Powell	Mr. Clark Twiddy
Mr. Bobby Irwin	Mr. James Rose	Mr. Steven Walker (designee for Lt. Governor)

Absent: Ms. Toni Formato, Mr. Lynn Raye, Mr. Jerry Vaughan, Ms. Ann Whitford, and Dr. Candler Willis

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

Chairman Shook reminded members of the Board of the ethics requirements and requested members identify any conflicts or potential conflicts of interest. Mr. Twiddy recused himself from voting on the action to be taken up in Personnel pertaining to College of The Albemarle. Having so requested, Chairman Shook asked the record to reflect the conflict with no others noted.

APPROVAL OF THE AGENDA

Mr. Stephens made a motion to approve the agenda, Dr. Blackwell seconded the motion, and the motion was unanimously approved by voice vote.

DRAFT

COMMITTEE REPORTS

PERSONNEL COMMITTEE, Mr. Bill McBrayer, Chair

Proposed Amendment of 1C SBCCC 400.11 – Leave Payouts (Attachment PER 01)

Mr. Harris and Ms. Haygood reviewed the proposed SBCC Code change. This aligns the college leave payout policy with the State employee policy.

On behalf of the Personnel Committee, Mr. McBrayer recommended and moved the following item be approved by the board:

Proposed Amendment of 1C SBCCC 400.11 – Leave Payouts (Attachment PER 01)

The motion was unanimously approved by voice vote.

Reorganization of System Office Position (Attachment PER 02)

Ms. Haygood reviewed the proposed position reorganization from the Executive Division to the Program Affairs Division.

On behalf of the Personnel Committee, Mr. McBrayer recommended and moved the following item be approved by the board:

Proposed Amendment of 1C SBCCC 400.11 – Leave Payouts (Attachment PER 01)

The motion was unanimously approved by voice vote.

Mr. McBrayer moved to enter closed session pursuant to North Carolina General Statute section 143-318.11(a)(1) to prevent the disclosure of information that is confidential or privileged pursuant to North Carolina General Statute sections 115D-27 and pursuant to North Carolina General Statute section 143-318.11(a)(6) to consider the qualifications, competence, performance, and fitness of individual prospective public employees and pursuant to North Carolina General Statute section 143-318.11(a)(2) to prevent the premature disclosure of an honorary prize. Dr. Blackwell seconded, and the Board entered closed session via voice vote.

The Board discussed the matters referenced above.

Mr. McBrayer made a motion to go into open session, seconded by Mr. Sullivan, approved via voice vote.

Mr. McBrayer recommended and moved the following item be approved by the board, seconded by Ms. Estep:

Dr. Travis Twiford, as Interim President of College of The Albemarle effective June 30, 2019.

The motion was unanimously approved by voice vote.

DRAFT

Mr. McBrayer recommended and moved the following item be approved by the board, seconded by Mr. Stephens:

Mr. Steven Hunt, as Interim President of Robeson Community College effective July 1, 2019 through July 31, 2019.
Dr. William Findt, as Interim President of Robeson Community College effective August 1, 2019.

The motion was approved with a dissenting vote from Mr. Holder.

Mr. McBrayer recommended and moved the following item be approved by the board, seconded by Dr. Powell:

Ms. Jane Stancill, as Executive Director of Communications effective June 26, 2019.

The motion was unanimously approved by voice vote.

Mr. McBrayer recommended and moved the following item be approved by the board, seconded by Ms. Estep:

Mr. Jason Forlines, as Associate Vice President for State Level Accounting and Operations effective June 24, 2019.

The motion was unanimously approved by voice vote.

Mr. McBrayer recommended and moved the following item be approved by the board, seconded by Mr. Stephens:

Approval of Mr. Keith Adams and Mr. Fred Edwards as the State Board Appointees to Gaston College Textile Technology Center Technical Advisory Board

The motion was unanimously approved by voice vote.

DRAFT

FINANCE COMMITTEE, Ms. Lisa Estep, Vice-Chair

Construction and Property (Attachment FC 01)

Ms. Grovenstein reviewed the projects for approval.

Ms. Estep recommended and moved the following item be approved by the board, seconded by Mr. Irwin.

Construction and Property (Attachment FC 01)

The above item was approved by voice vote.

NEW BUSINESS

Ms. Shuping provided information on the timing of the budget release. She told the Board that it is probable the budget will be vetoed by the Governor, and resolution on a final budget will likely take some time. If there is not a budget by July 1st, the State will continue to operate on last year's budget, excluding non-recurring funds. If no budget compromise is reached, the State could continue to operate at last year's funding levels throughout the 2019-2020 fiscal year.

Chairman Shook announced the members of a group created to study enrollment trends and other issues along with the impacts of demographics and enrollment. The group will have four (4) presidents, trustees, and State Board members. The members are – Lisa Estep, William Holder, Burr Sullivan, Scott Shook, Mark Kinlaw, Dale McInnis, Mark Poarch, David Shockley, Lyn Austin, Sam Dickens, John Watts, and Grayson Whitt. George Fouts will serve as moderator. More information will be shared in the coming weeks.

DATE OF NEXT MEETING

The next State Board meeting is scheduled for Thursday, July 18, 2019 through Friday, July 19, 2019 in the W. Dallas Herring State Board Room located in the Caswell Building in Raleigh, NC. More information regarding this meeting will be communicated.

EXPIRING TERMS AND VACANCIES

There are currently five terms expiring and no vacancies for the membership of the State Board.

ADJOURNMENT

Mr. Pearson motioned to adjourn, seconded by Mr. McBrayer, unanimously approved by voice vote at 11:14 a.m.

RESPECTFULLY SUBMITTED BY:
Secretary

APPROVED BY:

_____
Peter Hans, System President

_____
Mr. Scott Shook, Chair

DRAFT

STATE BOARD OF COMMUNITY COLLEGES
SBCC Code Report

FINANCE COMMITTEE

RULE ACTION	RULEMAKING PROCESS	EXPECTED DATE	STATUS
AMENDMENT 1B SBCCC 200.3 – "Establishing Multi-Campus Centers"	Initiation of Rulemaking Process	July 19, 2019	**PENDING**
	Publication on NCCCS Website	July 23, 2019	
	Written Comment Period Ends	August 22, 2019	
	Review Comments with SBCC Committee	September 19, 2019	
	2nd Written Comment Period Ends (if substantive changes)	N/A	
	Hearing Date (if applicable)	N/A	
	Presented to SBCC for Adoption	September 20, 2019	
	Prospective Effective Date of Rule	October 1, 2019	

ADOPTION 1B SBCCC 100.1 – Reserved for Future Codification – "Definitions"	Initiation of Rulemaking Process	July 19, 2019	**PENDING**
	Publication on NCCCS Website	July 23, 2019	
	Written Comment Period Ends	August 22, 2019	
	Review Comments with SBCC Committee	September 19, 2019	
	2nd Written Comment Period Ends (if substantive changes)	N/A	
	Hearing Date (if applicable)	N/A	
	Presented to SBCC for Adoption	September 20, 2019	
	Prospective Effective Date of Rule	October 1, 2019	

AMENDMENT 1E SBCCC 700.4 – "College Access, Parking and Security (CAPS) Fee"	Initiation of Rulemaking Process	July 19, 2019	**PENDING**
	Publication on NCCCS Website	July 23, 2019	
	Written Comment Period Ends	August 22, 2019	
	Review Comments with SBCC Committee	September 19, 2019	
	2nd Written Comment Period Ends (if substantive changes)	N/A	
	Hearing Date (if applicable)	N/A	
	Presented to SBCC for Adoption	September 20, 2019	
	Prospective Effective Date of Rule	October 1, 2019	

STATE BOARD OF COMMUNITY COLLEGES
SBCC Code Report

GOVERNANCE COMMITTEE

RULE ACTION	RULEMAKING PROCESS	EXPECTED DATE	STATUS
ADOPTION 1A SBCCC 200.6 – "Delegation of Contractual Authority"	Initiation of Rulemaking Process	May 17, 2019	**COMPLETED**
	Publication on NCCCS Website	May 21, 2019	**COMPLETED**
	Written Comment Period Ends	June 20, 2019	**COMPLETED**
	Review Comments with SBCC Committee	July 18, 2019	**PENDING**
	2nd Written Comment Period Ends (if substantive changes)	July 30, 2019	
	Hearing Date (if applicable)	N/A	
	Presented to SBCC for Adoption	August 16, 2019	
	Prospective Effective Date of Rule	September 1, 2019	

AMENDMENT 1H SBCCC 200.1 – "Allocation of Funds"	Initiation of Rulemaking Process	May 17, 2019	**COMPLETED**
	Publication on NCCCS Website	May 21, 2019	**COMPLETED**
	Written Comment Period Ends	June 20, 2019	**COMPLETED**
	Review Comments with SBCC Committee	July 18, 2019	**PENDING**
	2nd Written Comment Period Ends (if substantive changes)	July 30, 2019	
	Hearing Date (if applicable)	N/A	
	Presented to SBCC for Adoption	August 16, 2019	
	Prospective Effective Date of Rule	September 1, 2019	

AMENDMENT 1H SBCCC 400.4 – "Capital Projects and Obtaining Capital Funds"	Initiation of Rulemaking Process	May 17, 2019	**COMPLETED**
	Publication on NCCCS Website	May 21, 2019	**COMPLETED**
	Written Comment Period Ends	June 20, 2019	**COMPLETED**
	Review Comments with SBCC Committee	July 18, 2019	**N/A**
	2nd Written Comment Period Ends (if substantive changes)	N/A	**N/A**
	Hearing Date (if applicable)	N/A	**N/A**
	Presented to SBCC for Adoption	July 19, 2019	**PENDING**
	Prospective Effective Date of Rule	August 1, 2019	

STATE BOARD OF COMMUNITY COLLEGES
SBCC Code Report

PERSONNEL COMMITTEE

RULE ACTION	RULEMAKING PROCESS	EXPECTED DATE	STATUS
AMENDMENT 1C SBCCC 400.11 – "Leave Payouts"	Initiation of Rulemaking Process	June 14, 2019	**COMPLETED**
	Publication on NCCCS Website	June 18, 2019	**COMPLETED**
	Written Comment Period Ends	July 18, 2019	**PENDING**
	Review Comments with SBCC Committee	August 15, 2019	
	2nd Written Comment Period Ends (if substantive changes)	N/A	
	Hearing Date (if applicable)	N/A	
	Presented to SBCC for Adoption	August 16, 2019	
	Prospective Effective Date of Rule	September 1, 2019	

STATE BOARD OF COMMUNITY COLLEGES
SBCC Code Report

POLICY COMMITTEE

RULE ACTION	RULEMAKING PROCESS	EXPECTED DATE	STATUS
AMENDMENT 1D SBCCC 400.2 – "Admission to Colleges" (SSNs)	Initiation of Rulemaking Process	July 19, 2019	**PENDING**
	Publication on NCCCS Website	July 23, 2019	
	Written Comment Period Ends	August 22, 2019	
	Review Comments with SBCC Committee	September 19, 2019	
	2nd Written Comment Period Ends (if substantive changes)	N/A	
	Hearing Date (if applicable)	N/A	
	Presented to SBCC for Adoption	September 20, 2019	
	Prospective Effective Date of Rule	October 1, 2019	

AMENDMENT 1G SBCCC 200.1 – "General Provisions"	Initiation of Rulemaking Process	July 19, 2019	**PENDING**
	Publication on NCCCS Website	July 23, 2019	
	Written Comment Period Ends	August 22, 2019	
	Review Comments with SBCC Committee	September 19, 2019	
	2nd Written Comment Period Ends (if substantive changes)	N/A	
	Hearing Date (if applicable)	N/A	
	Presented to SBCC for Adoption	September 20, 2019	
	Prospective Effective Date of Rule	October 1, 2019	

AGENDA
State Board of Community Colleges
BOARD GOVERNANCE COMMITTEE
Caswell Building, Dr. W. Dallas Herring State Board Room
Thursday, July 18, 2019 – 10:00 a.m.

Call to Order

Roll Call

Ethics Awareness and Conflict of Interest

Approval of Agenda

Approval of Minutes – May 16, 2019

For Action

- Review Public Comments 1A SBCCC 200.6 - "Delegation of Contractual Authority" (Attachment SBG 01)
- Review Public Comments 1H SBCCC 200.1 - "Allocation of Funds" (Attachment SBG 02)
- Amendment of 1H SBCCC 400.4 - "Capital Projects and Obtaining Capital Funds" (Attachment SBG 03)

For Information

- Review of State Board Bylaws (Attachment SBG 04)
- SBCC Code Report – July 2019 (Attachment SBCCC 01)

New Business

Adjourn

MINUTES
State Board of Community Colleges
SBCC BOARD GOVERNANCE COMMITTEE
Thursday, May 16, 2019

SBCC BOARD GOVERNANCE COMMITTEE MEMBERS PRESENT

Bob Stephens, Chair *	Lisa Estep *
Jerry Vaughan, Vice-Chair	Scott Shook

Members absent: Sam Powell, Jim Rose, and Clark Twiddy

OTHER SBCC BOARD MEMBERS PRESENT

Breeden Blackwell	Bill McBrayer	Candler Willis
William Holder	Burr Sullivan	
Frank Johnson	Ann Whitford	

Attended via phone *

OTHERS IN ATTENDANCE

Jennifer Haygood	Shanté Martin	Dorothy Strickland
Bryan Jenkins	Andrea Poole	
Brian Long	Sondra Jarvis	

CALL TO ORDER
Mr. Stephens called the SBCC Board Governance Committee meeting to order at 10:01 a.m. in the Dr. W. Dallas Herring State Board Room in Raleigh, NC.

ROLL CALL
Mr. Jenkins took the roll of the SBCC Board Governance Committee members.

ETHICS STATEMENT
Mr. Jenkins read the Ethics Awareness and Conflict of Interest Statement. No conflicts noted.

APPROVAL OF THE AGENDA
Mr. Stephens requested a motion to approve the May 16, 2019, meeting agenda. Chairman Shook moved, seconded by Ms. Estep, and the agenda was approved by the Committee via voice vote.

APPROVAL OF THE MINUTES
Mr. Stephens requested a motion to approve the March 14, 2019, meeting minutes. Chairman Shook moved, seconded by Mr. Vaughan, and the minutes were approved by the Committee via voice vote.

FOR FUTURE ACTION
For Future Action / For Action Bylaws Article (Attachment SBG 01)
Mr. Stephens stated there are three (3) versions of potential language for the committee to discuss adopting int the Bylaws:

1a – This version of the amendment would place every item on the For Action agenda with the exception of State Board Code items. This version is the preference of the committee based on the November Committee meeting. In January when presented to the Board, some members expressed concerns. Based on the concerns, other options have been considered based on recommendations

1b – This version of the amendment would have each Committee Chair decide where to place items on the agenda. A committee member could request the committee chair to move the item from For Action to For Future Action. Mr. Sullivan agreed that this language aligns with his proposal. Mr. Stephens stated he pondered how much authority this option the Committee Chair. His proposed change is any member on the committee could make the motion to remove the item from Action and move it to Future Action, but it must be approved by the committee.

1c – This version of the amendment is the result of discussion at the March 2019 meeting of the Governance Committee, any one member would have the right to move an item from For Action to For Future Action without the full agreement of the committee. Mr. Stephens stated this option may give too much authority to one member. Mr. Johnson stated his preference for this option to include it should only be tabled for one month. Mr. Stephens stated can be added to 1c if it is the pleasure of the committee.

Mr. Vaughan stated the Committee has done a good job to assure there are options. Consensus is a key in Board work and feels that option 1b provides consensus. Ms. Estep agrees with Mr. Vaughan and believes that the Board has a consensus voice and 1b closely mirrors that view. Option 1c would enable one member to control an item. Mr. Johnson shared his concern that there are times that a person may need a month to research more. Mr. Stephens stated 1b is more democratic. Ms. Whitford said there has never been an issue with abuse of one member trying to thwart and would like to go with most democratic option. Dr. Blackwell said that when there is something time sensitive, there may not be time to look at the issue. The Committee or Board Chair needs to know why it is time sensitive.

Ms. Estep made a motion to move For Future Action / For Action Bylaws Article (Attachment SBG 01) from Future Action to Action, seconded by Mr. Vaughan and approved unanimously.

Ms. Whitford asked what the urgency is to move this item to Action. Mr. Stephens stated due to working on it for six (6) months and having gotten feedback through that time.

Mr. Johnson stated this is not a Consent Agenda item, there is no time urgency and does not need to be approved immediately.

Ms. Estep stated members can move to table. A motion can also be made to amend.

Mr. Vaughan made a motion to approve For Future Action / For Action Bylaws Article (Attachment SBG 01), Option 01b seconded by Ms. Estep and approved unanimously.

Initiate Rulemaking Process to Amend 1H SBCCC 200.1 - "Allocation of Funds" (Attachment SBG 02)

Ms. Haygood reviewed the delegation changes to give more time for the Board to focus on more strategic matters. Mr. Stephens stated the Governance Committee agreed on this language in November.

Ms. Estep made a motion to move Initiate Rulemaking Process to Amend 1H SBCCC 200.1 - "Allocation of Funds" (Attachment SBG 02) from Future Action to Action, seconded by Mr. Vaughan and approved unanimously.

Mr. Vaughan made a motion to approve Initiate Rulemaking Process to Amend 1H SBCCC 200.1 - "Allocation of Funds" (Attachment SBG 02), seconded by Ms. Estep and approved unanimously.

Initiate Rulemaking Process to Amend 1H SBCCC 400.4 - "Capital Projects and Obtaining Capital Funds" (Attachment SBG 03)

Ms. Haygood summarized the intent of this item and the conditions which must be met. This language will codify the practice.

Ms. Whitford asked if the language about utilizing the President's Designee is in the language. Ms. Haygood shared the language is in lines 21-22. Ms. Whitford confirmed she located the language in question.

Mr. Holder asked why there is not a dollar limit on this like the prior item. Ms. Haygood said the other one would be commitment of state funds, but in this item, no commitment of additional new state dollars.

Chairman Shook asked if most capital projects are local funds.

Mr. Willis asked if there is governance over whether this is done properly. Ms. Haygood stated there is a Capital Projects team which reviews projects, and the initial approvals will continue to be presented to the Board. This Code language would be for amendments.

Dr. Blackwell said that on SBG 02 would like to increase to $500,000. Reviewed his reasoning behind the request.

Ms. Martin suggested addressing at the full board.

Ms. Haygood provided clarification, SBG 02 currently has none, SBG 04 is raising from 100k-250k

Chairman Shook made a motion to move Initiate Rulemaking Process to Amend 1H SBCCC 400.4 - "Capital Projects and Obtaining Capital Funds" (Attachment SBG 03) from Future Action to Action, seconded by Ms. Estep and approved unanimously.

Mr. Vaughan made a motion to approve Initiate Rulemaking Process to Amend 1H SBCCC 400.4 - "Capital Projects and Obtaining Capital Funds" (Attachment SBG 03), seconded by Chairman Shook and approved unanimously.

Initiate Rulemaking Process to Amend 1A SBCCC 200.6 - "Delegation of Contractual Authority" (Attachment SBG 04)

Ms. Haygood summarized the agenda item. After discussion it was agreed that Line 12 would be modified to read, "Contract amendments that cumulatively increased the value of a contract by less than 10%"

Ms. Estep made a motion to move amended Initiate Rulemaking Process to Amend 1A SBCCC 200.6 - "Delegation of Contractual Authority" (Attachment SBG 04) from Future Action to Action, seconded by Mr. Vaughan and approved unanimously.

Mr. Vaughan made a motion to approve amended Initiate Rulemaking Process to Amend 1A SBCCC 200.6 - "Delegation of Contractual Authority" (Attachment SBG 04), seconded by Ms. Estep and approved unanimously.

Finance Committee Charter (Attachment SBG 05)

Ms. Haygood reviewed the changes which conforms the charter to the SBCCC items approved.

After discussion it was agreed that the last sentence in Article III "The membership of the committee may be rotated ~~biennially~~ annually at the discretion of the State Board Chair." would be struck.

Chairman Shook made a motion to move amended Finance Committee Charter (Attachment SBG 05) from Future Action to Action, seconded by Mr. Vaughan and approved unanimously.

Mr. Vaughan made a motion to approve amended Finance Committee Charter (Attachment SBG 05), seconded by Chairman Shook and approved unanimously.

Mr. Jenkins presented a proposed webpage. Ms. Haygood elaborated if the Board moves forward with the other items this would be the running list of these items. Mr. Jenkins stated the desire is for the page to be fluid and up-to-date.

Programs Committee Charter (Attachment SBG 06)

Ms. Haygood reviewed the changes which conforms the Charter to the SBCCC items approved.

Chairman Shook made a motion to move Programs Committee Charter (Attachment SBG 06) from Future Action to Action, seconded by Mr. Vaughan and approved unanimously.

Chairman Shook made a motion to approve Programs Committee Charter (Attachment SBG 06), seconded by Mr. Vaughan and approved unanimously.

ADJOURNMENT

The meeting was adjourned at 11:12 a.m. via voice vote.

Respectfully submitted,
Sondra Jarvis

STATE BOARD OF COMMUNITY COLLEGES
Public Comments

Proposed Adoption 1A SBCCC 200.6 – "Delegation of Contractual Authority"
Comment Period Ending 20 June 2019

	Respondent	Rule, Page and Line #	Public Comment	System Office Response
1.	**State Board Member Ann Whitford,** as reported by Jennifer Haygood, Chief of Staff, NC Community College System Office	1A SBCCC 200.6 Page 1 Lines 15-16	I submit the following public comment for both 1H SBCCC 200.1 – Allocation of Funds and 1A SBCCC 200.6 - Delegation of Contractual Authority: "SBCC member, Ann Whitford, expressed interest in adding language codifying a periodic report to the SBCC on any actions executed under this delegated authority.	The System Office recommends adding the following to the end of the rule: "The System Office shall provide at least biannually a report to the State Board listing any contracts executed by the President pursuant to this delegated authority."

State Board of Community Colleges Code

TITLE 1. COMMUNITY COLLEGES

CHAPTER A. STATE BOARD GOVERNANCE

SUBCHAPTER 200. STATE BOARD AUTHORITY

1A SBCCC 200.6 Delegation of Contractual Authority

The State Board of Community Colleges hereby delegates to the System President the authority to execute any contract that meets the following criteria:

(1) Contracts that expend less than $250,000 and whose terms do not exceed one year;

(2) Contract amendments that cumulatively increase the value of a contract by less than 10%; and

(3) Any other contract if the SBCC has approved the purpose and amount.

The System Office shall provide at least biannually a report to the State Board listing any contracts executed by the President pursuant to this delegated authority.

History Note: Authority G.S. 115D-5;

Eff. _____

DRAFT

STATE BOARD OF COMMUNITY COLLEGES
Public Comments

Proposed Amendment 1H SBCCC 200.1 – "Allocation of Funds"
Comment Period Ending 20 June 2019

	Respondent	Rule, Page and Line #	Public Comment	System Office Response
1.	**State Board Member Ann Whitford,** as reported by Jennifer Haygood, Chief of Staff, NC Community College System Office	1H SBCCC 200.1 Page 2 Lines 1-2	I submit the following public comment for both 1H SBCCC 200.1 – Allocation of Funds and 1A SBCCC 200.6 - Delegation of Contractual Authority: "SBCC member, Ann Whitford, expressed interest in adding language codifying a periodic report to the SBCC on any actions executed under this delegated authority.	The System Office recommends adding the following to the rule: "The System Office shall provide at least biannually a report to the State Board listing any allocations approved by the President pursuant to this delegated authority."

State Board of Community Colleges Code

TITLE 1. COMMUNITY COLLEGES

CHAPTER H. FISCAL MANAGEMENT

SUBCHAPTER 200. STATE FUNDS

1H SBCCC 200.1 Allocation of Funds

(a) The State Board shall allocate State funds to colleges using one or more of the following methods:

(1) Formula allocation: Allocations calculated using a formula of objective, verifiable factors.

(2) Competitive allocation: Allocations determined through a competitive process through which colleges apply for funds and the colleges' requests are evaluated and ranked based on identified criteria.

(3) Direct allocation: Funds allocated directly to a specific college when one of the following conditions apply:

(A) The General Assembly directs that funds shall be allocated to a specific college;

(B) The terms of a grant award require that grant funds be allocated to a specific college; or

(C) A college has programmatic ability unique among colleges and the desire to fulfill the objectives for which the funds allocated.

(b) Notwithstanding subsection (a) of this rule, the State Board delegates to the President of the North Carolina Community College System the authority to approve allocations made pursuant to:

(1) 1H SBCCC 200.1(a)(2) if the total amount of funds allocated under the competitive process does not exceed $250,000;

(2) 1H SBCCC 200.1(a)(3)(A) and (B); or

(3) 1H SBCCC 200.1(a)(3)(C) if the total amount of funds allocated to the college does not exceed $250,000.

DRAFT

The System Office shall provide at least biannually a report to the State Board listing any allocations approved by the President pursuant to this delegated authority.

~~(b)~~(c) At the time of allocation, the System Office shall notify colleges of the allocation period, which is the time period during which the college is authorized to expend the allocation. The System Office shall extend the allocation period if additional time is needed for the college to complete the objectives for which the funds were allocated, funds remain available, and the extension of the allocation period is in the best interest of the NC Community College System as determined by the System President.

~~(c)~~(d) The System Office may reduce a college's allocation under the following circumstances:

(1) At the System Office's request, a college voluntarily forgoes an amount of its approved allocation because it is not able to fully expend the funds and other colleges have a need for those funds; or

(2) A college fails to meet pre-determined programmatic or expenditure benchmarks that were communicated to the college when the State Board initially allocated funds and other colleges have a need for those funds; or

(3) Revenue collections are not meeting budget projections and there is a projected cash shortfall of greater magnitude than one that can be covered through projected unexpended allocations.

~~(d)~~(e) If a college's allocation is reduced as provided in subsection (c), the System Office shall reallocate those funds to other colleges that demonstrate need and an ability to utilize the funds if there is no projected cash shortfall.

History Note: Authority G.S. 115D-5;
Eff. November 1, 2015.
Amended Eff. _____

DRAFT

State Board of Community Colleges Code

TITLE 1. COMMUNITY COLLEGES

CHAPTER H. FISCAL MANAGEMENT

SUBCHAPTER 400. PROPERTY AND CAPITAL IMPROVEMENTS

1H SBCCC 400.4 Capital Project Approval and Obtaining Capital Funds

~~State Board~~ (a) Project Approval. The State Board shall approve all formal capital improvement projects, regardless of the source of funds, and all informal college capital improvement projects that are supported in part or in total with State funds. As part of the request submitted to the State Board, the college shall certify that its board of trustees has voted to approve the project. The State Board delegates to the President of the North Carolina Community College System the authority to approve, subject to State Board ratification, a capital improvement project if the college has an urgent need and provides evidence that the college will be negatively impacted if approval is delayed until the next regularly scheduled meeting of the State Board. The System President shall present the project to the State Board for ratification at its next regularly scheduled meeting.

(b) Amendments to approved projects. The State Board shall approve amendments to capital projects approved under subsection (a) of this rule, except the State Board delegates to the President of the North Carolina Community College System or the President's designee the authority to approve an amendment that meets one or more of the following conditions:

(1) Decreases project funding,

(2) Increases project funding solely with non-State funds, or

(3) Transfers previously approved State funds (excluding bond funds) to another previously approved project.

History Note: Authority G.S. 115D-5;

Eff. November 1, 2015.

DRAFT

Amended Eff. _____

Bylaws of the State Board of Community Colleges

Adopted
January 1, 1981

Most Recently Amended
May 17, 2019

Article I. Bylaws Governing the State Board of Community Colleges.

The following bylaws shall govern and control all actions and procedures of the State Board of Community Colleges, hereinafter, referred to as the "State Board." The State Board shall conduct its business in a committee of the whole or under such other forms as it by majority vote may elect.

Article II. Officers.

At the first meeting after July 1, 1981, and every two years thereafter, the State Board shall elect from its membership for no more than two consecutive terms of two years or until their respective successors have been appointed and qualified, a Chair, a Vice Chair, and such other officers as it may deem necessary (G.S. 115D-2.1).

The Chair of the State Board shall appoint a nominating committee of no less than three and no more than five qualified members of the State Board at a meeting prior to the July meeting at which officers are to be elected. The nominating committee shall present the name of at least one individual for each office. Each nominee must submit to the nominating committee a letter accepting the nomination and indicating a commitment of the time necessary to perform the duties of that office. Nominations will be accepted from the floor, but each such nominee must indicate a commitment of time to serve in that office.

In the event a vacancy occurs prior to the end of a term, the State Board shall elect one of its qualified members to fill the office for the unexpired portion of the term. The President of the N. C. System of Community Colleges shall be Secretary of the State Board.

The President of the N. C. System of Community Colleges may appoint an Assistant Secretary of the State Board, who shall be a member of the staff of the Community College System Office. Copies of all minutes, papers, and documents of the State Board may be certified by the Assistant Secretary with the same force and effect as though such certification were made by the Secretary of the State Board.

Article III. Regular Meetings.

Regular meetings of the State Board shall be held at least ten times a year on dates to be determined by the State Board. Each regular meeting shall be held at a time and place designated by the Chair. Notice concerning the time and place shall be given to each member of the State Board by the Secretary at least seven days in advance of the meeting date. Either by action of the State Board or upon fifteen days' written notice by the Chair, the date specified herein for a regular meeting may be changed to another date within the designated month. Any matter of business relating to the community college system may be considered at any regular meeting of the State Board. In addition to face-to face meetings, subject to the Chair's discretion, State Board regular meetings may be held via telephone, videoconferencing, or any other electronic means.

Article IV. Special Meetings.

Special meetings of the State Board may be called by the Chair at the Chair's discretion and shall be called by the Secretary upon the written request of no fewer than a majority of the qualified members of the State Board. A special meeting called by the Secretary shall be held within twenty days of receipt by the Secretary of an individual written request from a majority of the qualified members for such special meeting. A notice specifying the time and place of a special meeting of the State Board shall be given by the Secretary to each member of the State Board at least ~~five days~~ forty-eight hours in advance of the meeting date~~; but notice of~~

~~three days may be given when, in the judgment of the Chair, an emergency exists~~. Any matter of business relating to the community college system may be considered at a special meeting.

Article V. Emergency Meetings

Emergency meetings may only be called to address generally unexpected circumstances that require immediate consideration by the State Board. Emergency meetings of the State Board may be called by the Chair at the Chair's discretion. A notice specifying the time and place of an emergency meeting of the State Board shall be given by the Secretary to each member of the State Board as soon as practicable in advance of the meeting date. The Secretary, with the approval of the Chair, shall prepare the agenda for the meeting, but only business connected with the emergency or emergencies may be considered at an emergency meeting.

Article V~~I~~. Agenda.

The agenda for a regular or special meeting of the State Board shall be prepared by the Secretary with approval of the Chair. A copy of the agenda for each regular meeting of the State Board, including notice of all expiring terms on or vacancies in membership of the State Board and its committees, and insofar as is practicable, copies of all reports and other materials to be presented to the regular meeting as a part of the agenda, shall be sent by the Secretary to each member at least seven days in advance of the regular meeting. If practicable, a copy of the agenda for each special meeting of the State Board with reports and other materials to be presented, shall be sent to each member at least ~~five days~~ forty-eight hours in advance of the special meeting. When matters are to be considered by a committee between the time the agenda is sent and the time of any regular or special meeting of the State Board, and these matters are expected to be presented to the State Board for action at the meeting, all members of the State Board shall be sent such materials as a committee may prescribe by standing rule or as the chair of a committee may designate, in order to inform the State Board, insofar as may be feasible, of the nature of the action that might be asked of it.

Any person requesting an item to be placed on the State Board agenda for ~~any~~a regular or special meeting shall submit a written request with all supporting documents to the Secretary. In consultation with the Board Chair, the Secretary shall make the determination about what items are placed on the State Board agenda. The Chair of each State Board committee shall confer with the committee staff to determine the placement of items on the agenda. If so decided by the Committee Chair in consultation with committee staff, items coming to the State Board for the first time may be placed on the agenda "For Action". At the request of any member of the committee or Board, any item listed "For Action" may be removed and given consideration as a "For Future Action" item upon the approval of the committee or Board. Unless the State Board votes to suspend its rules, any agenda item related to amending the State Board of Community Colleges Code (SBCC Code) coming before the State Board for the first time shall be placed on the agenda "For Future Action." Any item that has been on the State Board agenda "For Future Action" may be placed on the agenda "For Action" at any subsequent meeting.

In order to promote efficient meetings, the Board may act upon more than one item by a single vote through the use of a consent agenda. Consent agenda items shall be those of a non-controversial or routine nature. Any member of the Board has the right to comment on any consent agenda item. At the request of any member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. The request to remove the item from the consent agenda shall be non-debatable and will be honored without discussion. Removal of an item from the consent agenda returns it to the appropriate committee's report for full Board discussion.

Any committee or member of the State Board may request consideration by the State Board of any items not on the agenda of a regular or special meeting. However, such an item shall not be so considered without the approval of two-thirds of the qualified members of the State Board present at such meeting.

Article VII. Quorum - Attendance.

A quorum for the conducting of business by the State Board shall consist of a majority of the qualified members of the State Board (G.S. 115D-2.1). Subject to the Chair's discretion and prior authorization or the Vice Chair's discretion and prior authorization in the Chair's absence, if a Board member cannot attend a board meeting in person for a justifiable reason, the Board member may attend via telephone, videoconferencing, or other electronic means.

The Secretary shall maintain an attendance record for State Board meetings on each member. A State Board meeting includes the meeting of the full board. Members are encouraged and expected to attend all State Board meetings, unless excused according to the State Board Bylaws.

A. Consecutive absences

The State Board may remove an appointed or elected member from the State Board who, without justifiable excuse, as determined by the Chair or Vice Chair in the Chair's absence, has not attended three consecutive scheduled meetings. Examples of justifiable excuses include military service; illness or injury of an immediate family member.

To be eligible to be considered for an excused absence, a member must inform the Secretary of the State Board of the reason for his or her absence prior to the day of the meeting if the absence is foreseeable. If the absence is not foreseeable, the member must inform the Secretary of the State Board of the reason as soon as reasonably possible after the meeting missed by the member. In either circumstance, the Secretary of the State Board will complete the excused absence form and submit it to the Chair for approval prior to or at the next regularly scheduled meeting of the State Board.

If any Board member is absent from two consecutive scheduled meetings without justifiable excuse, the Chair or the Vice Chair in the Chair's absence, shall meet with the Board member at issue prior to the next scheduled meeting to notify the Board member of the potential for removal and to encourage attendance at scheduled meetings.

B. Non-consecutive absences

If a member should miss four scheduled meetings during a fiscal year without justifiable excuse, the State Board may notify the respective appointing or electing authority so that an appropriate action can be taken. If any Board member is absent from three scheduled meetings during a fiscal year without justifiable excuse, the Chair or the Vice Chair in the Chair's absence, shall meet with the Board member at issue prior to the next scheduled meeting to notify the Board member of the potential for removal and to encourage attendance at scheduled meetings.

If the State Board should remove a member from office, the Chair shall notify the appropriate appointing or electing authority of the vacancy.

Article VIII. Presiding Officer.

The Chair shall preside at all regular and special meetings of the State Board. In the absence of the Chair, the Vice Chair shall preside. In the absence of the Vice Chair, a presiding officer shall be elected by and from the qualified membership of the State Board.

Article ~~VIII~~IX. Power to Vote.

All qualified members of the State Board in attendance at a meeting, except the Student Government Association representative, may vote on all matters coming before the State Board for consideration, but no member may vote by proxy. No vote concerning any matter under consideration by the State Board, or by a committee of the State Board may be cast by postal mail. Only board members in attendance at a meeting via telephone, videoconferencing, or any other electronic means are permitted to vote using electronic means that are authorized by the Chair.[G.S. 115D-2.1(b)(5)]

Article ~~I~~X. Rules of Order.

Except as modified by specific rules and regulations enacted by the State Board, Robert's Rules of Order (latest edition) shall constitute the rules of parliamentary procedure applicable to all meetings of the State Board and its several committees.

Article XI. Reference to Committees.

All matters presented to the State Board, except matters of routine business, which come within the sphere of interest or activity of any standing committee of the State Board, shall be submitted by the State Board to the appropriate standing committee for investigation and report. All matters, of other than routine business, which do not come within the sphere of interest or activity of any standing committee of the State Board may be submitted by the State Board to a special committee for investigation and report in advance of action thereon by the State Board. The Board may proceed to consider any matter without referring it to a standing or special committee, if by a two-thirds vote of the qualified members present, immediate consideration by the State Board is ordered. The reports and recommendations of standing and special committees shall be submitted to the State Board in writing consistent with the instructions of the State Board.

Article XII. Minutes.

The Secretary shall keep minutes of all meetings of the State Board, shall file, index, and preserve all minutes, papers and documents pertaining to the business and proceedings of the State Board; shall be custodian of the State Board of Community Colleges' Seal and of all records and instruments of the State Board and Community Colleges System Office.

The Secretary shall be responsible for transcribing the minutes of each meeting within a reasonable time and for sending a copy to each member.

Article XIII. Standing Committees: Membership and Jurisdiction.

The standing committees of the State Board shall be: the Committee on Accountability and Audit, the Committee on Finance, the Committee on Personnel, the Committee on Policy and Governance, the Committee on Programs, and the Committee on Strategic Planning. The Chair of the State Board shall appoint the

membership of each standing committee, designate the chair and vice-chair, prescribe the duties, and determine the size of each standing committee. The Chair of the State Board shall be a member of each standing committee. In addition, the Chair shall appoint a non-voting representative of the North Carolina Association of Community College Presidents and a non-voting representative of the North Carolina Association of Community College Trustees to each standing committee upon the recommendation of the presiding officer of each association. ~~The membership of each standing committee may be rotated biennially at the discretion of the State Board Chair.~~

Each standing committee shall meet at either the call of the committee chair or the State Board Chair. The meetings shall be held at a time convenient to the membership.

Article XI<u>V</u>~~H~~. Establishment of Special Committees.

Special committees may be established and their duties may be prescribed by the Chair of the State Board.

Article X~~I~~V. Closed Sessions.

All meetings of the State Board shall be open to the public unless, consistent with the requirements of State Law, a meeting is closed to the public by majority vote of a quorum of the qualified membership of the State Board.

Article XV<u>I</u>. Amendments and Suspensions of Bylaw Provisions.

Any provision of these bylaws (except those required or governed by statutory provision) may be amended by a vote of two-thirds of the qualified membership of the State Board; provided, that no amendment may be adopted unless its substance first has been introduced at a preceding regular or special meeting of the State Board.

Any provision of these bylaws (except those required or governed by statutory provision) may be suspended at any regular or special meeting of the State Board for that meeting by affirmative vote of two-thirds of the qualified membership of the State Board.

History Note:
Effective: 01/01/1981
Amended: 05/17/2019; 05/17/2013; 03/16/2007; 08/19/2005; 8/17/2001.

AGENDA
State Board of Community Colleges
PERSONNEL COMMITTEE
Caswell Building, AW North Carolina Conference Room
Thursday, July 18, 2019 – 11:00 a.m.

Call to Order

Roll Call

Ethics Awareness and Conflict of Interest

Approval of Agenda

Approval of Minutes – May 16, 2019

For Information

- System Office Vacancy Report – July 2019 (Attachment PER 01)
- College President Status Report – July 2019 (Attachment PER 02)
- SBCC Code Report – July 2019 (Attachment SBCCC 01)

New Business

Adjourn

***The Personnel Committee will be asked to suspend the rules and move this item to the FOR ACTION agenda. The Full Board will then be asked to suspend the rules and place this item on the ACTION agenda.**

STATE BOARD OF COMMUNITY COLLEGES
North Carolina Community Colleges System Office
Vacancies as of July 1, 2019

Attachment PER 01

Position #	Division	Position Title	Date Vacated	Separation Reason	Status		Start Date
65018902	Executive	App. Sys. Analyst*	4/17/2017	Internal Promotion	Position Under Review	Vacant	
60088060	Technology	Bus. Intelligence Analyst	5/22/2018	Separation - State	Screening/Interviewing	Screen/Interviewing	
60088145	Programs	Admin. Associate II	7/2/2018	Internal Promotion	Hire Rec. Pending	Hire Recommendation	
60088028	Technology	Network Engineer	8/1/2018	Separation - College	Screening/Interviewing	Screen/Interviewing	
60095042	Technology	User Support Tech	9/8/2018	Separation - Private	Position Under Review	Vacant	
60088158	Programs	Best Practices Dissem Ananlyst	9/12/2018	Internal Promotion	Position Under Review	Vacant	
65029237	Programs	Ed. Program Administrator	11/1/2018	New Position	Position Under Review	Vacant	
60088143	Programs	Ed. Program Consultant II	12/10/2018	Internal Promotion	Position Under Review	Vacant	
60088038	Technology	Data Scientist	12/10/2018	Internal Promotion	Screening/Interviewing	Screen/Interviewing	
60088046	Technology	ERP Solutions Specialist I	12/17/2018	Separation - State	Position Under Review	Vacant	
60091363	Programs	Social Research Specialist II	2/6/2019	Separation - Other	Position Under Review	Vacant	
60087998	Executive	Compliance Examiner	3/1/2019	Separation - Other	Screening/Interviewing	Screen/Interviewing	
60089625	Technology	Learning Sol. Service Man.	3/1/2019	Separation - State	Position Under Review	Vacant	
60087991	Executive	Dir. of Compliance Trg	3/30/2019	Separation - College	Pending Reclassification	Vacant	
65004544	Business & Finance	Assoc. Director, Procurement	4/19/2019	Separation - Private	Screening/Interviewing	Screen/Interviewing	
65018450	Business & Finance	Budget Analyst II	5/10/2019	Separation - Private	Accepting Applications	Accepting Applications	
60088093	Business & Finance	Systems Accountant	5/16/2019	Internal Promotion	Screening/Interviewing	Screen/Interviewing	
60087987	Executive Office	Director of Human Resources	6/1/2019	Retirement	Accepting Applications	Accepting Applications	
60088075	Technology	Applications Systems Analyst II	6/10/2019	Internal Promotion	Position Under Review	Vacant	
60088092	Business & Finance	Dir, Sys Account. & Spec Proj	6/17/2019	Internal Promotion	Accepting Applications	Accepting Applications	
65024553	Business & Finance	Project Spec, College CI	6/28/2019	Separation - State	Screening/Interviewing	Screen/Interviewing	

*This position is on hold, as it must be supported by grant funds.

Year-to-Date Statistics

# of budgeted positions	210.8
# positions vacant as of 7/1/2019	21
# positions vacated after 7/01/2019	0
Total # of vacancies	21
# of vacancies filled	

Retirements	1
Separations - College	2
Separations - Private	3
Separations - Other	2
Separations - State	4
Internal Promotions	8
New Positions	1
Redesigned Positions	0
	21

Date: 7/1/2019

STATE BOARD OF COMMUNITY COLLEGES **Attachment PER 02**

College President Status Report

College	President	Appt. Date	Status
Alamance Community College	Dr. Algie C. Gatewood	10/1/2013	
Asheville Buncombe Technical Community College	Dr. Dennis F. King	8/1/2014	SEARCHING
Beaufort County Community College	Dr. David Loope	6/1/2017	2017 ORT
Bladen Community College	Dr. Amanda Lee *	2/1/2019	2019 NEW
Blue Ridge Community College	Dr. Laura Leatherwood	7/1/2017	2017 ORT
Brunswick Community College	Dr. Gene Smith	1/1/2019	2019 NEW
Caldwell Community College & Technical Institute	Dr. Mark Poarch	7/1/2016	2016 ORT
Cape Fear Community College	Mr. Jim Morton	4/20/2018	2018 NEW
Carteret Community College	Dr. John Hauser	7/1/2017	2017 ORT
Catawba Valley Community College	Dr. Garrett Hinshaw	8/1/2006	
Central Carolina Community College	Dr. Lisa Chapman	4/1/2019	2019 NEW
Central Piedmont Community College	Dr. Kandi Deitemeyer *	1/1/2017	2017 ORT
Cleveland Community College	Dr. Jason Hurst	4/1/2018	2018 NEW
Coastal Carolina Community College	Mr. David Heatherly	1/1/2017	2017 ORT
College of The Albemarle	Dr. Travis Twiford (I)	6/30/2019	SEARCHING
Craven Community College	Dr. Raymond Staats	7/20/2015	2015 ORT
Davidson County Community College	Dr. Darrin Hartness	1/1/2019	2019 NEW
Durham Technical Community College	Dr. William Ingram	1/1/2008	
Edgecombe Community College	Dr. Gregory McLeod	8/15/2018	2018 NEW
Fayetteville Technical Community College	Dr. J. Larry Keen	8/1/2007	
Forsyth Technical Community College	Dr. Janet Spriggs	1/1/2019	2019 NEW
Gaston College	Dr. Patricia A. Skinner	7/1/1994	SEARCHING
Guilford Technical Community College	Dr. Randy Parker *	9/1/2011	SEARCHING
Halifax Community College	Dr. Michael Elam	2/1/2017	2017 ORT
Haywood Community College	Dr. Barbara Parker	7/1/2013	SEARCHING
Isothermal Community College	Mr. Walter Dalton	5/1/2013	
James Sprunt Community College	Dr. Jay Carraway	4/29/2019	2019 NEW
Johnston Community College	Dr. David N. Johnson	7/1/2009	
Lenoir Community College	Dr. Russell Hunt	10/1/2016	2016 ORT
Martin Community College	Dr. Brian Busch (Acting) Dr. Paul Hutchins *	5/17/2019 3/1/2018	2018 NEW
Mayland Community College	Dr. John C. Boyd	1/1/2011	
McDowell Technical Community College	Dr. John Gossett	8/1/2016	2016 ORT
Mitchell Community College	Dr. Tim Brewer	3/1/2012	
Montgomery Community College	Dr. Chad Bledsoe	4/6/2015	2015 ORT
Nash Community College	Dr. William S. Carver, II	8/1/2005	SEARCHING
Pamlico Community College	Dr. James Ross	7/25/2016	2016 ORT
Piedmont Community College	Dr. Pamela Senegal	7/1/2017	2017 ORT
Pitt Community College	Dr. Lawrence Rouse	8/1/2018	2018 NEW
Randolph Community College	Dr. Robert S. Shackleford, Jr.	1/1/2007	
Richmond Community College	Dr. W. Dale McInnis	3/1/2010	
Roanoke-Chowan Community College	Dr. Stanley Elliott	10/2/2017	2017 ORT
Robeson Community College	Mr. Steven Hunt (I)	7/1/2019	SEARCHING
Rockingham Community College	Dr. Mark Kinlaw	1/20/2015	2015 ORT
Rowan-Cabarrus Community College	Dr. Carol S. Spalding	8/11/2008	
Sampson Community College	Dr. Bill Starling	3/1/2018	2018 NEW
Sandhills Community College	Dr. John R. Dempsey	1/1/1989	
South Piedmont Community College	Dr. Maria Pharr	1/1/2017	2017 ORT
Southeastern Community College	Dr. Anthony Clarke	11/3/2014	
Southwestern Community College	Dr. Don Tomas	7/1/2011	
Stanly Community College	Dr. John Enamait	8/15/2016	2016 ORT
Surry Community College	Dr. David R. Shockley	1/1/2012	
Tri-County Community College	Dr. Donna Tipton-Rogers	10/19/2007	
Vance-Granville Community College	Dr. Rachel Desmarais	8/11/2018	2019 NEW
Wake Technical Community College	Dr. Scott Ralls *	2/1/2019	2019 NEW
Wayne Community College	Dr. Thomas Walker	9/1/2016	2016 ORT
Western Piedmont Community College	Dr. Michael S. Helmick *	8/1/2014	SEARCHING
Wilkes Community College	Dr. Jeffrey A. Cox	7/1/2014	
Wilson Community College	Dr. Tim Wright	8/1/2015	2015 ORT

**Previously served as president at another NCCCS college*

Totals:			
New 2015	**4**	**Retirement**	**30**
New 2016	**6**	**Moved**	**7**
New 2017	**9**	**Other**	**4**
New 2018	**6**		**41**
New 2019	**8**		
Searching	**8**		
	41		

SBCC
07/19/2019

AGENDA
State Board of Community Colleges
FINANCE COMMITTEE
Caswell Building, Conference Room 201A
Thursday, July 18, 2019 – 1:30 p.m.

Call to Order

Roll Call

Ethics Awareness and Conflict of Interest

Approval of Agenda

Approval of Minutes – May 16, 2019

For Future Action

- Initiate Rulemaking to Amend 1B SBCCC 200.3 - "Establishing Multi-Campus Centers" (Attachment FC 01) *
- Initiate Rulemaking to Adopt 1B SBCCC 100.1 - Reserved for Future Codification – "Definitions" (Attachment FC 02) *
- Initiate Rulemaking to Amend 1E SBCCC 700.4 - "College Access, Parking and Security (CAPS) Fee" (Attachment FC 03) *

For Action

- State Board Reserve Funding for the Student Success Center (Attachment FC 04)
- State Board Reserve Funding a Study of Programs for Students with Intellectual and Developmental Disabilities (Attachment FC 05)
- Formula Change for Management Flexibility Reduction (Attachment FC 06)
- Allocation of Title II Adult Education and Family Literacy Act (AEFLA) Section 231 (Attachment FC 07)
- Proposed Title II, Section 225, Corrections Education and Other Institutionalized Individuals (C&I) Formula (Attachment FC 08)
- Proposed Title II, Section 243, Integrated English Literacy and Civics Education Formula (Attachment FC 09)
- Allocation for the Lead College for Career and College - Ready Alignment Partnership (Attachment FC 10) [CA]
- Allocation for Golden Leaf Scholars Program – Two Year College (Attachment FC 11) [CA]
- Service Agreement for Community College Grant Program (Attachment FC 12) [CA]
- Service Agreement with Gartner, Inc. (Attachment FC 13) [CA]
- Construction and Property (Attachment FC 14) [CA]

For Information

- System Office Contracts Reports as of June 30, 2019 (Attachment FC 15)
- System Office Grants Reports as of June 30, 2019 (Attachment FC 16)

AGENDA
State Board of Community Colleges
FINANCE COMMITTEE
Caswell Building, Conference Room 201A
Thursday, July 18, 2019 – 1:30 p.m.

- Year-End Estimated Receipts – June 2019 (Attachment FC 17)
- Connect NC Bond Status Report (Attachment FC 18)
- State Board Code Report – July 2019 (Attachment SBCCC 01)

New Business

Adjourn

*The Finance Committee will be asked to suspend the rules and move this item to the FOR ACTION agenda. The Full Board will then be asked to suspend the rules and place this item on the ACTION agenda.

MINUTES
State Board of Community Colleges
FINANCE COMMITTEE
Thursday, May 16, 2019 – 1:30 p.m.

FINANCE COMMITTEE MEMBERS PRESENT:

Lynn Raye, Chair	Frank Johnson	Steven Walker
Lisa Estep, Vice Chair	Bill McBrayer	(designee for Lt. Governor)

Members absent: Treasurer Dale Folwell

OTHERS IN ATTENDANCE:

President Hans	Tangi Crotts	Dr. Chad Bledsoe
Elizabeth Grovenstein	Dorrine Fokes	(Montgomery CC)
Mary Shuping	Cheryl Kaminski	Caroline Hipple
Q. Shante Martin	Brian Leonard	(NCCACCT)
Jim Parker	Brandy Andrews	
Gilda Rubio Festa	Rondra McMillian	
Karen J. Tikkanen	Kathy Davis	

CALL TO ORDER
Chairman Raye called the meeting to order at 1:46 p.m.

ROLL CALL
Ms. Grovenstein took the roll of the Finance Committee members.

ETHICS STATEMENT
Chairman Raye read the required ethics statement. There were no conflicts of interest.

APPROVAL OF THE AGENDA
Chairman Raye asked for a motion to approve the agenda of the meeting as presented. Ms. Estep moved, seconded by Mr. McBrayer, and the Committee approved.

APPROVAL OF THE MINUTES
Chairman Raye asked for a motion to approve the minutes of the March 15, 2019 meeting. Mr. Johnson moved, Mr. McBrayer seconded the motion, and the Committee approved.

FOR FUTURE ACTION
Allocation of Title II Adult Education and Family Literacy Act (AEFLA) (Attachment FC 01)
Mr. Johnson motioned for FC 01 to be moved from Future Action to Action, Mr. McBrayer seconded the motion. The Committee approved the motion.

Ms. Grovenstein stated this is the Allocation for Title II Adult Education and Family Literacy Act this is an initial allocation act this is a federal grant under the federal Workforce Innovation and Opportunity Act (WIOA). The Board will recall last year there was a competitive process for the

providers to compete and submit applications. In addition, there was a committee that had been established two years ago that worked for a whole year on coming up with a funding formula for allocation.

Ms. Grovenstein reviewed the table of funding recommendations.

Ms. Grovenstein, Ms. Rubio-Festa, and the Committee discussed the item.

Mr. Johnson motioned for approval, Mr. McBrayer seconded the motion The Committee approved Allocation of Title II Adult Education and Family Literacy Act (AEFLA)as presented.

Allocation for the North Carolina Motorcycle Safety Education Program (Attachment FC 02)

Mr. McBrayer motioned for FC 02 to be moved from Future Action to Action Consent Item, Ms. Estep seconded the motion. The Committee approved the motion.

Ms. Grovenstein said this is an allocation for next fiscal year for the Motorcycle Safety Education Program and the amount is $557,433 the same as last year for Lenoir CC.

Ms. Grovenstein stated the allocation was established by the NC General Assembly in 1989 to provide motorcycle safety instruction. Ms. Grovenstein stated Lenoir CC has been hosting this program since 1998. The funds support program support, administrative staffing support, and the cost of vehicles. In addition, revenue from a tax on motorcycle registration supports the cost of this allocation.

Ms. Grovenstein and the Committee discussed the item.

Ms. Estep motioned for approval; Mr. McBrayer seconded the motion The Committee approved Allocation for the North Carolina Motorcycle Safety Education Program as presented.

Contract for Environmental, Safety, and Health Compliance (Attachment FC 03)

Mr. McBrayer motioned for FC 03 to be moved from Future Action to Action Consent Item, Mr. Walker seconded the motion. The Committee approved the motion.

Ms. Grovenstein said this is a routine item presented to the Board in the past. It is a contract for Environmental, Safety, and Health Compliance for the new fiscal year with Blue Ridge CC. Blue Ridge CC serves as the lead to assist the fifty-eight colleges in fulfilling state and federal regulations under OSHA Standards. Since 2001, Blue Ridge CC has provided three days of service annually to each of the fifty-eight colleges.

Ms. Grovenstein stated the $281, 500 amount is a fifteen-hundred-dollar increase compared to the $280,000 amount last year. This slight increase is for salary and benefits to be adjusted.

Ms. Grovenstein and the Committee discussed the item.

Mr. McBrayer motioned for approval; Mr. Walker seconded the motion. The Committee approved the Contract for Environmental, Safety, and Health Compliance as presented.

Allocation for Virtual Learning Community Centers (Attachment FC 04)

Mr. Walker motioned for FC 04 to be moved from Future Action to Action Consent Item, Mr. McBrayer seconded the motion. The Committee approved the motion.

Ms. Grovenstein said this is an allocation for the upcoming fiscal year for $650,000 for the three existing Virtual Learning Community (VLC) Centers. The three Centers are Wake Technical Community College, the Technology Center at Fayetteville Technical Community College, and the Quality and Assessment Center at Surry Community College.

Fayetteville Technical Community College does the vetting of learning technology, objects, and tools used in the instruction.

Surry Community College is the Quality and Assessment Center for the Community Colleges. The Community Colleges that participate in the VLC are required to report back to the Senior Vice President of Technology and Chief Information Officer.

Ms. Grovenstein, Ms. Davis, Mr. Parker, and the Committee discussed the item.

Mr. Walker motioned for approval; Mr. McBrayer seconded the motion The Committee approved Allocation for Virtual Learning Community Centers as presented.

Contract for Learning Management System, Online Helpdesk, Video Conferencing and Software as a Service Hosting. (Attachment FC 05)

Mr. Walker motioned for FC 05 to be moved from Future Action to Action Consent Item, Mr. McBrayer seconded the motion. The Committee approved the motion.

Ms. Grovenstein said this is a routine item presented to the Board in the past. This is a contract for Blackboard Learn, the Learning Management System that eighteen colleges and the System Office use. This includes the Learning Management System and an online helpdesk provided for the fifty-eight Colleges and the System Office. The contract also includes Blackboard Collaborate and Software Hosting for the System Office.

The contract should be in place by July 1 to continue to provide the learning management system for these colleges and the System Office.

Ms. Grovenstein and the Committee discussed the item.

Mr. McBrayer motioned for approval; Mr. Walker seconded the motion. The Committee approved

Contract for Learning Management System, Online Helpdesk, Video Conferencing and Software as a Service Hosting as presented.

Construction and Property (Attachment FC 06)
Mr. Johnson motioned for FC 06 to be moved from Future Action to Action Consent Item, Mr. McBrayer seconded the motion. The Committee approved the motion.

Ms. Grovenstein reviewed the requested construction and property items.

Dr. Chad Bledsoe President of Montgomery CC explained to the Board a construction project of a metal industrial maintenance building (4,950 SF) to be used for the maintenance and facility department on campus. Dr. Bledsoe stated this would allow current facility space that is being used by maintenance staff in the instructional building to be repurposed for additional classrooms, labs and curriculum programs.

Dr. Bledsoe, Ms. Grovenstein, and the Committee discussed the item.

Mr. Johnson motioned for approval, Mr. McBrayer seconded the motion The Committee approved Review of Construction and Property as presented.

FOR INFORMATION

Amend 1C SBCC 400.3 – "College Employees Rates of Pay."(Attachment FC 07)
Ms. Grovenstein explained that this code item clarifies that the Board shall adopt a minimum and maximum base salary for state funds.

Ms. Grovenstein and the Committee discussed the item.

Mr. Walker motioned for approval, Ms. Estep seconded the motion. The Committee approved Amend 1C SBCC 400.3 – "College Employees Rates of Pay and Property as presented.

Estimated Receipts – April 2019 (Attachment FC 08)
Ms. Grovenstein reviewed the report.

Ms. Grovenstein and the Committee discussed the item.

Budget Update FY 2019-20 (Attachment FC 09)
Ms. Grovenstein reviewed the budget.

Ms. Shuping, Ms. Grovenstein, and the Committee discussed the item.

Connect NC Bond Status Report (Attachment FC 10)

Ms. Grovenstein reviewed the report.

Ms. Grovenstein and the Finance Committee discussed the item.

NEW BUSINESS

None

ADJOURNMENT

Mr. Johnson motioned, seconded by Ms. Estep and the meeting was adjourned at 3:18 p.m.

Respectfully Submitted,

Petrina Lyons Recording
Secretary

State Board of Community Colleges Code

TITLE 1. COMMUNITY COLLEGES

CHAPTER B. COLLEGE OPERATIONS

SUBCHAPTER 200. PROGRAM ACCOUNTABILITY

1B SBCCC 200.3 Establishing Multi-Campus Centers

(a) Definition. A multi-campus center ("MCC") is a convenience location in the community college service area to provide appropriate population and geographic access for community outreach, testing, faculty and staff offices, as well as literacy, continuing education, and curriculum instruction. Students may complete certificates, diplomas, and associate degrees at MCC locations. Comprehensive instructional support functions including, but not limited to libraries and student development services, are parts of the operation. An MCC must provide students the opportunity to complete at least one associate degree at the MCC.

(b) Purpose. The purpose of the SBCC's policy on MCCs is to help ensure that appropriate geographic access to community college programs and services is provided to students while minimizing the unnecessary duplication and proliferation of facilities and while minimizing the negative impact on existing community college campuses and centers.

(c) Establishment and Maintenance. To establish and maintain an MCC designation, colleges must satisfy all of the following criteria:

(1) The MCC is established in a location that provides geographic access to community college programs and services in a location within the college service area that is at least ten (10) miles from the main campus or other MCC locations or the college must provide evidence that the MCC is established in a location where the main campus or other MCC locations cannot adequately provide community college programs and services. This provision only applies to MCCs established after the effective date of this rule.

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(2) Colleges shall provide programs and services based on evidence of student demand and needs.

(3) Colleges shall obtain prior approval and maintain approval of the MCC from the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). Programs and services provided through MCCs shall comply with The Principles of Accreditation: Foundation for Quality Enhancement of SACSCOC.

(4) County government provides support for maintenance and operation of the MCC physical plant.

(5) The college has developed an instructional program and services plan including, but not limited to a description of programs, staffing, and instructional support functions.

(6) The SBCC determines that the MCC is unlikely to have a significant negative impact on institutions contiguous to the MCC. The college shall consult with community college institutions contiguous to the MCC, and the community college institutions that are contiguous to the MCC may provide evidence that the MCC has or is likely to have a significant negative impact on college or program specific enrollment.

(7) Students enrolled at an MCC must be able to complete at least one associate degree at the MCC.

(8) Evidence that the duplication of instructional support and other cost expenses are justifiable from cost effectiveness and quality of support services perspectives.

(9) The MCC must enroll a minimum of 300 (curriculum, occupational extension, or basic skills) budget FTE via ~~face-to-face~~traditional, blended, or hybrid instruction originating from and delivered at that MCC location. If an MCC drops below the minimum budget FTE (Level I MCC minimum is 300 and Level 2 MCC minimum is 1,201), the System Office will provide the college president with a written notification that this drop occurred after that year's budget allocations are approved by the State Board. If the MCC's budget FTE remains below the

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minimum in the subsequent fiscal year, for a Level 1 MCC, the budget allocation for that MCC will be reduced by fifty percent (50%), and for a Level 2 MCC, the budget allocation will be reduced by 50% of the difference between Level 2 and Level 1 funding. If a Level 2 MCC's budget FTE continues to remain below the minimum in the third fiscal year, the MCC will be recategorized as a Level 1 MCC and its budget allocation will be decreased to the Level 1 funding. If a Level 1 MCC's budget FTE continues to remain below the minimum in the third fiscal year, the MCC will no longer be designated as an MCC, and its budget allocation will be eliminated. A college must follow the MCC approval process to re-establish an MCC in any future year.

(10) The physical facility or facilities for the MCC must either be owned or leased on a long-term basis by the college.

(d) The College of The Albemarle Dare County Campus and Gaston College Kimbrell Campus and Textile Technology Center MCCs established by the General Assembly are exempted from 1B SBCCC 200.3(c)(9).

(e) Colleges shall comply with the following steps to obtain approval for MCC designation.

(1) Step 1 – Initial State Board Review and Recommendation. Community colleges seeking a MCC designation must submit their application to the State Board of Community Colleges ("State Board") for approval by September 15th of each year. Community colleges' applications shall include information responding to the criteria specified in 1B SBCCC 200.3(c)(1) - (c)(10).

(A) If a community college meets all of the criteria specified in 1B SBCCC 200.3(c), then the State Board shall recommend approval of the MCC designation.

(B) If a community college does not meet all of the criteria specified in 1B SBCCC 200.3(c)(1) – (c)(10), but provides evidence of being able to meet all of the criteria by the enactment of the budget for that fiscal year, the State Board shall recommend conditional approval. The State Board's recommendation for conditional approval shall specify the criteria in 1B SBCCC 200.3(c)(1) –

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(c)(10) the college must satisfy to receive final State Board approval that is contingent upon the General Assembly appropriating funds.

(2) Step 2 - Appropriation of Funds by the General Assembly. If the State Board recommends the MCC for approval or for conditional approval, the System Office shall include the State Board's recommendation in the budget request provided to the Office of State Budget and Management and to the General Assembly. If the General Assembly appropriates funds for the MCC, the State Board's recommendation moves to Step 3. If the General Assembly does not appropriate funds, the college shall annually certify in writing to the System Office by September 15th that there are no changes in the MCC application, and the System Office shall resubmit the college's MCC request as a part of the annual budget process in subsequent years, unless the college withdraws its request.

(3) Step 3: State Board Approval. If the General Assembly appropriates recurring funds to support the MCC consistent with the existing funding formula and if the college satisfies any conditions specified by the State Board by the enactment of the budget for that fiscal year, the State Board shall approve the MCC designation. If the State Board approves the MCC designation, the State Board shall allocate recurring funds to the college for the newly approved MCC.

History Note: Authority G.S. 115D-5;

Eff. May 1, 2019.

Amended _____.

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State Board of Community Colleges Code

TITLE 1. COMMUNITY COLLEGES

CHAPTER B. COLLEGE OPERATIONS

SUBCHAPTER 100. DEFINITIONS

1B SBCCC 100.1 ~~RESERVED FOR FUTURE CODIFICATION~~Definitions

The following definitions apply to this Chapter.

(a) "Traditional Instruction" – College curriculum or continuing education course in which 100% of the instruction is delivered face to face with the instructor in the physical presence of students.

(b) "Online Instruction" – College curriculum or continuing education course in which 100% of the instruction is delivered online.

(c) "Hybrid Instruction" – College curriculum or continuing education course in which greater than 50%, but less than 100% of the instruction is delivered online.

(d) "Blended Instruction" – College curriculum or continuing education course in which less than or equal to 50% of the instruction is delivered online.

History Note: Authority G.S. 115D-5;

Eff. _____

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State Board of Community Colleges Code

TITLE 1. COMMUNITY COLLEGES

CHAPTER E. STUDENT TUITION AND FEES

SUBCHAPTER 700. LOCAL FEES

1E SBCCC 700.4 College Access, Parking and Security (CAPS) Fees

(a) Fee Rates. The local board of trustees is authorized to establish a fee charged to students to use college parking facilities and college property and to promote student access to the campus.

(b) Use of CAPS Fee Receipts. CAPS fee receipts shall only be used to support costs ~~of acquiring, constructing, and maintaining the college's parking facilities, parking enforcement, and security of college property. Security costs include, but are not limited to, salaries, related benefits, and operating costs associated with security personnel; contracted security services; vehicles, equipment, and capital improvements necessary to secure college property.~~

(1) for acquiring, constructing, and maintaining the college's parking facilities;

(2) for parking enforcement;

(3) for providing student transportation; and

(4) for the security of college property.

(A) Security costs include, but are not limited to, salaries, related benefits, and operating costs associated with security personnel; contracted security services; vehicles, equipment, and capital improvements necessary to secure college property.

History Note: *Authority G.S. 115D-5; G.S. 115D-39;*
Eff. *May 16, 2014.*
Amended Eff. _____

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STATE BOARD OF COMMUNITY COLLEGES
State Board Reserve Funding for the Student Success Center
FY 2019-20

Request: The State Board of Community Colleges (SBCC) is asked to approve $50,000 from State Board Reserve to support The North Carolina Community College System's (NCCCS) Student Success Center's second cohort of Guided Pathways colleges, Cohort B. The request for funding will be used to cover the cost of convenings for the colleges associated with Cohort B.

Strategic Plan Reference:
Theme: Clear & Supported Pathways for Student Progress and Success
Goal 2: Provide a continuum of education, training, advising, and support to help learners make informed decisions that lead to credentials and careers.

- Objective 2.1: Provide timely and accurate career exploration and academic planning opportunities.
- Objective 2.2: Provide integrated, targeted support services that promote student success.
- Objective 2.3: Increase completion of credentials for successful transition to careers and/or further education.
- Objective 2.4: Reduce achievement gaps for underserved students.

Background: In 2018-19, the Student Success Center implemented the first Guided Pathways cohort of colleges. Beginning Fall 2019, the second cohort (Cohort B) will begin their work (exact number of colleges still to be determined).

The successes seen by the first cohort of colleges in instituting holistic change at their institutions, are indicative of the importance of the national Guided Pathways initiative. The short-term Key Performance Indicators (KPI) further support the efficacy of this work.

Rationale: Increased Completion Rates - Guided Pathways focuses on building capacity for our community colleges to design and implement structured academic and career pathways at scale for all of our students. The four pillars of Guided Pathways are:

- Clarify paths to student end goals
- Help students choose and enter a pathway
- Help students stay on path
    - Equity
    - Financial Stability
- Ensure students are learning

This work is accomplished through 2-day Institutes with colleges teams, and numerous regionally aligned, target specific day-long workshops. National experts often present at these workshops as we continue to build North Carolina expertise. Costs associated with these convenings include, but are not limited to: speaker costs, travel expenses, and typical conference costs.

Fund Source and Availability: FY 2019-20 funding is available from the State Board Reserve Fund from July 1, 2019 through June 30, 2020. Grant funds from the Bill & Melinda Gates Foundation, The Belk Endowment, and Jobs for the Future will help supplement the requested funding from the State Board Reserve Fund.

Contact:

Susan Barbitta
Executive Director, NC Student Success Center

STATE BOARD OF COMMUNITY COLLEGES
State Board Reserve Funding for a Study of Programs
for Students with Intellectual and Developmental Disabilities
FY 2019-20

Request: The State Board of Community Colleges (SBCC) is asked to approve up to $25,000 from State Board Reserve to fund a study of college programs for students with intellectual and developmental disabilities (IDD).

Strategic Plan Reference:
Theme: Student Interest and Access
Goal 1: Increase the percentage of North Carolinians, particularly within underserved populations, pursing and easily accessing education or training through North Carolina Community Colleges.

- Objective 1.3: Identify and reduce access barriers for all prospective students, particularly among underserved populations.

Background: Students with IDD may need specialized programming with additional supports in order to meet their career goals. While a number of the community colleges have such programming, a systematic examination of availability and gaps, adherence to current best practices, and maximization of available funding sources has not taken place.

Rationale: Ensuring that the NC Community College System is well positioned to serve students with IDD is an important step toward achieving the System's objective of "identifying and reducing access barriers for all prospective students, particularly underserved populations." The study will include a scan of current programs, comparison to known best practices, student input on vocational aspirations, gap identification, and recommendations for addressing identified gaps.

Budget: The final cost of the study has not been determined, but the Board is asked to approve up to $25,000 for this project.

Fund Source and Availability: FY 2019-20 funding is available from the State Board Reserve from July 1, 2019 through June 30, 2020.

Contact:
Andrea Poole
Deputy Chief of Staff

Dr. Trudie Hughes
Associate Director of Disability Services

STATE BOARD OF COMMUNITY COLLEGES
Formula Change for Management Flexibility Reduction
FY 2019-20

Request: The State Board of Community Colleges is requested to approve a methodology for absorbing the management flexibility reduction into the college budget allocations for FY 2019-20 contingent upon full, recurring funding for the short-term workforce budget request enacted into law.

Background: For each of the last 10 fiscal years, the North Carolina Community College System budget included a recurring management flexibility reduction to allocate to colleges. This management flexibility reduction has been allocated to colleges each year via annual State Board of Community Colleges approval of each fiscal year's State Aid Allocations and Budget Policies document. Each fiscal year, each college receives an amount of the management flexibility reduction the college must reduce from the State budget the college has received. Each college completes a spreadsheet identifying which line items the college has decided to reduce. Historically over this 10-year timeframe, colleges have taken the management flexibility reduction as follows: approximately 61% from the curriculum formula, 27% from the institutional and academic support formula, 5% from the continuing education formula, 4% from the basic skills formula, 3% from the equipment formula, and less than 1% from other budget categories (exceeds 100% due to rounding).

The North Carolina Association of Community College Presidents (NCACCP) earlier this year voted to propose a method to absorb the management flexibility reduction. This task was assigned to the NCACCP Finance Committee. Over several months the NCACCP Finance Committee discussed and considered options to absorb the management flexibility reduction. The NCACCP Finance Committee proposed a method to absorb the management flexibility reduction at the May 8, 2019 NCACCP meeting which was approved by a vote of the NCACCP. This proposal now comes to the State Board of Community Colleges for consideration.

Method of Allocation: The NCACCP proposal first assumes that full, recurring funding for the short-term workforce budget request is appropriated by the General Assembly. They do not recommend absorbing the management flexibility reduction unless full, recurring funding is appropriated. If this funding is appropriated, then the management flexibility reduction would be absorbed into four State Aid budget formulae: curriculum, continuing education, basic skills, and institutional and academic support. The reduction would be absorbed pro-rata into each formula by reducing the formula values. If this methodology is approved by the State Board of Community Colleges, the System Office staff will implement this formula when preparing the 2019-20 State Aid Allocations and Budget Policies document for State Board approval.

Contact:
Elizabeth Grovenstein,
Vice President and CFO

STATE BOARD OF COMMUNITY COLLEGES
Allocation of Title ll Adult Education and Family Literacy Act (AEFLA)
FY 2019-20

Request: The State Board of Community Colleges is requested to approve $12,000,740 in funding for 63 eligible providers to provide adult education and literacy activities in accordance with the federal Workforce Innovation and Opportunity Act (WIOA), Title II Adult Education and Family Literacy Act (AEFLA), Section 231. Section 231 funding is available for an eligible provider soliciting funding for Adult Education programs sponsored by the North Carolina Community College System (NCCCS) to enable the provider to develop, implement and improve adult education and literacy activities within the State.

Strategic Plan Reference:
Theme: Economic and Workforce Impact
Goal 3: To ensure the educational pipeline prepares a workforce possessing the interest, knowledge, skills, and abilities to meet the needs of employers, now and into the future.

- Objective 3.1: Collaborate with the stakeholders to promote a workforce system that fosters innovation and establishes seamless connections among community colleges, K-12 education, universities, workforce and economic development partners, and business and industry.

Background: In January 2018, the North Carolina Office of Adult Education opened a multiyear grant competition to eligible providers as required by WIOA Title I, §463.20. An RFP was issued for the 2018-21 fiscal years. Continuation grant applications for the second year of funding were submitted by March 22, 2019. Continuation grant applications were reviewed on several criteria required by federal law and all 63 met the criteria. On May 17, 2019, the State Board of Community Colleges (SBCC) allocated initial funding of $30,000 to each provider that submitted a continuation grant application.

Method of Allocation:
Title II WIOA funds for AEFLA are distributed by the NCCCS according to a formula adopted by the SBCC in February 16, 2018 and amended on June 8, 2018. These funds are intended to supplement an organization's adult education activities. The funding formula is the recommendation of a committee that consisted of representatives from urban and rural community-based organizations (CBOs) and community colleges. Beginning with the 2018-19 award year, funding was awarded under a new funding allocation methodology, and all grants were awarded on a competitive basis for a three-year period. CBO and community college grants were awarded from the same fund using the same formula. The formula has 3 components:

1. ***Base***: 15% of available funding is allocated equally across providers.
2. ***Access:*** 50% of available funding is allocated for access. Access is determined by contact hours of participants within 3 weighted tiers:

   Tier A – Weight 5: Beginning Adult Basic Education Literacy, Beginning Adult Basic Education, Beginning English as a Second Language (ESL) Literacy, Beginning ESL

Tier B - Weight 4: Low Intermediate ESL, High Intermediate ESL, Low Advanced ESL, High Advanced ESL, Low Intermediate Adult Basic Education, High Intermediate Adult Basic Education

Tier C – Weight 3: Adult Secondary Education Low, Adult Secondary Education High

3. ***Performance***: 35% of available funding is allocated for performance. Performance allocations are determined by the number and percentage of basic skills participant periods of participation with a measurable skill gain. (Under federal regulations, a period of participation begins when a participant enters the program and does not end until a participant exits the program. If a student has 12 or more contact hours during this time, the student is classified as a participant within a period of participation. Measurable skills gains are required by WIOA and is used to demonstrate participants' progress toward achieving a credential or employment.)

WIOA section 121(h) mandates all required partner programs of the one-stop delivery system to contribute to the infrastructure costs (non-personnel costs necessary for the general operation of the one-stop center, including: rental of facilities; utilities and maintenance; equipment; and technology to facilitate access) of the one-stop delivery system based on proportionate use and relative benefit received. WIOA sec. 121 (b)(1)(B) identifies AEFLA as one of the required partners. The State eligible entity, the NCCCS, as the one-stop partner, initiated negotiations. It was determined that one and one-half percent (1.5%) of the five percent (5%) allowable for location administration was used to calculate an amount per participant receiving staff assisted services. The amount attributable to each provider was based upon the number of AEFLA participants receiving staff assisted services at a Workforce Development Board (WDB) within each provider's service area. The required infrastructure contribution will be remitted to the Department of Commerce, Division of Workforce Solutions to be allocated to each WDB.

Allocation Amount and Time Period: The total allocation for Section 231 is $12,000,740 for the period of July 1, 2019 through June 30, 2020. The following table provides the allocation amounts for each provider.

Fund Source and Availability: Funding is available from the United States Department of Education Workforce Innovation and Opportunity Act, Title II, Adult Education and Family Literacy Act.

Contacts:

Gilda Rubio-Festa,
Associate Vice President College and Career Readiness

Nancye Gaj,
Assistant Director of Adult Education College and Career Readiness

Provider	231 Allocation	5% Admin.	Infrastructure Cost	Admin. Available	231 Final Allocation	SBCC May 2019 Initial 231 Allocation	SBCC July 2019 231 Allocation
Alamance CC	$ 344,492	$ 17,225	$ (118)	$ 17,107	$ 344,374	$ (30,000)	$ 314,374
Asheville-Buncombe TCC	$ 299,287	$ 14,964	$ (122)	$ 14,842	$ 299,165	$ (30,000)	$ 269,165
Beaufort County CC	$ 111,767	$ 5,588	$ (154)	$ 5,434	$ 111,613	$ (30,000)	$ 81,613
Bladen CC	$ 63,823	$ 3,191	$ (204)	$ 2,987	$ 63,619	$ (30,000)	$ 33,619
Blue Ridge CC	$ 131,774	$ 6,589	$ (59)	$ 6,530	$ 131,715	$ (30,000)	$ 101,715
Brunswick CC	$ 235,880	$ 11,794	$ (82)	$ 11,712	$ 235,798	$ (30,000)	$ 205,798
Burke County Literacy Council	$ 49,941	$ 2,497	$ (12)	$ 2,485	$ 49,929	$ (30,000)	$ 19,929
Caldwell CC and TI	$ 158,634	$ 7,932	$ (249)	$ 7,683	$ 158,385	$ (30,000)	$ 128,385
Cape Fear CC	$ 330,897	$ 16,545	$ (168)	$ 16,377	$ 330,729	$ (30,000)	$ 300,729
Cape Fear Literacy	$ 62,261	$ 3,113	$ (30)	$ 3,083	$ 62,231	$ (30,000)	$ 32,231
Carteret CC	$ 111,997	$ 5,600	$ (63)	$ 5,537	$ 111,934	$ (30,000)	$ 81,934
Catawba Valley CC	$ 267,244	$ 13,362	$ (82)	$ 13,280	$ 267,162	$ (30,000)	$ 237,162
Central Carolina CC	$ 519,931	$ 25,997	$ (213)	$ 25,784	$ 519,718	$ (30,000)	$ 489,718
Central Piedmont CC	$ 728,031	$ 36,402	$ (476)	$ 35,926	$ 727,555	$ (30,000)	$ 697,555
Cleveland CC	$ 88,670	$ 4,434	$ (104)	$ 4,330	$ 88,566	$ (30,000)	$ 58,566
Coastal Carolina CC	$ 286,139	$ 14,307	$ (150)	$ 14,157	$ 285,989	$ (30,000)	$ 255,989
College of the Albemarle	$ 92,681	$ 4,634	$ (258)	$ 4,376	$ 92,423	$ (30,000)	$ 62,423
Craven CC	$ 124,494	$ 6,225	$ (100)	$ 6,125	$ 124,394	$ (30,000)	$ 94,394
Craven Literacy Council	$ 52,197	$ 2,610	$ (32)	$ 2,578	$ 52,165	$ (30,000)	$ 22,165
Davidson County CC	$ 451,584	$ 22,579	$ (417)	$ 22,162	$ 451,167	$ (30,000)	$ 421,167
Durham TCC	$ 277,577	$ 13,879	$ (186)	$ 13,693	$ 277,391	$ (30,000)	$ 247,391
Edgecombe CC	$ 149,762	$ 7,488	$ (222)	$ 7,266	$ 149,540	$ (30,000)	$ 119,540
Fayetteville TCC	$ 639,976	$ 31,999	$ (562)	$ 31,437	$ 639,414	$ (30,000)	$ 609,414
Gaston College	$ 176,043	$ 8,802	$ (339)	$ 8,463	$ 175,704	$ (30,000)	$ 145,704
Gaston Literacy Council, Inc.	$ 74,135	$ 3,707	$ (96)	$ 3,611	$ 74,039	$ (30,000)	$ 44,039
Halifax CC	$ 101,896	$ 5,095	$ (145)	$ 4,950	$ 101,751	$ (30,000)	$ 71,751
Haywood CC	$ 100,029	$ 5,001	$ (68)	$ 4,933	$ 99,961	$ (30,000)	$ 69,961
Isothermal CC	$ 69,013	$ 3,451	$ (127)	$ 3,324	$ 68,886	$ (30,000)	$ 38,886
James Sprunt CC	$ 66,777	$ 3,339	$ (172)	$ 3,167	$ 66,605	$ (30,000)	$ 36,605
Johnston CC	$ 249,358	$ 12,468	$ (222)	$ 12,246	$ 249,136	$ (30,000)	$ 219,136
Lenoir CC	$ 401,706	$ 20,085	$ (526)	$ 19,559	$ 401,180	$ (30,000)	$ 371,180
Literacy Council of Buncombe County	$ 56,363	$ 2,818	$ (24)	$ 2,794	$ 56,339	$ (30,000)	$ 26,339
Literacy Volunteers of America-Pitt County	$ 35,872	$ 1,794	$ (7)	$ 1,787	$ 35,865	$ (30,000)	$ 5,865
Mayland CC	$ 303,914	$ 15,196	$ (18)	$ 15,178	$ 303,896	$ (30,000)	$ 273,896
McDowell TCC	$ 113,203	$ 5,660	$ (308)	$ 5,352	$ 112,895	$ (30,000)	$ 82,895
Mitchell CC	$ 146,603	$ 7,330	$ (127)	$ 7,203	$ 146,476	$ (30,000)	$ 116,476
Motheread, Inc.	$ 77,260	$ 3,863	$ (22)	$ 3,841	$ 77,238	$ (30,000)	$ 47,238
Nash CC	$ 156,978	$ 7,849	$ (113)	$ 7,736	$ 156,865	$ (30,000)	$ 126,865
Orange County Literacy Council	$ 46,305	$ 2,315	$ (31)	$ 2,284	$ 46,274	$ (30,000)	$ 16,274
Pamlico CC	$ 85,013	$ 4,251	$ (9)	$ 4,242	$ 85,004	$ (30,000)	$ 55,004
Piedmont CC	$ 137,718	$ 6,886	$ (68)	$ 6,818	$ 137,650	$ (30,000)	$ 107,650
Pitt CC	$ 235,277	$ 11,764	$ (313)	$ 11,451	$ 234,964	$ (30,000)	$ 204,964
Randolph CC	$ 259,718	$ 12,986	$ (127)	$ 12,859	$ 259,591	$ (30,000)	$ 229,591
Reading Connections, Inc.	$ 103,664	$ 5,183	$ (54)	$ 5,129	$ 103,610	$ (30,000)	$ 73,610
Richmond CC	$ 290,459	$ 14,523	$ (163)	$ 14,360	$ 290,296	$ (30,000)	$ 260,296
Robeson CC	$ 362,429	$ 18,121	$ (258)	$ 17,863	$ 362,171	$ (30,000)	$ 332,171
Rockingham CC	$ 161,452	$ 8,073	$ (113)	$ 7,960	$ 161,339	$ (30,000)	$ 131,339
Rowan-Cabarrus CC	$ 434,121	$ 21,706	$ (376)	$ 21,330	$ 433,745	$ (30,000)	$ 403,745
Sampson CC	$ 381,108	$ 19,055	$ (227)	$ 18,828	$ 380,881	$ (30,000)	$ 350,881
Sandhills CC	$ 160,347	$ 8,017	$ (126)	$ 7,891	$ 160,221	$ (30,000)	$ 130,221
South Piedmont CC	$ 262,265	$ 13,113	$ (159)	$ 12,954	$ 262,106	$ (30,000)	$ 232,106
Southeastern CC	$ 273,419	$ 13,671	$ (177)	$ 13,494	$ 273,242	$ (30,000)	$ 243,242
Southwestern CC	$ 110,977	$ 5,549	$ (72)	$ 5,477	$ 110,905	$ (30,000)	$ 80,905
Stanly CC	$ 157,304	$ 7,865	$ (127)	$ 7,738	$ 157,177	$ (30,000)	$ 127,177
Surry CC	$ 179,501	$ 8,975	$ (145)	$ 8,830	$ 179,356	$ (30,000)	$ 149,356
Triangle Literacy Council	$ 69,058	$ 3,453	$ (16)	$ 3,437	$ 69,042	$ (30,000)	$ 39,042
Tri-County CC	$ 77,164	$ 3,858	$ (50)	$ 3,808	$ 77,114	$ (30,000)	$ 47,114
Vance-Granville CC	$ 238,986	$ 11,949	$ (190)	$ 11,759	$ 238,796	$ (30,000)	$ 208,796
Wake TCC	$ 1,302,598	$ 65,130	$ (381)	$ 64,749	$ 1,302,217	$ (30,000)	$ 1,272,217
Wayne CC	$ 385,130	$ 19,257	$ (390)	$ 18,867	$ 384,740	$ (30,000)	$ 354,740
Western Piedmont CC	$ 148,491	$ 7,425	$ (72)	$ 7,353	$ 148,419	$ (30,000)	$ 118,419
Wilkes CC	$ 268,566	$ 13,428	$ (385)	$ 13,043	$ 268,181	$ (30,000)	$ 238,181
YMCA Literacy Initiative	$ 61,910	$ 3,096	$ (23)	$ 3,073	$ 61,887	$ (30,000)	$ 31,887
Total	**$ 13,901,169**	**$ 695,061**	**$ (10,429)**	**$ 684,632**	**$ 13,890,740**	**$ (1,890,000)**	**$ 12,000,740**

STATE BOARD OF COMMUNITY COLLEGES
Proposed Title ll, Section 225, Corrections Education and Other Institutionalized Individuals (C&I) Formula
FY 2019-20

Request: The State Board of Community Colleges is asked to approve a Title ll, Section 225 funding allocation formula for Title ll funds awarded through a competitive RFP process.

Rationale: The proposed allocation method ensures funding equity for all providers. G.S. 115D-5(a) directs the State Board of Community Colleges "to provide for the equitable distribution of State and federal funds to the several institutions." This allocation method is formula-based and incents the meeting of state and federal adjusted levels of performance for Workforce Innovation and Opportunity Act (WIOA).

A Title ll, Section 225 Allocation Funding Committee, consisting of current providers including urban, rural, community-based organizations and community colleges, convened in 2019 to develop and recommend the funding allocation formula. The Committee used the following criteria in development of the formula: 1) to incent program improvement, 2) to incent access, and 3) to ensure equity in allocation of funds

The proposed formula will supersede any formula currently used to allocate Title ll, Section 225 funds. Once a funding formula is approved, the FY 2019-20 Title ll, Section 225 funds will be calculated consistent with the approved funding formula.

Proposed Title ll, Section 225 Formula Methodology: The revised formula has three components:

1. ***Base*** (30% of allocation): Equal allocation amount that is distributed across providers on dedicated allotment.

2. ***Participation*** (30% of allocation): Allocation based on provider's share of participants. That share is multiplied by dedicated allotment to determine provider allocation. Participant is defined as an individual in a Title II program who has received at least 12 hours of service in a Period of Participation (POP).

3. ***Performance*** (40% of allocation): Allocation based on provider's share of Measurable Skill Gains (MSGs). That share is multiplied by dedicated allotment to determine provider allocation.

Contact:
Gilda Rubio-Festa
Associate Vice President
College and Career Readiness

STATE BOARD OF COMMUNITY COLLEGES
Proposed Title ll, Section 243, Integrated English Literacy and Civics Education Formula
FY 2019-20

Request: The State Board of Community Colleges is asked to approve a Title ll, Section 243 funding allocation formula for Title ll funds awarded through a competitive RFP process.

Rationale: The proposed allocation method ensures funding equity for all providers. G.S. 115D-5(a) directs the State Board of Community Colleges "to provide for the equitable distribution of State and federal funds to the several institutions." This allocation method is formula-based and incents the meeting of state and federal adjusted levels of performance for Workforce Innovation and Opportunity Act (WIOA).

A Title ll, Section 243 Allocation Funding Committee, consisting of current providers including urban, rural, community-based organizations and community colleges, convened in 2019 to develop and recommend the funding allocation formula. The Committee used the following criteria in development of the formula: 1) to incent program improvement, 2) to incent access, and 3) to ensure equity in allocation of funds

The proposed formula will supersede any formula currently used to allocate Title ll, Section 243 funds. Once a funding formula is approved, the FY 2019-20 Title ll, Section 243 funds will be calculated consistent with the approved funding formula.

Proposed Title ll, Section 243 Formula Methodology: The revised formula has three components: Base, Participation, and Performance.

Base (70% of allocation): Equal allocation amount that is distributed across providers on dedicated allotment.

Participation (10% of allocation): Allocation based on provider's share of participants. That share is multiplied by dedicated allotment to determine provider allocation. Participant is defined as an individual in a Title II program who has received at least 12 hours of service in a Period of Participation (POP).

Performance (20% of allocation): Allocation based on provider's share of Measurable Skill Gains (MSGs). That share is multiplied by dedicated allotment to determine provider allocation.

Contact:
Gilda Rubio-Festa
Associate Vice President
College and Career Readiness

STATE BOARD OF COMMUNITY COLLEGES
Allocation for Lead College for Career and College-Ready Alignment Partnership
FY 2019-20

Request: The State Board of Community Colleges is asked to approve an allocation of $135,000 to Wake Technical Community College to continue serving as the Lead College for the Career-and-College-Ready Alignment Partnership.

Strategic Plan Reference:
Theme: Student Interest and Access
Goal # 1: Increase the percentage of North Carolinians, particularly within underserved populations, pursuing and easily accessing education or training through North Carolina community colleges.

- Objective 1.3: Identify and reduce access barriers for all prospective students, particularly among underserved populations.

Background: CAREER AND COLLEGE READY GRADUATES – S.L. 2015-241, SECTION 10.13, as amended, requires the following:

1. Establishment by the State Board of Community Colleges (SBCC) of measures for determining student readiness and preparation for college coursework by using ACT scores, student grade point averages, or other measures currently used by the SBCC to determine college readiness for entering students.
2. Changes in curriculum, policy, and rules as needed by the SBCC and State Board of Education (SBOE) to make remedial courses mandatory for students who do not meet readiness indicators by their junior year to ensure college readiness prior to high school graduation.
3. High schools to use curriculum approved by the SBCC, in consultation with the SBOE.
4. Determination of appropriate measures of successful mastery of the remedial courses.
5. High school faculty to deliver the courses after completing professional development.
6. The NC Community College System to provide oversight for the program.
7. Model programs to begin in the 2016-17 school year and to be fully implemented in all high schools statewide beginning with the 2020-21 school year.

THE CAREER AND COLLEGE-READY ALIGNMENT PARTNERSHIP (CCRGAP)
Objective 1: Increase the number of students that are Career-and-College-Ready.

It is the purpose of the CCRGAP to develop model programs, beginning in the 2016-17 school year that introduce developmental mathematics and developmental reading and English curriculums in the high school senior year and provide opportunities for college remediation for students prior to high school graduation through cooperation with community college partners.

Objective 2: Effectively partner with DPI, UNCSO, and the 58 community colleges.
North Carolina Community College System (NCCCS), Department of Public Instruction (DPI), and University of North Carolina System Office (UNCSO) are partnering to support the goal of

students successfully graduating from public high schools who are career and college ready. In doing so, the NCCCS, DPI, and UNCSO are engaged in developing the best additional strategies to target specific academic deficiencies. A team consisting of mathematics faculty, English/reading faculty, and statewide association representatives investigated programs in the State as well as other states and identified essential characteristics of a successful program.

Rationale: The purpose of the Career-and-College-Ready Alignment Partnership is to increase the number of graduating high school students that are Career-and-College-Ready. A request for proposal was sent to all 58 community colleges' Chief Academic Officers. Only one proposal was submitted, Wake Technical Community College (WTCC). A committee consisting of four, from different areas within the System Office, reviewed the proposal and determined it was sound and that WTCC has the capacity to execute the tasks involved. This request is to allow WTCC to continue as the Lead College.

Lead College Responsibilities: The Lead College will continue to manage the coordination of the remediation efforts between the model community colleges and their respective high schools during 2019-20. The Project Lead for WTCC will work in collaboration with the North Carolina Community College System Office (NCCCSO) leadership.

1. The project lead will possess excellent leadership skills
    a. Coordinate the planning and implementation efforts between the model community colleges and participating high schools
    b. Identify location for and organize at least four regional meetings for model colleges and participating high schools to share and discuss their model implementations and opportunities for improvement
    c. Identify, collect, and distribute any planning, implementation, and data collection tools that may be helpful to the model colleges and their respective high schools
    d. Collect necessary, pre-determined, data from the colleges and/or high schools
2. The project lead must be an effective communicator
    a. Maintain frequent communication with the NCCCSO and the model community colleges and their respective high schools
    b. Facilitate communications among the model colleges
3. The project lead must have a thorough knowledge of Developmental Education
4. The project lead will coordinate professional development for Colleges and high schools involved in CCRG.

Budget:

1. A maximum award of $135,000 will be awarded to WTCC for the grant period July 1, 2019 through June 30, 2020. Expenditures of these funds must be used only to support approved project objectives and outcomes.
2. Administrative Costs: The budget may include part of the salary and benefits of a project coordinator(s) or it may be used for the salary and benefits of a substitute instructor to release college personnel to direct the project.

3. Budget for Faculty Travel: The budget may include travel expenses to regional meetings and to deliver professional development for both the college lead, a maximum of four members from participating model colleges, and appropriate NCCCSO personnel.
4. The budget may include creation of professional development as it relates to reports within the National Repository of Online Courses (NROC), including NROC staff.
5. Budget for model colleges: A portion of the funds may be allocated to the model colleges to help offset expenses associated with the remediation efforts such as, but not limited to, creation of professional development, administrative oversight, data collection, reporting, and to offset the cost of high school substitute teachers (when he/she is attending a CCRGAP professional development meeting delivered by the NCCCSO).
6. Budget for convenings related to CCRG:
    a. Workshops to create/plan professional development
    b. Stipends for community college faculty and high school teachers, not under contract, to engage in PD creation during summer 2019
7. Creation of a multi-module online "CCRG 101" course that will allow for training/refresher at any time. Expenses include, but are not limited to,
    a. Instructional designer
    b. Subject matter experts to create each module
    c. Training provided for use with the course

Allocation Amount and Time Period: The $135,000 allocation for the Lead College is from July 1, 2019 to June 30, 2020.

Fund Source and Availability: Funding is contingent on the FY 2019-20 State General Fund appropriation.

Contact:
Susan Barbitta
Executive Director, NC Student Success Center

STATE BOARD OF COMMUNITY COLLEGES
Allocation for Golden LEAF Scholars Program – Two-Year Colleges
FY 2019-20

Request: The State Board of Community Colleges is requested to approve the expenditure of grant funds totaling $750,000 for allocations to colleges for the Golden LEAF Scholars Program – Two-Year Colleges.

Strategic Plan References:
Theme: Student Interest and Access
Goal: Increase the percentage of North Carolinians, particularly within underserved populations, pursuing and easily accessing education or training through North Carolina community colleges.

- Objective 1.3. Identify and reduce access barriers for all prospective students, particularly among underserved populations.
    - Strategy 1.3.1. Improve and augment existing financial assistance programs and services to better assist students with educational costs, particularly costs beyond tuition and fees (e.g., books, transportation, child care, etc.).

Background: Since 2001, the NCCCS has received grants from the Golden LEAF Foundation to be used for student scholarships. Thousands of community college students have received scholarship funds from this program. At the request of the Golden LEAF Foundation the program was redesigned in 2011 to better reflect their goal of providing economic assistance to rural low economic areas of the state.

Rationale: Colleges choose to participate in the program on an annual basis. The initial 80% of funds available for each semester is divided equally among all colleges choosing to participate, with the remaining 20% equally divided among participating colleges with main campuses located in a rural county that is designated Tier 1 or 2, or is tobacco dependent. Colleges engaged in the program must provide 25% of funds received to eligible continuing occupational education students enrolled in at least a 96-hour program leading to a credential. Scholarships are limited to students who demonstrate financial need and reside in a rural county that is tobacco dependent and/or economically distressed.

Time Period: The grant cycle runs from July 1, 2019 through June 30, 2020.

Fund Source and Availability: Funding is available from a grant award from the Golden LEAF Foundation.

Contact:
Dr. Monty Hickman
Associate Director of Enrollment Management

2019-20 Golden LEAF Scholars Program
Available Award Budget

College Names	Located in Priority Co.	Base Funding	Priority Funding	Total per College	75% maximum Curriculum	25% minimum Con. Ed.
Alamance CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
Asheville-Buncombe CC		$ 11,110	$ -	**$ 11,110**	$ 8,332	$ 2,778
Beaufort County CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
Bladen CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
Blue Ridge CC		$ 11,110	$ -	**$ 11,110**	$ 8,332	$ 2,778
Brunswick CC		$ 11,110	$ -	**$ 11,110**	$ 8,332	$ 2,778
Caldwell CC & TI	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
Cape Fear CC		$ 11,110	$ -	**$ 11,110**	$ 8,332	$ 2,778
Carteret CC		$ 11,110	$ -	**$ 11,110**	$ 8,332	$ 2,778
Catawba Valley CC		$ 11,110	$ -	**$ 11,110**	$ 8,332	$ 2,778
Central Carolina CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
Cleveland CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
Coastal Carolina CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
College of The Albemarle	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
Craven CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
Davidson County CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
Durham Tech CC		$ 11,110	$ -	**$ 11,110**	$ 8,332	$ 2,778
Edgecombe CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
Fayetteville Tech. CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
Forsyth Tech. CC		$ 11,110	$ -	**$ 11,110**	$ 8,332	$ 2,778
Guilford Tech. CC		$ 11,126	$ -	**$ 11,126**	$ 8,344	$ 2,782
Halifax CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
Haywood CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
Isothermal CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
James Sprunt CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
Johnston CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
Lenoir CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
Martin CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
Mayland CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
McDowell Tech. CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
Montgomery CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
Nash CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
Pamlico CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
Piedmont CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
Pitt CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
Randolph CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
Richmond CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
Roanoke-Chowan CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
Robeson CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
Rockingham CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
Rowan Cabarrus CC		$ 11,120	$ -	**$ 11,120**	$ 8,340	$ 2,780
Sampson CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
Sandhills CC		$ 11,110	$ -	**$ 11,110**	$ 8,332	$ 2,778

College Names	Located in Priority Co.	Base Funding	Priority Funding	Total per College	75% maximum Curriculum	25% minimum Con. Ed.
South Piedmont CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 13,214	$ 1,468
Southeastern CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
Southwestern CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
Stanly CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
Surry CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
Tri-County CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
Vance-Granville CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
Wake Tech CC		$ 11,120	$ -	**$ 11,120**	$ 8,340	$ 2,780
Wayne CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
Wilkes CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
Wilson CC	P	$ 11,110	$ 3,572	**$ 14,682**	$ 11,011	$ 3,671
54 participating colleges		**$ 599,976**	**$ 150,024**	**$ 750,000**	**$564,677**	**$185,323**

STATE BOARD OF COMMUNITY COLLEGES
Service Agreement for Community College Grant Program
FY 2019-20

Request: The State Board of Community Colleges is asked to approve a $175,000 contract with the North Carolina State Education Assistance Authority (NCSEAA) for the purpose of administering the North Carolina Community Colleges Grant Program.

Rationale for Contract: G.S. 115D-40.1(c) states "The State Board of Community Colleges shall adopt rules and policies for disbursement of the financial assistance provided in subsections (a) and (b) of this section… The State Board may contract with the State Education Assistance Authority for administration of these financial assistance funds."

On July 16, 1999, the State Board approved policies for the North Carolina Community Colleges Grant Program which stated that "The State Board of Community Colleges will contract with the North Carolina State Education Assistance Authority (NCSEAA) to administer the financial aid program. Procedures for administering the program will be developed by the NCSEAA and the North Carolina Community College System (NCCCS) Office." As such, since 1999, the State Board of Community Colleges has approved an annual contract with the NCSEAA.

Method of Procurement: In accordance with the practice of the State of North Carolina, there is no requirement for competition or approval by outside purchasing authorities for contracts between State agencies.

Contract Amount and Time Period: In accordance with G.S. 115D-40.1(c), the administrative costs are up to one percent of the funds made available for the North Carolina Community Colleges Grant Program. The total contract is $175,000 for the period July 1, 2019 through June 30, 2020.

Fund Availability: Funding is contingent on the FY 2019-20 State General Fund appropriation. The contract will be partially supported by the interest earned on the Community College Grant Program with the balance supported by State General Fund appropriation.

Contact:
Dr. James Kelley
Associate Vice President of Student Services

STATE BOARD OF COMMUNITY COLLEGES
Services Agreement with Gartner, Inc.
FY 2019-22

Request: The State Board of Community Colleges is asked to approve a three-year contract with Gartner, Inc. for the purposes of securing technology research and advisory services.

Strategic Plan Reference:
Theme: System Effectiveness
Goal 3: Advance organizational effectiveness, operations, and decision making to support a cohesive system of nimble, empowered, and community driven colleges.

- Objective 4.1:
  Ensure colleges and the System have access to technology and related infrastructure to meet student and institutional needs.

Background: On September 19, 2016, the North Carolina Community College System Office consolidated its two senior IT executive positions into one role, the Senior Vice President/Chief Information Officer of the Technology Solutions & Distance Learning Division. On October 17, 2016, the System Office established and staffed the Enterprise Resource Planning (ERP) Program Management Office (PMO) and tasked the ERP PMO with planning, coordinating, managing and ultimately implementing a new and modernized ERP system for the North Carolina Community College System (NCCCS). These changes enabled the Division to deliver technology systems and services to students, staff, and faculty more efficiently while continuing to define best business processes to meet the evolving demands of the North Carolina Community College System.

Rationale: The System Office Technology Solutions & Distance Learning Division Sr. Vice President/Chief Information Officer and ERP PMO require access to technology research and advisory services from a large, vendor neutral information technology center of excellence.

Gartner is a leading information technology research and advisory company and provides the largest base of research analysts and consultants (>2,000). The company advises information technology executives worldwide.

Services provided by Gartner to the System Office Technology Solutions & Distance Learning Division include:

- Vendor neutral technical expertise and assistance to evaluate technology solutions
- Strategic-level leadership expertise in the continuing operations of the ERP PMO
- On-demand access to executive and technical leaders experienced in the design, migration and implementation of cloud-based infrastructure and platform services
- On-demand access to research and analytical services with domain knowledge across the spectrum of technologies employed by the system office and the 58 colleges

Method of Procurement: In accordance with the procurement practice of the State of North Carolina, a solicitation was approved for award by the DIT Statewide Procurement Office.

Contract Amount and Time Period: The contract amount will not exceed $460,619 for the period beginning July 1, 2019, through June 30, 2022. Three term payments will be made according to the below schedule.

Description	FY 2019–20	FY 2020–21	FY 2021–22
Executive Program Leadership Team Services for a Leader and a Partner	148,250	153,478	158,891

Fund Source and Availability: Funding is contingent on FY 2019-20 General Fund appropriations. Funding for the remaining term is contingent upon the availability of General Fund appropriations for each year thereafter.

Contact:
James Parker
Sr. Vice President, CIO

State Board of Community Colleges
Construction and Property
July 19, 2019

A. Project Approval - New (Non-State and Other State Funds)

	Item	College	Campus or County	Project Number	Project Name	Description	Fund Source	Prior Budget	Board Action Funding Increase/ Decrease	Current Budget
*	1	Central Piedmont	Main Campus	2500	Worrell Building Roof Replacement	Complete roof replacement on 30,819 SF Worrell Building that will include the replacement of roof insulation, sheet metal flashing and parapet coping components. **Contingent on Board of Trustees approval, which is scheduled on July 10, 2019.**	Non-State	0	638,545	638,545
							Total	**0**	**638,545**	**638,545**
	2	Isothermal	Main Campus	2504	Library Renovation-Learning Center	Renovation of 4000 square foot facility to provide space for a learning center. The learning center will provide centralized services for students to receive tutoring, math, english lab access, writing center assistance and other services designed to assist with college success.	Non-State	0	300,000	300,000
							Undetermined	0	700,000	700,000
							Total	**0**	**1,000,000**	**1,000,000**

B. Project Approval - Amended (Non-State and Other State Funds)

	Item	College	Campus or County	Project Number	Project Name	Description	Fund Source	Prior Budget	Board Action Funding Increase/ Decrease	Current Budget
	1	Guilford	Jamestown	2187	Guilford College Road Underpass & C.A.M Site Improvements	Project is amended to increase project cost related to a change in design and the addition of new campus access roads and parking for the Center for Advanced Manufacturing facility.	Non-State	5,450,000	1,744,813	7,194,813
							Total	**5,450,000**	**1,744,813**	**7,194,813**

C. Project Approval - New (Connect NC Bond Funds)

	Item	College	Campus or County	Project Number	Project Name	Description	Fund Source	Prior Budget	Board Action Funding Increase/ Decrease	Current Budget
	1	Davidson	Davidson Campus	2501	Brooks Center Chiller Replacement	Replacement of 20 year old chiller in the Brooks Center.	State (46620) R&R	0	157,000	157,000
							Total	**0**	**157,000**	**157,000**
	2	Isothermal	Main Campus	2505	Roof Replacement - PACC/IT Facilities	Replacement of two facilities with a TPO roofing system. The Performing Arts Center was constructed in 1999 and has experienced various roof failures. The IT facility houses the technology infrastructure which supplies the entire campus with networking capabilities.	State (46620) R&R	0	557,000	557,000
							Total	**0**	**557,000**	**557,000**
	3	Isothermal	Main Campus	2506	Administrative Building Chiller Replacement	The chiller needs immediate replacement due to frequent repairs being made to provide service and is creating a less than desirable learning environment for students.	State (46620) R&R	0	150,000	150,000
							Total	**0**	**150,000**	**150,000**

D. Project Approval-Amended (Connect NC Bond Funds)

	Item	College	Campus or County	Project Number	Project Name	Description	Fund Source	Prior Budget	Board Action Funding Increase/ Decrease	Current Budget
*	1	Alamance	Main Campus	2395	Main Building, B-Building and Automotive Shop Building - Renovation	Project is amended to add additional funding for ADA upgrades. **Contingent upon Bond Counsel Approval.**	Non-State	350,000	217,000	567,000
							State (46620) R&R	4,650,339	0	4,650,339
							Total	**5,000,339**	**217,000**	**5,217,339**
*	2	Haywood	Main Campus	2416	Health & Human Services Building	Project is amended to change scope of work due to additional square footage being added. **Contingent upon Bond Counsel Approval.**	Non-State	0	4,434,620	4,434,620
							State (46620) New	2,831,380	0	2,831,380
							Total	**2,831,380**	**4,434,620**	**7,266,000**
	3	Martin	Main Campus	2333	Public Safety Training Facilities /Equine Classroom	Project is amended to increase project costs following receipt of bid.	State (46620) New	2,000,000	450,000	2,450,000
							Total	**2,000,000**	**450,000**	**2,450,000**
	4	Montgomery	Main Campus	2278	Building 100 - Interior Renovations, HVAC & Roof	Project is amended to increase funding following receipt of bids and to include new mechanical equipment. **Note: President Hans under the authority granted to him by the State Board, approved this project on June 18, 2019.**	Golden Leaf	150,000	0	150,000
							State (46620) R&R	3,495,000	400,000	3,895,000
							Total	**3,645,000**	**400,000**	**4,045,000**
	5	Richmond	Main Campus	2120	Lindsey-Petris and Lee Buildings Addition and Renovation	Project is amended to revise scope and increase funding following receipt of bids and construction estimates. **Note: President Hans under the authority granted to him by the State Board, approved this project on June 28, 2019.**	Non-State	475,000	425,409	900,409
							State (46620) New	1,000,000	3,323,431	4,323,431
							State (46620) R&R	4,620,000	(3,314,000)	1,306,000
								6,095,000	**434,840**	**6,529,840**
	6	Stanly	Main Campus	2356	Phase I - Upgrades to the AMIT Buildings	Project is amended to increase project cost due to unforeseen conditions.	State (46620) R&R	150,000	2,710	152,710
								150,000	**2,710**	**152,710**

E. Project Approval-Final-Closeout (Connect NC Bonds Funds)

	Item	College	Campus or County	Project Number	Project Name	Description	Fund Source	Prior Budget	Board Action Funding Increase/ Decrease	Current Budget
	1	Mitchell	Statesville Campus	2154	Agri-Business New Classroom and Labs	Project is amended for a decrease in project cost for closeout.	State (46620) New	930,835	(194)	930,641
								930,835	**(194)**	**930,641**
	2	Tri-County	Main Campus	2319	HRD Program Delivery - Harper Building	Project is amended for a decrease in project cost for closeout.	State (46620) R&R	55,000	(4,500)	50,500
								55,000	**(4,500)**	**50,500**

F. Acquisition and Disposal of Real Property

	Item	College	Campus or County	Project Number	Acquisition and/or Disposal	Action Requested
*	1	Western Piedmont	Burke	N/A		The Board of Trustees of Western Piedmont Community College request permission as per G.S. 115D-15, to dispose of by sale approximately 20 acres of property (Tax Map PIN: 2702397164) with seven (7) buildings approximately 48,288 sq. ft, located on Campus Connector Road and E. College Drive. The Board of Trustees have determined the property is unnecessary for college purposes. **Contingent on Board of Trustees approval, which is scheduled on July 16, 2019.**

G. Project Approval - Hurricane Florence Funds

	Item	College	Campus or County	Project Number	Project Name	Description	Fund Source	Prior Budget	Board Action Funding Increase/ Decrease	Current Budget
								0	0	0
	N/A						**Total**	**0**	**0**	**0**

State Fund Legend

46620 - 2016 Connect NC Bonds

STATE BOARD OF COMMUNITY COLLEGES
System Office Contract Report as of June 30, 2019

State Board Requirement: On November 15, 2012, the State Board approved an increase to the authority of the System President to sign and execute contracts without prior State Board approval, from a $50,000 to a $100,000 delegation. Contracts executed under this delegation are presented "For Information" to the Finance Committee on a semi-annual basis as directed by the State Board on August 19, 2005.

Summary of Report: During the period of January 1, 2019 through June 30, 2019, thirty-five (35) contracts were approved below the $100,000 delegation and are listed in this report. The total amount of the contracts equal $298,887 of which $223,450 (74.76%) are funded by federal or private grants.

Of the 35 contracts, 23 contracts were issued to a community college.

The Business and Finance Division issued **zero** contracts.

The Economic Development Division issued **two** contracts.

The Executive Division issued **two** contracts.

The Programs and Student Services Division issued **thirty-one** contracts.

The Technology Solutions and Distance Learning issued **zero** contracts.

NCCCS Division	Source of Funds	Vendor/Contractor Name	Description	Start Date	End Date	Contract Amount	Division Contact
Economic Development	Economic Development	BrightDot	Provide editorial creation of text, layout and final, printer-ready PDF version of 20-page conference booklet for the 80th Annual 2019 NCCCC Apprenticeship NC Conference.	02/21/2019	03/20/2019	4,995	Kathryn Castelloes
Programs and Student Services	Student Success Center	Brunswick Community College	Kelley Evans, Developmental Education & ACA Chair at Brunswick Community College, will assist the Regional Reinforced Instruction for Student Excellence (RISE) Coordinators.	02/25/2019	05/31/2020	1,000	Susan Barbitta
Programs and Student Services	Student Success Center	Caldwell Community College	Caleb Marsh, Mathematics Instructor at Caldwell Community College & Technical Institute, will assist the Regional Reinforced Instruction for Student Excellence (RISE) Coordinators.	03/18/2019	05/31/2020	1,000	Susan Barbitta
Programs and Student Services	Student Success Center	Catawba Valley Community College	Krysten Buchanan, Academic Support Department Head and Developmental Reading and English Coordinator, will serve as the Reinforced Instruction For Student Excellence (RISE) Coordinator.	02/13/2019	04/30/2020	5,500	Susan Barbitta
Programs and Student Services	Student Success Center	Catawba Valley Community College	Stephanie Hays, Developmental Math Coordinator, Catawba Valley Community College, will serve as the Reinforced Instruction For Student Excellence (RISE) Coordinator.	02/13/2019	04/30/2020	5,500	Susan Barbitta
Programs and Student Services	Student Success Center	Central Carolina Community College	Stormy Mascitelli, Director of Institutional Effectiveness and Research, will create and share two (2) Informer reports used to analyze course success and subsequent course success by: race, ethnicity, instructor, and gender.	03/08/2019	03/31/2019	450	Susan Barbitta
Programs and Student Services	College and Career Readiness	Davidson County Community College	Susan Huneycutt, Associate Dean of English, Math and College and Career Readiness at Davidson County Community College will create an Implementation Manual that aligns with the new RISE developmental redesign initiative.	01/01/2019	06/30/2019	5,000	Nancye Gaj
Programs and Student Services	Student Success Center	Dr. Rob Johnstone	Prepare, present and facilitate three regional professional development workshops per day at the Financial Stability Workshops.	01/22/2019	01/24/2019	9,500	Susan Barbitta

Programs and Student Services	Student Success Center	Dr.Christine Harrington	Provide professional services for the Student Success Center and staff from North Carolina State University, to help prepare for a two-day workshop to be held at Davidson County Community College.	01/16/2019	03/06/2019	8,000	Susan Barbitta
Programs and Student Services	Student Success Center	Dr.Hana Lahr	Dr. Lahr will present and facilitate breakout groups at the NC GPS Coaching Workshop (June 19-20, 2019).	06/06/2019	06/20/2019	3,000	Susan Barbitta
Programs and Student Services	Student Success Center	Dr.Lauren Pellegrino	Dr.Pellegrino is a national expert on Guided Pathways and the Scale of Adoption and Assessment. She will present and facilitate breakout froups at the NC GPS Coaching Workshop (February 25, 2019).	02/25/2019	02/25/2019	1,500	Susan Barbitta
Programs and Student Services	Student Success Center	Dr.Lauren Pellegrino	Dr. Pellegrino will present and facilitate breakout group at the NC GPS Coasching Workshop (June 19-20, 2019).	06/19/2019	06/20/2019	3,000	Susan Barbitta
Programs and Student Services	Programs and Student Services	Durham Tech Community College	Translate from English into Spanish Language, promotional marketing material for Career and College Readiness or technical programs from Durham Technical Community College and 8 rural community colleges.	03/07/2019	06/30/2019	15,300	Matthew Meyer
Programs and Student Services	Career and Technical Education	Forsyth Technical Community College	Provide apple swift training to State Agency faculty and staff on June 5-7, 2019.	03/28/2019	06/30/2019	50,000	Anthony Reggi
Executive Division	System-Wide Projects	Gaston CC /Learning Solution Center	Learning Solutions Maintenance Agreement for NCCCS website	05/09/2019	06/30/2020	48,720	Brian Long
Programs and Student Services	Student Success Center	GTCC Innovative Resources Corp. (GIRC)	Roy Bowling, Executive Director for Completion and Performance, Guilford Technical Community College, will present and facilitate breakout groups at the NC GPS Coaching Working.	02/25/2019	02/25/2019	1,500	Susan Barbitta
Programs and Student Services	Student Success Center	Aimee Helmus	Will collaborate with representatives from Cape Fear Community College and Nash Community College to prepare a Lesson Plan for Module 1 - Governing Laws and Statutes of te NC Community College Disability Services Leadership Academy.	05/06/2019	06/15/2019	300	JW Kelley
Programs and Student Services	Student Success Center	Lenoir Community College	Karen Hill, Academic Transition Coordinator at Lenoir Community College will serve as the Reinforced Instruction For Student Excellence (RISE) Coordinator.	01/01/2019	04/30/2020	11,000	Susan Barbitta

Programs and Student Services	Student Success Center	Monica Isbell	Collabrate with Gaston College representative to prepare a lesson plan for Module 6 - Accommodation information of the NC Community College Disability Services Leadership Academy.	05/06/2019	06/15/2019	900	JW Kelley
Economic Development	Apprenticeship	MonkeyBravo	Produce videos for ApprenticeshipNC Conference	02/21/2019	04/10/2019	6,122	Kathryn Castelloes
Programs and Student Services	Student Success Center	NC State University NILIE	Dr. Audrey Jaeger will facilitate teams of faculty participating in the two day Teaching and Learning Workshops held at Davidson County Community College.	02/25/2019	03/06/2019	2,500	Susan Barbitta
Executive Division	Research and Performance Manangement	Piedmont Community College	To coordinate and manage the 2019 Performance Partnership Summit to be held July 22-23, 2019.	02/15/2019	08/29/2019	25,000	Bill Schneider
Programs and Student Services	Student Success Center	Pitt Community College	Angela Cline, Registrar at Pitt Community College, will assist the Regional Reinforced Instruction for Student Excellence (RISE) Coordinators.	03/18/2019	05/31/2020	1,000	Susan Barbitta
Programs and Student Services	Student Success Center	Robeson Community College	Dr. Laronda Lowery, Math Coordinator at Robeson Community College will serve as the Reinforced Instruction For Student Excellence (RISE) Coordinator.	01/01/2019	04/30/2020	11,000	Susan Barbitta
Programs and Student Services	Student Success Center	Rowan-Cabarrus Community College	Melissa Reid, Mathematics Department Chair at Rowan-Cabarrus Community College, will serve as the Reinforced Instruction for Student Excellence (RISE) 101 Course Content Developer.	03/18/2019	04/30/2019	450	Susan Barbitta
Programs and Student Services	Student Success Center	Rowan-Cabarrus Community College	Jenny Billings, English Department Chair at Rowan-Cabarrus Community College, will serve as the Reinforced Instruction for Student Excellence (RISE) 101 Course Content Developer.	03/19/2019	04/30/2019	450	Susan Barbitta
Programs and Student Services	Student Success Center	Rowan-Cabarrus Community College	Kathy Hall, Student Conduct and Testing Services Diretor at Rowan-Cabarrus Community College, will assist the Regional Reinforced Instruction for Student Excellence (RISE) Coordinators.	03/27/2019	05/31/2020	1,000	Susan Barbitta

Programs and Student Services	Academic Programs	Sampson Community College	Susan Baxter will partner with University of North Carolina (UNC) institutions and North Carolina Independent Colleges and Universities (NCICU) and select North Carolina Community Colleges to develop a teacher education transfer degree that will align with multiple teacher licensure practice areas.	03/11/2019	06/30/2019	10,000	Lisa Eads
Programs and Student Services	Student Success Center	Sandhills Community College	Mary Bridschge, currently the Director, Curriculum Opertions and Leadership Development, at Sandhills Community College, will serve as the Reinforced Instruction for Student Excellence (RISE) Professional Development Coordinator/Developer for the NC Student Success Center.	01/01/2019	04/30/2020	22,000	Susan Barbitta
Programs and Student Services	Student Success Center	Stanly Community College	Taffy Graham, Developmental English Coordinator at Stanly Community College, will serve as the Reinforced Instruction for Student Excellence (RISE) 101 Course Content Developer.	03/12/2019	04/30/2019	450	Susan Barbitta
Programs and Student Services	Student Success Center	Stanly Community College	Patrick Holyfield, Dean of Enrollment Management & Academic Support Services at Stanly Community College, will serve as the Reinforced Instruction for Student Excellence (RISE) 101 Course Content Developer.	03/27/2019	04/30/2019	450	Susan Barbitta
Programs and Student Services	Workforce Development and Continuing Education	Stephen J. Coppedge	Provide professional services for the 13 colleges working with the Food and Nutrition Services Employment and Training (FNS E&T)	04/23/2019	09/30/2019	10,000	Teretha Bell
Programs and Student Services	Career and Technical Education	UNC System Office	Provide Transcript Transfer Training and Evaluation for academic credit to State Agency faculty and staff on April 9 and 10, 2019.	04/01/2019	04/15/2019	20,000	Bob Witchger
Programs and Student Services	Adult Educ & Family Lit	Wake Technical Community College	Lisa Uribe Ceciliano, State Level ESOL Trainer, will provide English as a Second or Other Language (ESOL) Specialty Certificate Training.	01/01/2019	06/15/2019	6,150	Trudie Hughes
Programs and Student Services	Adult Educ & Family Lit	Wake Technical Community College	Susan E. Ballard, State Level ESOL Trainer, will provide English as a Second or Other Language (ESOL) Specialty Certificate Training.	01/01/2019	06/15/2019	6,150	Trudie Hughes
				TOTAL:		298,887	

NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
GRANT AWARDS JANUARY 1, 2019 - JUNE 30, 2019
YEAR-END REPORT

GRANT NAME	GRANTOR	AMOUNT	TIME PERIOD	DESCRIPTION	INDIRECT COST RATE	CONTACT PERSON DIVISION
FSP/SNAP Food & Nutrition Services: Education & Training	DHHS - DSS SNAP E & T	$ 538,995	4/1/2019 - 9/30/2019	FNS E&T program in North Carolina provides employment and training assistance to participants in identified FNS E&T counties. It is the ultimate goal that this employment and training assistance will lead to obtained employment at a livable wage which will lead participants to self-sufficiency. Grant increased by $538,995 for a total award of $3,423,093 ($1,161,318 in matching funds).	15.00%	Programs & Student Services/Margaret Roberton & Teretha Bell
SREB - Southern Regional Education Board	SREB - Southern Regional Education Board	$ 10,000	12/6/2018 - 6/30/2019	Included in SREB's funding, the Bill and Melinda Gates Foundation provided a subgrant for NCCCS and other groups to participate in the Roundtable. The Roundtable is a colloboaration of key education leaders convening to build educator capacity to find common ground and build consesus. The designated representative will attend the four meetings hosted in central North Carolina. NCCCS entered into a service agreement with Sampson Community College for Susan Baxter to attend these meetings.	15.00%	Programs & Student Services/Lisa Eads
ApprenticeshipNC	Partnership to Advance Youth Apprenticeship	$ 150,000	6/3/2019 - 10/31/2020	ApprenticeshipNC will use the grant to increase the number and diversity of youth apprenticeships across the state. Many of the youth apprenticeships developed to date have focused on the advanced manufacturing sector. The grant will assist ApprenticeshipNC with expansion into other industries, such as financial services, agribusiness, and hospitality and tourism.	15.00%	Economic Development/Elizabeth Standafer
Total of Grants Received:		$ 698,995				
This is a compilation of grants received since January 1, 2019.						

STATE BOARD OF COMMUNITY COLLEGES
ESTIMATED TUITION AND FEES COLLECTED THROUGH
June 30, 2019

	2016-17	2017-18	2018-19	INCR/DECR OVER PRIOR YEAR
BUDGETED RECEIPTS	$ 341,978,024	$ 340,722,245	$ 328,098,488	-3.7%
ACTUAL NET RECEIPTS COLLECTED	333,931,211	324,390,007	314,582,295	-3.0%
BUDGETED RECEIPTS UNCOLLECTED	$ 8,046,813	$ 16,332,238	$ 13,516,193	
PERCENT OF BUDGET COLLECTED	97.6%	95.2%	95.9%	

0

PERCENT OF BUDGET BENCHMARK (3 year average)		100.0%
COLLECTION BENCHMARK	$	328,098,488
DIFFERENCE BETWEEN ACTUAL & BENCHMARK (3 year average)	$	(13,516,193)
PERCENT OVER-REALIZED / (SHORTFALL)		-4.1%

PERCENT OF BUDGET BENCHMARK (last year)		100.0%
COLLECTION BENCHMARK	$	328,098,488
DIFFERENCE BETWEEN ACTUAL & BENCHMARK (last year)	$	(13,516,193)
PERCENT OVER-REALIZED / (SHORTFALL)		-4.1%

FY 2018-19 BUDGETED RECEIPTS REFLECTS THE
FOLLOWING LEGISLATIVE ADJUSTMENT:

$ (12,623,757) ENROLLMENT DECLINE ADJUSTMENT

Connect NC Bond Status Report

June 30, 2019

Submitted by the North Carolina Community College System Office to the:

Joint Legislative Oversight Committee on Capital Improvements,

House of Representatives Appropriations Committee,

And

Senate Committee on Appropriations/Base Budget

As Required by Section 2 of Session Law 2015-280

NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
CONNECT NC BOND REPORT
AS OF JUNE 30, 2019
FY 2018-19

Executive Summary

Connect NC Bond Projects

The State Board has approved the commitment of **$312,725,025** or **89%** of the $350,000,000 Connect NC Bond Funds. Of the $312,725,025 fund commitment to projects, **54%** of the funds will be used for **"New Construction,"** and **46%** will be used for **"Repair and Renovation."** The State Board has also approved the use of **$190,027,963** of other funds for the total project budget of **$502,752,988**. The expenditures to date and project percent complete are provided in Attachment A.

Connect NC Bond Projects Status

The State Board has approved 265 projects. The following provides the status of these approved projects.

- Five (5) Property Purchases have **closed**.
- Three (3) Property Purchases are **State Board Approved but pending closing**.
- Fifty-three (53) projects are **closed-out**.
- One Hundred Twenty-Four (124) projects are **under construction**.
- Forty-eight (48) projects are **under design**.
- Thirty-two (32) projects remain in the **State Board Approved** stage.

Connect NC Bond funds totaling $37,274,975 remain undesignated and require State Board approval to be designated for college projects.

NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
CONNECT NC BOND REPORT
FISCAL YEAR 2018-19
AS OF JUNE 30, 2019

College	Project No.	Project Name - (Project No. if assigned)	New Construction Funds Authorized	R & R Funds Authorized	Other Funds Authorized	Total Project Budget	Total Project Expended to Date	Percent Complete	New Construction Match Ratio	Match Requirement Per S.L 2015-280	Overmatch (Used)/ Generated per G.S. 115D-31*
Alamance	2400	A Building- Culinary Renovation	0	1,100,000	0	1,100,000	0	0.00%	NA		
Alamance	2395	Main Building, B-Building and Automotive Shop Builidng Renovations	0	4,650,339	350,000	5,000,339	0	0.00%	NA		
Alamance	2695	Generator Project - Multiple Buildings	0	350,000	261,640	611,640	0	0.00%	NA		
Asheville	2141	Ivy Building Renovation	0	1,515,000	435,000	1,950,000	973,040	49.90%	NA		
Asheville	2142	Advanced Manufacturing Center Renovation	0	1,300,000	0	1,300,000	74,365	5.72%	NA		
Asheville	2143	Poplar Building Repurposing	0	800,000	0	800,000	154,550	19.32%	NA		
Asheville	2144	Ramsey Building Gutters	0	115,000	0	115,000	91,358	79.44%	NA		
Asheville	2145	Sunnicrest Building Exterior Restoration	0	500,000	0	500,000	490,424	98.08%	NA		
Asheville	2146	Balsam Building Exerior Accessibility	0	50,000	0	50,000	37,151	74.30%	NA		
Asheville	2147	Chestnut Building Renovation	0	242,000	0	242,000	238,617	98.60%	NA		
Asheville	2148	Sycamore Building Greenhouse Wall Replacement	0	200,000	0	200,000	30,064	15.03%	NA		
Asheville	2175	Ramsey Building HVAC Replacement	0	450,000	0	450,000	328,588	73.02%	NA		
Asheville	2176	Ramsey Building Welding Shop Upgrades	0	50,000	0	50,000	0	0.00%	NA		
Beaufort	2079	Public Safety and Workforce Development Complex	3,494,750	0	105,000	3,599,750	20,130	0.56%	1:3	1,164,917	(1,164,917)
Beaufort	2191	ADA Upgrades	0	702,334	1,946	704,280	704,280	100.00%	NA		
Beaufort	2314	Emergency Services Training Center	1,983,683	0	0	1,983,683	104,757	5.28%	1:3	661,228	(661,228)
Bladen	1721	Continuing Education Building	6,394,000	0	115,000	6,509,000	3,600,014	55.31%	1:3	2,131,333	(2,131,333)
Bladen	2082	STEM Training Facility	139,125	0	1,860,000	1,999,125	124,130	6.21%	1:3	46,375	1,313,625
Blue Ridge	2106	Arts and Science Building (Science Lab) Renovation	0	300,000	0	300,000	235,114	78.37%	NA		
Blue Ridge	2107	Spearman Building (Customized Training) Addition	1,645,750	0	0	1,645,750	1,535,865	93.32%	1:1	1,645,750	(1,645,750)
Blue Ridge	2108	Sink Building (One Stop Center) Renovation Phase 1	0	494,599	0	494,599	490,455	99.16%	NA		
Blue Ridge	2117	Straus Building (Instructional Classrooms) Renovations	0	74,300	0	74,300	34,019	45.79%	NA		
Blue Ridge	2118	Straus Building Renovation/Addition	219,495	25,000	0	244,495	38,159	15.61%	1:1	219,495	(219,495)
Blue Ridge	2393	Sink Building - Major Renovation	0	206,933	593,067	800,000	47,672	5.96%	NA		
Brunswick	2126	Allied Health Building Renovation	0	2,857,328	3,193,150	6,050,478	244,483	4.04%	NA		
Caldwell	2236	Student Services Center - Watauga Campus	4,685,600	0	651,534	5,337,134	2,772,594	51.95%	1:2	2,342,800	(1,691,266)
Caldwell	2424	Electrical Lineman Facility	943,737	0	466,478	1,410,215	0	0.00%	1:2	471,869	(5,391)
Cape Fear	2197	Building K (Auto Body Technology Facility) Renovation	0	718,000	0	718,000	47,271	6.58%	NA		
Cape Fear	2198	Building F (Automotive Technology Facility)Renovation	0	200,000	5,543	205,543	205,543	100.00%	NA		
Cape Fear	2199	Building W (Marine Technology & Hospitality Renovation	0	1,050,000	1,100,000	2,150,000	113,595	5.28%	NA		
Cape Fear	2352	Galehouse, McLeod and Natural Sciences Complex Renovations	0	3,707,951	542,049	4,250,000	0	0.00%	NA		
Carteret	2104	Hospitality/Culinary Arts Building	2,674,685	0	6,771,271	9,445,956	1,549,195	16.40%	1:1	2,674,685	3,995,536
Catawba	2274	Public Safety Driving Range	3,900,000	0	0	3,900,000	2,170,878	55.66%	1:2	1,950,000	(1,950,000)
Catawba	2275	Tarlton Complex and Student Services Center Roof Replacement	0	800,000	0	800,000	650,528	81.32%	NA		
Catawba	2403	Mechanical Unit, Chiller and Cooling Tower Replacements	0	1,480,268	0	1,480,268	86,840	5.87%	NA		
Central Carolina	2098	Health Sciences Center- New Construction	2,100,000	0	9,888,858	11,988,858	1,485,724	12.39%	2:2	1,050,000	8,838,858
Central Carolina	2229	Economic and Community Development	0	229,354	0	229,354	229,354	100.00%	NA		
Central Carolina	2230	West Harnett Center Renovation	0	1,000,000	0	1,000,000	975,615	97.56%	NA		
Central Carolina	2375	Miriello and Continuing Education Buildings- Mechanical Upgrades	0	495,000	0	495,000	23,675	4.78%	NA		
Central Carolina	2376	Science Building Roof Replacement	0	495,000	0	495,000	378,600	76.48%	NA		
Central Carolina	2378	Corridor Renovations and ADA upgrades	0	495,000	0	495,000	40,275	8.14%	NA		
Central Carolina	2474	Harnett ADA and Parking	0	100,000	160,000	260,000	0	0.00%	NA		
Central Carolina	2475	Emergency Services Training Center Track - Upgrades	0	150,000	0	150,000	0	0.00%	NA		
Central Carolina	2476	Classroom and Fitness Center Roof Replacement	0	495,000	0	495,000	212,803	42.99%	NA		
Central Carolina	2477	Economic and Community Development Building - Roof Replacement	0	495,000	0	495,000	0	0.00%	NA		
Central Piedmont	2012	North Energy Plant	3,172,224	0	0	3,172,224	3,076,364	96.98%	1:1	3,172,224	(3,172,224)
Central Piedmont	2013	Commercial Driving License Program Driving Course & Lab Building	3,945,433	0	4,077	3,949,510	3,625,369	91.79%	1:1	3,945,433	(3,943,301)
Central Piedmont	2114	Property Acquisition - Demo of Building	1,190,225	0	0	1,190,225	1,190,225	100.00%	1:1	1,190,225	(1,190,225)
Central Piedmont	2281	Central High Building-Third Floor Office Upfits	0	1,133,320	0	1,133,320	844,997	74.56%	NA		
Cleveland	2153	Hunt Campus Ctr, Student Activities Ctr.& Paksoy Tech. Roof Rep.	0	609,776	466,224	1,076,000	631,526	58.69%	NA		
Cleveland	2211	Advanced Manufacturing Building (Instructional Classsrooms)	20,000	0	10,500,000	10,520,000	20,000	0.19%	1:2	10,000	(10,000)
Cleveland	2498	Paksoy Building Drainage and Structural Repairs	0	485,000	111,995	596,995	0	0.00%	NA		

NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
CONNECT NC BOND REPORT
FISCAL YEAR 2018-19
AS OF JUNE 30, 2019

College	Project No.	Project Name - (Project No. if assigned)	New Construction Funds Authorized	R & R Funds Authorized	Other Funds Authorized	Total Project Budget	Total Project Expended to Date	Percent Complete	New Construction Match Ratio	Match Requirement Per S.L 2015-280	Overmatch (Used)/ Generated per G.S. 115D-31*
COA	1862	Library Renovation	0	1,912,610	987,000	2,899,610	2,040,149	70.36%	NA		
COA	2140	Performing Arts Center Renovation	0	605,039	146,653	751,692	751,692	100.00%	NA		
COA	2321	Vital Records & Operation Facility	1,400,000	0	0	1,400,000	75,348	5.38%	1:3	466,667	(466,667)
COA	2350	Currituck County Public Safety Facility - New Construction	1,000,000	0	0	1,000,000	0	0.00%	1:3	333,333	(333,333)
Coastal Carolina	2164	Classroom Building	6,973,103	0	2,653,947	9,627,050	0	0.00%	1:2	3,486,552	(922,605)
Craven	2093	STEM Building	4,441,215	0	1,221,743	5,662,958	1,900,594	33.56%	1:2	2,220,608	(1,498,865)
Craven	2184	Barker Hall First Stop Renovation (Student Services)	0	935,425	264,575	1,200,000	935,425	77.95%	NA		
Davidson	1699	Health Sciences Center	2,600,000	0	10,567,996	13,167,996	2,717,400	20.64%	1:2	1,300,000	9,150,596
Davidson	2192	Finch and Reich Building Cooling Tower Replacement	0	183,813	0	183,813	183,813	100.00%	NA		
Davidson	2193	Brinkley Building HVAC Renovation	0	550,000	0	550,000	0	0.00%	NA		
Davidson	2194	Davie Community Building Chiller Replacement	0	150,000	0	150,000	106,650	71.10%	NA		
Davidson	2195	Training Grounds Pavement Resurface (Training Fire/Truck Driver)	0	150,000	0	150,000	126,993	84.66%	NA		
Davidson	2380	Dr. Slate Medical Training Center- Major Renovation	0	695,000	1,000,000	1,695,000	0	0.00%	NA		
Durham	2245	Newton Building Addition & Renovation	3,362,997	0	22,723,084	26,086,081	0	0.00%	1:1	3,362,997	19,360,087
Edgecombe	2094	Center for Innovation	6,100,000	0	0	6,100,000	4,943,891	81.05%	1:3	2,033,333	(2,033,333)
Edgecombe	2260	McIntyre Building Renovation	0	200,000	0	200,000	0	0.00%	NA		
Edgecombe	2261	Barnes Building Renovation	0	260,000	0	260,000	0	0.00%	NA		
Edgecombe	2262	Norfleet House Renovation	0	50,000	0	50,000	0	0.00%	NA		
Edgecombe	2432	C Building Renovations	0	60,000	0	60,000	3,707	6.18%	NA		
Edgecombe	2433	Havens Building Renovations	0	200,000	0	200,000	0	0.00%	NA		
Edgecombe	2434	Fleming Building Renovations	0	200,000	0	200,000	0	0.00%	NA		
Fayetteville	2341	Health Technologies Center Roof Replacement	0	292,576	0	292,576	292,576	100.00%	NA		
Fayetteville*	2310	Acquisition of Property - Spring Lake 1.6 & 1.0 (Two separate purchase)	828,850	0	0	828,850	828,850	100.00%	1:2	414,425	(414,425)
Fayetteville	2427	Acquisition of Property - Five properties	2,510,000	0	500,000	3,010,000	0	0.00%	1:2	1,255,000	(755,000)
Fayetteville	2441	Fire & Emergency Services Center	7,036,640	0	11,844,933	18,881,573	0	0.00%	1:2	3,518,320	8,326,613
Forsyth	2127	Ardmore Hall, Forsyth Building & Main Campus Renovation	250,000	4,750,000	0	5,000,000	3,361,443	67.23%	1:1	250,000	(250,000)
Forsyth	2128	Trades Shop Building	809,410	0	1,500,000	2,309,410	646,756	28.01%	1:1	809,410	(809,410)
Gaston	2206	Veterinary Technology Facility	4,277,000	0	1,000,000	5,277,000	471,179	8.93%	1:2	2,138,500	(2,138,500)
Guilford	2132	Medlin Campus Center Renovations	0	9,519,543	9,880,457	19,400,000	1,303,759	6.72%	NA		
Halifax	2200	Student Access Door Retrofit (Instructional Classrooms)	0	200,000	0	200,000	0	0.00%	NA		
Halifax	2215	Buildings 300, 400, and 500 Roof Renovations	0	396,165	0	396,165	396,165	100.00%	NA		
Halifax	2216	Buildings 100, 300, 400, 500, & 600 HVAC Renovations	0	257,530	0	257,530	0	0.00%	NA		
Halifax	2217	Buildings 100, 300, 500, and 600 Boiler & Chiller Replacements	0	281,565	0	281,565	281,565	100.00%	NA		
Halifax	2218	Buildings 300, 500 and Library Building Restroom Renovations	0	250,000	0	250,000	0	0.00%	NA		
Halifax	2219	Buildings 100, and 500 Air Handler Repair and Replacement	0	250,000	0	250,000	0	0.00%	NA		
Halifax	2220	Buildings 100, 300, 400, 500, and 600 Flooring and Wall Renovations	0	600,000	0	600,000	0	0.00%	NA		
Halifax	2313	Replace Natural Gas Piping	0	34,000	0	34,000	0	0.00%	NA		
Halifax	2364	Advanced Manufacturing Center	3,742,915	0	2,000,000	5,742,915	36,264	0.63%	1:3	1,247,638	752,362
Haywood	2416	Health and Human Services Building - New Construction	2,831,380	0	0	2,831,380	0	0.00%	1:1	2,831,380	(2,831,380)
Isothermal	2088	Comprehensive Applied Sciences and Workforce Dev. Center	2,000,000	0	6,717,501	8,717,501	1,219,439	13.99%	1:3	666,667	6,050,834
Isothermal	2370	Roof Repalcement-Applied Sciences Building	0	204,135	0	204,135	204,135	100.00%	NA		
Isothermal	2398	Agribusiness Barn Facility	216,000	0	305,000	521,000	0	0.00%	1:3	72,000	233,000
Isothermal	2420	Applied Sciences HVAC Replacement	0	400,000	0	400,000	393,772	98.44%	NA		
James Sprunt	2365	Hoffler Building Biology/Chemistry Lab Renovation	0	316,250	0	316,250	234,747	74.23%	NA		
James Sprunt	2366	Herring Building Welding Shop/Classroom Renovation	0	704,439	0	704,439	301,428	42.79%	NA		
James Sprunt	2367	Hall Building-Vocational Technology Building Infrastructure Renovation	0	848,700	0	848,700	0	0.00%	NA		
James Sprunt	2423	Hoffler Building Health Education Facility Addition/Renovation	0	2,449,065	2,050,935	4,500,000	0	0.00%	NA		
Johnston	2189	Tart & Wilson Building Renovations	0	3,701,470	5,377,573	9,079,043	3,701,470	40.77%	NA		
Lenoir	2139	Admin. Bus. Tech. & Learn. Resource Cntr.Elevator Upgrades	0	720,000	0	720,000	623,784	86.64%	NA		
Lenoir	2382	Bullock Building HVAC Replacement	0	121,424	0	121,424	116,424	95.88%	NA		
Lenoir	2383	Student Chiller Replacement and Health Science Building Heat Pump Replacement	0	237,512	0	237,512	228,619	96.26%	NA		
Lenoir	2385	Learning Resource Center Chiller Replacement	0	150,755	0	150,755	146,175	96.96%	NA		

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Lenoir	2386	Highway 91 Center HVAC Renovation	0	300,401	0	300,401	13,317	4.43%	NA		
Lenoir	2387	Bullock Building Roof Remediation Coating	0	353,443	0	353,443	22,200	6.28%	NA		
Lenoir	2388	Student Center Roof Replacement	0	568,773	0	568,773	33,000	5.80%	NA		
Lenoir	2389	Health Sciences Roof Replacement	0	96,218	0	96,218	8,275	8.60%	NA		
Lenoir	2390	Workforce Development Center Roof Replacement	0	294,258	0	294,258	119,563	40.63%	NA		
Lenoir	2405	Health Sciences Building - Major Renovation	0	5,158,718	0	5,158,718	28,675	0.56%	NA		
Martin	2252	Door Upgrade - Campus Security	0	470,000	0	470,000	434,125	92.37%	NA		
Martin	2322	Electronic Signs	0	457,537	29,158	486,695	328,955	67.59%	NA		
Martin	2324	Campus Security Upgrade	0	351,858	14,084	365,942	150,485	41.12%	NA		
Martin	2332	Equine Facility Repairs/Upgrade	0	875,000	0	875,000	431,699	49.34%	NA		
Martin	2333	Fire Training Facility	2,000,000	0	0	2,000,000	324,529	16.23%	1:3	666,667	(666,667)
Martin	2340	Building 1 Renovations	0	325,000	0	325,000	125,943	38.75%	NA		
Martin	2413	Library/Student Success Center Renovation	0	450,000	0	450,000	28,717	6.38%	NA		
Mayland	2103	Phillips Bldg. HVAC/Controls	0	302,700	0	302,700	302,700	100.00%	NA		
Mayland	2110	Gwaltney Hall Biology Lab Renovation	0	345,709	170,088	515,797	515,797	100.00%	NA		
Mayland	2111	Auto Body Repair Shop Renovation	0	500,857	30,000	530,857	530,857	100.00%	NA		
Mayland	2174	Pinebridge Coliseum (Instructional Classrooms) Renovations	0	2,330,375	1,034,625	3,365,000	288,215	8.57%	NA		
Mayland	2177	Avery Learning Center Roof Replacement	0	88,200	0	88,200	88,200	100.00%	NA		
Mayland	2221	Yancey Learning Center Roof Replacement	0	75,000	8,850	83,850	83,850	100.00%	NA		
Mayland	2308	Welding Building Renovation and Addition	146,125	147,125	394,500	687,750	50,098	7.28%	1:2	73,063	321,438
Mayland	2309	Vocational Building Renovation	0	234,262	12,500	246,762	246,762	100.00%	NA		
Mayland	2358	Phillips-Gwaltney Early College	0	61,194	406	61,600	61,600	100.00%	NA		
Mayland	2361	Vocational Building Second Floor	0	160,000	0	160,000	0	0.00%	NA		
Mayland	2363	Gwaltney Hall First Floor	0	210,000	0	210,000	36,709	17.48%	NA		
McDowell	2244	Bldg 14 Renovation (Health Sciences Lab)	0	385,272	0	385,272	385,272	100.00%	NA		
McDowell	2251	Cosmetology Center	4,078,421	0	0	4,078,421	215,916	5.29%	1:2	2,039,211	(2,039,211)
Mitchell	2154	Agri-Business New Classroom and Labs	930,835	0	0	930,835	930,641	99.98%	1:1	930,835	(930,835)
Mitchell	2155	Mooresville Façade and Classroom Renovation	0	1,591,932	7,964	1,599,896	376,988	23.56%	NA		
Mitchell	2254	Wallace House Renovation	0	473,750	21,250	495,000	317,894	64.22%	NA		
Montgomery	2232	Building 200 Roof Replacement	0	174,430	0	174,430	174,430	100.00%	NA		
Montgomery	2242	Building 200 HVAC Replacement	0	1,075,000	0	1,075,000	960,645	89.36%	NA		
Montgomery	2243	Center for Workplace Development Renovation	0	111,449	0	111,449	111,449	100.00%	NA		
Montgomery	2277	Building 200 Interior Renovations	0	124,565	0	124,565	124,565	100.00%	NA		
Montgomery	2278	Building 100 Interior Renovations, HVAC and Roof Replacement	0	3,895,000	150,000	4,045,000	853,132	21.09%	NA		
Montgomery	2412	Capel Hall Building 200- Minor Renovation	0	47,006	0	47,006	47,006	100.00%	NA		
Montgomery	2484	Industrial Maintenance Building	495,000	0	0	495,000	0	0.00%	1:3	165,000	(165,000)
Nash	2092	Engineering & Cosmetology Buildings	4,945,000	0	150,000	5,095,000	4,911,436	96.40%	1:3	1,648,333	(1,648,333)
Nash	2133	Building A and B Roof Replacements	0	258,135	0	258,135	258,135	100.00%	NA		
Nash	2134	Building B and D2 HVAC Replacements	0	155,800	0	155,800	155,800	100.00%	NA		
Nash	2137	Fire/EMS Program Vehicle Shelter	43,440	0	186	43,626	43,626	100.00%	1:3	14,480	(14,480)
Nash	2180	Buildings A and B Renovations	0	342,000	11,977	353,977	353,977	100.00%	NA		
Nash	2181	Building D1 HVAC Replacement	0	194,425	0	194,425	194,425	100.00%	NA		
Nash	2227	Bldgs. B & I Classroom Renovation	0	48,730	0	48,730	18,220	37.39%	NA		
Nash	2233	Continuing Education and Public Service ADA Compliance	0	62,175	0	62,175	55,807	89.76%	NA		
Nash	2344	HVAC (Roof Top Unit) Replacement- Building D2	0	120,340	0	120,340	120,340	100.00%	NA		
Nash	2379	Veterinary Medical Technology Renovation	0	450,000	0	450,000	348,851	77.52%	NA		
Nash	2401	Science & Technology and Business and Industry Buildings- Roof Replacements	0	215,422	0	215,422	171,425	79.58%	NA		
Nash	2404	Buildings A & B- HVAC Renovation	0	180,000	0	180,000	126,163	70.09%	NA		
Nash	2442	Veterinary Medical Technology Addition	470,000	0	0	470,000	29,231	6.22%	1:3	156,667	(156,667)
Nash	2497	Buildings A, B, D and B&T - HVAC & Mechanical Upgrades	0	275,000	0	275,000	0	0.00%	NA		
Pamlico	2201	Johnson Building (Instructional Classrooms) Renovations	1,200,000	2,843,233	659,200	4,702,433	104,710	2.23%	1:2	600,000	(600,000)
Pamlico	2331	Johnson Building-Generator Replacement	0	148,898	0	148,898	148,898	100.00%	NA		

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Piedmont	2122	Building E (Student Center) Renovations	0	711,395	0	711,395	670,634	94.27%	NA		
Piedmont	2123	Building D (Auditorium) Renovations	0	975,000	0	975,000	840,407	86.20%	NA		
Piedmont	2125	Mechanical Room Boiler Replacement	0	72,860	72,000	144,860	144,860	100.00%	NA		
Pitt	2081	Everette Building Renovations	0	2,000,000	2,249,195	4,249,195	1,009,582	23.76%	NA		
Pitt	2280	Student Advancement Center	6,376,397	0	0	6,376,397	72,890	1.14%	1:2	3,188,199	(3,188,199)
Randolph	2168	Allied Health Center	5,086,842	0	9,363,158	14,450,000	4,174,885	28.89%	1:2	2,543,421	(2,543,421)
Richmond	2120	Lindsey-Petris Building Expansion & Renovation	1,000,000	4,620,000	475,000	6,095,000	416,313	6.83%	1:3	333,333	141,667
Richmond	2399	Acquisition of Property - 517 Peden Street, Laurinburg, NC 28352	600,000	0	235,343	835,343	0	0.00%	1:3	200,000	(200,000)
Richmond	2455	Rockingham Classroom & Training Facility	1,000,000	0	11,393,283	12,393,283	0	0.00%	1:3	333,333	10,228,366
Roanoke -Chowan	2265	Handicap Access Update	0	550,000	0	550,000	32,500	5.91%	NA		
Roanoke -Chowan	2266	Fine Arts Center	3,683,773	0	0	3,683,773	39,911	1.08%	1:3	1,227,924	(1,227,924)
Roanoke -Chowan	2267	Jerigan Auditorium Renovation	0	500,000	0	500,000	18,063	3.61%	NA		
Roanoke -Chowan	2268	Health Sciences Program/Lab Renovation	0	50,000	0	50,000	0	0.00%	NA		
Roanoke -Chowan	2269	Davis Center Renovation	0	300,000	0	300,000	3,825	1.28%	NA		
Roanoke -Chowan	2270	Mathematics Laboratory Renovation	0	52,517	0	52,517	319	0.61%	NA		
Roanoke -Chowan	2271	Industrial Skills Building Renovation	0	10,227	0	10,227	10,227	100.00%	NA		
Roanoke -Chowan	2272	Campuswide Classroom Renovation	0	1,090,000	0	1,090,000	49,546	4.55%	NA		
Roanoke -Chowan	2279	Greenhouse	90,000	0	0	90,000	574	0.64%	1:3	30,000	(30,000)
Robeson	2135	Emergency Services Training Center-Burn Building & Training Tower	2,188,400	0	0	2,188,400	136,663	6.24%	1:3	729,467	(729,467)
Robeson	2136	Emergency Services Training Center Classroom Addition	2,771,152	0	0	2,771,152	59,508	2.15%	1:3	923,717	(923,717)
Robeson	2426	Building 11- Classroom Addition and Renovation	1,289,532	772,800	0	2,062,332	0	0.00%	1:3	429,844	(429,844)
Rockingham	2095	Whitcomb Student Center Renovation	0	650,000	750,000	1,400,000	632,190	45.16%	NA		
Rockingham	2152	Industrial Technology I and II Renovation	0	3,000,000	0	3,000,000	21,983	0.73%	NA		
Rockingham	2162	Advanced Technology Building Renovation	0	400,000	103,227	503,227	503,227	100.00%	NA		
Rockingham	2190	James Library Renovation	0	495,000	0	495,000	493,161	99.63%	NA		
Rockingham	2328	Emergency Services Training Center Improvements	0	100,000	0	100,000	57,069	57.07%	NA		
Rockingham	2377	Humanities Building Renovation	0	475,000	0	475,000	413,543	87.06%	NA		
Rockingham	2429	Keys Gym Improvements	0	400,000	0	400,000	0	0.00%	NA		
Rockingham	2430	Humanities Building Renovation - Second Floor	0	475,000	0	475,000	0	0.00%	NA		
Rowan-Cabarrus	2151	Fire and Emergency Services Training Facility Phase II	1,300,000	0	0	1,300,000	92,343	7.10%	1:2	650,000	(650,000)
Rowan-Cabarrus	2225	Motorsport Management Building Renovation	0	486,000	0	486,000	67,478	13.88%	NA		
Rowan-Cabarrus	2231	Acquisition of Real Property - Motorsport Management Purchase	1,053,196	0	0	1,053,196	1,053,196	100.00%	1:2	526,598	(526,598)
Rowan-Cabarrus	2234	Building 300 Exterior Renovations	0	555,000	0	555,000	271,934	49.00%	NA		
Rowan-Cabarrus	2406	Law Enforcement Tactical Training Facility- Building Renovation	0	150,000	0	150,000	0	0.00%	NA		
Rowan-Cabarrus	2407	Acquisition of Real Property - 1534 Trinity Road, Kannapolis, NC	733,000	0	250,000	983,000	733,000	74.57%	1:2	366,500	(116,500)
Sampson	2163	Welding and Activity Center Buildings	1,837,285	0	2,140,772	3,978,057	848,106	21.32%	1:2	918,643	822,130
Sampson	2436	Transportation Annex - New Construction	2,675,327	0	300,000	2,975,327	0	0.00%	1:2	1,337,664	(1,237,664)
Sandhills	2222	Owens Auditorium Renovation	0	3,816,267	600,000	4,416,267	1,887,277	42.73%	NA		
South Piedmont	2212	Garibaldi Building Air Handler Replacement	0	442,500	0	442,500	442,500	100.00%	NA		
South Piedmont	2213	Watson Building (Anson County Early College) HVAC Replacement	0	450,000	0	450,000	416,081	92.46%	NA		
South Piedmont	2214	Center for Technology & Health Education 2nd Floor Renovation	0	1,500,000	5,963,000	7,463,000	1,308,738	17.54%	NA		
Southeastern	2085	Addition to Business Industry Training Center, Renovations to B&M	2,614,787	3,619,802	90,000	6,324,589	2,875,957	45.47%	1:3	871,596	(871,596)
Southwestern	2205	Health Science Building	5,445,597	0	15,235,558	20,681,155	1,905,032	9.21%	1:3	1,815,199	13,420,359
Southwestern	2371	Public Safety Driving Range Repairs	0	60,000	0	60,000	32,945	54.91%	NA		
Southwestern	2402	Fire Rescue Training Center	1,400,000	0	1,312,605	2,712,605	95,966	3.54%	1:3	466,667	845,938
Stanly	2273	Patterson Building Renovation	0	242,876	0	242,876	242,876	100.00%	NA		
Stanly	2346	Phase I- Eddins & Webb Buildings	0	264,556	0	264,556	72,976	27.58%	NA		
Stanly	2356	Upgrades to the AMIT building	0	150,000	0	150,000	146,586	97.72%	NA		
Stanly	2357	Structural/Settlement to the Kelley & Patterson Buildings	0	330,000	0	330,000	207,509	62.88%	NA		
Stanly	2359	Whitley Technology Center Renovation	0	370,000	325,000	695,000	265,835	38.25%	NA		
Stanly	2360	Agribusiness Facilities	73,870	0	0	73,870	40,381	54.67%	1:2	36,935	(36,935)
Stanly	2495	Snyder & Whitley Building Chiller Replacements	0	550,000	0	550,000	0	0.00%	NA		

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Stanly	2496	Crutchfield Education Center Chiller Replacement	0	275,000	0	275,000	0	0.00%	NA		
Surry	2129	Yadkin Industrial Training Center & Truck Driving Track	3,593,500	0	200,000	3,793,500	3,399,120	89.60%	1:3	1,197,833	(1,197,833)
Surry	2207	Building C (Instructional Classrooms) Roof Replacement	0	214,145	0	214,145	214,145	100.00%	NA		
Surry	2208	Building I (Industrial Training Center) Addition	30,136	0	0	30,136	30,136	100.00%	1:3	10,045	(10,045)
Surry	2209	Building K (Engineering Technology) Electrical Upgrades	0	16,000	0	16,000	16,000	100.00%	NA		
Surry	2210	Building R (Instructional Classrooms) Roof Replacement	0	181,799	0	181,799	181,799	100.00%	NA		
Surry	2239	Building C Renovations	0	279,886	0	279,886	279,886	100.00%	NA		
Surry	2240	Building P Renovations	146,036	323,964	0	470,000	470,000	100.00%	1:3	48,679	(48,679)
Surry	2241	Building S Renovations	0	240,000	0	240,000	225,365	93.90%	NA		
Surry	2257	Emergency Services Training Center - Propane Disconnect Valve	0	16,450	0	16,450	16,450	100.00%	NA		
Surry	2258	S Building Materials Storage Building Addition	80,000	0	0	80,000	80,000	100.00%	1:3	26,667	(26,667)
Surry	2259	V Building - 2nd Floor Renovation	0	359,507	0	359,507	359,507	100.00%	NA		
Surry	2329	S Building Roof Replacement	0	160,000	0	160,000	160,000	100.00%	NA		
Surry	2330	V Building Roof Replacement	0	250,589	0	250,589	250,589	100.00%	NA		
Surry	2488	T Building Renovation	0	490,000	0	490,000	0	0.00%	NA		
Tri-County	2224	McSwain Building HVAC Replacement	0	475,928	0	475,928	475,928	100.00%	NA		
Tri-County	2226	Driving Safety Pad	465,223	0	0	465,223	450,524	96.84%	1:2	232,612	(232,612)
Tri-County	2228	Property Acquisition	119,710	0	0	119,710	119,710	100.00%	1:2	59,855	(59,855)
Tri-County	2255	Student Services Reception Area	0	28,000	0	28,000	28,000	100.00%	NA		
Tri-County	2307	Campuswide Access Door Renovation	0	457,848	0	457,848	417,878	91.27%	NA		
Tri-County	2319	Human Resources Development Program Delivery- Harper Building	0	55,000	0	55,000	50,500	91.82%	NA		
Tri-County	2320	Crisp HVAC Replacement	0	265,000	0	265,000	265,000	100.00%	NA		
Tri-County	2327	West HVAC Replacement	0	301,000	0	301,000	301,000	100.00%	NA		
Tri-County	2335	Enloe HVAC Replacement	0	440,000	0	440,000	440,000	100.00%	NA		
Tri-County	2336	Harper HVAC Replacement	0	380,000	0	380,000	380,000	100.00%	NA		
Tri-County	2347	Maintenance to Classroom	0	304,840	0	304,840	304,840	100.00%	NA		
Tri-County	2409	McSwain Exterior Building Renovation	0	452,500	0	452,500	369,800	81.72%	NA		
Vance-Granville	2188	Buildings 1-6 & 9 HVAC Replacements & Fire Alarm System Install	0	4,174,500	0	4,174,500	160,545	3.85%	NA		
Vance-Granville	2248	Exterior Masonry Repairs and Restoration	0	1,000,000	43,100	1,043,100	28,010	2.69%	NA		
Vance-Granville	2249	Building 10 Phase II Renovation	0	273,725	150,000	423,725	146,496	34.57%	NA		
Vance-Granville	2250	Building 2 Welding Lab Renovation	0	223,717	0	223,717	223,623	99.96%	NA		
Wake	2178	Ready Hall Addition (Formerly Ready Hall Renovation)	9,723,927	0	2,806,900	12,530,827	53,624	0.43%	1:1	9,723,927	(6,917,027)
Wake	2179	Health Sciences Building Renovations	0	2,871,200	0	2,871,200	2,716,403	94.61%	NA		
Wayne	2169	Wayne Learning Center & Testing Center Renovations	0	245,912	0	245,912	245,912	100.00%	NA		
Wayne	2170	Magnolia Building Roof Replacement	0	400,000	0	400,000	390,940	97.73%	NA		
Wayne	2171	Azalea, Dogwood, Hocutt, Holly, Magnolia, Maple, Door Renovations	0	60,000	98,438	158,438	10,152	6.41%	NA		
Wayne	2172	Greenhouse Additions & Renovations	315,734	42,068	0	357,802	202,375	56.56%	1:2	157,867	(157,867)
Wayne	2173	Hocutt Building & HVAC Renovations	0	250,000	0	250,000	0	0.00%	NA		
Wayne	2185	Holly, Azalea, & Aviation Buildings Renovations	0	98,063	64,500	162,563	162,563	100.00%	NA		
Wayne	2186	Pine Building Renovations	0	177,985	248,000	425,985	425,985	100.00%	NA		
Wayne	2196	Boiler Replacement	0	100,576	192,000	292,576	292,576	100.00%	NA		
Wayne	2410	Automotive Collision Repair Building- New Construction	3,000,000	0	4,000,000	7,000,000	74,338	1.06%	1:2	1,500,000	2,500,000
Western Piedmont	2165	Building H Renovations	0	2,617,753	0	2,617,753	2,363,083	90.27%	NA		
Western Piedmont	2166	HVAC Repairs & Updates-Patton and E Buildings	0	300,000	0	300,000	0	0.00%	NA		
Western Piedmont	2235	Student Access Door Retrofit	0	125,000	200,000	325,000	41,026	12.62%	NA		
Western Piedmont	2315	Learning Resource Center Renovations	0	125,000	394,912	519,912	125,000	24.04%	NA		
Western Piedmont	2316	Concrete and Brick Repair	0	325,000	0	325,000	0	0.00%	NA		
Western Piedmont	2414	Moore Hall - Major Renovation	0	210,000	0	210,000	20,500	9.76%	NA		
Western Piedmont	2439	Moore Hall - BLET Renovations	0	90,000	0	90,000	0	0.00%	NA		
Wilkes	2149	Walker Center Auditorium Roof Replacement	0	67,889	0	67,889	67,889	100.00%	NA		
Wilkes	2238	Culinary Lab Building	2,025,785	0	567,094	2,592,879	2,208,955	85.19%	1:2	1,012,893	(445,799)
Wilkes	2334	Alleghany Center Industrial Lab	150,000	0	75,000	225,000	0	0.00%	1:2	75,000	-

NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
CONNECT NC BOND REPORT
FISCAL YEAR 2018-19
AS OF JUNE 30, 2019

College	Project No.	Project Name - (Project No. if assigned)	New Construction Funds Authorized	R & R Funds Authorized	Other Funds Authorized	Total Project Budget	Total Project Expended to Date	Percent Complete	New Construction Match Ratio	Match Requirement Per S.L 2015-280	Overmatch (Used)/ Generated per G.S. 115D-31*
Wilkes	2391	Ashe Campus Classroom/Lab Building	3,000,000	0	9,100,000	12,100,000	415,469	3.43%	1:2	1,500,000	7,600,000
Wilson	2431	Building S - New Construction	3,291,417	0	0	3,291,417	0	0.00%	1:3	1,097,139	(1,097,139)
Wilson	2444	Buildings U and V Renovation	0	1,847,009	0	1,847,009	0	0.00%	NA		
Wilson	2223	Wilson Buildings L-A and L-F Additional Classrooms, Offices and Sign	0	1,800,000	10,860	1,810,860	1,775,054	98.02%	NA		
Total			168,357,665	144,367,361	190,027,963	502,752,989	118,540,954	23.58%			

*Per G.S. 115D-31, prior non-state expenditures used to access new construction Connect NC bond funds. Negative calculation reflects use of prior non-state expenditures as match. Positive calculation reflects excess non-state funds.
**Former Connect NC Bond Funded Projects: Bladen #2182, Lenior #2384, Martin #2323, Surry #2353, Wayne #2100, Wayne #2318

NCCCS Bonds	350,000,000
Committed	312,725,025
% of Authorized Bonds Committed	89%
% New of Committed	53.84%
% R&R of Commited	46.16%
Total Project Costs	502,752,989
Undesignated	37,274,975

(REVISED 07/17/2019)

AGENDA

State Board of Community Colleges
PROGRAMS COMMITTEE
Caswell Building, J. Gregory Poole Conference Room
Thursday, July 18, 2019 – 1:30 p.m.

Call to Order

Roll Call

Ethics Awareness and Conflict of Interest

Approval of Agenda

Approval of Minutes – May 16, 2019

For Action

- Cooperative Innovative High School Waiver (Attachment PROG 01) [CA]
- Curriculum Program Applications – Fast Track for Action (FTFA) (Attachment PROG 02) [CA]
  - Central Carolina Community College
    - Advanced Medical Coding (Diploma) (D45530)
  - Lenoir Community College
    - Advertising and Graphic Design (A30100)
  - Montgomery Community College
    - Facility Maintenance Technology (A50190)
    - Sustainable Agriculture (A15410)
- Curriculum Program Application – Captive/Co-opted Groups (Attachment PROG 03) [CA]
  - Martin Community College – Bertie Correctional Institution
    - Entrepreneurship (Certificate) (C25490)
- Courses of Instruction – Captive/Co-opted Groups (Attachment PROG 04) [CA]
  - Isothermal Community College – Rutherford Correctional Center
    - AUT-3200 Small Engine Repair
      - (Basic Small Engine Repair)
  - Johnston Community College – Johnston Correctional Institution
    - HRD-3004 HRD Career Readiness/Pathways
      - (Next Steps)
- Combined Course Library – Continuing Education (Attachment PROG 05) [CA]
  - New Course Approvals, Modifications, and Tier Designations
    - New Course Approval – Cape Fear Community College
      - Musculoskeletal Sonography (MSK-3100)
    - New Course Approval – NC Emergency Management/NC Emergency Management Association
      - NC Emergency Manager 101 (EPT-3001)
      - NC Emergency Manager 102 (EPT-3002)
    - New Course Approval – DHHS – Office of Rural Health
      - NC Community Health Worker (HEA-3121)
    - Course Modification – System Office

AGENDA
State Board of Community Colleges
PROGRAMS COMMITTEE
Caswell Building, J. Gregory Poole Conference Room
Thursday, July 18, 2019 – 1:30 p.m.

        - Basic Law Enforcement Trng (CJC-3938)
    - Course Modification – System Office/NC Office of EMS
        - EMR to EMT Bridge (EMS-4103)
    - Course Modification – RAMP EAST
        - NC Manufacturing Certification (MNT-3000)

For Information

Programs Committee

- Curriculum Program Applications as Approved by the System President (Attachment PROG 06)
    - Asheville-Buncombe Technical Community College
        - Public Safety Administration (A55480)
    - Bladen Community College
        - Public Safety Administration (A55480)
    - Carteret Community College
        - Building Construction Technology (A35140)
    - Sampson Community College
        - Public Safety Administration (A55480)
    - Wilson Community College
        - Building Construction Technology (A35140)
- Curriculum Standard Revisions as Approved by the System President (Attachment PROG 07)
    - North Carolina Community College System
        - Associate in Engineering (A10500)
- Curriculum Program Terminations as Approved by the System President (Attachment PROG 08)
    - Brunswick Community College
        - Electronics Engineering Technology (A40200)
    - Cape Fear Community College
        - Real Estate Licensing (Certificate) (C25480)
    - Piedmont Community College
        - Film and Video Production Technology (A30140)
    - Richmond Community College
        - Non-Profit Leadership and Management (A25410)
    - Sampson Community College
        - Emergency Management (A55460)

(REVISED 07/17/2019)

AGENDA

State Board of Community Colleges
PROGRAMS COMMITTEE
Caswell Building, J. Gregory Poole Conference Room
Thursday, July 18, 2019 – 1:30 p.m.

Finance Committee

- State Board Reserve for Student Success Center (Attachment FC 04)
- State Board Reserve Funding a Study of Programs for Students with Intellectual and Developmental Disabilities (Attachments FC 05)
- Allocation of Title II Adult Education and Family Literacy Act (AEFLA) (Attachment FC 07)
- Proposed Title II, Section 225, Corrections Education and Other Institutionalized Individuals (C&I) Allocation Formula (Attachment FC 08)
- Proposed Title II, Section 243, Integrated English Literacy and Civics Education Formula (Attachment FC 09)
- Allocation for Lead College for Career and College-Ready Alignment Partnership (Attachment FC 10) [CA]
- Allocation for Golden LEAF Scholars Program – Two-Year Colleges (Attachment FC 11) [CA]
- Service Agreement for Community College Grant Program (Attachment FC 12) [CA]

New Business

Adjourn

MINUTES
State Board of Community Colleges
PROGRAMS COMMITTEE
Thursday, May 16, 2019

MEMBERS PRESENT:

Candler Willis, Vice Chair*	Bobby Irwin
William Holder	Ernest Pearson

MEMBERS ABSENT:

Sam Powell, Chair	Toni Formato	Bob Stephens

SYSTEM OFFICE STAFF AND OTHERS:

Wesley Beddard	Lori Byrd	Jenn Selby
James JW Kelley	Frank Scuiletti	(Rowan-Cabarrus CC)
Margaret Roberton	Shante Martin	Betsy Henderson
Lisa Eads	Brian Long	(Vance-Granville CC)
Hilmi Lahoud		

WELCOME AND ETHICS STATEMENT: Dr. Powell called the meeting to order at 1:30pm at Caswell Building, Gregory Poole Conference Room. Roll was taken and there was a quorum. Dr. Willis read the Ethics Awareness and Conflict of Interest Statement and asked if there were any known conflicts. None were noted.

APPROVAL OF THE MINUTES: Dr. Willis requested a motion to approve the March 14, 2019 minutes. Mr. Pearson made a motion to approve the minutes and Mr. Irwin seconded the motion. It was unanimously approved by the committee.

FOR FUTURE ACTION:

Proposal for New Career and College (CCP) Pathways (Attachment PROG 01)**

- Associate in Fine Arts in Music Career and College Promise (CCP) Pathways (P1070C)
- Associate in Fine Arts in Theatre Career and College Promise (CCP) Pathways (P1082C)

Mr. Beddard reviewed the item. All documents are in order.

Mr. Pearson asked that, if the System has a Comprehensive Articulation Agreement, why are there speciality Articulation Agreements such as Engineering and Visual Arts. While the Comprehensive Articulation Agreement covers every degree and every program, these additional articulation agreements provide students with more specialized structure in these specific programs and ensure that all of the colleges have a common agreement to the benefit of the students.

Curriculum Program Applications – Fast Track for Action (FTFA) (Attachment PROG 02)**

- Haywood Community College
  - Practical Nursing (Diploma) (D45660)
- Southeastern Community College
  - Agribusiness Technology (A15100)
- South Piedmont Community College

- Digital Media Technology (A25210)

Mr. Beddard reviewed this item. All documents are in order.

The committee had no questions or concerns.

Courses of Instruction – Captive/Co-opted Groups (Attachment PROG 03)**

- Isothermal Community College – Rutherford Correctional Center
  - HOS-3072 Food Service Sanitation/Safety
    - (Servsafe Food Safety Training)
- Vance-Granville Community College – Franklin Correctional Center
  - CIS-3100 Computer Basics
    - (Keyboarding)
  - HOS-4040 Hotel & Lodging Operations
    - (Hospitality – (START Program))
  - MLS-3230 Small Business Management
    - (How to Start a Small Business)
  - OST-3100 Office Software Application
    - (Integrated Software: Computer)

Ms. Roberton reviewed this item. All documents were in order.

The committee had no questions or concerns.

Combined Course Library – Continuing Education (Attachment PROG 04)**

- New Course Approvals, Modifications, and Tier Designations
  - New Course Approval – Davidson County Community College
    - Sterile Preparation Technician (PHM-3260)

Ms. Roberton reviewed the item. All documents were in order.

The committee had no questions or concerns.

On a motion made by Mr. Irwin, PROG 01-04 were approved unanimously via voice vote and rules were suspended. These items were moved to the "For Action" agenda at this meeting; the Full Board will be asked to suspend the rules and place these items on the "Action" agenda with PROG 02-04 on the Consent Agenda at their meeting on May 17, 2019.

FOR ACTION

Amend - 1D SBCCC 400.11 – "Education Services for Minors (Curriculum)" (Attachment PROG 05)

Dr. Eads reviewed this item. These are updates to align Career and College Promise (CCP) with the RISE program.

Mr. Pearson asked when the community colleges first started offering courses in the high schools that carry over to their college transcripts. This has been in place for many years and has been steadily growing across the entire System; unfortunately, the exact start date is unknown at the time of this meeting.

Mr. Pearson followed up asking how many students started a class compared to completing a class that carried to the university level since 2014. That specific information is not known but there is data showing the rapid growth of the College Transfer Pathways and how well these pathways are doing. He followed up asking how much parents would have saved by having their students complete these courses. System Office staff stated that, as this program is coming on five years, information concerning students who completed the courses and then continued to a 2-year or 4-year in-state public institution could be compiled for the committee.

On a motion made by Mr. Pearson, seconded by Mr. Holder, the item was approved for action and forwarded to the May 17, 2019 meeting.

FOR INFORMATION

Curriculum Program Applications as Approved by the System President (Attachment PROG 06)

- Alamance Community College
  - Food Service Technology (Diploma) (D55250)
- Bladen Community College
  - Mechatronics Engineering Technology (A40350)
- Central Carolina Community College
  - Human Services Technology/Substance Abuse (A4538E)
- Martin Community College
  - Welding Technology (A50410)
- McDowell Technical Community College
  - Air Conditioning/Heating and Refrigeration Technology (A35100)
- Nash Community College
  - Human Services Technology/Substance Abuse (A4538E)
- Western Piedmont Community College
  - Early Childhood Administration (Certification) (C55850)
  - Esthetics Instructor (Certificate) (C55270)
  - Esthetics Technology (Certificate) (C55230)

Mr. Beddard reviewed the item. All documents are in order.

The committee had no questions or concerns.

Curriculum Standard Revisions as Approved by the System President (Attachment PROG 07)

- Catawba Valley Community College
  - Associate in Fine Arts in Theatre (A10800)
- Edgecombe Community College
  - Geospatial Technology (A40220)

- Richmond Community College
  - Electric Utility Substation and Relay Technology (A50510)
- Rowan-Cabarrus Community College
  - Associate in Fine Arts in Visual Arts (A10600)
  - Associate in Fine Arts in Visual Arts CCP Pathways (P1062C)
- Sandhills Community College
  - Associate in Fine Arts in Music (A10700)
- Wake Technical Community College
  - Therapeutic Massage (A45750)

Mr. Beddard review the item. All documents are in order.

The committee had no questions or concerns.

SBCC Code Report (Attachment SBCCC 01)
General Counsel Martin reviewed the item.

The committee had no questions or concerns.

Finance Committee Information Items

Allocation for Title II Adult Education and Family Literacy Act (AEFLA) (Attachment FC 01)
Mr. Beddard reviewed the item.

The committee had no questions or concerns.

Allocation for NC Motorcycle Safety Education Program (Attachment FC 02)
Ms. Roberton reviewed the item.

The committee had no questions or concerns.

OTHER BUSINESS

Dr. Willis, Mr. Pearson, and General Counsel Martin all notified the committee that this would be their last State Board meeting and expressed their thanks to the committee.

ADJOURN

The meeting was adjourned at 2:12 pm on a motion by Mr. Holder, and approved via voice vote.

Recording Secretary
Alexandra Doles

STATE BOARD OF COMMUNITY COLLEGES
Location Waiver Request for Cooperative Innovative High Schools

Request: At the request of staff, the State Board of Community Colleges is asked to approve the location waiver request for established Cooperative Innovative High Schools (CIHS) that are not located on a N.C. Community College campus. The CIHS program seeking a location waiver is indicated in the chart on the next page.

Strategic Plan Reference(s):
Theme: Economic and Workforce Impact
Goal 3: Ensure the educational pipeline prepares a workforce possessing the interest, knowledge, skills, and abilities to meet the needs of employers, now and into the future.

- Objective 3.1. Collaborate with stakeholders to promote a workforce system that fosters innovation and establishes seamless connections among community colleges, K-12 education, universities, workforce and economic development partners, and business and industry.
    - Strategy 3.1.2. Partner with high schools, universities, and workforce development entities and engage with employers and industry associations at the regional/local levels to identify workforce needs and establish educational and training programs collaboratively and comprehensively.

Background: During the 2011 legislative session, the General Assembly established the following criteria to define a cooperative innovative high school (G.S. 115C-238.50A):

a) It has no more than 100 students per grade level;
b) It partners with an institution of higher education to enable students to concurrently obtain a high school diploma and begin or complete an associate degree program, master a certificate or vocational program, or earn up to two years of college credit within five years;
c) **It is located on the campus of the institution of higher education, unless the governing Board . . . specifically waives the requirement through adoption of a formal resolution.**

Additionally, S.L. 2011 Section 7.1A.(k) requires that "Cooperative innovative high schools . . . shall meet the requirements of G.S. 115C-238.50A no later than July 1, 2014. **Any cooperative innovative high school which fails to meet the requirements by that date shall no longer be authorized as a cooperative innovative high school**."

Rationale: If the community college partners with a local school board to offer a cooperative innovative high school (i.e., early college, middle college, STEM high school, etc.) that is not located on the college's campus, the CIHS may request a State Board waiver for the location of the school. This waiver request applies only to a cooperative innovative high school that has already been approved by the State Board of Education and the State Board of Community Colleges and that is not located on the community college campus.

Contact(s):
Dr. Lisa Eads
Director

CIHS Location Waiver Request (for Existing CIHS Programs not on N.C. Community College Campuses)					
College Name	**CIHS Name**	**Approval Year**	**Current Location**	**New Location**	**Waiver Rationale**
Asheville Buncombe Technical Community College	Madison Early College	2008	800 Bailey Street Mars Hill, NC 28754	New: 5734 Hwy 25-70 Marshall, NC 28753	The school has grown in size and grew out of our 1950s model building with mobile units. This move serves as a more centralized transportation route for students and encourages sharing of resources. The satellite campus A-B Tech Madison Site is located approximately one mile away from the new building.

STATE BOARD OF COMMUNITY COLLEGES
Curriculum Program Applications
Fast Track for Action [FTFA*]

Request: The State Board of Community Colleges is asked to approve the curriculum programs at the listed colleges on the condition that equipment funds are available to the colleges and operating funds generated by the budget formula will permit the offering of these programs without any special allocation of funds.

Central Carolina Community College
Advance Medical Coding (Diploma) (D45330)

Lenoir Community College
Advertising and Graphic Design (A30100)

Montgomery Community College
Facility Maintenance Technology (A50190)
Sustainable Agriculture (A15410)

Background: Program applications must meet the following criteria in order to be placed on the Fast Track For Action (FTFA) program approval request presented to the State Board of Community Colleges as part of the consent agenda:

- The curriculum program title currently exists within the System and does not require the creation of a new program title and new curriculum standard;
- The application is complete, requires no further analysis or documentation, and has the endorsement of Academic Programs;
- There are no negative impact assessments from other colleges; and
- The college does not go outside of its service area for planning purposes.

Contact(s):
Dr. Lisa Eads
Director

PROGRAM APPLICATION
SUMMARY EVALUATION REPORT
Central Carolina Community College
Advanced Medical Coding (D45530)

Program Planning: Central Carolina Community College is seeking approval for the Advanced Medical Coding Diploma (D45530) program to begin Fall 2019. The planning area is defined as the college's service area of Lee, Harnett and Chatham Counties. All colleges were notified of the planning process for this program.

The proposed program was approved by the Board of Trustees at Central Carolina Community College on October 24, 2018. Minutes from this Board meeting were attached to the program application. The President and the Board of Trustees of Central Carolina Community College have certified the following:

- The proposed program will enhance the workforce of North Carolina, will provide educational and training opportunities consistent with the mission of the college, and will not duplicate the opportunities currently offered.
- They have assessed the need for the proposed program and the resources required to maintain a viable program and certify that the college can operate the proposed program efficiently and effectively within the resources available to the college.
- The college will complete a program accountability report including student success measures, enrollment trends, completion rates, and employment data three years after implementation of the program.

Program Rationale: Central Carolina Community College (CCCC) indicates the following:

- Central Carolina Community College Advisory Board identified a need for a higher level of medical coding than is offered in the Health Information Technology program. Numerous inquiries were received by potential students who want to pursue remote medical coding as a second career.

- Employment rates in this specialty are projected to grow 13% between 2016 – 2026. With 440 job opportunities currently open in the Central North Carolina region annually. Projected salary is $35,350 with the opportunity to work from a home based or remote location.

- North Carolina Department of Commerce data confirms local job demand is projected to increased 11.1% - 12.5% through 2020.

- Letters of support were submitted by Dustin Mitchell of 3M Health Information Systems and Audrey Stephenson of Wake Med inpatient coding.

- Advanced Medical Coding is part of the career pathway in Health Information Technology and could be a starting point for an advanced degree.

Impact of the Proposed Program on Other Programs: One community college is approved to offer the Advanced Medical Coding program. An impact assessment was sent to all colleges approved to offer the program. **No negative impact responses were received.**

Implementation of Collaborative Plan: Not Applicable

Curriculum Design: The proposed program of study is in compliance with the State Board approved curriculum standard.

Curriculum Description as Designated on Curriculum Standard: *The Advanced Medical Coding curriculum provides the didactic and clinical experience necessary to become competent credentialed coders. Coursework includes reimbursement, advanced International Classification of Diseases-10th Revision-Clinical Modification/Procedure Coding System (ICD-10-CM/PCS), Current Procedural Terminology (CPT), and Healthcare Common Procedure Coding System (HCPCS).*

Graduates may be eligible to take either of the Certified Coding Specialist exams: the Certified Coding Specialist and/or the Certified Coding Specialist-Physician Based (CCS/CCS-P).

Individuals entering this curriculum must hold a minimum of an associate degree in a healthcare field or health informatics from a regionally accredited college or university.

Contact(s):
Dr. Lori H. Byrd
Associate Director

PROGRAM APPLICATION
SUMMARY EVALUATION REPORT
Lenoir Community College
Advertising and Graphic Design (A30100)

Program Planning:

Lenoir Community College is seeking approval for the Advertising and Graphic Design (A30100) program to begin Fall, 2019. The planning area is defined as the college's service area of Greene, Jones, and Lenoir Counties. All colleges were notified of the planning process for this program.

The proposed program was approved by the Board of Trustees at Lenoir Community College on March 25th, 2019. Minutes from this Board meeting were attached to the program application. The President and the Board of Trustees of Lenoir Community College have certified the following:

- The proposed program will enhance the workforce of North Carolina, will provide educational and training opportunities consistent with the mission of the college, and will not duplicate the opportunities currently offered.
- They have assessed the need for the proposed program and the resources required to maintain a viable program and certify that the college can operate the proposed program efficiently and effectively within the resources available to the college.
- The college will complete a program accountability report including student success measures, enrollment trends, completion rates, and employment data three years after implementation of the program.

Program Rationale:

Lenoir Community College (LCC) indicates the following:

- According to the Bureau of Labor statistics (2017), the average median pay for a graphic designer is $48,700 per year. Additionally, the job outlook for positions such as graphic designers and advertising is expected to grow by 10% in the next seven years.
- LCC conducted an employer survey which revealed that 87% of employers in their local area will need to hire one graphic designers within the next three years with an expected starting salary of $31,000-$35,000 annually. Additionally, 94% of employers agreed that the local area would benefit from the addition of this program and 94% of employers said they would hire graduates from this program.
- LCC also conducted a student interest survey which indicated 61% of students surveyed were interested in pursing a career in graphic design whereas 98% of those surveyed said they were interested in enrolling in the advertising and graphic design program at LCC.

- LCC offers a similar program in Graphic Arts and Imaging and plans to put a greater emphasis on printing production and equipment operation with the addition of this program. Additionally, LCC will not require any additional full-time staffing, facilities, or equipment to offer this program because the graphic arts and imaging program is already in place.

- Courses within the Advertising and Graphic Design (A30100) program align with high school courses offered by the North Carolina Department of Public Instruction. Because the courses are aligned, there are additional articulation opportunities for high school students who may begin their coursework in high school and transfer it into the Advertising and Graphic Design (A30100) program

- A letter of support was provided by Brandon Potter, owner of Potter photography. Mr. Potter stated, "As an advisory board member, I am committed to the start-up and success of the Advertising and Graphic Design program because of the success I have had as a graduate from a related program at Lenoir Community College (Graphic Arts and Imaging Technology). My commitment to being involved with this program exists because I want to see this program succeed, but also because our community has a growning need for students coming out of this program."

- Lenoir County Economic Development also provided a letter of support for the program stating, "By establishing this Advertising and Graphic Design program at Lenoir Community College, people interested in this ever-evolving industry will receive the educational training, knowledge and hands-on training necessary to succeed in this field."

Impact of the Proposed Program on Other Programs:
Nineteen colleges are approved to offer the Advertising and Graphic Design (A30100) program. Two of the nineteen colleges approved to offer the program are located in contiguous counties to LCC. Of those, one college initially responded with a negative impact assessment. The college worked together with LCC and the **negative impact has been resolved.**

Implementation of Collaborative Plan:
Not Applicable

Curriculum Design:
The proposed program of study is in compliance with the State Board approved curriculum standard.

Curriculum Description as Designated on Curriculum Standard:
The Advertising and Graphic Design curriculum is designed to provide students with knowledge and skills necessary for employment in the graphic design profession which emphasizes design, advertising, illustration, and digital and multimedia preparation of printed and electronic promotional materials. Students will be trained in the development of concept and design for promotional materials such as newspaper and magazine advertisements, posters, folders, letterheads, corporate symbols, brochures, booklets, preparation of art for printing, lettering

and typography, photography, and electronic media. Graduates should qualify for employment opportunities with graphic design studios, advertising agencies, printing companies, department stores, a wide variety of manufacturing industries, newspapers, and businesses with in-house graphics operations.

Contact(s):

Dr. Lisa Eads
Director

PROGRAM APPLICATION
SUMMARY EVALUATION REPORT
Montgomery Community College
Facility Maintenance Technology (A50190)

Program Planning: Montgomery Community College is seeking approval for the Facility Maintenance Technology (A50190) program to begin Fall, 2019. The planning area is defined as the college's service area of Montgomery County. All colleges were notified of the planning process for this program.

The proposed program was approved by the Board of Trustees at Montgomery Community College on March 19, 2019. Minutes from this Board meeting were attached to the program application. The President and the Board of Trustees of Montgomery Community College have certified the following:

- The proposed program will enhance the workforce of North Carolina, will provide educational and training opportunities consistent with the mission of the college, and will not duplicate the opportunities currently offered.
- They have assessed the need for the proposed program and the resources required to maintain a viable program and certify that the college can operate the proposed program efficiently and effectively within the resources available to the college.
- The college will complete a program accountability report including student success measures, enrollment trends, completion rates, and employment data three years after implementation of the program.

Program Rationale: Montgomery Community College (MCC) indicates the following:

- Employment data made available through NCWorks in April indicated that there were 60 facility maintenance positions available within a fifty-mile radius of Troy. There were additional employment opportunities for plumbers, masons, carpenters, and landscapers.
- A review of job openings using Indeed.com in April indicated that there were forty-five maintenance position openings as well as additional positions that would be supported through the Facility Maintenance program.
- Letters of support for the program were submitted by Myrick Construction and Montgomery County Schools. Myrick Construction stated that it would hire individuals possessing the skillsets associated with the program.
- The Montgomery County Commissioners made a commitment for the future students in the county when they committed to build a joint Career and Technical Education building as part of a $70,000,000 educational complex that will be adjacent to Montgomery Community College. One of the programs identified for the facility is the facility maintenance program.

- MCC will has worked closely with the local school system. The college plans to offer the program as hands-on face-to-face and will make it available to dual-enrolled Career and College Promise students. An apprenticeship is in development, as well.

- The skill sets associated with the program have value in service and repair industries which cannot be outsourced to foreign countries, thereby making those careers stable.

Impact of the Proposed Program on Other Programs: Three community colleges are approved to offer the Facility Maintenance Technology program. An impact assessment was sent to colleges located in contiguous counties. **No negative impact responses were received.**

Implementation of Collaborative Plan: Not Applicable

Curriculum Design: The proposed program of study is in compliance with the State Board approved curriculum standard.

Curriculum Description as Designated on Curriculum Standard: *This curriculum prepares individuals to repair and maintain electrical and mechanical systems and physical structures of commercial and industrial institutions. Emphasis is on multi-disciplined systems maintenance, troubleshooting, and problem resolution. Course work includes carpentry, interior and exterior finishes, plumbing, electrical, masonry, air conditioning, heating, welding, machining, blueprint reading, building codes, and OSHA regulations, as well as computer applications. Graduates should qualify for positions as general building mechanics or maintenance technician*

Contact(s):
Dr. Frank Scuiletti
Program Coordinator

PROGRAM APPLICATION
SUMMARY EVALUATION REPORT
Montgomery Community College
Sustainable Agriculture (A15410)

Program Planning:

Montgomery Community College is seeking approval for the Sustainable Agriculture (A15410) program to begin Fall, 2019. The planning area is defined as the college's service area of Montgomery County. All colleges were notified of the planning process for this program.

The proposed program was approved by the Board of Trustees at Montgomery Community College on February 13th, 2019. Minutes from this Board meeting were attached to the program application. The President and the Board of Trustees of Montgomery Community College have certified the following:

- The proposed program will enhance the workforce of North Carolina, will provide educational and training opportunities consistent with the mission of the college, and will not duplicate the opportunities currently offered.
- They have assessed the need for the proposed program and the resources required to maintain a viable program and certify that the college can operate the proposed program efficiently and effectively within the resources available to the college.
- The college will complete a program accountability report including student success measures, enrollment trends, completion rates, and employment data three years after implementation of the program.

Program Rationale:

Montgomery Community College (MCC) indicates the following:

- According to information provided by the NC Cooperative Extension office in Montgomery County, there are 250 farms located in the county and agricultural-related land accounts for approximately 12% of total county acreage. Of these farms, 59% of them have livestock/poultry, while the remaining farms identify strictly horticulture/row crop farmers. According to the USDA statistical data, the agriculture/food/fiber industries still account for over 35% of the county's total income.

- Montgomery County is 13th in the state in chicken "boiler" production, 14th in the state for poultry and eggs, and 17th in the state in fruit, nut, and berry trees. Mountaire Farms (chicken) is one of the largest employers in Montgomery County, employing over 140 in their feed mill. According to the USDA 2017 Census of Agriculture – County Data, 64 farms hire 313 farm labors. O*Net list Agricultural Technicians as one of the top 20 occupations for Montgomery County.

- A review of current job openings during the week of April 17, 2019 using www.ncworks.gov to search positions near Troy found the following positions: 250 Farm (in the job title), 69 Crop (in the job title), 62 Poultry, 11 Livestock, 2 Plant Nursery, and

34 Landscaper openings.

- The Montgomery Extension has offered to provide access to specialists, new technology, research findings, and technical assistance when needed once the new program is approved.

- Molly Alexi, County Extension Director and Jamie Warner, Extension Agent-Agriculture, stated in their letter of support, "If Montgomery Community College was able to offer a Sustainable Agriculture Program, it would play a vital role in helping the total county's protection plan come to fruition and supply the desired training that was asked for by the community when they were surveyed in order to write the Working Lands Protection Plan."

- Wade Auman, Director of Secondary Education and CTE Programs for Montgomery County Schools, stated in his letter of support, "After performing a feasibility and needs assessment with our local industries, we identified Sustainable Agriculture as a program area that will cover many of the skills deficits expressed by our local agricultural industries. Montgomery County has a large agricultural base and the need for qualified workers necessitates the need for the addition of this program."

- Brian Hamilton, owner and operator of 5H Diversified Livestock in Montgomery County, stated in his letter of support of the Sustainable Agriculture Program,"As a third generation farmer I can quickly recognize that I am part of a dying breed. The average age owner for an owner/operator in a farm related business is currently 59 years old. Montgomery County is a rural county and it is estimated that about 35% of the county income comes from agriculture."

- The college plans to pursue a Career and College Promise pathway(s) for high school students if approved for the program.

Impact of the Proposed Program on Other Programs:
Five colleges are approved to offer the Sustainable Agriculture (A15410) program. None of the five colleges approved to offer the program are located in contiguous counties. ***Therefore, no impact assessment was needed.***

Implementation of Collaborative Plan:
Not Applicable

Curriculum Design:
The proposed program of study is in compliance with the State Board approved curriculum standard.

Curriculum Description as Designated on Curriculum Standard:
These curriculum are designed to provide the entrepreneurial and technical skills necessary to manage a profitable, environmentally sound, community based small farm or agricultural business. The objective is the development of a workforce knowledgeable in sustainable

agriculture practices. Students will learn the fundamentals of agriculture, focusing on crop production and business. Emphasis is placed on entrepreneurial and field training. Students will also learn the basic principles of our economic system and government policies and programs relating to agriculture. Graduates should qualify for a variety of jobs in agricultural businesses such as equipment, feed, and agricultural supply sales; store management; farm operations; wholesale and retail produce management; nursery operations; and environmental and agricultural education.

Sustainable Agriculture: *A program that focuses on agricultural principles and practices that, over the long term, enhance environmental quality, make efficient use of nonrenewable resources, integrate natural biological cycles and controls, and are economically viable and socially responsible; and that may prepare individuals to apply this knowledge to the solution of agricultural and environmental problems. Potential course work includes instruction in principles of agroecology, crop and soil sciences, entomology, horticulture, animal science, weed science and management, soil fertility and nutrient cycling, applied ecology, agricultural economics, and rangeland ecology and watershed management*

Contact(s):

Dr. Lisa Eads
Director

STATE BOARD OF COMMUNITY COLLEGES
Curriculum Program Application to Captive/Co-opted Groups

Martin Community College
Entrepreneurship C25490
Captive/Co-opted: Bertie Correctional Institution

Program Planning: Martin Community College (MCC) is seeking approval for the Entrepreneurship Certificate program (C25490) to begin Fall 2019 at Bertie Correctional Institution (BCI), a state correctional facility in the college's service area.

The proposed program was approved by the Board of Trustees at Martin Community College on November 20, 2018. Minutes from this Board meeting were attached to the program application. The President and the Board of Trustees of MCC have certified the following:

- They are supportive of providing this proposed program to inmate students at Bertie Correctional Institution as part of the Prison Education Program (PEP) with the state's Division of Adult Correction.
- They have assessed the need for the proposed program and the resources required to maintain a viable program and certify that the college can operate the proposed program efficiently and effectively within the resources available to the college.
- They understand that the proposed program will require a program accountability report that will include items such as student success measures, enrollment trends, and completion rates three years after implementation of the program.
- College and prison officials have jointly planned the program to align with the NCCCS curriculum standard for the Entrepreneurship Certificate Program, and prison officials have committed to providing appropriate classroom space and a sufficient number of students who meet the educational requirements of the program.
- The Division of Adult Correction has identified this as a high-priority educational offering and is supporting the program in the following ways: 1) ensuring the availability of a student cohort for the program; 2) paying the students' tuition; 3) providing appropriate classroom, lab, and computer resources; and 3) purchasing necessary textbooks and other instructional equipment/materials needed for program start-up.

Program Rationale: Martin Community College indicates the following:

- The Institute of High Education Policy's Learning to Reduce Recidivism referenced a study of 1,000 justice involved individuals, comparing their prison educational record with recidivism. This showed an extremely impressive fact: "This study found that, while earning a GED or completing a vocational program did reduce recidivism, completing a degree had a particularly significant impact, reducing the likelihood of re-incarceration by 62 percent (Batiuk et al 2005)
- Additionally, "data collected by the Texas Department of Criminal Justice show that Texas justice involved who earn a degree while incarcerated return to prison at a rate of 27%, compared to a 43% recidivism rate for the state prison system as a whole." This

represents a reduction in recidivism of 37.2% for those who earned an associate degree in prison.

- The program is designed to award academic credits for each of the semester-long courses providing life-skill education with the ultimate goal of awarding a degree to each justice involved individual who has earned the appropriate number of credits. Earning this degree will have the capacity of change the rest of their lives in three ways: 1) by the life skills gained in the courses to help them succeed in society; 2) by changing self-image from a hopeless criminal to a college graduate with much to offer the world; 3) and will also be a tremendous asset in searching for a job as a college graduate or setting up their own business.
- The Entrepreneur program will include a MCC staff position to act as an employment liaison between the business community, the small business centers, and the justice involved individual to facilitate communications and meetings: act as an advocate for the individuals as they are about to leave prison and as they transition back into society; act as sources of employment leads; and act as a source of information on education programs or small business opportunities that would provide additional training and vocational skills for the individual throughout the rest of their working careers.
- This staff person will initiate and develop relationships with employers statewide and will keep up to breast with governmental sources statewide who can act as partners to provide valuable information and resources.

Impact of the Proposed Program on Other Programs: The program is restricted to inmates housed in a prison facility within Martin Community College's service area, so it will not impact other college's programs.

Curriculum Design: The proposed program of study is in compliance with the State Board approved curriculum standard.

Curriculum Description as Designated on Curriculum Standard:

The Entrepreneurship Certificate Curriculum provides a study of developing and enhancing individual and organizational creativity and innovation. Topics include that innovation needs to be applied to products, services, and processes to increase competitive advantages and added value to businesses. Upon completion, students should be able to apply innovation and creativity principles in any work place situation, their own or others.

Students will take courses in Innovation and Creativity, Entrepreneur Marketing, an introduction to the principles of entrepreneurship including individual readiness, sources of financing, budgeting, cash flow, developing business plans, and implementation of that plan.

Graduates will have the base knowledge to prepare to start and manage their own business or better understand success factors for the enterprise they may find themselves working for.

Contact(s):

Ms. Karen Tikkanen
Director, Workforce Continuing Education – Training and Standards

STATE BOARD OF COMMUNITY COLLEGES
Courses of Instruction to Captive/Co-Opted Groups

Request: The State Board is asked to approve the following to be offered to Captive/Co-opted groups as listed, to be offered to Captive/Co-opted Groups under current operating procedures, contingent upon availability of funds.

Strategic Plan Reference:
Theme: Economic and Workforce Impact
Goal 3: Ensure the educational pipeline prepares a workforce possessing the interest, knowledge, skills, and abilities to meet the needs of employers, now and into the future.

- Objective 2: Offer relevant, high-quality instructional programs that meet the needs of business and industry for existing and future jobs.

Continuing Education: Courses of Instruction

- Isothermal Community College – Rutherford Correctional Center
  - AUT-3200 Small Engine Mechanic
    - (Basic Small Engine Repair)
- Johnston Community College – Johnston Correctional Institution
  - HRD-3004 HRD Career Readiness/Pathways
    - (Next Steps)

Contact(s):
Margaret Roberton
Associate Vice-President, Workforce Continuing Education

Continuing Education and Basic Skills

These requests have been approved by the local college president, local board chair, and prison superintendent or chief officer. They have been reviewed by state staff at the North Carolina Community College System Office and, if applicable, by the NC Department of Public Safety and found in compliance with state standards and prison programming policies.

CODES FOR GROUPS TO BE SERVED

A	Alcoholic Rehabilitation Centers
D	Domiciliary Care Facilities
I	Hospital Inpatients
J	Detention Centers and County Jails
N	Rest and Nursing Homes
P	Prisons (Correction setting)
R	Intellectual Disability Centers
S	Sheltered Workshops

EXAMPLES: **WLD 3106 P** indicates the continuing education course offered in the Prison/ Corrections setting.

BSP 2000 S indicates the basic skills course offered in a Sheltered Workshop setting.

CONTINUING EDUCATION and **BASIC SKILLS** courses are reported in class hours.
CURRICULUM courses are reported in semester-hour credits.

MATRIX CATEGORIES* For NC Department of Public Safety (DPS) Prison Facilities

Matrix Category	North Carolina Community College System Programming Options
1	Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); and/or Drug and Alcohol courses. (Minimum length of stay: 2 months)
2	Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); Drug and Alcohol courses; Occupational Extension courses; and/or Curriculum Certificate Programs. (Minimum length of stay: 4 months)
3	Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); Drug and Alcohol courses; Occupational Extension courses; Curriculum Certificate Programs; and/or Curriculum Diploma Programs. (Minimum length of stay: 12 months)
4	Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); Drug and Alcohol courses; Occupational Extension courses; Curriculum Certificate Programs; Curriculum Diploma Programs; and/or Curriculum Associate in Applied Science Degree Programs. (Minimum length of stay: 24 months)
*	Only Division of Adult Correction and Juvenile Justice (DACJJ) prisons are assigned matrix categories

Continuing Education Courses
Captive & Co-opted

Community College	Facility	Matrix Class.	Course Number	Facility Code	Master Course List Title (Local Title)	Contact Hours
Isothermal Community College	Rutherford Correctional Center	2	AUT-3200	4655	Small Engine Mechanic (Basic Small Engine Repair)	288
Johnston Community College	Johnston Correctional Institution	3	HRD-3004	4230	HRD Career Readiness/Pathways (Next Steps)	60

STATE BOARD OF COMMUNITY COLLEGES
Combined Course Library - Continuing Education

New Course Approvals, Modifications, and Tier Designations

The State Board is asked to approve the following courses for placement in the Combined Course Library (CCL).

Request for New Course 1 of 4

Requesting College or Agency: Cape Fear Community College

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
MSK 3100	Musculoskeletal Sonography	272	L30 – Health	1A

Description: This course provides instruction in musculoskeletal (MSK) sonography through classroom, lab and clinical experiences. Topics include anatomy of the upper and lower extremities, normal sonographic appearances, pathological processes, pediatric MSK applications, interventional studies and scanning protocols for the upper and lower extremities. Upon completion, students should be able to recognize and acquire basic MSK images, correlate sonographic images with anatomical structures, recognize pathological processes, and assist with interventional procedures. This course is designed for sonographers in the musculoskeletal sonography field.

Rationale:

Musculoskeletal Sonographers are ultrasound sonographers who need additional education and training to take the national exam and work as MSK sonographers. The medical sonography job outlook is above average with an expected 17% growth between 2016-2026. According to the American Registry for Diagnostic Medical Sonographers (ARDMS) the need for MSK sonographers is growing. ARDMS certifies sonographers with the MSK credential (RMSKS) which requires applicants to be licensed practicing advanced care professionals who have clinical MSK ultrasound experience. The need for this credential will grow as ultrasound sonography becomes used more often for orthopedic purposes and is a much cheaper and less stressful imaging method for the patient than the MRI.

Certification: Musculoskeletal Sonographer (MSKS) - American Registry for Diagnostic Medical Sonographers (www.ardms.org)

Request for New Course 2 of 4

Requesting College or Agency: NC Emergency Management/NC Emergency Management Association

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
EPT 3001	NC Emergency Manager 101	16	R41 – Emergency Preparedness Technology	3

Description: NC Emergency Manager 101 is one of two parts of the North Carolina Emergency Management Academy designed to provide the initial knowledge and skills needed to perform duties in an entry-level emergency management position in the state of North Carolina. Topics include, but are not limited to, basic concepts in leadership, doctrine, legal authorities, policies, practices, emergency management principles, agency administration, emergency and disaster response, people management, communications and technology. This course focuses on North Carolina as it relates to local, state, federal and private emergency management relationships and operations. It is divided into two courses that are not sequential: NC Emergency Manager 101 and NC Emergency Manager 102. Students will be provided reference materials and tools to assist emergency managers in their new positions. Students are expected to participate in all classroom instruction and exercises. Instructors and curriculum used must be approved by NC Emergency Management. Pre-requisites: IS-700, IS-800, ICS-100, and ICS-200.

Request for New Course 3 of 4

Requesting College or Agency: NC Emergency Management/ NC Emergency Management Association

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
EPT 3002	NC Emergency Manager 102	16	R41 – Emergency Preparedness Technology	3

Description: NC Emergency Manager 102 is one of two parts of the North Carolina Emergency Management Academy designed to provide the initial knowledge and skills needed to perform duties in an entry-level emergency management position in the state of North Carolina. Topics include, but are not limited to, basic concepts in leadership, doctrine, legal authorities, policies, practices, emergency management principles, agency administration, emergency and disaster response, people management, communications and technology. This course focuses on North Carolina as it relates to local, state, federal and private emergency management relationships and operations.

The NC Emergency Manager Academy is divided into two courses that are not sequential: NC Emergency Manager 101 and NC Emergency Manager 102. Students will be provided reference materials and tools to assist emergency managers in their new positions. Students are expected to participate in all classroom instruction and exercises. Instructors and curriculum used must be approved by NC Emergency Management. Pre-requisites: IS-700, IS-800, ICS-100, and ICS-200.

Rationale:

- Our partners at the NC Emergency Management Association (NCEMA), in collaboration with partners at NC Emergency Management (NCEM), developed the North Carolina Emergency Management Academy to provide new and current Emergency Managers with baseline knowledge and tools to address emergencies in their communities and to access local, state and federal resources before, during, and after emergencies. The NCEMA wishes to provide the two parts (courses) of this Academy more prevalently across the state through partnerships with community colleges.
- EPT-3001 and EPT-3002 do not have to be taken sequentially, but students must successfully complete both courses for credit recognition by NC Emergency Management. Instructors and course content must be approved by NC Emergency Management. Pre-requisites must be met prior to taking either course.
- NC Emergency Management recognizes these courses as the North Carolina specific training for new and current Emergency managers in our state.

Request for New Course 4 of 4

Requesting College or Agency: DHHS – Office of Rural Health

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
HEA 3121	NC Community Health Worker	96	L30 – Health Occupations	2

Description: This course is designed to provide individuals with the required knowledge, tools, and resources to become recognized as a certified Community Health Worker (CHW) in North Carolina working in a variety of healthcare and community settings (Health Departments, Hospitals, Federally Qualified Health Centers, Clinics, Faith-based Organizations, etc.). Instruction is designed to cover the nine core competencies essential to working as a certified CHW which include communication, capacity building, service coordination, interpersonal, advocacy, outreach, personal/professional skills. The knowledge base competencies will cover health and social issues that disproportionately impact clients including but not limited to chronic diseases such as diabetes, asthma and cancer. Some of the social issues covered will include safety, emergency preparedness, social isolation and adverse childhood experiences (ACES). Students will also learn about the changing health care landscape in North Carolina and

how to work with their clients in connecting them to resources through NCCARES 360 and others. Upon completion of this training students will be eligible for listing as a NC Certified Community Health Worker. Course facilitators must complete a train-the-trainer course prior to providing certification instruction.

Certification: Certified Community Health Worker

Request for Course Modification 1 of 3

Requesting College or Agency: System Office

Course ID	Current Course Title	Requested Course Title Revision	Current Hours	Tier Designation
CJC 3938	Basic Law Enforcement Trng	Basic Law Enforcement BLET	640	2

Rationale:

- Request to modify the title of the continuing education course CJC 3938 to align with the curriculum course CJC 110 Basic Law Enforcement BLET.
- The course title change will also make it more easily searchable by students and employers in our NCCCS Public Safety Training Calendar (PSTC).

Request for Course Modification 2 of 3

Requesting College or Agency: System Office / NC Office of EMS

Course ID	Course Title	Current Hours	Requested Hours	Tier Designation
EMS 4103	EMR to EMT Bridge	130	180	2

Rationale:

- Request to increase recommended hours from 130 to 180.
- EMS 4200 EMT Initial was increased to 240 hours in February 2019. This request is to bridge the difference in hours from EMR to EMT within the bridge course.

Request for Course Modification 3 of 3

Requesting College or Agency: RAMP EAST

Course ID	Course Title	Course Hours	Current Tier Level	Requested Tier Level
MNT 3000	NC Manufacturing Certification	96	3	2

Rationale:

- Request to change the current tier level from 3 to 2.
- Request supports the Regional Advanced Manufacturing Pipeline for Eastern North Carolina (RAMP) East commitment of Workforce Boards and Community Colleges to prepare individuals in a 10-county region with in-demand credentials to address the current and future workforce shortage.
    - RAMP East membership:
        - Beaufort County CC
        - Edgecombe CC
        - Halifax CC
        - Martin CC
        - Nash CC
        - Pitt CC
        - Roanoke-Chowan CC
        - Wilson CC
        - Region Q WDB
        - Turning Point WDB
- Request supports employer driven training program with a commitment to support and validate program goals and student success

Certifications: OSHA 10, Lean Six Sigma Yellow Belt, Working Smart

Contact(s):

Margaret Roberton
Associate Vice President, Workforce Continuing Education

STATE BOARD OF COMMUNITY COLLEGES

Curriculum Program Application
As Approved by the System President

The System President approved the curriculum program applications listed below:

Asheville-Buncombe Technical Community College
Public Safety Administration (A55480)

Bladen Community College
Public Safety Administration (A55480)

Carteret Community College
Building Construction Technology (A35140)

Sampson Community College
Public Safety Administration (A55480)

Wilson Community College
Building Construction Technology (A35140)

Contact(s):
Dr. Lisa Eads
Director

STATE BOARD OF COMMUNITY COLLEGES

Curriculum Standard Revision Approved by the System President

Information: The System President has approved the curriculum standard revision listed below:

Associate in Engineering (A10500)

Revision:

- Add GEL 111 Geology, CHM 251 Organic Chemistry I and CHM 252 Organic Chemistry II
- Insert "Other General Education (3-4 SHC)" to clarify the additional general education options
- Re-define list of "Pre-major Elective Hours (11-12 SHC) including the addition of new courses.

A.E. students pursuing a 4-year chemical engineering degree need CHM 251 and CHM 252. A.E. students pursuing a 4-year civil engineering degree need GEL 111 Geology. Selecting these courses from the AE list of pre-major electives will position the student to improve the pathway to transfer as seamlessly as possible to the receiving university thus reducing cost and time at the 4-year institution.

Background: 1D SBCCC 400.9 (b) states:

A revision of an existing curriculum standard shall:

(1) Have written concurrence by two-thirds of colleges approved to offer the curriculum program; and

(2) Be in alignment with criteria outlined in 1D SBCCC 400.10(e).

(3) The President of the North Carolina Community College System shall have the authority to approve or deny the revision of an existing curriculum standard. If only two colleges are approved to offer the curriculum, and written concurrence is not obtained from both colleges, the State Board of Community Colleges shall have the authority to approve or deny the revision to the existing curriculum standard.

Contact(s):

Dr. Lisa Eads
Director

Effective Term
Fall 2019

Associate in Engineering (A10500) Curriculum

The Associate in Engineering (AE) degree shall be granted for a planned program of study consisting of a minimum of 60 semester hours of credit (SHC) of courses. Within the degree program, the institution shall include opportunities for the achievement of competence in reading, writing, oral communication, fundamental mathematical skills, and basic computer use. The degree plan includes required general education and prerequisite courses that are acceptable to all state funded Bachelor of Engineering programs. Students who follow the degree progression plan will meet the entrance requirements at all of the North Carolina public Bachelor of Science Engineering programs. Associate in Engineering graduates may then apply to any of these programs without taking additional and sometimes duplicative courses. *Admission to Engineering programs is highly competitive and admission is not guaranteed.*

To be eligible for the transfer of credits under the AE to the Bachelor of Science in Engineering Articulation Agreement, community college graduates must obtain a grade of "C" or better in each course and an overall GPA of at least 2.5 on a 4.0 scale.

GENERAL EDUCATION (45-46 SHC) The general education common course pathway includes study in the areas of English composition; humanities and fine arts; social and behavioral sciences; natural sciences and mathematics.

UNIVERSAL GENERAL EDUCATION TRANSFER COMPONENT

(Universal General Education Transfer Component (UGETC) courses will transfer for equivalency credit to all UNC institutions.) ***Exceptions (i.e. courses which are not classified as UGETC) are italicized.***

English Composition (**6 SHC**) The following two English composition courses are required:

ENG	111	Writing and Inquiry	(3 SHC)
ENG	112	Writing/Research in the Disciplines	(3 SHC)

Humanities/Fine Arts and Communication: Select one course from each category (6 SHC)

Humanities: Choose One:

ENG	231	American Literature I	(3 SHC)
ENG	232	American Literature II	(3 SHC)
ENG	241	British Literature I	(3 SHC)
ENG	242	British Literature II	(3 SHC)
PHI	215	Philosophical Issues	(3 SHC)
PHI	240	Introduction to Ethics	(3 SHC)
REL	*110*	*World Religions*	*(3 SHC)**

(REL 110 will transfer for equivalency credit to the engineering programs at all five UNC institutions that offer undergraduate engineering programs. It may not transfer with equivalency to other programs.)

Fine Arts and Communication: Choose One:

COM	231	Public Speaking	(3 SHC)
ART	111	Art Appreciation	(3 SHC)
ART	114	Art History Survey I	(3 SHC)
ART	115	Art History Survey II	(3 SHC)
MUS	110	Music Appreciation	(3 SHC)
MUS	112	Introduction to Jazz	(3 SHC)

Social/Behavioral Sciences: One course required. Select second course. (6 SHC)

Required:

ECO	251	Principles of Microeconomics	(3 SHC)

Choose One:

HIS	111	World Civilizations I	(3 SHC)
HIS	112	World Civilizations II	(3 SHC)
HIS	131	American History I	(3 SHC)
HIS	132	American History II	(3 SHC)
POL	120	American Government	(3 SHC)
PSY	150	General Psychology	(3 SHC)
SOC	210	Introduction to Sociology	(3 SHC)

Mathematics (12 SHC) *Calculus I is the lowest level math course that will be accepted by the engineering programs for transfer as a math credit. Students who are not calculus-ready will need to take additional math courses.*

MAT	271	Calculus I	(4 SHC)
MAT	272	Calculus II	(4 SHC)
MAT	*273*	*Calculus III*	*(4 SHC)**

Natural Sciences (12 SHC)

CHM	151	General Chemistry I	(4 SHC)
PHY	251	General Physics I	(4 SHC)
PHY	252	General Physics II	(4 SHC)

Other General Education (3-4 SHC)

BIO	111	General Biology I	(4 SHC)
CHM	152	General Chemistry II	(4 SHC)
COM	110	Introduction to Communication	(3 SHC)
COM	231	Public Speaking	(3 SHC)
ECO	252	Principles of Macroeconomics	(3 SHC)
GEL	111	Geology	(4 SHC)
HUM	110	Technology and Society	(3 SHC)
PHI	240	Intro to Ethics	(3 SHC)

Total General Education Hours Required: 45-46 SHC

OTHER REQUIRED HOURS (18 SHC)

Academic Transition (1 SHC)

ACA	122	College Transfer Success	(1 SHC)

Students must complete ACA 122 within the first 30 hours of enrollment.

Pre-major Elective (2 SHC)

EGR	150	Introduction to Engineering	(2 SHC)

Other General Education and Pre-major Elective Hours: (11-12 SHC)

Select 11-12 SHC of courses from the following courses classified as pre-major, elective, or general education courses within the Comprehensive Articulation Agreement. *(Students must meet the receiving university's foreign language and/or health and physical education requirements, if applicable, prior to or after transfer to the senior institution.)*

Students should choose courses appropriate to the specific university and engineering major requirements.

BIO	111	General Biology I	(4 SHC)
CHM	152	General Chemistry II	(4 SHC)
CHM	251	Organic Chemistry I	(4 SHC)
CHM	252	Organic Chemistry II	(4 SHC)
COM	110	Introduction to Communication	(3 SHC)
COM	231	Public Speaking	(3 SHC)
CSC	134	C++ Programming	(3 SHC)
CSC	151	JAVA Programming	(3 SHC)

	DFT	170	Engineering Graphics	(3 SHC)
	ECO	252	Principles of Macroeconomics	(3 SHC)
	EGR	210	Intro to Electrical/Computer Engineering Lab	(2 SHC)
	EGR	212	Logic System Design I	(3 SHC)
	EGR	214	Num Methods for Engineers	(3 SHC)
	EGR	215	Network Theory I	(3 SHC)
	EGR	216	Logic and Network Lab	(1 SHC)
	EGR	220	Engineering Statics	(3 SHC)
	EGR	225	Engineering Dynamics	(3 SHC)
	EGR	228	Introduction to Solid Mechanics	(3 SHC)
	GEL	111	Geology	(4 SHC)
	HUM	110	Technology and Society	(3 SHC)
	MAT	280	Linear Algebra	(3 SHC)
	MAT	285	Differential Equations	(3 SHC)
	PED	110	Fitness and Wellness for Life	(2 SHC)
One semester hour of credit may be included in a 61 SHC associate in engineering program of study. The transfer of this hour is not guaranteed.				
Total Semester Hours Credit (SHC) in Program: 60-61**				

Students must meet the receiving university's foreign language and/or health and physical education requirements, if applicable, prior to or after transfer to the senior institution.

SBCC Approved 02/20/2015; BOG approved 02/27/2015; SBCC Revised 07/15/16; SBCC Revised 05/18/18; CCRC Revised—Electronic Only 05/24/18; Editorial Revision 02/21/19; Editorial Revision 03/08/19; Editorial Revision 03/26/19; NCCCSO President Revised 07/03/19.

STATE BOARD OF COMMUNITY COLLEGES

Curriculum Program Termination Approved by the System President

Information: The System President has approved the program termination listed below:

Background: 1D SBCCC 400.6 (b) states the following: *The college shall terminate a curriculum program when there has been no enrollment for two consecutive years or if the college has not offered the program or has not had enrollment in the program within two years of the date the program was approved by the State Board of Community Colleges. A college may request a one-year extension of a curriculum program upon justification of the potential for employment opportunities and student enrollment.*

Brunswick Community College
Electronics Engineering Technology (A40200)
Rationale: Low Enrollment. There is a lack of student interest and employment opportunities for graduates. There is a lack of related industry in the college's service area to support the program. Some of the coursework will be assimilated into other program areas.
Termination Semester: **Spring 2020**

Cape Fear Community College
Real Estate Licensing (Certificate) (C25480)
Rationale: Low enrollment. The majority of students are interested in completing the courses required for the NC Real Estate Licensure and not the certificate. The college will continue offering the Real Estate courses under the Business Administration (A25120) program and Continuing Education.
Termination Semester: **Summer 2019**

Piedmont Community College
Film and Video Production Technology (A30140)
Rationale: Low enrollment. There has been a general decline in student enrollment due to the lack of employment opportunities in this field in North Carolina. The decline is related to the removal of the financial incentives extended to the film industry.
Termination Semester: **Fall 2019**

Richmond Community College
Non-Profit Leadership and Management (A25410)
Rationale: No Enrollment for Over Two Years. There has been a lack of employment opportunities for graduates within the service area. The college will continue offering Non-Profit Leadership and Management courses through their Business Administration (A25120) program.
Termination Semester: **Spring 2019**

Sampson Community College
Emergency Management (A55460)
Rationale: Low Enrollment. Students are enrolling in other programs at the college, including, but not limited to Emergency Medical Services. Additionally, Sampson Community College plans to add the Public Safety Administration program which will provide additional opportunities for students seeking an administrative degree in public service.
Termination Semester: **Summer 2019**

Contact(s)
Dr. Lisa Eads
Director

AGENDA
State Board of Community Colleges
STRATEGIC PLANNING COMMITTEE
AW North Carolina Conference Room
July 18, 2019 – 1:30 p.m.

Call to Order

Roll Call

Ethics Awareness and Conflict of Interest

Approval of Agenda

Approval of Minutes – May 16, 2019

For Action

- State Performance Measures Report (PLAN 01)

For Information

- Key Performance Indicator Update (PLAN 02)
  - See KPI Dashboard- https://public.tableau.com/profile/ncccskpi#!/vizhome/ProgramAreaRetention/ProgramAreaRetention
- Student Aid Study Group Recommendations (PLAN 03)
- Quarterly Progress Review – Strategic Plan Priority Tactics
  - See Strategic Plan Dashboard - https://app.powerbi.com/view?r=eyJrIjoiYzAwNmM4NDEtZmJiNS00M2Y4LWFhOWUtN2Y1NWFlZWVjYzc1IiwidCI6IjYxNmY2YjJhLWY4YWYtNDUyNS1iNmM4LWY3NGM2YTJiMTgyZCIsImMiOjF9

- Implications of Legislative Action for Strategic Plan Progress
- Enrollment Task Force

New Business

Adjourn

Minutes
State Board of Community Colleges
STRATEGIC PLANNING COMMITTEE
May 16, 2019

COMMITTEE MEMBERS PRESENT:

Jerry Vaughan, Chair	Burr Sullivan	David Willis
Breeden Blackwell	Ann Whitford	

Members Absent: Clark Twiddy

OTHERS IN ATTENDANCE:

Ernie Pearson	Anne Bacon	Kelly Barretto
President Peter Hans	Matt Meyer	Lyn Austin
Jennifer Haygood	Katie Bao	Linda Suggs
Andrea Poole	Chreatha Alston	Julie Woodson

CALL TO ORDER

Mr. Vaughan called the meeting to order at 1:44 p.m. in the AW Conference Room of the System Office.

ROLL CALL

Ms. Barretto took the roll of the Strategic Planning Committee members. With five Committee members in attendance, a quorum is present.

ETHICS STATEMENT

Mr. Vaughan read the Ethics Awareness and Conflict of Interest Statement and asked if there were any known conflicts. None were noted.

APPROVAL OF THE AGENDA

Mr. Vaughan asked for a motion to approve the agenda for the May 16, 2019 meeting. Ms. Whitford made the motion to approve the agenda as amended, Mr. Sullivan seconded, and the Committee approved the amended agenda unanimously without change.

APPROVAL OF MINUTES

Mr. Vaughan asked for a motion to approve the minutes for the March 14, 2019 meeting. Dr. Blackwell made the motion to approve, Mr. Sullivan seconded, and the Committee approved the minutes unanimously without change.

FOR FUTURE ACTION

Resolution: Support of *my*FutureNC Statewide Educational Attainment Goal

Ms. Haygood requested that this item be moved from Future Action to For Action and yielded the floor to President Hans to report on the Resolution.

- Pres. Hans reminded the Committee that this initiative is to encourage the State to set an education attainment goal to increase the number of NC residents ages 25-44 who hold postsecondary credentials or degrees to at least two million or 66% by 2030

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- This initiative is receiving support across statewide education groups including North Carolina Independent Colleges and Universities (NCICU), the State Board of Education and Governor Cooper's Education Cabinet

Discussion: Education beyond high school is the new standard; there is not a specific strategic industry focus; we must remain mindful of the need to be fluid in congruence with trends that fluctuate over time.

Motion: Mr. Burr made the motion to suspend the rules and move this matter to "For Action" and to request the Board's support of the resolution at the full Board meeting, followed by Mr. Willis' second, and the motion passed with all in favor.

FOR INFORMATION

Overview of Report: Board of Postsecondary Education Credentials (Attachment PLAN 02)

Ms. Bacon reviewed the six recommendations found in the Executive Summary of the Report, connecting each to a tactic in the Strategic Plan.

- Ms. Haygood noted that NC Board of Postsecondary Education Credentials is a legislatively established Board that sunsets prior to next fiscal year
- Our input is reflected in the Report's recommendations
- Dr. Meyer gave an example of work underway with third-party, industry-recognized credentials: Continuing Education sent 3 million student records to the National Student Clearinghouse (NSC) to be matched to track attainment. Of 3 million, only 3,000 records could be matched partly because data collected by certification providers omit identifiers like social security numbers and birthdates, making data more difficult to match. In response to this issue, NSC is working with education providers to collect better data. Dr. Meyer noted a need for data-sharing agreements that would lead to a single portal

Discussion: Mr. Sullivan observed opportunity to miscount number of attained credentials when relying on NSC data in cases where one obtains a combination of certificates, diplomas, and/or a degree. He suggested getting information directly from the 58 colleges rather than just the Clearinghouse to ensure more accuracy. Mr. Sullivan also noted the data was two years old, recommending we obtain information in real time directly from colleges with a viable reporting system. This is necessary for performance accountability to the General Assembly. President Hans concurred, acknowledging data collection limitations which are expected to be addressed through technology investments to allow colleges to use uniform definitions.

Ms. Austin offered that each community should be attuned to its workforce needs so Career Coaches can begin at the middle- and high school levels to inform students about the scope of opportunities.

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Minutes
State Board of Community Colleges
STRATEGIC PLANNING COMMITTEE
May 16, 2019

Key Performance Indicators (KPIs) for System Effectiveness (Attachment PLAN 03)
Dr. Bao used slides to present and highlighted the following:

- Full-time Faculty Instruction – reflects percentage of faculty hours taught by full-time faculty. A graph shows percentage of full-time faculty at approximately 56%, but a variation in numbers among colleges exists. 76% of membership hours are being taught by full-time faculty, a slight increase over the past several years
- Faculty FTE Generation – reflects full-time enrollment equivalents per faculty member with an average of eight FTE's per faculty per semester
- Salary Comparison – compares salaries of full-time faculty in North Carolina system to other states. U.S. average is slightly above $63,000 while North Carolina's average salary is at $49,000 and is 44th in the country. This data was displayed as disaggregated data by ethnicity, age and gender. Ms. Haygood shared comparison data that showed an average annual salary of approximately $80,700 for University System faculty
- Faculty/staff retention – reflects year-to-year retention at the system level. The number has remained stable for full-time and part-time faculty over time. Also presented was retention data disaggregated by role, institutionally and systemwide, and by age, gender and ethnicity
- Institutional Expenses by Function – reflects where institutions are spending their money. The largest bucket of expenditures is related to instruction (faculty salary, e.g.), followed by institutional support (administrative services such as legal, HR, PR, fiscal, e.g.), scholarships, other expenses, academic support (libraries, museums). We spend less than the national average on student services (admissions, registrars, student activities, intramural sports, advising, e.g.). Ms. Haygood stressed that the difference in spending on and lack of funding for student services compared to the national average is noteworthy

Discussion: Anecdotally, retirement, non-competitive salaries, and position cuts appear to drive faculty and staff turnover. A dashboard that looks at faculty and staff salaries broken down by position is being created by Mr. Schneider's team. Colleges have local autonomy over salary schedules and need to invest their salary dollars uniquely; this creates a challenge for the General Assembly in that they want to allocate more funds but find themselves needing to be more prescriptive absent a state teacher salary schedule. The group discussed the effect of dual enrollment and Early College programs, tuition waivers and the need for the Legislature to understand that as those programs grow, so will the need for funding. The group further discussed the challenge of measuring average class size of online course instruction compared to in-person instruction. The group discussed availability of broadband at the colleges, which was made possible by an SBCC-approved annual contract, but availability of off-campus broadband can present its own dilemma.

Minutes
State Board of Community Colleges
STRATEGIC PLANNING COMMITTEE
May 16, 2019

Tactic and Plan Implementation Review (Attachment PLAN 04)

Ms. Bacon presented an update on quarterly progress of tactic and plan implementation and used the Strategic Plan Dashboard to highlight the following:

- 29 tactics are being followed. While Mr. Schneider's team focuses on outcomes (via the KPIs), the Dashboard tracks critical tactics tied to the 2018-2022 Strategic Plan so we can see progress before outcome data can reflect it and see progress directly tied to our action
- Ms. Bacon noted 17 tactics are in green ("Celebrate") status. The "Establishment of the System Advisory Council" tactic is technically blue ("Implemented"), but continues to be a tactic making progress
- "Accelerating Student Readiness" is presently categorized as red ("Escalate") status. This tactic relates to remediation for high school seniors that are not adequately prepared for college through the CCRG (Community College Ready Graduates) program and co-requisite remediation for community college students through RISE (Reinforced Instruction through Student Readiness). The status is due in part to ongoing efforts to reach a mutually agreeable approach to implementation of CCRG with Department of Public Instruction
- Significant progress is being made in a number of other areas, especially with Short-term Workforce Funding (parity), Career Coach Expansion, and a marketing and communications plan that is being formulated to "tell our story more effectively"
- Follow links on today's agenda for further exploration

NEW BUSINESS

None.

ADJOURN

There being no other business, Mr. Vaughan asked for a motion to adjourn. Dr. Blackwell made the motion, which was seconded by Mr. Willis and passed unanimously without discussion, and the Committee adjourned at 3:04 p.m.

Respectfully submitted,

Kelly Barretto
Recording Secretary

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Attachment PLAN 1
(REVISED 07/17/2019)

NC COMMUNITY COLLEGES

CREATING SUCCESS

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2019 PERFORMANCE MEASURES for STUDENT SUCCESS

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2019 PERFORMANCE MEASURES for STUDENT SUCCESS

July 2019

NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

Peter Hans,
President

Jennifer Haygood,
Chief of Staff

RESEARCH & PERFORMANCE MANAGEMENT

Bill Schneider,
Associate Vice President

Dr. Katie Bao,
Planning and Research Associate

Dr. Ashley Sieman,
Director of Program Evaluation

Bob Hemond,
Education Research Analyst

Elizabeth Stoddard,
Business Intelligence Analyst

7/17/19

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More detailed analysis for each of these measures will be released in August 2019 at:
https://www.nccommunitycolleges.edu/analytics/state-and-federal-performance-measures

Introduction

Performance Measures

The Performance Measures for Student Success Report is the North Carolina Community College System's major accountability document. This annual performance report is based on data compiled during the previous year and serves to inform colleges and the public on the performance of our 58 community colleges.

In 1993, the State Board of Community Colleges began monitoring performance data on specific measures to ensure public accountability for programs and services. In 1998, the General Assembly directed the State Board to review past performance measures and define standards to ensure programs and services offered by community colleges in North Carolina were of sufficient quality.

In 2010, a review process was established to ensure the measures and methods for evaluating colleges were current and remained focused on improving student success. Every three years, a committee that is inclusive of college leaders; subject matter experts; and research and assessment professionals are appointed to review the measures and recommend deletions, revisions, and additions. Recommendations from the most recent review were approved in 2018 and this is the inaugural report representing the updated measures.

The current list of measures includes:

- Basic Skills Student Progress
- Student Success Rate in College-Level English Courses
- Student Success Rate in College-Level Math Courses
- First Year Progression
- Curriculum Student Completion
- Licensure and Certification Passing Rate
- College Transfer Performance

Baselines and Excellence Levels

The outcomes funding model associated with the performance measures was implemented in 2013. A major component of this model is the establishment of system-wide baseline and excellence levels for each measure. These statistically-defined levels were developed to provide consistency and promote transparency, simplicity, and objectivity.

Based on three years of data (if available) for each measure, baseline levels are set two standard deviations below the system mean, and excellence levels are set one standard deviation above the system mean. These levels remain static for three years and are reset with the implementation of a new three-year cycle.

The performance summary on the following page provides each college with an overview of its results as compared to its peers. Color indicators represent various levels of performance within each measure:

Met or exceeded the excellence level	Above the baseline level, but below the college avg.
Above the college avg., but below the excellence level	Below the baseline level

Color Gradients

To help colleges identify potential areas of strengths and weaknesses, some color gradients are included in this report. Colors are based on differences between colleges within categories for each measure. For the color gradients, green represents higher outcomes while red represents lower outcomes. The color scale is below.

Bottom 10 Percentile | Median | Top 10 Percentile

Additional Analysis and Insights

This report is designed to provide colleges and stakeholders with summary results related to the performance measures. Additional analysis and insights based on student characteristics, including race/ethnicity and gender will be accessiblein Auagust 2019 at: https://www.nccommunitycolleges.edu/analytics/state-and-federal-performance-measures.

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Performance Summary

Met or Exceeded Excellence Level
Above College Avg, Below Excellence
Above Baseline Level, Below Average
Below Baseline Level

	Basic Skills Progress	Credit English Success	Credit Math Success	First Year Progression	Curriculum Completion Rate	Licensure Pass Rate Index	Transfer Performance	Met or Exceeded Excellence Level	Below Excellence Level, Above College Average	Below College Average, Above Baseline Level	Below Baseline Level
System Excellence Level	**50.6%**	**66.6%**	**46.2%**	**71.9%**	**52.7%**	**1.07**	**89.4%**				
System Baseline	**24.2%**	**40.1%**	**19.5%**	**56.6%**	**34.1%**	**0.79**	**74.4%**				
Average College Percentage	**41.8%**	**61.0%**	**41.5%**	**68.2%**	**49.3%**	**0.98**	**85.2%**				
System Totals (All Students)	**39.9%**	**61.7%**	**41.5%**	**67.2%**	**47.6%**	**1.00**	**85.9%**				
Alamance CC	40.5%	67.3%	46.6%	59.4%	41.6%	0.98	83.9%	2	1	4	0
Asheville-Buncombe TCC	36.1%	52.9%	39.8%	54.6%	46.8%	1.01	86.0%	0	2	4	1
Beaufort County CC	39.2%	57.0%	50.2%	70.9%	48.6%	0.93	86.1%	1	2	4	0
Bladen CC	30.3%	57.4%	35.5%	68.8%	50.8%	0.88	88.3%	0	3	4	0
Blue Ridge CC	40.3%	54.1%	33.3%	61.6%	47.2%	0.97	90.8%	1	0	6	0
Brunswick CC	47.3%	73.1%	58.8%	77.4%	52.8%	0.94	91.3%	5	1	1	0
Caldwell CC & TI	35.0%	56.2%	47.4%	65.3%	49.5%	1.03	83.8%	1	2	4	0
Cape Fear CC	40.0%	66.6%	47.3%	69.1%	47.8%	1.13	84.9%	2	2	3	0
Carteret CC	36.2%	61.3%	39.9%	70.5%	50.8%	1.06	80.6%	0	4	3	0
Catawba Valley CC	45.6%	70.4%	47.2%	70.4%	53.3%	1.06	84.3%	3	3	1	0
Central Carolina CC	45.3%	48.9%	43.6%	67.7%	54.3%	1.00	86.0%	1	4	2	0
Central Piedmont CC	33.8%	68.9%	46.7%	65.0%	44.8%	1.09	86.6%	3	1	3	0
Cleveland CC	57.0%	51.2%	45.5%	65.9%	52.5%	1.00	85.1%	1	3	3	0
Coastal Carolina CC	47.9%	72.7%	43.6%	64.4%	49.7%	1.13	84.3%	2	3	2	0
College of the Albemarle	31.2%	59.6%	37.3%	70.4%	53.3%	1.01	90.4%	2	2	3	0
Craven CC	43.4%	69.1%	40.5%	66.6%	48.0%	0.89	85.9%	1	2	4	0
Davidson County CC	58.8%	67.2%	53.1%	71.1%	49.8%	1.08	85.8%	4	3	0	0
Durham TCC	35.6%	59.0%	40.2%	64.6%	45.9%	1.03	88.5%	0	2	5	0
Edgecombe CC	49.9%	64.8%	31.5%	70.6%	43.4%	0.84	84.4%	0	3	4	0
Fayetteville TCC	37.6%	47.4%	26.3%	63.5%	39.4%	0.92	81.9%	0	0	7	0
Forsyth TCC	28.9%	67.9%	40.0%	67.3%	43.4%	1.10	84.3%	2	0	5	0
Gaston College	38.3%	58.8%	35.0%	67.3%	44.8%	1.03	82.0%	0	1	6	0
Guilford TCC	24.7%	54.9%	31.6%	63.2%	41.5%	0.95	82.5%	0	0	7	0
Halifax CC	42.3%	67.0%	28.6%	64.7%	51.1%	0.95	84.5%	1	2	4	0
Haywood CC	49.8%	58.1%	33.6%	70.3%	53.2%	0.96	84.2%	1	2	4	0
Isothermal CC	31.3%	64.7%	34.9%	68.9%	54.2%	0.93	78.1%	1	2	4	0
James Sprunt CC	34.1%	66.0%	51.3%	77.0%	62.3%	1.04	76.3%	3	2	2	0
Johnston CC	52.7%	64.1%	51.8%	70.1%	55.1%	1.09	91.0%	5	2	0	0
Lenoir CC	48.6%	67.9%	40.9%	67.7%	48.7%	0.94	84.8%	1	1	5	0
Martin CC	51.3%	50.8%	41.7%	76.4%	57.6%	0.98	90.9%	4	2	1	0
Mayland CC	52.5%	41.1%	35.0%	66.4%	43.9%	1.03	80.8%	1	1	5	0
McDowell TCC	44.1%	69.9%	55.1%	70.9%	52.4%	1.02	86.8%	2	5	0	0
Mitchell CC	38.1%	60.8%	35.3%	69.8%	55.8%	1.04	86.0%	1	3	3	0
Montgomery CC	40.5%	62.0%	29.1%	78.2%	54.2%	0.97	90.0%	3	1	3	0
Nash CC	47.1%	47.1%	47.9%	64.5%	37.7%	0.98	82.6%	1	2	4	0
Pamlico CC	58.7%	48.1%	51.9%	75.4%	58.2%	0.58	68.8%	4	0	1	2
Piedmont CC	43.0%	66.0%	44.2%	67.7%	50.5%	1.05	87.9%	0	6	1	0
Pitt CC	39.0%	57.2%	32.1%	65.2%	46.2%	0.98	88.1%	0	1	6	0
Randolph CC	42.3%	66.4%	43.5%	65.4%	50.3%	0.98	85.4%	0	5	2	0
Richmond CC	35.7%	65.1%	58.3%	72.6%	49.7%	1.01	79.5%	2	3	2	0
Roanoke-Chowan CC	13.4%	53.8%	27.4%	78.7%	47.5%	0.93	85.1%	1	0	5	1
Robeson CC	43.1%	49.8%	42.9%	52.9%	40.0%	0.82	81.8%	0	2	4	1
Rockingham CC	51.1%	61.6%	38.2%	67.9%	46.1%	0.88	87.9%	1	2	4	0
Rowan-Cabarrus CC	46.9%	63.7%	34.0%	69.0%	43.6%	0.93	83.5%	0	3	4	0
Sampson CC	59.3%	56.6%	35.6%	74.3%	52.1%	0.82	85.2%	2	2	3	0
Sandhills CC	38.3%	64.6%	37.5%	72.2%	50.1%	0.99	88.8%	1	4	2	0
South Piedmont CC	45.1%	55.2%	39.4%	69.8%	48.5%	0.94	88.0%	0	3	4	0
Southeastern CC	45.0%	57.3%	34.0%	67.8%	44.0%	0.89	86.0%	0	2	5	0
Southwestern CC	38.5%	70.6%	49.0%	63.6%	51.5%	0.98	87.4%	2	3	2	0
Stanly CC	31.2%	56.8%	47.7%	71.5%	56.8%	0.97	84.2%	2	1	4	0
Surry CC	43.6%	54.5%	32.9%	65.8%	50.4%	1.13	93.4%	2	2	3	0
Tri-County CC	49.4%	77.0%	34.3%	67.4%	52.7%	0.82	79.1%	2	1	4	0
Vance-Granville CC	39.6%	67.4%	31.8%	68.2%	48.3%	0.90	88.3%	1	1	5	0
Wake TCC	41.0%	60.0%	43.2%	70.8%	47.3%	1.12	90.1%	2	2	3	0
Wayne CC	48.7%	69.4%	47.9%	69.9%	54.7%	1.00	88.9%	3	4	0	0
Western Piedmont CC	35.7%	70.3%	51.4%	67.5%	47.2%	1.12	85.4%	3	1	3	0
Wilkes CC	52.5%	64.5%	53.7%	67.0%	49.4%	0.93	83.1%	2	2	3	0
Wilson CC	28.9%	55.5%	49.6%	67.3%	47.6%	0.95	80.2%	1	0	6	0

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Note: Color indicators are based on the precise percentages and not the rounded percentages as displayed

1. Basic Skills Student Progress

Purpose

To ensure individuals with low literacy skills are progressing academically toward credential or employment

Description

Percentage of Periods of Participation (PoP) with at least one Measurable Skill Gain (MSG)

Calculation

Denominator: Number of Periods of Participation (PoP) during the Basic Skills program year (July 1 to June 30).
A PoP begins each time a student enrolls in adult education, accumulates at least 12 contact hours, and then exits the program. Subsequent periods occur when a student re-enters the program after 90 days have lapsed since the person last received services and accumulates 12 or more contact hours. If there is no exit, the PoP continues to the next program year.

Numerator: Based on the denominator, number of periods of participation in which at least one measurable skill gain was achieved. Participants can demonstrate MSG in in five ways:

- **Pre and Post testing**: The student scores high enough on an NRS approved posttest to place into a higher educational functioning level than indicated by the student's pretest.
- **Adult High School Credits:** The student enters an Adult High School (AHS) program with less than 75% of the required AHS credits and obtained enough AHS credits to exceed the 75% threshold prior to the end of the program year (June 30)
- **Post-Secondary Enrollment**: The student exits the program and subsequently enrolls in post-secondary education prior to the end of the program year (June 30). Post-secondary enrollment is verified by data matching to the National Student Clearinghouse and the NCCCS Data Warehouse.
- **High School Equivalency Test Graduate:** The student achieves a passing score on State-approved high school equivalency tests (GED, HiSet, or TASC) prior to the end of the program year (June 30). Credit is given based on matching student records to a passers database populated by the test vendors. Matching occurs based on an exact match of first name, last name and date of birth and/or the HSEID.
- **Adult High School Graduate:** The student completes the requirements of the Adult High School program and is issued an adult high school diploma prior to the end of the program year (June 30).

Data Sources

LEIS annual data file
Comprehensive Curriculum Student Report (Formerly known as CRPFA)
Continuing Education data file

Additional Details

Baseline and excellence levels were calculated based on one year of institutional outcomes (2017-18 program year).

Excellence level: 50.6%

Baseline level: 24.2%

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TABLE 1. BASIC SKILLS STUDENT PROGRESS, 2017-2018

Percentage of Basic Skills periods of participation (POP) with a measurable skill gain (MSG).

Excellence: 50.6%
Baseline: 24.2%

	ADULT BASIC AND SECONDARY EDUCATION												ENGLISH AS A SECOND LANGUAGE												TOTAL	
	Level 1		Level 2		Level 3		Level 4		Level 5		Level 6		Level 1		Level 2		Level 3		Level 4		Level 5		Level 6		POP	MSG
	POP	MSG	POP	MSG	POP	MSG	POP	MSG	POP	MSG	POP	MSG	POP	MSG	POP	MSG	POP	MSG	POP	MSG	POP	MSG	POP	MSG		17-18
System Totals	**2550**	**29%**	**4596**	**41%**	**11164**	**40%**	**11001**	**43%**	**6786**	**44%**	**3809**	**38%**	**2390**	**39%**	**2126**	**45%**	**3511**	**42%**	**4124**	**39%**	**3601**	**39%**	**2851**	**29%**	**58509**	**39.9%**
Alamance CC	34	35%	130	36%	326	44%	237	38%	101	55%	94	62%	155	34%	76	36%	95	35%	78	37%	71	30%	30	30%	1427	**40.5%**
Asheville-Buncombe T	106	10%	38	24%	189	35%	283	35%	182	51%	56	59%	20	65%	45	42%	104	42%	152	38%	125	30%	114	24%	1414	**36.1%**
Beaufort County CC	9	33%	34	29%	156	46%	111	42%	25	44%	14	57%	2	*	2	*	8	0%	12	8%	18	22%	10	10%	401	**39.2%**
Bladen CC	24	8%	29	31%	37	41%	28	36%	85	31%	30	30%	2	*	2	*	9	22%	19	26%	0	*	2	*	267	**30.3%**
Blue Ridge CC	5	40%	57	58%	164	49%	136	49%	76	25%	48	23%	5	60%	20	35%	26	50%	54	28%	41	29%	28	14%	660	**40.3%**
Brunswick CC	103	34%	37	81%	58	57%	47	47%	69	45%	48	38%	0	*	0	*	15	47%	13	62%	5	40%	5	60%	400	**47.3%**
Caldwell CC & TI	53	9%	38	53%	124	44%	152	34%	117	39%	92	41%	4	*	4	*	16	25%	34	21%	28	32%	24	8%	686	**35.0%**
Cape Fear CC	35	46%	170	41%	210	39%	156	42%	302	29%	192	59%	27	41%	50	38%	113	35%	89	42%	75	41%	100	39%	1519	**40.0%**
Carteret CC	24	38%	30	50%	53	30%	90	44%	77	29%	55	29%	0	*	5	0%	12	42%	7	86%	9	22%	0	*	362	**36.2%**
Catawba Valley CC	23	9%	56	39%	152	49%	193	47%	124	43%	78	45%	5	80%	13	54%	56	55%	81	47%	83	58%	66	30%	930	**45.6%**
Central Carolina CC	36	56%	67	63%	247	44%	288	47%	291	40%	117	44%	169	38%	139	46%	59	53%	78	60%	62	42%	43	44%	1596	**45.3%**
Central Piedmont CC	132	13%	276	34%	816	31%	585	30%	264	29%	149	35%	315	30%	303	43%	752	38%	700	34%	616	39%	420	35%	5328	**33.8%**
Cleveland CC	2	*	16	31%	36	67%	24	71%	24	50%	10	70%	0	*	0	*	3	*	4	*	8	63%	8	25%	135	**57.0%**
Coastal Carolina CC	10	50%	49	47%	245	54%	313	51%	210	63%	110	27%	2	*	10	40%	19	42%	25	28%	46	24%	37	8%	1076	**47.9%**
Coll of the Albemarle	11	82%	24	33%	88	26%	107	28%	145	34%	66	36%	1	*	4	*	4	*	21	24%	10	30%	12	25%	493	**31.2%**
Craven CC	15	47%	56	43%	122	33%	113	48%	36	64%	22	73%	8	63%	6	67%	10	60%	20	30%	13	8%	26	31%	447	**43.4%**
Davidson County CC	18	83%	125	58%	327	64%	407	66%	178	57%	94	49%	4	*	4	*	17	65%	47	34%	38	39%	43	12%	1302	**58.8%**
Durham TCC	43	37%	194	30%	293	33%	221	32%	129	34%	40	38%	51	43%	69	52%	203	46%	298	43%	235	38%	221	19%	1997	**35.6%**
Edgecombe CC	59	25%	40	45%	104	59%	98	52%	80	53%	22	41%	0	*	2	*	5	100%	3	*	1	*	1	*	415	**49.9%**
Fayetteville TCC	59	29%	171	26%	460	23%	979	57%	915	45%	446	7%	25	32%	51	35%	126	36%	107	32%	121	26%	148	33%	3608	**37.6%**
Forsyth TCC	162	9%	158	35%	335	36%	167	43%	125	35%	96	53%	301	21%	129	29%	111	20%	132	20%	104	20%	43	16%	1863	**28.9%**
Gaston College	10	30%	48	35%	193	37%	261	40%	258	36%	170	35%	3	*	3	*	34	59%	50	40%	29	52%	33	27%	1092	**38.3%**
Guilford TCC	167	19%	227	29%	525	24%	412	26%	186	32%	89	39%	223	22%	138	39%	391	25%	489	23%	362	24%	347	13%	3556	**24.7%**
Halifax CC	9	22%	39	31%	63	41%	95	41%	64	55%	22	50%	5	40%	2	*	5	20%	1	*	0	*	0	*	305	**42.3%**
Haywood CC	3	*	12	8%	65	51%	74	53%	34	74%	56	63%	0	*	1	*	2	*	6	0%	15	13%	3	*	271	**49.8%**
Isothermal CC	5	20%	26	27%	56	25%	85	29%	86	41%	83	42%	1	*	0	*	6	33%	14	14%	16	0%	15	7%	393	**31.3%**
James Sprunt CC	15	47%	26	38%	51	29%	46	30%	51	35%	18	28%	0	*	2	*	12	50%	20	30%	3	*	5	40%	249	**34.1%**
Johnston CC	22	64%	104	61%	172	51%	142	54%	48	54%	30	30%	7	100%	19	53%	57	51%	90	54%	59	44%	38	47%	788	**52.7%**
Lenoir CC	75	45%	119	45%	327	48%	345	51%	169	57%	39	41%	12	58%	7	86%	35	51%	38	39%	21	48%	31	16%	1218	**48.6%**
Martin CC	46	35%	28	46%	53	49%	97	57%	30	70%	12	67%	0	*	0	*	3	*	6	33%	2	*	0	*	277	**51.3%**
Mayland CC	58	16%	61	57%	176	48%	139	60%	68	71%	39	38%	0	*	3	*	9	78%	12	67%	12	75%	10	60%	587	**52.5%**
McDowell TCC	36	22%	53	43%	101	57%	75	49%	35	51%	23	43%	4	*	2	*	13	23%	10	10%	14	29%	4	*	370	**44.1%**
Mitchell CC	42	24%	62	39%	179	42%	116	45%	41	54%	20	55%	8	25%	5	40%	45	42%	61	26%	47	32%	43	16%	669	**38.1%**
Montgomery CC	29	24%	18	28%	39	54%	79	44%	18	61%	14	43%	1	*	0	*	4	*	13	23%	4	*	3	*	222	**40.5%**
Nash CC	14	79%	48	29%	138	39%	138	50%	27	63%	17	82%	32	34%	21	57%	29	69%	17	41%	11	36%	7	29%	499	**47.1%**
Pamlico CC	6	50%	14	57%	44	64%	27	67%	12	42%	6	33%	0	*	0	*	0	*	0	*	0	*	0	*	109	**58.7%**
Piedmont CC	20	45%	50	46%	99	36%	188	39%	52	67%	13	54%	1	*	1	*	8	38%	8	13%	4	*	5	60%	449	**43.0%**
Pitt CC	23	78%	69	39%	301	33%	252	37%	78	51%	27	52%	6	17%	11	73%	44	57%	66	41%	83	37%	68	29%	1028	**39.0%**
Randolph CC	53	26%	55	49%	140	41%	129	39%	119	26%	44	32%	111	62%	43	42%	40	43%	37	57%	53	58%	5	40%	829	**42.3%**
Richmond CC	41	39%	47	36%	168	43%	222	33%	217	31%	103	27%	21	62%	6	67%	28	71%	28	43%	28	32%	34	12%	943	**35.7%**
Roanoke-Chowan CC	10	10%	31	10%	47	6%	55	16%	11	27%	8	50%	0	*	0	*	0	*	6	0%	2	*	2	*	172	**13.4%**
Robeson CC	121	28%	132	42%	189	53%	143	45%	53	51%	24	38%	11	36%	12	33%	40	55%	84	39%	44	52%	26	12%	879	**43.1%**
Rockingham CC	7	57%	48	46%	157	55%	116	61%	36	47%	22	55%	30	27%	15	13%	11	36%	13	38%	11	64%	4	*	470	**51.1%**
Rowan-Cabarrus CC	55	53%	122	50%	337	31%	280	32%	132	49%	33	30%	25	84%	33	79%	66	79%	114	78%	110	66%	61	36%	1368	**46.9%**
Sampson CC	43	47%	158	69%	187	72%	143	64%	42	62%	9	67%	2	*	3	*	39	36%	44	45%	55	38%	30	17%	755	**59.3%**
Sandhills CC	44	39%	62	44%	92	30%	137	34%	42	50%	13	46%	4	*	4	*	22	41%	42	33%	27	59%	39	33%	528	**38.3%**
South Piedmont CC	41	24%	51	22%	183	31%	163	40%	73	63%	28	50%	42	69%	50	56%	152	52%	126	52%	111	49%	63	48%	1083	**45.1%**
Southeastern CC	43	60%	54	52%	156	57%	210	50%	154	45%	154	23%	3	*	2	*	4	*	21	33%	4	*	2	*	807	**45.0%**
Southwestern CC	18	11%	40	38%	97	45%	129	36%	46	54%	18	39%	2	*	5	0%	27	41%	42	31%	40	45%	29	28%	493	**38.5%**
Stanly CC	24	46%	136	26%	226	38%	199	33%	105	30%	110	18%	1	*	5	40%	14	43%	18	39%	13	15%	6	0%	857	**31.2%**
Surry CC	72	32%	42	50%	127	42%	139	40%	49	53%	32	41%	1	*	8	13%	25	36%	31	52%	33	64%	14	79%	573	**43.6%**
Tri-County CC	23	57%	27	26%	44	55%	25	36%	17	88%	9	67%	2	*	0	*	7	29%	11	45%	4	*	1	*	170	**49.4%**
Vance-Granville CC	65	14%	75	17%	257	29%	318	41%	199	53%	101	66%	53	45%	63	46%	21	38%	18	28%	9	33%	4	*	1183	**39.6%**
Wake TCC	81	40%	315	38%	815	33%	651	26%	362	40%	367	40%	600	46%	642	50%	360	47%	428	51%	518	47%	393	44%	5532	**41.0%**
Wayne CC	48	58%	203	57%	432	52%	251	47%	103	40%	68	51%	26	58%	47	49%	118	56%	98	47%	87	40%	89	22%	1570	**48.7%**
Western Piedmont CC	42	19%	60	40%	152	30%	148	28%	110	46%	61	62%	0	*	12	42%	34	56%	45	27%	36	28%	33	27%	733	**35.7%**
Wilkes CC	100	18%	77	56%	123	50%	140	56%	54	69%	21	71%	56	59%	22	77%	33	67%	13	85%	4	*	1	*	644	**52.5%**
Wilson CC	76	9%	62	29%	111	32%	97	28%	50	30%	27	7%	1	*	5	60%	10	50%	30	53%	21	48%	22	36%	512	**28.9%**

*Less than 5

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2. Student Success Rate in College-Level English Courses

Purpose

To ensure students are successfully completing a credit-bearing English course within their first three academic years

Description

Percentage of first-time associate degree seeking and transfer pathway students passing a credit-bearing English course with a "C" or better within three years of their first fall term of enrollment

Calculation

Denominator: First-time fall associate degree and transfer pathway students (i.e., students with a curriculum code that begins with an A or P) during their first fall.

Numerator: Of those in the denominator, the number earning a standard letter grade of A, B, C, or P in at least one credit-bearing (course number >=100) English course within three years (by the end of the third summer term).

Note: See appendix for new first-time fall cohort definition

Data Sources

Comprehensive Curriculum Student Report (Formerly known as CRPFA)
National Student Clearinghouse

Additional Details

Students were followed for 10 consecutive terms (including the summer terms and the preceding summer, if applicable).

Baseline and excellence levels were calculated based on three years of institutional outcomes (2013, 2014, and 2015 cohorts).

Excellence level: 66.6%

Baseline level: 40.1%

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TABLE 2. STUDENT SUCCESS RATE IN COLLEGE-LEVEL ENGLISH COURSES, FALL 2015 COHORT

Percentage of first-time fall associate degree seeking and transfer pathway students passing a credit-bearing English course with a "C" or better within three years.

Excellence: 66.6%
Baseline: 40.1%

	FALL COHORT	COLLEGE-LEVEL ENG ENROLLMENT	ENROLLED AND SUCCESSFUL			
			2015	2014	2013	2012
System Totals	**39,161**	**76%**	**61.7%**	**58%**	**55%**	**54%**
Alamance CC	732	79%	**67.3%**	63%	60%	54%
Asheville-Buncombe T	940	65%	**52.9%**	48%	43%	42%
Beaufort County CC	223	69%	**57.0%**	46%	45%	45%
Bladen CC	183	80%	**57.4%**	63%	44%	38%
Blue Ridge CC	294	69%	**54.1%**	56%	48%	51%
Brunswick CC	335	85%	**73.1%**	69%	67%	63%
Caldwell CC & TI	772	67%	**56.2%**	67%	66%	60%
Cape Fear CC	1576	83%	**66.6%**	64%	62%	62%
Carteret CC	271	72%	**61.3%**	61%	60%	61%
Catawba Valley CC	947	80%	**70.4%**	68%	68%	63%
Central Carolina CC	791	66%	**48.9%**	47%	40%	50%
Central Piedmont CC	4178	82%	**68.9%**	62%	58%	59%
Cleveland CC	389	62%	**51.2%**	53%	46%	51%
Coastal Carolina CC	849	85%	**72.7%**	67%	67%	64%
Coll of the Albemarle	539	70%	**59.6%**	59%	50%	48%
Craven CC	615	85%	**69.1%**	65%	61%	56%
Davidson County CC	729	81%	**67.2%**	67%	68%	64%
Durham TCC	707	75%	**59.0%**	59%	52%	48%
Edgecombe CC	216	83%	**64.8%**	50%	47%	36%
Fayetteville TCC	1836	68%	**47.4%**	41%	39%	34%
Forsyth TCC	1391	83%	**67.9%**	66%	63%	60%
Gaston College	1113	73%	**58.8%**	63%	62%	59%
Guilford TCC	1931	76%	**54.9%**	52%	48%	44%
Halifax CC	206	83%	**67.0%**	52%	48%	51%
Haywood CC	217	75%	**58.1%**	59%	55%	57%
Isothermal CC	258	74%	**64.7%**	65%	62%	63%
James Sprunt CC	191	72%	**66.0%**	69%	45%	41%
Johnston CC	881	74%	**64.1%**	59%	56%	58%
Lenoir CC	445	80%	**67.9%**	51%	39%	45%
Martin CC	132	67%	**50.8%**	54%	42%	40%
Mayland CC	163	60%	**41.1%**	43%	50%	36%
McDowell TCC	196	77%	**69.9%**	75%	63%	65%
Mitchell CC	743	76%	**60.8%**	64%	57%	57%
Montgomery CC	79	71%	**62.0%**	65%	54%	66%
Nash CC	514	60%	**47.1%**	43%	48%	42%
Pamlico CC	52	63%	**48.1%**	47%	44%	49%
Piedmont CC	147	78%	**66.0%**	65%	57%	49%
Pitt CC	1263	71%	**57.2%**	50%	47%	54%
Randolph CC	584	80%	**66.4%**	65%	63%	57%
Richmond CC	475	78%	**65.1%**	65%	51%	56%
Roanoke-Chowan CC	106	58%	**53.8%**	46%	41%	38%
Robeson CC	478	74%	**49.8%**	41%	36%	28%
Rockingham CC	406	83%	**61.6%**	57%	61%	57%
Rowan-Cabarrus CC	1206	75%	**63.7%**	59%	60%	60%
Sampson CC	267	73%	**56.6%**	54%	50%	45%
Sandhills CC	557	77%	**64.6%**	54%	52%	52%
South Piedmont CC	536	71%	**55.2%**	62%	49%	56%
Southeastern CC	288	69%	**57.3%**	47%	44%	40%
Southwestern CC	388	79%	**70.6%**	63%	56%	56%
Stanly CC	329	69%	**56.8%**	59%	55%	53%
Surry CC	310	72%	**54.5%**	55%	62%	55%
Tri-County CC	213	89%	**77.0%**	78%	71%	68%
Vance-Granville CC	620	78%	**67.4%**	66%	53%	58%
Wake TCC	3494	79%	**60.0%**	58%	55%	59%
Wayne CC	716	84%	**69.4%**	64%	61%	54%
Western Piedmont CC	424	82%	**70.3%**	66%	63%	65%
Wilkes CC	482	78%	**64.5%**	58%	63%	56%
Wilson CC	272	74%	**55.5%**	51%	51%	46%

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3. Student Success Rate in College-Level Math Courses

Purpose

To ensure students are successfully completing credit-bearing Math courses within their first three academic years

Description

Percentage of first-time fall associate degree seeking and transfer pathway students passing a credit-bearing Math course with a "C" or better within three years of their first term of enrollment

Calculation

Denominator: First-time fall associate degree and transfer pathway students (i.e., students with a curriculum code that begins with an A or P) during their first fall.

Numerator: Of those in the denominator, the number earning a standard letter grade of A, B, C, or P in at least one credit-bearing (course number >=100) Math course within three years (by the end of the third summer term).

Note: See appendix for new first-time fall cohort definition

Data Sources

Comprehensive Curriculum Student Report (Formerly known as CRPFA)
National Student Clearinghouse

Additional Details

Students were followed for 10 consecutive terms (including the summer terms and the preceding summer, if applicable).

Baseline and excellence levels were calculated based on three years of institutional outcomes (2013, 2014, and 2015 cohorts).

Excellence level: 46.2%

Baseline level: 19.5%

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TABLE 3. STUDENT SUCCESS RATE IN COLLEGE-LEVEL MATH COURSES, FALL 2015 COHORT

Percentage of first-time fall associate degree seeking and transfer pathway students passing a credit-bearing Math course with a "C" or better within three years.

Excellence: 46.2%
Baseline: 19.5%

	FALL COHORT	COLLEGE-LEVEL MATH ENROLLMENT	ENROLLED AND SUCCESSFUL			
			2015	2014	2013	2012
System Totals	**39,161**	**54%**	**41.5%**	**37%**	**34%**	**32%**
Alamance CC	732	58%	**46.6%**	41%	36%	34%
Asheville-Buncombe T	940	50%	**39.8%**	39%	36%	36%
Beaufort County CC	223	61%	**50.2%**	38%	37%	39%
Bladen CC	183	48%	**35.5%**	47%	32%	22%
Blue Ridge CC	294	44%	**33.3%**	41%	32%	34%
Brunswick CC	335	70%	**58.8%**	51%	49%	45%
Caldwell CC & TI	772	53%	**47.4%**	53%	49%	41%
Cape Fear CC	1576	62%	**47.3%**	42%	43%	40%
Carteret CC	271	52%	**39.9%**	35%	36%	30%
Catawba Valley CC	947	62%	**47.2%**	44%	44%	37%
Central Carolina CC	791	53%	**43.6%**	36%	32%	44%
Central Piedmont CC	4178	60%	**46.7%**	42%	39%	39%
Cleveland CC	389	53%	**45.5%**	44%	36%	33%
Coastal Carolina CC	849	52%	**43.6%**	37%	41%	33%
Coll of the Albemarle	539	50%	**37.3%**	31%	29%	30%
Craven CC	615	53%	**40.5%**	34%	31%	32%
Davidson County CC	729	65%	**53.1%**	46%	40%	40%
Durham TCC	707	50%	**40.2%**	36%	31%	29%
Edgecombe CC	216	43%	**31.5%**	20%	20%	18%
Fayetteville TCC	1836	37%	**26.3%**	23%	22%	19%
Forsyth TCC	1391	51%	**40.0%**	35%	34%	34%
Gaston College	1113	44%	**35.0%**	32%	29%	24%
Guilford TCC	1931	45%	**31.6%**	32%	24%	21%
Halifax CC	206	50%	**28.6%**	24%	14%	20%
Haywood CC	217	49%	**33.6%**	34%	30%	30%
Isothermal CC	258	43%	**34.9%**	34%	32%	29%
James Sprunt CC	191	65%	**51.3%**	49%	31%	30%
Johnston CC	881	60%	**51.8%**	43%	41%	37%
Lenoir CC	445	53%	**40.9%**	34%	23%	30%
Martin CC	132	57%	**41.7%**	35%	33%	36%
Mayland CC	163	42%	**35.0%**	27%	32%	28%
McDowell TCC	196	61%	**55.1%**	67%	48%	52%
Mitchell CC	743	49%	**35.3%**	40%	37%	33%
Montgomery CC	79	41%	**29.1%**	33%	32%	24%
Nash CC	514	54%	**47.9%**	42%	39%	34%
Pamlico CC	52	60%	**51.9%**	45%	37%	27%
Piedmont CC	147	55%	**44.2%**	35%	36%	34%
Pitt CC	1263	43%	**32.1%**	25%	25%	30%
Randolph CC	584	53%	**43.5%**	41%	38%	33%
Richmond CC	475	71%	**58.3%**	50%	40%	45%
Roanoke-Chowan CC	106	31%	**27.4%**	20%	14%	15%
Robeson CC	478	55%	**42.9%**	29%	23%	14%
Rockingham CC	406	56%	**38.2%**	38%	35%	36%
Rowan-Cabarrus CC	1206	50%	**34.0%**	30%	30%	26%
Sampson CC	267	54%	**35.6%**	33%	34%	31%
Sandhills CC	557	50%	**37.5%**	28%	29%	32%
South Piedmont CC	536	55%	**39.4%**	31%	24%	31%
Southeastern CC	288	49%	**34.0%**	29%	24%	21%
Southwestern CC	388	56%	**49.0%**	40%	40%	38%
Stanly CC	329	54%	**47.7%**	44%	43%	34%
Surry CC	310	39%	**32.9%**	38%	41%	29%
Tri-County CC	213	43%	**34.3%**	23%	24%	33%
Vance-Granville CC	620	42%	**31.8%**	28%	17%	18%
Wake TCC	3494	61%	**43.2%**	38%	36%	35%
Wayne CC	716	61%	**47.9%**	39%	38%	31%
Western Piedmont CC	424	60%	**51.4%**	42%	40%	41%
Wilkes CC	482	68%	**53.7%**	46%	49%	49%
Wilson CC	272	61%	**49.6%**	36%	36%	34%

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4. First Year Progression

Purpose

To ensure first-year students are making progress toward credential completion

Description

Percentage of first-time fall credential-seeking students who graduate prior to or enroll in postsecondary education during the subsequent fall term

Calculation

Denominator: First-time fall credential-seeking curriculum students.

Numerator: Of those in the denominator, the number who graduate with a postsecondary credential prior to the subsequent fall term or return to post-secondary education during the subsequent fall term.

Note: See appendix for new first-time fall cohort definition

Data Sources

Comprehensive Curriculum Student Report (Formerly known as CRPFA)
Graduation Extract data file
National Student Clearinghouse

Additional Details

Students were followed for 4 consecutive terms (including the summer term and the preceding summer, if applicable).

Baseline and excellence levels were calculated based on three years of institutional outcomes (2015, 2016, and 2017 cohorts).

Excellence level: 71.9%

Baseline level: 56.6%

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TABLE 4. FIRST YEAR PROGRESSION, FALL 2017 COHORT

Percentage of first-time fall credential-seeking curriculum students graduated prior to or enrolled in postsecondary education the subsequent fall semester.

Excellence: 71.9%
Baseline: 56.6%

	FALL COHORT	GRADUATED	ENROLLED NCCCS (NON GRADUATE)	ENROLLED OTHER (NON GRADUATE)	% GRADUATED OR STILL ENROLLED			
					2017	2016	2015	2014
System Totals	**52,494**	**4%**	**53%**	**10%**	**67.2%**	**66%**	**66%**	**62%**
Alamance CC	1,030	1%	49%	9%	**59.4%**	65%	57%	54%
Asheville-Buncombe T	1,423	4%	41%	10%	**54.6%**	59%	59%	60%
Beaufort County CC	350	1%	66%	4%	**70.9%**	73%	69%	58%
Bladen CC	282	3%	65%	1%	**68.8%**	48%	57%	64%
Blue Ridge CC	515	9%	44%	9%	**61.6%**	59%	57%	59%
Brunswick CC	389	5%	61%	11%	**77.4%**	71%	70%	69%
Caldwell CC & TI	827	1%	55%	10%	**65.3%**	65%	59%	63%
Cape Fear CC	1,804	2%	58%	10%	**69.1%**	69%	68%	66%
Carteret CC	468	3%	52%	15%	**70.5%**	66%	73%	59%
Catawba Valley CC	1,302	2%	61%	8%	**70.4%**	75%	72%	69%
Central Carolina CC	1,518	3%	50%	14%	**67.7%**	69%	67%	63%
Central Piedmont CC	4,728	1%	51%	13%	**65.0%**	67%	66%	61%
Cleveland CC	677	7%	43%	16%	**65.9%**	69%	68%	61%
Coastal Carolina CC	944	4%	49%	11%	**64.4%**	64%	63%	62%
Coll of the Albemarle	750	4%	54%	12%	**70.4%**	70%	69%	63%
Craven CC	668	3%	55%	9%	**66.6%**	65%	67%	64%
Davidson County CC	913	9%	52%	10%	**71.1%**	71%	74%	61%
Durham TCC	992	0%	56%	9%	**64.6%**	64%	64%	64%
Edgecombe CC	323	17%	47%	7%	**70.6%**	62%	62%	56%
Fayetteville TCC	2,222	10%	45%	9%	**63.5%**	60%	57%	48%
Forsyth TCC	1,705	2%	57%	9%	**67.3%**	67%	65%	60%
Gaston College	1,405	1%	52%	14%	**67.3%**	68%	64%	61%
Guilford TCC	1,776	2%	51%	11%	**63.2%**	58%	58%	57%
Halifax CC	286	10%	44%	10%	**64.7%**	62%	63%	56%
Haywood CC	357	16%	48%	6%	**70.3%**	69%	68%	66%
Isothermal CC	431	9%	54%	6%	**68.9%**	67%	66%	63%
James Sprunt CC	309	4%	68%	5%	**77.0%**	76%	78%	73%
Johnston CC	1,347	2%	56%	12%	**70.1%**	71%	70%	68%
Lenoir CC	643	5%	57%	5%	**67.7%**	70%	66%	59%
Martin CC	212	5%	69%	2%	**76.4%**	59%	71%	67%
Mayland CC	253	6%	54%	6%	**66.4%**	57%	62%	52%
McDowell TCC	265	5%	60%	6%	**70.9%**	68%	67%	67%
Mitchell CC	1,045	8%	50%	12%	**69.8%**	65%	67%	68%
Montgomery CC	298	6%	68%	4%	**78.2%**	67%	73%	69%
Nash CC	698	3%	52%	10%	**64.5%**	62%	58%	51%
Pamlico CC	134	33%	37%	6%	**75.4%**	62%	67%	65%
Piedmont CC	418	4%	52%	12%	**67.7%**	67%	62%	59%
Pitt CC	1,496	2%	51%	13%	**65.2%**	64%	64%	60%
Randolph CC	896	4%	53%	8%	**65.4%**	63%	64%	62%
Richmond CC	566	2%	64%	7%	**72.6%**	68%	66%	64%
Roanoke-Chowan CC	169	9%	67%	2%	**78.7%**	65%	60%	62%
Robeson CC	527	6%	43%	4%	**52.9%**	55%	58%	58%
Rockingham CC	507	3%	57%	8%	**67.9%**	76%	69%	63%
Rowan-Cabarrus CC	1,630	3%	53%	13%	**69.0%**	69%	65%	57%
Sampson CC	381	2%	59%	14%	**74.3%**	70%	71%	67%
Sandhills CC	1,053	1%	65%	7%	**72.2%**	73%	66%	64%
South Piedmont CC	979	4%	43%	22%	**69.8%**	67%	69%	62%
Southeastern CC	385	3%	59%	6%	**67.8%**	67%	63%	62%
Southwestern CC	561	1%	53%	9%	**63.6%**	65%	71%	63%
Stanly CC	565	4%	50%	18%	**71.5%**	61%	65%	65%
Surry CC	859	3%	57%	6%	**65.8%**	67%	78%	68%
Tri-County CC	273	1%	60%	6%	**67.4%**	67%	71%	67%
Vance-Granville CC	878	3%	58%	8%	**68.2%**	73%	72%	63%
Wake TCC	4,536	2%	59%	10%	**70.8%**	69%	70%	68%
Wayne CC	798	8%	53%	9%	**69.9%**	68%	70%	68%
Western Piedmont CC	443	2%	58%	8%	**67.5%**	70%	66%	60%
Wilkes CC	799	4%	57%	6%	**67.0%**	68%	64%	60%
Wilson CC	513	4%	54%	10%	**67.3%**	66%	67%	59%

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5. Curriculum Completion

Purpose

To ensure student completion and/or persistence toward a post-secondary credential in a timely manner.

Description

Percentage of first-time fall credential-seeking curriculum students who have graduated, transferred, or are still enrolled during the fourth academic year with 42 successfully completed non-developmental hours.

Calculation

Denominator: First-time fall curriculum students

Numerator: Of those in the denominator, the number of students who have graduated, transferred, or are still enrolled during the fourth academic year (fall, spring, or summer) with at least 42 successfully completed non-developmental hours.

To be successful, students must complete one or more of the following:

- **Graduation:** Graduated from a North Carolina Community College credential program (A, D, or C) before the end of the 4th summer term following the first fall semester.
- **Transfer:** Transferred to a 4-year college as indicated in the National Student Clearinghouse database at any point through the end of the 4th summer term following the first fall semester.
- **Persistence:** Student is enrolled in an NCCCS college during the 4th academic year (fall, spring or summer) and has successfully completed at least 42 non-developmental credit hours by the end of the summer term. Successful completion is defined as achieving a course standard letter grade of A, B, C, or P.

Note: See appendix for new first-time fall cohort definition

Data Sources

Comprehensive Curriculum Student Report (Formerly known as CRPFA)
Graduation Extract data file
National Student Clearinghouse

Additional Details

Students were followed for 13 consecutive terms (including the summer terms and the preceding summer, if applicable).

Baseline and excellence levels were calculated based on three years of institutional outcomes (2012, 2013, and 2014 cohorts).

Excellence level: 52.7%

Baseline level: 34.1%

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TABLE 5. CURRICULUM COMPLETION, FALL 2014 COHORT

Percentage of first-time fall credential-seeking curriculum students who graduate, transfer, or are enrolled during the fourth academic year with 42 successfully completed non-developmental hours.

Excellence: 52.7%
Baseline: 34.1%

	FALL COHORT	% CC GRADUATE AND UNIV TRANSFER			% CC GRADUATE, NOT UNIV TRANSFER			% UNIV TRANSFER, NOT CC GRADUATE			% RETAINED (42 HRS), DID NOT CC GRADUATE OR UNIV TRANSFER			% GRADUATE, TRANSFER, OR RETAINED (42 HRS)		
		2014	2013	2012	**2014**	2013	2012	**2014**	2013	2012	**2014**	2013	2012	**2014**	2013	2012
System Totals	**47,945**	**7.4%**	6%	5%	**17.2%**	17%	16%	**17.6%**	16%	15%	**5.4%**	6%	7%	**47.6%**	45%	43%
Alamance CC	1029	**9%**	6%	5%	**16%**	16%	13%	**14%**	11%	20%	**3%**	6%	6%	**41.6%**	39%	43%
Asheville-Buncombe T	1342	**6%**	5%	5%	**15%**	17%	15%	**18%**	19%	18%	**8%**	6%	6%	**46.8%**	48%	44%
Beaufort County CC	383	**5%**	5%	2%	**20%**	19%	16%	**20%**	18%	20%	**4%**	6%	6%	**48.6%**	48%	43%
Bladen CC	301	**9%**	6%	6%	**15%**	16%	20%	**23%**	14%	15%	**4%**	3%	2%	**50.8%**	40%	42%
Blue Ridge CC	377	**7%**	6%	7%	**20%**	19%	15%	**14%**	11%	9%	**6%**	4%	4%	**47.2%**	39%	35%
Brunswick CC	322	**15%**	12%	13%	**24%**	23%	21%	**12%**	14%	15%	**3%**	6%	4%	**52.8%**	54%	53%
Caldwell CC & TI	857	**9%**	7%	7%	**12%**	14%	12%	**16%**	14%	12%	**12%**	12%	9%	**49.5%**	46%	40%
Cape Fear CC	1756	**10%**	7%	8%	**18%**	16%	16%	**14%**	16%	11%	**6%**	6%	7%	**47.8%**	45%	42%
Carteret CC	311	**8%**	9%	6%	**23%**	20%	16%	**17%**	12%	12%	**2%**	4%	6%	**50.8%**	44%	40%
Catawba Valley CC	1133	**12%**	10%	7%	**21%**	23%	22%	**17%**	13%	13%	**4%**	6%	6%	**53.3%**	52%	47%
Central Carolina CC	1147	**6%**	4%	4%	**23%**	21%	24%	**21%**	16%	14%	**4%**	4%	7%	**54.3%**	45%	49%
Central Piedmont CC	4428	**7%**	6%	6%	**10%**	10%	10%	**24%**	23%	22%	**4%**	5%	5%	**44.8%**	44%	43%
Cleveland CC	739	**5%**	3%	3%	**19%**	18%	17%	**24%**	23%	25%	**4%**	4%	4%	**52.5%**	49%	49%
Coastal Carolina CC	872	**10%**	9%	9%	**18%**	18%	17%	**18%**	21%	19%	**4%**	3%	4%	**49.7%**	52%	49%
Coll of the Albemarle	584	**5%**	5%	6%	**11%**	16%	14%	**33%**	25%	28%	**4%**	3%	4%	**53.3%**	49%	52%
Craven CC	500	**9%**	6%	5%	**16%**	14%	15%	**16%**	17%	14%	**7%**	5%	8%	**48.0%**	42%	42%
Davidson County CC	950	**10%**	7%	6%	**25%**	27%	29%	**11%**	13%	11%	**4%**	4%	5%	**49.8%**	52%	51%
Durham TCC	895	**8%**	7%	5%	**10%**	9%	10%	**23%**	17%	15%	**5%**	6%	7%	**45.9%**	39%	37%
Edgecombe CC	327	**7%**	4%	2%	**17%**	18%	10%	**17%**	17%	15%	**3%**	4%	6%	**43.4%**	43%	34%
Fayetteville TCC	1984	**5%**	7%	5%	**12%**	12%	12%	**18%**	17%	15%	**4%**	4%	6%	**39.4%**	40%	38%
Forsyth TCC	1676	**7%**	4%	5%	**17%**	17%	15%	**15%**	14%	13%	**5%**	6%	7%	**43.4%**	41%	41%
Gaston College	1267	**7%**	8%	4%	**15%**	17%	15%	**18%**	11%	11%	**6%**	9%	7%	**44.8%**	44%	38%
Guilford TCC	2004	**6%**	5%	3%	**14%**	13%	14%	**17%**	15%	15%	**5%**	6%	6%	**41.5%**	39%	37%
Halifax CC	350	**3%**	2%	1%	**25%**	27%	26%	**21%**	10%	15%	**3%**	2%	3%	**51.1%**	42%	45%
Haywood CC	327	**9%**	7%	4%	**30%**	28%	22%	**8%**	8%	8%	**6%**	8%	14%	**53.2%**	51%	48%
Isothermal CC	469	**7%**	6%	2%	**23%**	23%	17%	**20%**	18%	20%	**4%**	5%	6%	**54.2%**	51%	46%
James Sprunt CC	268	**5%**	2%	5%	**22%**	21%	17%	**28%**	16%	8%	**7%**	9%	9%	**62.3%**	48%	39%
Johnston CC	916	**8%**	8%	6%	**17%**	23%	21%	**22%**	16%	16%	**7%**	9%	8%	**55.1%**	55%	51%
Lenoir CC	651	**7%**	5%	7%	**17%**	15%	13%	**19%**	17%	16%	**6%**	8%	9%	**48.7%**	45%	45%
Martin CC	177	**3%**	6%	3%	**20%**	15%	17%	**25%**	22%	27%	**8%**	5%	4%	**57.6%**	48%	51%
Mayland CC	289	**4%**	5%	2%	**20%**	17%	19%	**15%**	17%	11%	**5%**	6%	7%	**43.9%**	44%	40%
McDowell TCC	229	**5%**	2%	3%	**25%**	20%	16%	**10%**	7%	7%	**13%**	11%	14%	**52.4%**	40%	40%
Mitchell CC	798	**9%**	7%	7%	**17%**	15%	14%	**24%**	20%	15%	**5%**	7%	8%	**55.8%**	48%	45%
Montgomery CC	216	**4%**	1%	3%	**26%**	29%	25%	**20%**	13%	20%	**4%**	6%	8%	**54.2%**	50%	56%
Nash CC	786	**3%**	3%	4%	**13%**	16%	13%	**14%**	10%	18%	**7%**	8%	7%	**37.7%**	37%	42%
Pamlico CC	98	**5%**	5%	4%	**33%**	24%	27%	**17%**	37%	26%	**3%**	2%	4%	**58.2%**	68%	61%
Piedmont CC	402	**7%**	3%	6%	**19%**	26%	21%	**20%**	19%	10%	**4%**	5%	4%	**50.5%**	53%	41%
Pitt CC	1560	**6%**	5%	5%	**16%**	13%	15%	**20%**	17%	17%	**5%**	6%	9%	**46.2%**	42%	46%
Randolph CC	712	**8%**	6%	4%	**29%**	30%	26%	**8%**	10%	9%	**6%**	6%	5%	**50.3%**	51%	45%
Richmond CC	578	**8%**	5%	3%	**20%**	18%	22%	**17%**	16%	20%	**4%**	4%	6%	**49.7%**	43%	50%
Roanoke-Chowan CC	141	**5%**	2%	1%	**20%**	14%	13%	**16%**	17%	14%	**6%**	8%	10%	**47.5%**	42%	38%
Robeson CC	450	**5%**	5%	1%	**19%**	15%	11%	**11%**	9%	6%	**5%**	3%	5%	**40.0%**	32%	23%
Rockingham CC	482	**6%**	5%	4%	**23%**	20%	18%	**13%**	7%	10%	**5%**	7%	7%	**46.1%**	39%	38%
Rowan-Cabarrus CC	1510	**6%**	5%	5%	**19%**	18%	18%	**15%**	11%	11%	**4%**	6%	6%	**43.6%**	40%	40%
Sampson CC	292	**4%**	5%	3%	**20%**	13%	19%	**18%**	25%	17%	**10%**	10%	12%	**52.1%**	53%	50%
Sandhills CC	968	**8%**	6%	6%	**14%**	18%	13%	**23%**	22%	24%	**5%**	5%	5%	**50.1%**	51%	48%
South Piedmont CC	621	**5%**	3%	4%	**15%**	13%	18%	**24%**	20%	20%	**4%**	5%	5%	**48.5%**	41%	46%
Southeastern CC	393	**7%**	4%	3%	**19%**	16%	16%	**11%**	9%	11%	**7%**	7%	7%	**44.0%**	36%	37%
Southwestern CC	503	**7%**	8%	7%	**23%**	22%	23%	**12%**	12%	9%	**10%**	7%	9%	**51.5%**	48%	48%
Stanly CC	488	**11%**	6%	3%	**26%**	21%	22%	**16%**	23%	21%	**3%**	5%	5%	**56.8%**	57%	50%
Surry CC	836	**6%**	7%	4%	**17%**	20%	21%	**15%**	15%	7%	**13%**	13%	16%	**50.4%**	54%	47%
Tri-County CC	376	**4%**	5%	4%	**15%**	10%	16%	**26%**	31%	21%	**8%**	6%	5%	**52.7%**	52%	45%
Vance-Granville CC	782	**7%**	3%	3%	**19%**	18%	20%	**14%**	9%	8%	**8%**	7%	8%	**48.3%**	38%	38%
Wake TCC	3912	**10%**	9%	8%	**17%**	15%	13%	**14%**	16%	15%	**6%**	7%	9%	**47.3%**	47%	45%
Wayne CC	753	**7%**	8%	5%	**27%**	25%	22%	**17%**	14%	15%	**4%**	4%	6%	**54.7%**	52%	49%
Western Piedmont CC	434	**18%**	13%	15%	**15%**	17%	13%	**8%**	8%	10%	**6%**	5%	6%	**47.2%**	43%	44%
Wilkes CC	680	**7%**	10%	9%	**21%**	24%	21%	**15%**	12%	14%	**7%**	5%	5%	**49.4%**	52%	49%
Wilson CC	347	**5%**	6%	6%	**20%**	17%	18%	**13%**	13%	11%	**10%**	8%	9%	**47.6%**	45%	43%

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6. Licensure and Certification Passing Rate

Purpose

To ensure programmatic coursework prepares students to competently practice in their chosen profession.

Description

Weighted index score of first-time test-taker results on licensure and certification exams. Exams included in this measure are state mandated exams which candidates must pass before becoming active practitioners. Weights are based on the tier associated with the related instructional program.

Calculation

License Index Score (LIS): First time pass rate on an exam divided by the statewide first time pass rate on same exam

License Weighted Denominator (LWD): Number of first-time test-takers for an exam multiplied by the exam tier weight (Tier 1A = 1.30, Tier 1B = 1.15, Tier 2/3 = 1.00)

Total Weighted Denominator (TWD): Sum of License Weighted Denominators across all exams (LWD_1+LWD_2+LWD_3+…)

Total Weighted Numerator (TWN): Sum of the product of each License Index Score and their License Weighted Denominator [($LIS_1 \times LWD_1$) + ($LIS_2 \times LWD_2$) + ($LIS_3 \times LWD_3$) + …)

Total Weighted Index Score: Total Weighted Numerator (TWN) divided by Total Weighted Denominator (TWD)

Data Sources

Tier 1A

Council of Interstate Testing
Dental Hygiene

NC Board of Occupational Therapy
Occupational Therapist Assistant

NC Board of Nursing
Practical Nursing
Registered Nursing

NC Board of Physical Therapy Examiners
Physical Therapist Assistant

American Registry of Radiologic Technologists
Radiography

Tier 1B

Federation of State Massage Therapy Boards
Massage & Body Work Therapist

NC Veterinary Medical Board
Veterinary Medicine Technology

Tier2

NC Department of Justice, Criminal Justice Standards Division
Basic Law Enforcement Training

NC Department of Justice, Sheriff's Training & Standards Division
Detention Officer

NC Office of Emergency Medical Services
AEMT
EMR
EMT
EMT-P

Tier2

NC Department of Health and Human Services
Nurse Aide I

NC Board of Barber Examiners
Barber

DL Roope Administrations Inc.
Apprentice
Cosmetology
Esthetician
Manicurist

NC Real Estate Commission
Provisional Real Estate Broker

Tier 3

NC Department of Insurance, Office of State Fire Marshall - Code Officials Qualification Board
Building Inspector
Electrical Inspector
Fire Inspector
Mechanical Inspector
Plumbing Inspector

Additional Details

The number of first-time test-takers and the number passing were provided to the System Office by agencies issuing the license or certification. Depending on the exam, data may be provided on a fiscal or calendar year. Exams are listed above *in italics*. Selection of exams based on:

- Requirement to pass in order to practice in NC
- Strong association with an occupation (not part of a job)
- At least 50 test-takers statewide in 2017-18
- At least 5 colleges with test-takers in 2017-18

Baseline and excellence levels were calculated based on one year of institutional outcomes (2017-18).

Excellence level: 1.07

Baseline level: 0.79

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TABLE 6. LICENSURE AND CERTIFICATION PASSING RATE, 2017-2018

Weighted index score of first-time test-taker results on licensure and certification exams. Exams included in this measure are state mandated exams which candidates must pass before becoming active practitioners. Weights are based on the tier associated with the related instructional program.

Excellence: 1.07
Baseline: 0.79

	TEST TAKERS	DENTAL HYGIENE	OTA	PRACTICAL NURSING	REGISTERED NURSING	PHYSICAL THER. ASST.	RADIOGRAPHY	MASSAGE & BODY WORK	VET. MED. TECH.	BLET	DETENTION OFFICER	EMR	EMT-Basic	EMT-Advanced	EMT-Paramedic	Nurse Aide	BARBERING	APPRENTICE	COSMETOLOGY	ESTHETICIAN	MANICURIST	REAL ESTATE SALES	BUILDING INSP	ELECT INSP	FIRE INSP	MECH INSP	PLUMB INSP	WEIGHTED INDEX SCORE
System Totals	**19,512**																											**1.00**
Alamance CC	340	*	*	*	1.07	*	*	*	*	0.90	0.94	1.16	1.05	*	*	0.92	*	0.94	*	*	*	1.32	*	*	0.73	*	*	**0.98**
Asheville-Buncombe T	698	1.03	*	*	1.03	*	1.04	1.25	1.00	0.94	1.11	1.20	1.01	1.38	1.19	0.96	*	*	1.18	1.17	1.16	*	1.07	0.57	*	1.13	*	**1.01**
Beaufort County CC	144	*	*	1.05	0.81	*	*	*	*	1.24	*	1.60	0.88	*	1.03	0.60	*	*	*	*	*	*	*	*	*	*	*	**0.93**
Bladen CC	176	*	*	1.05	1.07	*	*	*	*	0.45	*	*	1.00	*	0.50	0.80	*	*	*	*	*	*	*	*	*	*	*	**0.88**
Blue Ridge CC	251	*	*	*	0.83	*	*	*	*	0.98	1.08	*	1.04	*	0.96	0.89	*	1.10	0.79	*	*	*	*	*	1.26	*	*	**0.97**
Brunswick CC	266	*	*	1.05	1.06	*	*	0.83	*	0.41	0.97	0.60	0.95	0.95	*	1.09	*	*	1.05	1.17	*	*	0.36	*	*	*	*	**0.94**
Caldwell CC & TI	421	*	*	*	1.11	1.08	1.04	1.25	*	0.86	*	1.47	1.00	*	0.75	1.01	*	1.10	0.71	*	*	*	*	*	1.09	*	*	**1.03**
Cape Fear CC	587	0.99	1.01	1.05	1.11	*	1.04	*	*	1.04	1.08	*	1.29	1.43	1.23	1.18	1.11	1.01	1.01	0.88	1.16	1.25	*	*	*	*	*	**1.13**
Carteret CC	303	*	*	*	1.04	*	1.04	1.07	*	1.05	1.11	*	1.07	*	0.44	1.20	*	*	1.18	1.00	1.16	0.83	*	*	1.04	*	*	**1.06**
Catawba Valley CC	247	1.15	*	*	1.07	*	1.04	*	*	0.73	1.03	*	1.16	*	1.14	1.06	*	*	1.18	*	*	*	*	*	*	*	*	**1.06**
Central Carolina CC	656	0.94	*	1.02	0.92	*	*	0.69	1.00	1.24	0.98	1.06	0.88	*	0.99	1.00	1.54	1.02	0.95	1.03	*	*	*	*	*	*	*	**1.00**
Central Piedmont CC	674	1.11	1.01	*	1.07	0.98	*	*	*	1.22	*	*	1.19	*	1.32	0.93	*	*	1.08	*	*	1.12	1.03	1.62	*	1.00	1.02	**1.09**
Cleveland CC	258	*	*	0.92	1.05	*	0.89	*	*	1.06	1.11	*	0.86	*	1.01	1.04	*	*	1.08	0.92	1.16	*	*	*	0.85	*	*	**1.00**
Coastal Carolina CC	464	1.04	*	1.00	1.04	*	*	1.12	*	1.25	1.11	*	1.29	*	0.86	1.23	*	*	1.10	*	*	*	1.26	0.95	1.08	1.02	0.84	**1.13**
Coll of the Albemarle	267	*	*	1.05	1.07	*	*	*	*	0.63	0.96	*	1.25	1.14	1.21	0.98	*	*	1.06	*	*	*	*	*	*	*	*	**1.01**
Craven CC	333	*	*	0.92	0.94	0.67	*	*	*	1.35	0.99	*	0.85	*	*	0.88	0.86	*	1.10	1.17	*	0.84	*	*	0.33	*	*	**0.89**
Davidson County CC	635	*	*	1.00	1.05	*	*	0.55	*	0.50	*	1.20	1.05	*	1.32	1.19	*	*	1.18	1.17	*	*	0.98	1.22	1.06	*	*	**1.08**
Durham TCC	396	*	1.01	1.05	0.86	*	*	*	*	1.19	*	1.60	1.35	*	*	0.86	*	*	*	0.95	*	*	*	*	*	*	*	**1.03**
Edgecombe CC	203	*	*	1.05	0.96	*	0.98	*	*	0.67	*	*	1.16	*	0.66	0.82	*	*	*	*	*	0.00	*	*	*	*	*	**0.84**
Fayetteville TCC	659	0.83	*	0.94	1.03	1.08	0.96	0.70	*	0.79	1.02	*	0.86	*	0.93	0.82	0.93	*	0.95	0.98	1.12	*	*	*	1.25	0.93	*	**0.92**
Forsyth TCC	714	0.96	*	0.92	1.08	*	0.98	1.25	*	1.01	*	*	1.25	*	*	1.16	*	*	*	*	*	*	*	*	*	*	*	**1.10**
Gaston College	445	*	*	1.05	1.03	*	*	*	1.00	1.19	1.03	*	1.25	*	1.32	0.82	*	*	0.96	*	*	1.28	*	*	*	*	*	**1.03**
Guilford TCC	900	1.00	*	1.05	0.78	*	1.04	*	*	0.90	0.94	*	0.96	1.43	1.12	0.97	*	*	1.18	*	*	0.87	*	*	*	*	1.07	**0.95**
Halifax CC	124	1.01	*	1.05	0.95	*	*	*	*	0.95	1.00	*	0.54	*	*	1.13	*	*	*	*	*	*	*	*	*	*	*	**0.95**
Haywood CC	165	*	*	*	0.89	*	*	*	*	0.82	1.11	*	0.88	*	1.32	1.01	*	*	*	*	*	*	*	*	*	*	*	**0.96**
Isothermal CC	224	*	*	1.01	1.05	*	*	1.25	*	0.54	1.05	0.27	0.90	0.20	0.88	0.91	*	1.10	*	*	1.16	*	*	*	*	*	*	**0.93**
James Sprunt CC	111	*	*	1.05	1.11	*	*	*	*	1.01	1.11	*	*	*	1.10	1.07	0.97	*	0.92	*	*	*	*	*	*	*	*	**1.04**
Johnston CC	426	*	*	*	1.09	*	1.04	0.50	*	0.91	*	*	1.11	*	1.22	1.12	*	*	1.13	*	*	*	*	*	*	*	*	**1.09**
Lenoir CC	675	*	*	1.05	0.83	*	1.04	*	*	1.23	*	1.03	0.92	1.16	1.11	0.96	*	*	0.69	0.78	0.70	*	*	*	*	*	*	**0.94**
Martin CC	88	*	*	*	*	0.88	*	*	*	0.81	*	1.34	1.00	0.61	*	0.96	*	*	*	*	*	*	*	*	*	*	*	**0.98**
Mayland CC	200	*	*	1.05	0.89	*	*	*	*	0.63	1.11	1.60	0.70	1.02	*	1.10	*	*	*	*	0.70	*	*	*	1.26	*	*	**1.03**
McDowell TCC	153	*	*	1.05	1.04	*	*	*	*	0.94	*	*	1.00	*	*	1.00	*	*	1.09	*	*	*	*	*	*	*	*	**1.02**
Mitchell CC	296	*	*	*	1.05	*	*	*	*	1.10	0.64	*	0.83	*	0.88	1.19	*	*	0.97	0.93	*	0.75	*	*	*	*	*	**1.04**
Montgomery CC	102	*	*	1.05	*	*	*	*	*	0.75	*	*	0.80	*	*	1.00	*	*	*	*	*	*	*	*	*	*	*	**0.97**
Nash CC	263	*	*	0.88	0.94	1.09	*	*	*	1.06	0.81	*	0.68	0.41	0.85	1.21	*	*	*	*	1.16	*	*	*	*	*	*	**0.98**
Pamlico CC	24	*	*	*	*	*	*	*	*	*	*	*	*	*	*	0.48	*	*	*	*	*	*	*	*	*	*	*	**0.58**
Piedmont CC	157	*	*	*	1.01	*	*	*	*	*	*	*	0.56	*	*	1.15	*	*	0.95	*	*	*	*	*	*	*	*	**1.05**
Pitt CC	439	*	0.96	*	0.96	*	0.97	*	*	1.29	1.11	*	0.95	*	0.76	0.93	0.65	*	*	*	*	1.27	*	*	0.33	*	*	**0.98**
Randolph CC	253	*	*	*	1.01	*	1.04	*	*	0.84	0.93	1.00	0.96	*	*	1.00	*	*	1.06	*	1.16	*	*	*	*	*	*	**0.98**
Richmond CC	218	*	*	1.05	1.05	*	*	*	*	0.96	0.83	0.32	*	0.95	*	1.05	*	*	*	*	*	*	*	*	*	*	*	**1.01**
Roanoke-Chowan CC	121	*	*	*	1.11	*	*	*	*	*	*	*	1.08	0.00	1.32	0.96	*	*	*	*	*	*	*	*	*	*	*	**0.93**
Robeson CC	324	*	*	1.05	1.11	*	1.04	*	*	0.97	0.92	*	0.68	*	1.16	0.67	0.97	*	1.06	*	*	*	*	*	*	*	*	**0.82**
Rockingham CC	201	*	*	0.90	1.00	*	*	*	*	0.92	*	0.00	0.72	*	*	0.91	*	*	*	*	*	*	*	*	*	*	*	**0.88**
Rowan-Cabarrus CC	864	*	*	1.05	1.03	*	1.04	*	*	1.11	1.03	0.67	0.87	*	0.63	0.91	*	*	1.04	0.90	1.07	0.87	0.90	0.97	0.90	*	0.91	**0.93**
Sampson CC	171	*	*	0.93	0.98	*	*	*	*	0.67	*	*	1.08	*	*	0.67	*	*	0.71	*	*	*	*	*	*	*	*	**0.82**
Sandhills CC	257	*	*	*	0.98	*	0.96	*	*	0.96	0.94	*	0.93	*	0.88	1.02	*	1.10	*	*	*	1.07	*	*	*	*	*	**0.99**
South Piedmont CC	220	*	*	0.96	1.02	*	*	1.04	*	1.11	0.80	*	1.00	*	1.20	0.82	*	*	*	*	*	0.84	*	*	*	*	*	**0.94**
Southeastern CC	224	*	*	0.95	0.92	*	*	*	*	1.18	*	*	0.89	*	*	0.82	*	*	1.18	*	*	*	*	*	*	*	*	**0.89**
Southwestern CC	236	*	*	*	0.84	1.15	1.04	1.25	*	0.96	1.06	1.20	1.00	1.19	0.88	0.73	*	*	1.04	*	*	1.39	*	*	*	*	*	**0.98**
Stanly CC	274	*	*	*	1.07	*	1.04	*	*	0.89	*	*	0.67	*	*	1.04	*	*	0.80	*	1.02	1.07	*	*	*	*	*	**0.97**
Surry CC	397	*	*	1.05	1.11	1.15	*	*	*	1.27	0.74	*	0.98	0.71	1.20	1.17	*	*	1.18	*	*	*	*	*	*	*	*	**1.13**
Tri-County CC	106	*	*	*	0.77	*	*	*	*	0.86	*	*	1.01	*	0.95	0.98	*	*	*	*	*	0.32	*	*	*	*	*	**0.82**
Vance-Granville CC	316	*	*	0.84	0.98	*	0.96	*	*	1.06	*	*	1.18	*	0.74	0.75	*	1.00	0.97	*	*	*	*	1.35	*	*	*	**0.90**
Wake TCC	897	1.00	*	*	1.08	*	1.01	1.07	*	1.25	1.02	*	1.30	*	0.98	1.20	*	*	1.11	1.17	*	1.20	0.90	*	0.82	0.80	0.99	**1.12**
Wayne CC	255	0.95	*	1.05	1.02	*	*	*	*	1.11	0.97	*	1.05	*	*	0.91	*	*	*	*	*	*	*	*	1.19	*	*	**1.00**
Western Piedmont CC	167	*	*	*	1.07	*	*	*	*	1.35	*	0.40	1.25	*	0.53	1.16	*	*	*	*	1.16	*	*	*	*	*	*	**1.12**
Wilkes CC	367	*	*	*	1.11	*	0.73	*	*	1.06	1.04	*	0.89	0.71	0.66	0.87	*	*	*	*	*	0.84	*	0.85	*	1.02	1.10	**0.93**
Wilson CC	160	*	*	0.91	1.01	*	*	*	*	1.03	0.91	*	1.18	*	*	0.88	*	*	*	*	*	*	*	*	*	*	*	**0.95**

*Less than 5

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7. College Transfer Performance

Purpose

To ensure the academic success of community college students at a four-year university or college.

Description

Among community college Associate Degree completers and those who have completed 30 or more articulated transfer credits who subsequently transfer to a four-year university or college during the fall semester, the percentage who graduate prior to or remain enrolled at any four-year college or university the subsequent fall semester.

Calculation

Denominator: Students who earned an Associate Degree during the fall, spring, and/or summer of the academic year and/or accumulated least 30 articulated transfer credits in the NCCCS prior to the end of the summer term of the cohort year, who enrolled the subsequent fall in any 4-year college or university that participates in the National Student Clearinghouse Student Tracker program.

Numerator: Of those in the denominator, the number who graduate with a bachelor's degree or higher prior to the next subsequent fall semester or remained enrolled in any 4-year college or university during the subsequent fall semester.

Data Sources

Comprehensive Curriculum Student Report (Formerly known as CRPFA)
Graduation Extract data file
National Student Clearinghouse

Additional Details

Students were followed for 7 consecutive terms (three terms in the NCCCS system (fall, spring, and summer), fall enrollment in a 4 year and degree progress in fall, spring, and summer of that year, and fall enrollment in the subsequent year).

Baseline and excellence levels were calculated based on three years of institutional outcomes (2014-15, 2015-16, and 2016-17 transfers).

Excellence level: 89.4%

Baseline level: 74.4%

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TABLE 7. COLLEGE TRANSFER PERFORMANCE, 2016-2017 COMMUNITY COLLEGE STUDENTS

Among community college Associate Degree completers and those who have completed 30 or more articulated transfer credits who subsequently transfer to a four-year university or college during the fall semester, the percentage who are enrolled at any four-year university or college the subsequent fall semester or graduated prior to.

Excellence: 89.4%
Baseline: 74.4%

	30 OR MORE HOURS		ASSOC DEGREE RECIPENT		2016-2017 TOTAL		% PERSISTING		
	Students	% Persist	Students	% Persist	Students	% Persist	15-16	14-15	13-14
System Totals	**8,079**	**85%**	**8,417**	**87%**	**16,496**	**85.9%**	**85%**	**85%**	**85%**
Alamance CC	145	82%	140	86%	285	**83.9%**	84%	89%	84%
Asheville-Buncombe T	252	82%	248	90%	500	**86.0%**	85%	87%	85%
Beaufort County CC	54	91%	68	82%	122	**86.1%**	86%	75%	80%
Bladen CC	57	84%	54	93%	111	**88.3%**	80%	75%	76%
Blue Ridge CC	54	91%	76	91%	130	**90.8%**	82%	87%	86%
Brunswick CC	43	88%	118	92%	161	**91.3%**	85%	87%	81%
Caldwell CC & TI	188	80%	200	87%	388	**83.8%**	85%	85%	89%
Cape Fear CC	351	83%	488	86%	839	**84.9%**	88%	85%	84%
Carteret CC	41	85%	52	77%	93	**80.6%**	88%	88%	83%
Catawba Valley CC	256	83%	278	86%	534	**84.3%**	88%	86%	88%
Central Carolina CC	152	83%	156	89%	308	**86.0%**	88%	84%	88%
Central Piedmont CC	1,058	85%	765	88%	1,823	**86.6%**	87%	87%	85%
Cleveland CC	169	89%	93	78%	262	**85.1%**	84%	82%	83%
Coastal Carolina CC	179	84%	210	84%	389	**84.3%**	88%	83%	83%
Coll of the Albemarle	96	90%	91	91%	187	**90.4%**	85%	87%	82%
Craven CC	139	86%	138	86%	277	**85.9%**	81%	84%	87%
Davidson County CC	104	84%	157	87%	261	**85.8%**	83%	84%	83%
Durham TCC	221	88%	143	90%	364	**88.5%**	88%	88%	86%
Edgecombe CC	56	86%	79	84%	135	**84.4%**	80%	81%	83%
Fayetteville TCC	297	81%	409	82%	706	**81.9%**	78%	79%	83%
Forsyth TCC	292	82%	261	87%	553	**84.3%**	86%	85%	87%
Gaston College	184	77%	188	87%	372	**82.0%**	85%	77%	80%
Guilford TCC	403	81%	372	84%	775	**82.5%**	83%	83%	85%
Halifax CC	24	88%	34	82%	58	**84.5%**	82%	78%	87%
Haywood CC	55	87%	59	81%	114	**84.2%**	85%	76%	84%
Isothermal CC	65	78%	81	78%	146	**78.1%**	83%	83%	80%
James Sprunt CC	31	84%	45	71%	76	**76.3%**	68%	84%	82%
Johnston CC	176	90%	157	92%	333	**91.0%**	85%	79%	80%
Lenoir CC	177	89%	126	79%	303	**84.8%**	86%	83%	86%
Martin CC	24	96%	42	88%	66	**90.9%**	85%	71%	76%
Mayland CC	12	75%	40	83%	52	**80.8%**	85%	93%	85%
McDowell TCC	30	80%	38	92%	68	**86.8%**	76%	93%	89%
Mitchell CC	132	84%	167	87%	299	**86.0%**	88%	90%	84%
Montgomery CC	10	80%	10	100%	20	**90.0%**	75%	83%	67%
Nash CC	105	84%	108	81%	213	**82.6%**	86%	86%	83%
Pamlico CC	9	78%	7	57%	16	**68.8%**	59%	100%	80%
Piedmont CC	31	90%	27	85%	58	**87.9%**	92%	80%	80%
Pitt CC	472	88%	267	89%	739	**88.1%**	82%	83%	84%
Randolph CC	54	81%	124	87%	178	**85.4%**	79%	83%	85%
Richmond CC	63	78%	93	81%	156	**79.5%**	81%	74%	66%
Roanoke-Chowan CC	25	80%	22	91%	47	**85.1%**	85%	78%	84%
Robeson CC	22	77%	66	83%	88	**81.8%**	75%	78%	87%
Rockingham CC	41	83%	91	90%	132	**87.9%**	84%	89%	87%
Rowan-Cabarrus CC	216	82%	214	85%	430	**83.5%**	85%	79%	86%
Sampson CC	38	76%	43	93%	81	**85.2%**	78%	85%	86%
Sandhills CC	106	88%	153	90%	259	**88.8%**	83%	83%	83%
South Piedmont CC	55	89%	70	87%	125	**88.0%**	93%	91%	85%
Southeastern CC	51	86%	42	86%	93	**86.0%**	89%	81%	87%
Southwestern CC	91	84%	123	90%	214	**87.4%**	90%	82%	82%
Stanly CC	85	76%	98	91%	183	**84.2%**	88%	83%	85%
Surry CC	82	94%	114	93%	196	**93.4%**	87%	93%	90%
Tri-County CC	71	80%	39	77%	110	**79.1%**	88%	81%	79%
Vance-Granville CC	79	87%	134	89%	213	**88.3%**	90%	85%	83%
Wake TCC	963	89%	899	92%	1,862	**90.1%**	90%	88%	88%
Wayne CC	111	86%	123	92%	234	**88.9%**	84%	88%	86%
Western Piedmont CC	78	83%	114	87%	192	**85.4%**	83%	87%	85%
Wilkes CC	91	79%	98	87%	189	**83.1%**	84%	87%	80%
Wilson CC	34	76%	62	82%	96	**80.2%**	87%	87%	93%

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Appendix: First-Time Fall Cohort Definition

The first-time fall cohort includes fall credential seeking and dual enrollment (Career and College Promise) students enrolled in curriculum courses at a college for the first-time in the fall or preceding summer.

Fall first-time students are identified as follows:

The student has a primary CURRICULUM CODE that begins with an A, C, D, or P during their first fall term.

The student is enrolled in at least one curriculum course during their first fall term excluding courses where the COLLEGE LETTER GRADE equals NA, or NS.

The fall semester, or preceding summer, is the student's first curriculum enrollment term in any post-secondary institution. First curriculum enrollment term is determined as follows:

> All enrolled students who meet the course enrollment and curriculum requirements stated above are sent to the National Student Clearinghouse for a Prior Attendance (PA) search for enrollment and graduation records (excluding degree titles related to Pathways, High School, Adult High School, High School Equivalency/GED) prior to August 15th of the fall term. These records are evaluated for enrollment prior to and during the preceding summer. Students with no enrollment or graduation record prior to the fall semester and those who only have an enrollment record in the preceding summer are flagged as potential first-time students.
>
> All potential first-time students are then matched to the NCCCS Data Warehouse to search for course enrollment prior to the fall term at their fall term institution. Students with no course enrollment prior to the fall semester and those who enrolled for the first time during the preceding summer at their fall term institution are included in the fall cohort.
>
> NCCCS Data Warehouse matching is based on an exact match of one or more of the following standardized and concatenated variables as reported during the student's first fall term:
>
> NAME_DOB: LAST NAME, FIRST NAME, DATE OF BIRTH
> NAME_SID: LAST NAME, FIRST NAME, STUDENT ID
> SID_DOB: STUDENT_ID, DATE OF BIRTH

The following measures are based on the First-Time Fall Cohort:

> Student Success Rate in College-Level English Courses
> Student Success Rate in College-Level Math Courses
> First Year Progression
> Curriculum Completion

Data Sources

Comprehensive Curriculum Student Report (Formerly known as CRPFA)
National Student Clearinghouse

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APPENDIX. LICENSURE AND CERTIFICATION PASSING RATE, 2017-2018

Weighted (and unweighted) index score of first-time test-taker results on licensure and certification exams. Exams included in this measure are state mandated exams which candidates must pass before becoming active practitioners. Weights are based on the tier associated with the related instructional program.

Excellence: 1.07
Baseline: 0.79W
(0.78UW)

	TEST TAKERS	DENTAL HYGIENE	OTA	PRACTICAL NURSING	REGISTERED NURSING	PHYSICAL THER. ASST.	RADIOGRAPHY	MASSAGE & BODY WORK	VET. MED. TECH.	BLET	DETENTION OFFICER	EMR	EMT-Basic	EMT-Advanced	EMT-Paramedic	Nurse Aide	BARBERING	APPRENTICE	COSMETOLOGY	ESTHETICIAN	MANICURIST	REAL ESTATE SALES	BUILDING INSP	ELECT INSP	FIRE INSP	MECH INSP	PLUMB INSP	INDEX SCORE	WEIGHTED INDEX SCORE
System Totals	**19,512**																											**1.00**	**1.00**
Alamance CC	340	*	*	*	1.07	*	*	*	*	0.90	0.94	1.16	1.05	*	*	0.92	*	0.94	*	*	*	1.32	*	*	0.73	*	*	0.98	**0.98**
Asheville-Buncombe T	698	1.03	*	*	1.03	*	1.04	1.25	1.00	0.94	1.11	1.20	1.01	1.38	1.19	0.96	*	*	1.18	1.17	1.16	*	1.07	0.57	*	1.13	*	1.01	**1.01**
Beaufort County CC	144	*	*	1.05	0.81	*	*	*	*	1.24	*	1.60	0.88	*	1.03	0.60	*	*	*	*	*	*	*	*	*	*	*	0.94	**0.93**
Bladen CC	176	*	*	1.05	1.07	*	*	*	*	0.45	*	*	1.00	*	0.50	0.80	*	*	*	*	*	*	*	*	*	*	*	0.86	**0.88**
Blue Ridge CC	251	*	*	*	0.83	*	*	*	*	0.98	1.08	*	1.04	*	0.96	0.89	*	1.10	0.79	*	*	*	*	*	1.26	*	*	0.97	**0.97**
Brunswick CC	266	*	*	1.05	1.06	*	*	0.83	*	0.41	0.97	0.60	0.95	0.95	*	1.09	*	*	1.05	1.17	*	*	0.36	*	*	*	*	0.94	**0.94**
Caldwell CC & TI	421	*	*	*	1.11	1.08	1.04	1.25	*	0.86	*	1.47	1.00	*	0.75	1.01	*	1.10	0.71	*	*	*	*	*	1.09	*	*	1.02	**1.03**
Cape Fear CC	587	0.99	1.01	1.05	1.11	*	1.04	*	*	1.04	1.08	*	1.29	1.43	1.23	1.18	1.11	1.01	1.01	0.88	1.16	1.25	*	*	*	*	*	1.13	**1.13**
Carteret CC	303	*	*	*	1.04	*	1.04	1.07	*	1.05	1.11	*	1.07	*	0.44	1.20	*	*	1.18	1.00	1.16	0.83	*	*	1.04	*	*	1.06	**1.06**
Catawba Valley CC	247	1.15	*	*	1.07	*	1.04	*	*	0.73	1.03	*	1.16	*	1.14	1.06	*	*	1.18	*	*	*	*	*	*	*	*	1.06	**1.06**
Central Carolina CC	656	0.94	*	1.02	0.92	*	*	0.69	1.00	1.24	0.98	1.06	0.88	*	0.99	1.00	1.54	1.02	0.95	1.03	*	*	*	*	*	*	*	1.00	**1.00**
Central Piedmont CC	674	1.11	1.01	*	1.07	0.98	*	*	*	1.22	*	*	1.19	*	1.32	0.93	*	*	1.08	*	*	1.12	1.03	1.62	*	1.00	1.02	1.09	**1.09**
Cleveland CC	258	*	*	0.92	1.05	*	0.89	*	*	1.06	1.11	*	0.86	*	1.01	1.04	*	*	1.08	0.92	1.16	*	*	*	0.85	*	*	1.00	**1.00**
Coastal Carolina CC	464	1.04	*	1.00	1.04	*	*	1.12	*	1.25	1.11	*	1.29	*	0.86	1.23	*	*	1.10	*	*	*	1.26	0.95	1.08	1.02	0.84	1.13	**1.13**
Coll of the Albemarle	267	*	*	1.05	1.07	*	*	*	*	0.63	0.96	*	1.25	1.14	1.21	0.98	*	*	1.06	*	*	*	*	*	*	*	*	1.01	**1.01**
Craven CC	333	*	*	0.92	0.94	0.67	*	*	*	1.35	0.99	*	0.85	*	*	0.88	0.86	*	1.10	1.17	*	0.84	*	*	0.33	*	*	0.89	**0.89**
Davidson County CC	635	*	*	1.00	1.05	*	*	0.55	*	0.50	*	1.20	1.05	*	1.32	1.19	*	*	1.18	1.17	*	*	0.98	1.22	1.06	*	*	1.08	**1.08**
Durham TCC	396	*	1.01	1.05	0.86	*	*	*	*	1.19	*	1.60	1.35	*	*	0.86	*	*	*	0.95	*	*	*	*	*	*	*	1.03	**1.03**
Edgecombe CC	203	*	*	1.05	0.96	*	0.98	*	*	0.67	*	*	1.16	*	0.66	0.82	*	*	*	*	*	0.00	*	*	*	*	*	0.83	**0.84**
Fayetteville TCC	659	0.83	*	0.94	1.03	1.08	0.96	0.70	*	0.79	1.02	*	0.86	*	0.93	0.82	0.93	*	0.95	0.98	1.12	*	*	*	1.25	0.93	*	0.92	**0.92**
Forsyth TCC	714	0.96	*	0.92	1.08	*	0.98	1.25	*	1.01	*	*	1.25	*	*	1.16	*	*	*	*	*	*	*	*	*	*	*	1.11	**1.10**
Gaston College	445	*	*	1.05	1.03	*	*	*	1.00	1.19	1.03	*	1.25	*	1.32	0.82	*	*	0.96	*	*	1.28	*	*	*	*	*	1.03	**1.03**
Guilford TCC	900	1.00	*	1.05	0.78	*	1.04	*	*	0.90	0.94	*	0.96	1.43	1.12	0.97	*	*	1.18	*	*	0.87	*	*	*	*	1.07	0.95	**0.95**
Halifax CC	124	1.01	*	1.05	0.95	*	*	*	*	0.95	1.00	*	0.54	*	*	1.13	*	*	*	*	*	*	*	*	*	*	*	0.95	**0.95**
Haywood CC	165	*	*	*	0.89	*	*	*	*	0.82	1.11	*	0.88	*	1.32	1.01	*	*	*	*	*	*	*	*	*	*	*	0.97	**0.96**
Isothermal CC	224	*	*	1.01	1.05	*	*	1.25	*	0.54	1.05	0.27	0.90	0.20	0.88	0.91	*	1.10	*	*	1.16	*	*	*	*	*	*	0.92	**0.93**
James Sprunt CC	111	*	*	1.05	1.11	*	*	*	*	1.01	1.11	*	*	*	1.10	1.07	0.97	*	0.92	*	*	*	*	*	*	*	*	1.04	**1.04**
Johnston CC	426	*	*	*	1.09	*	1.04	0.50	*	0.91	*	*	1.11	*	1.22	1.12	*	*	1.13	*	*	*	*	*	*	*	*	1.09	**1.09**
Lenoir CC	675	*	*	1.05	0.83	*	1.04	*	*	1.23	*	1.03	0.92	1.16	1.11	0.96	*	*	0.69	0.78	0.70	*	*	*	*	*	*	0.94	**0.94**
Martin CC	88	*	*	*	*	0.88	*	*	*	0.81	*	1.34	1.00	0.61	*	0.96	*	*	*	*	*	*	*	*	*	*	*	0.98	**0.98**
Mayland CC	200	*	*	1.05	0.89	*	*	*	*	0.63	1.11	1.60	0.70	1.02	*	1.10	*	*	*	*	0.70	*	*	*	1.26	*	*	1.03	**1.03**
McDowell TCC	153	*	*	1.05	1.04	*	*	*	*	0.94	*	*	1.00	*	*	1.00	*	*	1.09	*	*	*	*	*	*	*	*	1.02	**1.02**
Mitchell CC	296	*	*	*	1.05	*	*	*	*	1.10	0.64	*	0.83	*	0.88	1.19	*	*	0.97	0.93	*	0.75	*	*	*	*	*	1.04	**1.04**
Montgomery CC	102	*	*	1.05	*	*	*	*	*	0.75	*	*	0.80	*	*	1.00	*	*	*	*	*	*	*	*	*	*	*	0.97	**0.97**
Nash CC	263	*	*	0.88	0.94	1.09	*	*	*	1.06	0.81	*	0.68	0.41	0.85	1.21	*	*	*	*	1.16	*	*	*	*	*	*	0.98	**0.98**
Pamlico CC	24	*	*	*	*	*	*	*	*	*	*	*	*	*	*	0.48	*	*	*	*	*	*	*	*	*	*	*	0.58	**0.58**
Piedmont CC	157	*	*	*	1.01	*	*	*	*	*	*	*	0.56	*	*	1.15	*	*	0.95	*	*	*	*	*	*	*	*	1.05	**1.05**
Pitt CC	439	*	0.96	*	0.96	*	0.97	*	*	1.29	1.11	*	0.95	*	0.76	0.93	0.65	*	*	*	*	1.27	*	*	0.33	*	*	0.98	**0.98**
Randolph CC	253	*	*	*	1.01	*	1.04	*	*	0.84	0.93	1.00	0.96	*	*	1.00	*	*	1.06	*	1.16	*	*	*	*	*	*	0.97	**0.98**
Richmond CC	218	*	*	1.05	1.05	*	*	*	*	0.96	0.83	0.32	*	0.95	*	1.05	*	*	*	*	*	*	*	*	*	*	*	1.01	**1.01**
Roanoke-Chowan CC	121	*	*	*	1.11	*	*	*	*	*	*	*	1.08	0.00	1.32	0.96	*	*	*	*	*	*	*	*	*	*	*	0.92	**0.93**
Robeson CC	324	*	*	1.05	1.11	*	1.04	*	*	0.97	0.92	*	0.68	*	1.16	0.67	0.97	*	1.06	*	*	*	*	*	*	*	*	0.81	**0.82**
Rockingham CC	201	*	*	0.90	1.00	*	*	*	*	0.92	*	0.00	0.72	*	*	0.91	*	*	*	*	*	*	*	*	*	*	*	0.88	**0.88**
Rowan-Cabarrus CC	864	*	*	1.05	1.03	*	1.04	*	*	1.11	1.03	0.67	0.87	*	0.63	0.91	*	*	1.04	0.90	1.07	0.87	0.90	0.97	0.90	*	0.91	0.92	**0.93**
Sampson CC	171	*	*	0.93	0.98	*	*	*	*	0.67	*	*	1.08	*	*	0.67	*	*	0.71	*	*	*	*	*	*	*	*	0.81	**0.82**
Sandhills CC	257	*	*	*	0.98	*	0.96	*	*	0.96	0.94	*	0.93	*	0.88	1.02	*	1.10	*	*	*	1.07	*	*	*	*	*	0.99	**0.99**
South Piedmont CC	220	*	*	0.96	1.02	*	*	1.04	*	1.11	0.80	*	1.00	*	1.20	0.82	*	*	*	*	*	0.84	*	*	*	*	*	0.94	**0.94**
Southeastern CC	224	*	*	0.95	0.92	*	*	*	*	1.18	*	*	0.89	*	*	0.82	*	*	1.18	*	*	*	*	*	*	*	*	0.89	**0.89**
Southwestern CC	236	*	*	*	0.84	1.15	1.04	1.25	*	0.96	1.06	1.20	1.00	1.19	0.88	0.73	*	*	1.04	*	*	1.39	*	*	*	*	*	0.98	**0.98**
Stanly CC	274	*	*	*	1.07	*	1.04	*	*	0.89	*	*	0.67	*	*	1.04	*	*	0.80	*	1.02	1.07	*	*	*	*	*	0.97	**0.97**
Surry CC	397	*	*	1.05	1.11	1.15	*	*	*	1.27	0.74	*	0.98	0.71	1.20	1.17	*	*	1.18	*	*	*	*	*	*	*	*	1.13	**1.13**
Tri-County CC	106	*	*	*	0.77	*	*	*	*	0.86	*	*	1.01	*	0.95	0.98	*	*	*	*	*	0.32	*	*	*	*	*	0.82	**0.82**
Vance-Granville CC	316	*	*	0.84	0.98	*	0.96	*	*	1.06	*	*	1.18	*	0.74	0.75	*	1.00	0.97	*	*	*	*	1.35	*	*	*	0.89	**0.90**
Wake TCC	897	1.00	*	*	1.08	*	1.01	1.07	*	1.25	1.02	*	1.30	*	0.98	1.20	*	*	1.11	1.17	*	1.20	0.90	*	0.82	0.80	0.99	1.13	**1.12**
Wayne CC	255	0.95	*	1.05	1.02	*	*	*	*	1.11	0.97	*	1.05	*	*	0.91	*	*	*	*	*	*	*	*	1.19	*	*	1.00	**1.00**
Western Piedmont CC	167	*	*	*	1.07	*	*	*	*	1.35	*	0.40	1.25	*	0.53	1.16	*	*	*	*	1.16	*	*	*	*	*	*	1.12	**1.12**
Wilkes CC	367	*	*	*	1.11	*	0.73	*	*	1.06	1.04	*	0.89	0.71	0.66	0.87	*	*	*	*	*	0.84	*	0.85	*	1.02	1.10	0.93	**0.93**
Wilson CC	160	*	*	0.91	1.01	*	*	*	*	1.03	0.91	*	1.18	*	*	0.88	*	*	*	*	*	*	*	*	*	*	*	0.95	**0.95**

*Less than 5

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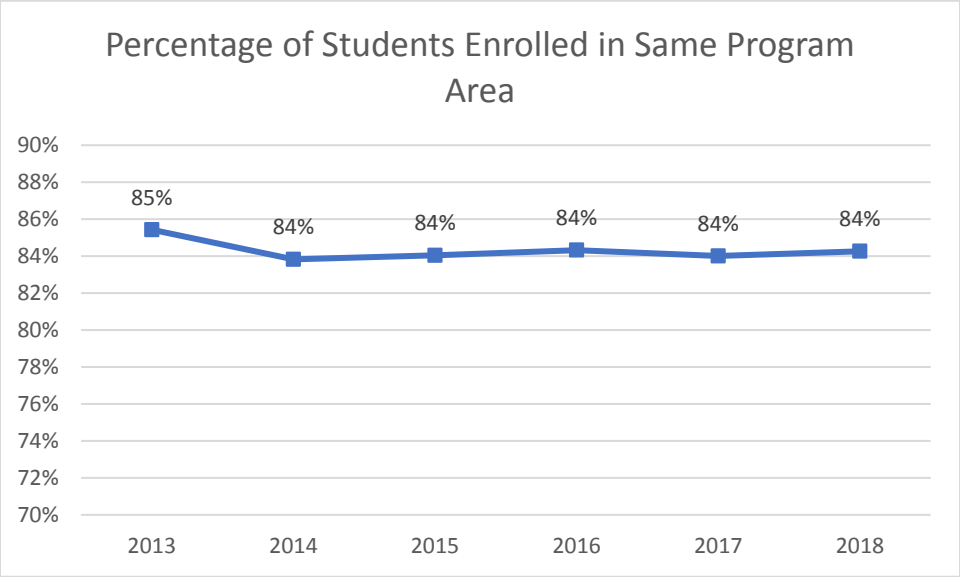
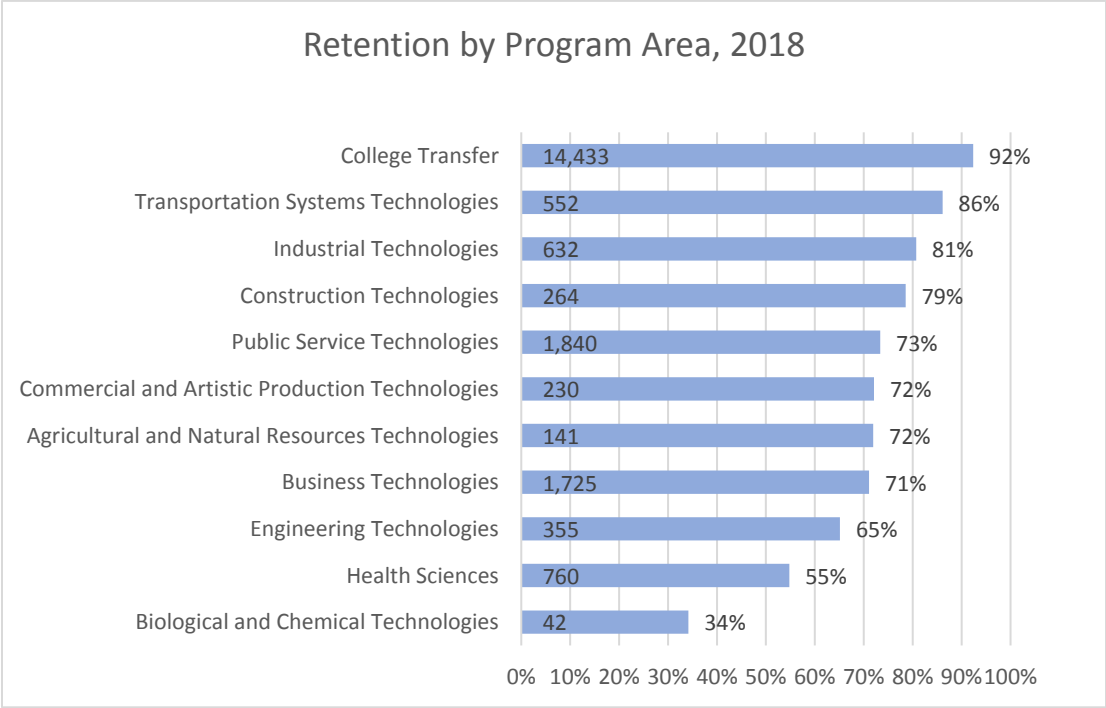
Key Performance Indicator Update

Program Area Retention – Of first-time Fall credential-seeking students returning the subsequent Fall, the percentage enrolled in the same program area.





Recommendations of the Study Group

FOCUS AREA A: CREATE A SYSTEM THAT IS SIMPLE, TRANSPARENT, TARGETED, AND ACCESSIBLE

1. Simplify the grant structure by offering a single, generically named "North Carolina Scholarship" to provide a base level of need-based student aid to eligible students.

- Create one set of rules for determining eligibility and aid amounts based on the federal methodology for Expected Family Contribution and institutional costs of attendance.
- Promote simplicity and reduce confusion by ensuring that program details mirror the federal Pell Grant program where possible and appropriate; for example, in eligibility rules, proration, and satisfactory academic progress requirements.
- Take steps to minimize the effect of this simplification on the total amount of state aid that flows to individual institutions.
- Provide a method for students and families to estimate how much their federal and state need-based aid would be based on a combination of data inputs such as family income, EFC, institution, and number of credit hours.
- Structure the program to build upon Pell, assisting students beyond those Pell-eligible (e.g., 110% of Pell-eligible EFC) with the amount awarded decreasing for higher EFCs (awards should "slope").

2. Allow summer awards consistent with Pell criteria.

3. To the extent possible, fund need-based grant programs at a level that allows grants to be awarded to all eligible students regardless of FAFSA filing date and start term.

4. Avoid limiting eligibility for state financial aid programs by age or time since high school enrollment.

FOCUS AREA B: PROMOTE EARLY AWARENESS

5. Expand financial aid counseling efforts across the state with multi-pronged strategies for engaging and supporting students.

These efforts could include:

- Establishing a statewide virtual financial aid center that offers technology-based counseling sessions (e.g., Skype, FaceTime, Facebook Live) with after-hours and weekend availability;
- Increasing the number of College Advising Corps, NC Career Coaches, and College Foundation of North Carolina's regional financial aid representatives;
- Leveraging evidence-based practices, like text messaging/nudging campaigns and artificial intelligence communication technologies (e.g., AdmitHub) to support students through application and financial aid process; and
- Continue incorporating financial aid counseling with college or university admission fairs (e.g., CACRAO).

6. Invest in state-level communication and marketing to develop simple messages focused on the value of and opportunities to access a college education, and outreach strategies that are proactive, targeted and personalized for various student populations.

These strategies could include:

- Accessing data from the NC Department of Public Instruction, including ACT data, to identify and reach out to high school students with simple messages for academic expectations, postsecondary options, and accessibility of financial aid;
- Expanding the use of social media and traditional marketing strategies that can engage both students and parents in a college-going campaign effort with simple messages about affordability/availability of financial aid; and
- Developing student-focused, story-telling narratives and information about college opportunities, such as career and technical education programs, that can (re)-engage non-traditional aged students.

7. Simplify and modernize CFNC's web portal and governance to support future flexibility and efficiency.

FOCUS AREA C: INCENTIVIZE STUDENT SUCCESS AND REDUCE TIME TO DEGREE

8. Create a separate bonus award for students who complete 30 or more credit hours per academic year and incorporate a parallel reward system for part-time students to encourage on-time completion.

- Policymakers should work to ensure that the bonus award is structured to minimize administrative burden and fulfill the requirement in S.L. 2014-100, section 11.8.

9. Expand availability of state grant funding in the summer to encourage students to complete their programs more quickly.

10. Enhance completion incentive programs with advising and student services that emphasize the same message to all students, not only financial aid recipients.

- Advising should clarify the financial consequences of taking additional semesters to complete a credential and help students choose the right major for degree completion.
- A statewide campaign to promote on-time completion at 2- and 4-year institutions and highlight transfer initiatives should accompany advising efforts. This campaign should highlight initiatives like transfer articulation agreements and "2+2" co-admission programs.

11. Implement and study a program to provide a one-time award to students who earn a college transfer associate degree covered by the Comprehensive Articulation Agreement prior to transferring to a UNC System institution.

FOCUS AREA D: TEST INNOVATIVE IDEAS AND EVALUATE CURRENT PROGRAMS FOR EFFECTIVENESS

12. Evaluate the effectiveness of current programs and outreach efforts, and measure the impact of differing levels of state grant aid on enrollment and completion, in order to ensure the best use of state resources.

This work could include, but would not be limited to:

- Studying the current NCSEAA Forgivable Education Loans for Service (FELS) to assess effectiveness of the program. Expand or modify based on the results.
- Evaluating current financial aid outreach activities to understand which efforts are effective, which efforts should be reduced or discontinued, and the return on investments. Scan other states' financial aid outreach efforts for best practices and innovative ideas.

13. Pilot a statewide scholarship program to support short-term, career-focused training in high-demand fields. Such an initiative should include business and industry partnerships and may include matching funds from employers.

14. Study and pilot a program that forgives some portion of student account balances to encourage adult reentry into postsecondary education.

This program could include, but would not be limited to:

- One-time forgiveness of non-tuition debts (e.g. parking tickets, fines, other fees) and Title IV money typically charged to students based on charges from the Department of Education (a limited/ "up-to" amount should be established after examining the typical amounts of these kinds of debts among stop-outs);
- Debt forgiveness over time upon completion of credit hours regardless of Satisfactory Academic Progress (SAP) standing.

15. Pilot "Finish Line" support for students who are within striking distance of graduating.

- For example, a program could award grants to students who complete student success sessions such as meeting with an academic advisor for a graduation audit, a career advisor, and complete financial literacy workshops.

From Recommendations to Action

Moving the Study Group's multifaceted recommendations from ideas to implemented policy will require varying levels of action by policymakers across the state, including the General Assembly, UNC System Board of Governors, and the North Carolina State Board of Community Colleges. This section identifies short-term, medium-term, and long-term actions.

SHORT-TERM *(In Progress)*

Action has already begun on several NC Student Aid Study Group recommendations:

- Advocate for proposals that reflect the Study Group's recommendations that are currently in front of the General Assembly:
  - expanded college and career counseling (Focus Area B)
  - summer scholarships (Focus Area C)
  - transfer associate degree scholarships (Focus Area C)
- Pilot the joint communication effort focused on promoting FAFSA completion.
- Engage State Board of Community Colleges and UNC Board of Governors on the report and the recommendations of the Study Group.
- Ask relevant Board of Governors and State Board of Community College committees to examine current governance of financial aid and outreach programs, and then to make recommendations for improvement.
- Conduct further research and analysis on effectiveness of existing aid programs and support efforts of the Program Evaluation Division (PED) of the General Assembly to evaluate grant program outcomes.
- Identify any necessary statutory, regulatory, or policy changes necessary to facilitate consolidation of the need-based aid programs serving UNC System and NCCCS students.
- Redesign the cfnc.org website. A previously planned website redesign is currently underway and will take recommendations from the Study Group under advisement.

MEDIUM-TERM *(Summer/Fall 2019)*

While some progress has been made toward actualizing the recommendations of the Study Group, there is more work to do. The sustained engagement and will of the NCCCS System, UNC System, NCSEAA, and the General Assembly will be required to implement the recommendations. Potential steps include:

- Launch a collaborative effort between the UNC System, NCCCS, and SEAA to draft a plan for the initial consolidation of aid programs into one North Carolina Scholarship and prepare a list of any statutory changes needed for the short legislative session.
- Develop new grant schedule and "look-up tables" to reflect the consolidated North Carolina Scholarship.
- Seek philanthropic funding to implement and study pilot projects.

LONG-TERM *(Fall 2019 onward)*

- In concert with financial aid officers, develop a proposal for a 30-credit bonus award in anticipation of a request for additional funding for such a program in the 2020 short legislative session.
- Convene representatives from the UNC System, NCCCS, and SEAA staff to analyze the feasibility of aligning additional components of the consolidated program between sectors (e.g., grant formulae).
- Work with the State Board of Community Colleges and UNC Board of Governors to include bonus proposal in joint budget priorities.
- Rigorously evaluate pilot projects in an effort to inform state policy and investment.

(REVISED 07/19/2019)

AGENDA

State Board of Community Colleges
ACCOUNTABILITY AND AUDIT COMMITTEE
Caswell Building, Dr. W. Dallas Herring State Board Room
Thursday, July 18, 2019 – 3:00 p.m.

Call to Order

Roll Call

Ethics Awareness and Conflict of Interest

Approval of Agenda

Approval of Minutes – May 16, 2019

For Information

- Accreditation Actions taken by the SACSCOC Board of Trustees - June 2019 (Attachment AUD 01)

New Business

Adjourn

MINUTES

State Board of Community Colleges

ACCOUNTABILITY AND AUDIT COMMITTEE

May 16, 2019

ACCOUNTABILITY AND AUDIT COMMITTEE MEMBERS PRESENT

Lisa Estep, Chair	Breeden Blackwell	Bill McBrayer
Ann Whitford, Vice-Chair	William Holder	Jerry Vaughan

Members absent: Sam Powell and Clark Twiddy

OTHER BOARD MEMBERS PRESENT:

Frank Johnson	Bobby Irwin	David Willis
Scott Shook	Burr Sullivan	Ernie Pearson
Lynn Raye	Steven Walker	

OTHERS IN ATTENDANCE

Peter Hans	Mary Shuping	Maureen Little
Jennifer Haygood	Andrea Poole	Lyn Austin (NCACCT)
Shante Martin	Bryan Jenkins	Caroline Hipple (NCACCT)
JW Kelly	Chreatha Alston	
Brian Long	Chris Sparks	

CALL TO ORDER

Ms. Estep called the Accountability and Audit Committee meeting to order at 3:20 9.m. in the Dr. W. Dallas Herring State Board Room in the Caswell Building in Raleigh.

ROLL CALL

Mr. Jenkins took the roll of the Accountability and Audit Committee members.

ETHICS STATEMENT

Mr. Jenkins read the Ethics Awareness and Conflict of Interest Statement. No conflicts noted.

APPROVAL OF THE AGENDA

Ms. Estep requested a motion to approve the May 16, 2019 meeting agenda. Dr. Blackwell moved, seconded by Mr. Holder, and the agenda was approved by the Committee via voice vote.

APPROVAL OF THE MINUTES

Ms. Estep requested a motion to approve the March 14, 2019 meeting minutes. Mr. McBrayer moved, seconded by Dr. Blackwell, and the minutes were approved by the Committee via voice vote.

FOR INFORMATION

College Financial Audit Findings 5-Year Summary (Attachment AUD 01)

Mr. Jenkins reviewed the agenda item. Item reports a 5-year summary of financial audits. To date, 27 audits released and 0 with findings. Awaiting approximately four more which are due to be released soon. Hopeful the pattern of no findings holds.

Mr. McBrayer asked Mr. Jenkins what he believes made the total zero. Mr. Jenkins stated a variety of factors including college personnel gaining experience and receiving training as well as the implementation of process and control changes to address issues.

Ms. Haygood stated a few years ago the System Office worked with ACCBO to develop training which has made a difference throughout the System.

Mr. Jenkins reminded members colleges have the authority to contract with a CPA firm for financial audits. About a third of the colleges have used private firms. Discussed average billing rates of CPA firms and OSA.

Ms. Estep stated the report is great news and hopes the trend continues.

Internal Audit Report – Fixed Assets Inventory (Attachment AUD 02)

Mr. Jenkins provided brief background information on the audit. Asked if Mr. Sparks could address the Committee. Mr. Sparks reviewed the report including the scope and sampling methodology utilized. Ten (10) items not accounted for and four (4) without tags.

Mr. Jenkins reminded members this audit is only for the System Office.

Mr. Sparks reviewed the recommendations.

Mr. Jenkins said no one was exempt from the audit.

Ms. Whitford asked if this is new. Mr. Jenkins stated this was the first time this audit has been performed but will become part of the annual internal audit plan.

NC Community College System Federal Compliance Audit FY 2017-18 (Attachment AUD 03)

Mr. Jenkins presented AUD 03. Annual audit with no reported findings.

College Federal Audits with Findings (Attachment AUD 04)

Mr. Jenkins presented AUD 04. Thus far five (5) reports issued and two (2) with findings. Majority of the findings related to timely reporting of changes to student data.

Mr. Jenkins reviewed each finding separately.

Dr. Kelley stated sometimes the delay has to do with the administrative process.

Mr. Jenkins stated Dr. Kelley and Dr. White are working hard to assure that colleges meet compliance.

Roanoke-Chowan Community College Update (Attachment AUD 05)

Mr. Jenkins introduced the attendees from Roanoke-Chowan Community College.

Charles Francis, General Counsel, reviewed findings from the SACS visit that occurred as well as how the concerns were addressed. The college hopes warning will be removed once the response is received.

Mr. Holder stated he attended a Board meeting and got a sense from the meeting that the Board and President is in the interest is success of the college and the students. Dr. Elliot has become a stabilizing force in the college and moving forward. Commend the work that has been done.

Attorney Francis thanked Mr. Holder for the visit and thanked President Hans and Jennifer Haygood

Dr. Blackwell stated the report states that there is concern and caution as to what was said in interviews that could result in retribution. Mr. Francis stated the issue was discussed and leadership has been unable to discover why there was that feeling. It has been addressed and investigated.

Attorney Francis said Attachment 5, section 3.1 has been revised (see agenda item in red for the language) which has been submitted to SACS. Dr. Blackwell asked if that corrects the idea of the Board to not be involved in the hiring. The policy changes it from the Board approving to the Board having an information item with the updates.

Ms. Estep thanked the group for coming to address questions -
Attachment 4 – the title has 7pm and the meeting start is at 4:00pm. Attorney Francis stated these are not approved, and the draft will be corrected.
Attachment 6 – questioned to assure that there was a quorum and when Dr. Bazemore arrived

and it should be noted.

President Hans shared a few thoughts about what SACS will do once they receive the response. He commended Chair Pierce and Attorney Francis, President Elliot, and Dean Lashay.

Ms. Estep asked Dr. Elliot if there has been a culture change. President Elliot stated there has been a change in the culture and the president, board, and college are working together.

Ms. Estep asked if there is anything else the Board that can do to help. President Elliot stated please continue to support us.

Chairman Shook stated please call on the System and the Board for help, if needed.

ADJOURNMENT

Mr. Holder motioned to adjourn, seconded by Mr. Vaughan. The meeting was adjourned at 4:00 p.m. via voice vote.

Respectfully submitted,
Bryan Jenkins

STATE BOARD OF COMMUNITY COLLEGES
Accreditation Actions taken by the SACSCOC Board of Trustees

At its meeting on **June 13, 2019**, the SACSCOC Board of Trustees took the following actions regarding the accreditation status of North Carolina Community College System (NCCCS) institutions. The list **does not include** the names of institutions required only to submit additional monitoring, referral, or special reports, unless the review resulted in a negative or an adverse action.

The Board reaffirmed the accreditation of the following institutions:

Blue Ridge Community College, Flat Rock, NC
Brunswick Community College, Bolivia, NC
James Sprunt Community College, Kenansville, NC
Martin Community College, Williamston, NC

The Board reaffirmed the accreditation of the following institution and requested a Monitoring Report be submitted within six (6) months:

Beaufort County Community College, Washington, NC

The Board reaffirmed the accreditation of the following institutions and requested a Monitoring Report be submitted within twelve (12) months:

None in NCCCS

The Board reaffirmed accreditation of the following institution and removed it from Warning:

None in NCCCS

The Board approved the merger/consolidation/acquisition of the following institution:

None in NCCCS

The Board accredited the following member institutions at a new or a more advanced degree level:

None in NCCCS

The Board approved the following substantive changes:

None in NCCCS

The Board continued the accreditation of each of the following institutions resulting from a Substantive Change Committee on-site review of the previously approved change:

Carteret Community College, Morehead City, NC

- Review of the institution's off-campus instructional sites in North Carolina at: Carteret High School, Beaufort; and Carteret County Department of Social Services, Beaufort

T**he Board continued the accreditation of the following institutions after a Substantive Change Committee on-site review of the previously approved change and requested a Monitoring Report be submitted in six (6) months:**

None in NCCCS

The Board continued the accreditation of the following institutions after a Substantive Change Committee on-site review of the previously approved change and requested a Monitoring Report be submitted in twelve (12) months:

None in NCCCS

The Board accepted the following institutions' prospectus for a substantive change:

None in NCCCS

The Board removed the following institution from Warning:

None in NCCCS

The Board removed the following institutions from Probation:

None in NCCCS

The Board requested the following institutions submit a Monitoring Report within six (6) months:

Piedmont Community College, Roxboro, NC

The Board requested the following institutions submit a Monitoring Report within twelve (12) months:

None in NCCCS

SANCTIONS AND OTHER NEGATIVE ACTIONS

For further information regarding SACSCOC Board sanctions, see the Commission's policy "Sanctions, Denial of Reaffirmation, and Removal from Membership." Also, for the specific standard or requirement cited below, refer to SACSCOC's Principles of Accreditation: Foundations for Quality Enhancement*. Both documents can be found on SACSCOC's website at* http://www.sacscoc.org.

The Board denied approval of a substantive change for the following institutions:

None in NCCCS

The Board placed the following institutions on Warning:

None in NCCCS

The Board continued accreditation and placed the following institutions on Warning:

None in NCCCS

The Board denied reaffirmation, continued accreditation, and placed the following institutions on Warning:

None in NCCCS

The Board placed the following institution on Probation:

Roanoke-Chowan Community College, Ahoskie, NC For six months for failure to comply with Core Requirement 1.1 (Integrity), Standard 4.2.b (Governing board), Standard 4.2.g (Board self-evaluation), Standard 5.2.a (CEO control), and Standard 5.5 (Personnel appointment and evaluation) of the Principles of Accreditation. A Special Committee was not authorized to visit the institution.

The Board continued the following institution on Warning:

None in NCCCS

The Board continued the following institution on Probation:

None in NCCCS

The Board continued accreditation for Good Cause and placed the following institutions on Probation:

None in NCCCS

The Board continued accreditation for Good Cause and continued the following institutions on Probation:

None in NCCCS

Southern Association of Colleges and Schools
Commission on Colleges (SACSCOC)
http://www.sacscoc.org

Disclosure Statement Regarding the Status of
ROANOKE-CHOWAN COMMUNITY COLLEGE
Ahoskie, North Carolina

Issued June 13, 2019, by SACSCOC

The following publicly available information is provided by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) concerning the accreditation of Roanoke-Chowan Community College. Information presented below is in accord with SACSCOC's disclosure policy; staff of SACSCOC cannot comment further on questions specifically related to Roanoke-Chowan Community College. The institution has reviewed this statement prior to public posting.

Action by the SACSCOC Board of Trustees took place on June 13, 2019, and the institution's next review is December 2019.

What is the accreditation status of Roanoke-Chowan Community College? Roanoke-Chowan Community College is accredited by the Southern Association of Colleges and Schools Commission on Colleges; however, the institution was placed on Probation for six (6) months after review of a Special Committee's Report and the institution's response. The Special Committee visited the institution following the SACSCOC Board of Trustee's review of a Special Report following receipt of unsolicited information alleging non-compliance with the standards related to the governing board, board/administrative distinctions, control of the institution by the Chief Executive Officer, and the appointment and evaluation of personnel. SACSCOC accreditation includes all components of the institution—all programs, branch campuses, off-campus sites, and distance learning programs as reported to SACSCOC; thus, the Probation status applies to the entire institution.

What does it mean to be placed on Probation? Probation is the Commission's most serious sanction, short of loss of membership, and can be imposed on an institution for failure to correct deficiencies of significant non-compliance with the Core Requirements and Comprehensive Standards of the *Principles of Accreditation* of the Commission; failure to make timely and significant progress toward correcting the deficiencies; or failure to comply with Commission policies and procedures. The imposition of Probation is an indication of the gravity of non-compliance with the *Principles.* Probation may be imposed upon initial institutional review, depending on the judgment of the Commission of the seriousness of the non-compliance or in the case of repeated violations recognized by the SACSCOC Board of Trustees over a period of time. The maximum consecutive time that an institution may be on Probation is two years. Additionally, the maximum consecutive time an institution may be on monitoring is two years. In December 2019, Roanoke-Chowan Community College will have been on Probation for six months and on Warning for the previous twelve (12) months. Consequently, the institution will have been on monitoring for 18 months. For additional information about sanctions, refer to SACSCOC's policy entitled "Sanctions, Denial of Reaffirmation, and Removal from Membership".

Why was Roanoke-Chowan Community College placed on Probation? Roanoke-Chowan Community College was placed on Probation because the SACSCOC Board of Trustees determined that the institution had failed to demonstrate compliance with Core Requirement 1.1 (*Integrity*), Standard 4.2.b (*Board/administration distinction*), Standard 4.2.g (*Board self-evaluation*), Standard 5.2.a (*CEO control*), and Standard 5.5 (*Personnel appointment and evaluation*) of the *Principles of Accreditation*. A Special Committee was not authorized. These standards expect that an institution (1) to operate with integrity in all matters; (2) has a governing board to ensure a clear and appropriate distinction between the policy-making function of the board and the responsibility of the administration and faculty to administer and implement policy; (3) has a governing board to define and regularly evaluate its responsibilities and expectations; (4) the institution's chief executive officer has ultimate responsibility for, and exercises appropriate control over the institution's educational, administrative, and fiscal programs and services; as well as (5) the institution publishes and implements policies regarding the appointment, employment, and regular evaluation of non-faculty personnel. (To read the full statement for the standards cited above, access the *Principles of Accreditation: Foundations for Quality Enhancement.)*

What will happen in December 2019? The SACSCOC Board of Trustees will consider the accreditation status of Roanoke-Chowan Community College following review of a Monitoring Report submitted by the institution addressing the standards cited above for non-compliance. The Board will have the following options: (1) remove the institution from Probation without an additional report; (2) continue Probation, request a monitoring report and authorize a special committee visit; or (3) remove the institution from membership for failure to comply with the standards. Commission staff will not speculate on what decision might be made by the SACSCOC Board of Trustees in December 2019.

For additional information regarding SACSCOC's accreditation process, access the *Principles of Accreditation: Foundations for Quality Enhancement*.

REVISED 07/17/2019

AGENDA
State Board of Community Colleges
POLICY COMMITTEE
Caswell Building, Dr. W. Dallas Herring State Board Room
Thursday, July 18, 2019 – 3:00 p.m.

Call to Order

Roll Call

Ethics Awareness and Conflict of Interest

Approval of Agenda

Approval of Minutes – May 16, 2019

For Future Action
- Refusal to Recommend License Renewal of Apex Healthcare Academy (Attachment POL 01) *

For Action
- Proposed Amendment to 1D SBCCC 400.2 – "Admission to Colleges" (SSNs) (Attachment POL 02)
- Proposed Amendment to 1G SBCCC 200.1 – "General Provisions" (Attachment POL 03)

For Information
- SBCC Code Report – July 2019 (Attachment SBCCC 01)

New Business

Adjourn

***The Policy Committee will be asked to suspend the rules and move this item to the FOR ACTION agenda. The Full Board will then be asked to suspend the rules and place this item on the ACTION agenda.**

MINUTES
State Board of Community Colleges
POLICY COMMITTEE
Thursday, May 16, 2018

POLICY COMMITTEE MEMBERS IN ATTENDANCE

Bob Stephens, Chairman *	Ernest Pearson	Candler Willis
Bobby Irwin	Burr Sullivan	

Absent: Toni Formato, Frank Johnson, and Lynn Raye

*via phone

OTHERS IN ATTENDANCE

Shanté Martin	Scott Corl	Dorothy Strickland

CALL TO ORDER

Mr. Stephens called the Policy Committee meeting to order at 3:09 p.m. in A.W. North Carolina Conference Room at the System Office in Raleigh, NC.

ROLL CALL

Ms. Strickland took the roll of the Policy Committee members.

ETHICS STATEMENT

Ms. Strickland read the Ethics Awareness and Conflict of Interest Statement. No conflicts noted.

APPROVAL OF THE AGENDA

Mr. Stephens requested a motion to approve the May 16, 2019 meeting agenda. Mr. Sullivan moved to approve, Mr. Irwin seconded, and the agenda was approved by the Committee via voice vote.

APPROVAL OF THE MINUTES

Mr. Stephens requested a motion to approve the March 14, 2019 minutes. Mr. Pearson moved to approve, Mr. Sullivan seconded, and the minutes were approved by the Committee via voice vote.

FOR FUTURE ACTION

Recommendation for Renewal of Proprietary School Licensure – May 2019 (Attachment POL 01)

Scott Corl reviewed the recommended Proprietary School renewals.

Mr. Sullvan made a motion to move Recommendation for Renewal of Proprietary School Licensure – May 2019 (Attachment POL 01) from Future Action to Action. Mr. Irwin seconded the motion and the committee approved.

Mr. Pearson made a motion to approve Recommendation for Renewal of Proprietary School Licensure – May 2019 (Attachment POL 01) from Future Action to Action. Mr. Irwin seconded the motion and the committee approved.

MINUTES
State Board of Community Colleges
POLICY COMMITTEE
Thursday, May 16, 2018

Recommendation for Intial of Proprietary School Licensure – May 2019 (Attachment POL 02)
Scott Corl reviewed the recommended Proprietary School renewals.

Dr. Willis made a motion to move Recommendation for Intial of Proprietary School Licensure – May 2019 (Attachment POL 02) from Future Action to Action. Mr. Willis seconded the motion and the committee approved.

Mr. Irwin made a motion to approve Recommendation for Initial of Proprietary School Licensure – May 2019 (Attachment POL 02) from Future Action to Action. Mr. Pearson seconded the motion and the committee approved.

Request to Extend Proprietary LicenseRenewal Date (Attachment POL 03)
Scott Corl reviewed the recommended Proprietary School renewals.

Mr. Sullvan made a motion to move Request to Extend Proprietary LicenseRenewal Date (Attachment POL 03) from Future Action to Action. Mr. Irwin seconded the motion and the committee approved.

Mr. Pearson made a motion to approve Request to Extend Proprietary LicenseRenewal Date (Attachment POL 01) from Future Action to Action. Mr. Irwin seconded the motion and the committee approved.

Initiate Rulemaking Process to Amend 1D SBCCC 400.2 – "Admission to Colleges" (SSNs) (Attachment POL 04)
Ms. Martin reviewed the proposed changes which will come before the Committee for action in July.

Initiate Rulemaking Process to Amend 1G SBCCC 200.1 – "General Provisions" (Attachment POL 05)
Ms. Martin reviewed the proposed changes which will come before the Committee for action in July.

NEW BUSINESS
No new business

ADJOURNMENT
Mr. Pearson motioned to adjourn, seconded by Mr. Irwin. The meeting was adjourned at 3:20 p.m. via voice vote.

Respectfully submitted,
Dorothy Strickland and Sondra Jarvis

STATE BOARD OF COMMUNITY COLLEGES

REFUSAL TO RECOMMEND PROPRIETARY LICENSE RENEWAL

The State Board of Proprietary Schools submits this Refusal to Recommend Proprietary License Renewal to the State Board of Community Colleges, pursuant to Article III, Chapter 150B of the North Carolina General Statutes, and 2B SBCCC Subchapter 100.

Proprietary School: Apex Health Care Academy
703 South Marietta Street
Gastonia, NC 28052

School Administrator: Debbie Akhimien

Attachments:
1. Refusal to Recommend License Renewal issued to Apex Healthcare Academy.
2. Written response (dated May 21, 2019) received from Apex Healthcare Academy.

REFUSAL TO RECOMMEND PROPRIETARY LICENSE RENEWAL

The State Board of Proprietary Schools submits this Refusal to Recommend Proprietary License Renewal to the State Board of Community Colleges, pursuant to Article III, Chapter 150B of the North Carolina General Statutes, and 2B SBCCC Subchapter 100.

Proprietary School: Apex Health Care Academy
703 South Marietta Street
Gastonia, NC 28052

School Administrator: Debbie Akhimien

A copy of this document as compiled has been presented to the following:

1. Chair of the North Carolina State Board of Proprietary Schools
2. NCCCS Executive Vice President
3. NCCCS General Counsel
4. NCCCS Director of Marketing and Public Affairs

A copy of this document as compiled has been presented to the Chief Administrator of the proprietary school at issue within five (5) business days of the license renewal recommendation of the State Board of Proprietary Schools via email and U.S. Mail.

Submitted this 7th day of May 2019

Scott Corl, Executive Director
Office of Proprietary Schools

REFUSAL TO RECOMMEND PROPRIETARY LICENSE RENEWAL

The State Board of Proprietary Schools submits this Refusal to Recommend Proprietary License Renewal to the State Board of Community Colleges, pursuant to Article III, Chapter 150B of the North Carolina General Statutes, and 2B SBCCC Subchapter 100.

I. Statutory Authority

Under Article 8, Chapter 115D of the North Carolina General Statutes, the State Board of Community Colleges ("SBCC") licenses proprietary schools upon the recommendation of the State Board of Proprietary Schools ("SBPS").

In accordance with N.C.G.S. §115D-93, refusal to renew a proprietary license shall be made in accordance with Chapter 150B of the General Statutes. The State Board of Community Colleges Code provides due process through 2B SBCCC Subchapter 100.

II. School, License Renewal Process, and Incomplete Application

Apex Health Care Academy ("Apex") was approved for initial proprietary school licensing in 2016. The school is currently licensed to offer two programs: Phlebotomy (240 clock hours) and Medication Technician (15 clock hours). The school is not approved to offer a Nurse Aide I program.

In accordance with N.C.G.S. §115D-91, Apex was required to file a renewal application to be considered for proprietary licensing effective July 1, 2019 – June 30, 2020. The statute required the school to file an application in the form and manner prescribed by the State Board, acting by and through the State Board of Proprietary Schools. The renewal application for the July 1, 2019 – June 30, 2020 license year was posted on the Community College System Office website in or about the middle of January 2019.

The school filed a timely renewal application, requesting approval to offer the Phlebotomy and Medication Technician programs—as well as a Nurse Aide I program, that it failed to obtain DHHS approval for during the July 1, 2018 – June 30, 2019 license year. The application contained several other deficiencies.

On March 27, 2019 the Office of Proprietary Schools requested specific corrections and supplements from the school owner (See attached letter dated March 27, 2019). On April 9th, the school owner emailed a "letter" that appeared to be blank. On April 11th, the school was advised the application was incomplete and an immediate response was requested (See attached emails dated April 9th – 11th). The school owner failed to respond.

Apex's owner was aware the Proprietary Board would meet to consider license renewal applications on Friday, May 3, 2019. At 4:56 p.m. on May 2nd, she submitted various corrections to the Office of Proprietary Schools via email (See attached email dated May 2, 2019--attachments not included for brevity). The corrections were insufficient. Among other things:

- The school failed to submit an Annual Report, provided in the renewal application, and required as part of the license renewal process.
- The school failed to submit an Affirmation of Teach-out Plan and Notice of Closure Requirement, provided in the renewal application, and required as part of the license renewal process.
- The revised school catalog failed to remove false and/or misleading statements about Nurse Aide I approval as directed by the March 27th letter. The following statement appears under the heading ***License/Approval***: "The Division of Facility Services has approved a pending Nurse Aide I program. The Division of Facility Services will give final approval of the Nurse Aide I program." The following statement appears under the heading ***Facility Information***: "Apex Health Care Academy is a proprietary school approved by the North Carolina Board of Community Colleges, and also approved for Nurse Aide I Training Program [sic] by the Department of Health Services Regulation (DHSR)." (Additional evidence of unauthorized advertisement of Nurse Aide I approval was discovered during the renewal process.)

III. Rationale for SBPS' Refusal to Recommend Renewal of Apex Health Care Academy's Proprietary License

In accordance with N.C.G.S. §115D-91(b), proprietary licenses are renewable if all of the following conditions are met:

(1) An application for the renewal of the license has been filed in the form and manner prescribed by the State Board, acting by and through the State Board of Proprietary Schools.

(2) The renewal fee has been paid.

(3) The school and its courses, facilities, faculty and all other operations are found to meet the criteria set forth in the requirements for a school to secure an original license.

On May 3, 2019 the State Board of Proprietary Schools met to consider renewal applications for the July 1, 2019 – June 30, 2020 licensing year. During consideration of Apex's application, the Board found:

1. The application failed to meet the licensing requirement mandated in N.C.G.S. §115D-91(b)(1) because it was not filed in the form and manner prescribed by the State Board, acting by and through the State Board of Proprietary Schools. The application failed to include the required Annual Report, Affirmation of Teach-out Plan, and Notice of Closure Requirement. The revised school catalog also contains false and/or misleading statements about Nurse Aide I approval, which is a violation of 2A SBCCC 400.3 ("A licensed school shall not advertise through any media that it offers courses that the school has not been licensed to offer;" "Schools shall not make, cause, permit to be made, or publish any false, untrue, or deceptive statement or representation by way of advertising or otherwise concerning other proprietary schools or their activities in attempting to

enroll students or concerning the character, nature, quality, value, or scope of any course of instruction or educational service offered or in any other material respect."

2. The application failed to meet the licensing requirement mandated in N.C.G.S. §115D-91(b)(3) because the school and its courses, facilities, faculty and all other operations did not meet the criteria set forth in the requirements for a school to secure an original license. Pursuant to N.C.G.S. §115D-90(c), a proprietary school license shall be granted to the applicant when it is shown (among other things) to the satisfaction of the State Board, acting by and through the State Board of Proprietary Schools, "that the courses, curriculum and instruction are consistent in quality, content and length with similar courses in public schools and other private schools in the State, with recognized accepted standards." [N.C.G.S. §115D-90(c)(1)]. Apex's renewal application failed to meet the requirements in N.C.G.S. §115D-90(c)(1), specifically as it relates to Nurse Aide I. Nurse Aide I programs offered in North Carolina are required to be approved by DHHS. Nurse Aide I programs offered at proprietary schools are contingent upon continued approval by DHHS. Apex's proposed Nurse Aide I program does not have DHHS approval. The Nurse Aide I program Apex requested for approval to offer is therefore not consistent in quality, content and length with similar courses in public schools and other private schools in the State, with recognized accepted standards.

The State Board of Proprietary Schools unanimously voted to refuse to recommend license renewal of Apex Health Care Academy for the July 1, 2019 – June 30, 2020 licensing year.

IV. Notice of Right to Provide Written Response:

You (or another authorized agent of the school) have the right to provide a written response within ten (10) business days of receiving this Notice. The response must be signed and directed to the Executive Director of the Office of Proprietary Schools on behalf of the State Board of Proprietary Schools:

Scott Corl, Office of Proprietary Schools
North Carolina Community College System Office
5001 Mail Service Center
Raleigh, NC 27699-5001

Scott Corl

From: Scott Corl
Sent: Wednesday, March 27, 2019 9:51 AM
To: Apex Health Care Academy
Cc: Scott Corl
Subject: 2019 - 2020 License Renewal Application
Attachments: License Renewal Application Review -Apex Health Care Academy.pdf

Importance: High

Please see the attached letter regarding the renewal application of Apex Health Care Academy.

Regards,

Scott Corl
Executive Director
Office of Proprietary Schools
NC Community College System
Phone: 919-807-7061
Fax: 919-807-7169
corls@nccommunitycolleges.edu

E-mail correspondence to and from this address may be subject to the North Carolina Public Records Act and shall be disclosed to third parties when required by Chapter 132 of the North Carolina General Statutes.

NC COMMUNITY COLLEGES
CREATING SUCCESS

NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
Peter Hans, President

March 27, 2019

VIA EMAIL
Debbie Akhimien, Director
Apex Health Care Academy
5715 Westpark Drive, Suite 202
Charlotte, NC 28217

Re: Renewal Application for Proprietary School Licensure

Dear Ms. Akhimien:

Thank you for submitting your renewal application for proprietary school licensing. We have reviewed your application and request the following additional information:

Tab 4: Supplement a DHHS approval letter for the Nurse Aide I program. Your school will not be authorized to advertise or offer any Nurse Aide I instruction until our office receives an approval letter from DHHS.

Tab 6: All references to Nurse Aide I (see page 9 for example) must be removed from all parts of the school catalog until it is properly approved. Revise and resubmit an electronic copy.

Tab 8: Going forward, this section should include the approval letter from DHHS for the Nurse Aide I program. You should also have at least two clinical site contracts that match the locations approved by DHHS. Revise and resubmit accordingly.

Tab 9: Use the forms provided in the application to identify the approved instructors for each licensed program—Supplement.

Tab 11: Confirm and provide documentation that all concerns on the submitted inspection report are corrected.

Tab 12: Your submission did not include the Affirmation of Teach-out Plan and Notice of Closure Requirement--Supplement.

Mailing Address: Office of Proprietary Schools | 5001 Mail Service Center | Raleigh, NC | 27699-5001
Street Address: 200 West Jones | Raleigh, NC 27603 | Phone: 919-807-7100 | Fax: 919-807-7169
www.nccommunitycolleges.edu
AN EQUAL OPPORTUNITY EMPLOYER

Tab 14: You should be working with a CPA to produce basic (not audited) financial documents including a balance sheet, profit & loss, and cash flow statement--Supplement.

Tab 15: Confirm the amount of coverage and renewal date of your bond. The application includes an invoice to renew the bond with no other documentation--Supplement documentation that the bond is paid in-full for the upcoming license year.

Tab 16: Your submission failed to include an Annual Report—Supplement.

Please submit all requested corrections within 10 days. We look forward to working with you and trust that 2019-2020 will be a successful year for your school.

Scott Corl
Executive Director
Office of Proprietary Schools
919-807-7061
corls@nccommunitycolleges.edu

Scott Corl

From: apexhealthcare@carolina.rr.com
Sent: Tuesday, April 9, 2019 5:32 PM
To: Scott Corl
Subject: [External]
Attachments: Apex new logo.docx

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you verify that the attachment and content are safe.

Good afternoon

Attached is my letter

Apex Health Care Services
703 S. Marietta St.
Gastonia, NC 28052

Apex Health Care Services

"Excellence and Passion in Health Care"

Scott Corl

From: Scott Corl
Sent: Wednesday, April 10, 2019 1:55 PM
To: apexhealthcare@carolina.rr.com
Cc: Scott Corl
Subject: RE: [External]

This letter is blank.

Regards,

Scott Corl
Executive Director
Office of Proprietary Schools
NC Community College System
Phone: 919-807-7061
Fax: 919-807-7169
corls@nccommunitycolleges.edu

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-----Original Message-----
From: apexhealthcare@carolina.rr.com <apexhealthcare@carolina.rr.com>
Sent: Tuesday, April 9, 2019 5:32 PM
To: Scott Corl <corls@nccommunitycolleges.edu>
Subject: [External]

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you verify that the attachment and content are safe.

Good afternoon

Attached is my letter

Apex Health Care Services

703 S. Marietta St.
Gastonia, NC 28052

Scott Corl

From: Scott Corl
Sent: Thursday, April 11, 2019 1:03 PM
To: apexhealthcare@carolina.rr.com
Cc: Scott Corl
Subject: RE: [External]

Importance: High

I do not understand the apparent confusion but let me be as clear as possible:

Our office has not approved any type of extension to make corrections presented by letter dated March 27, 2019. Tabs 4, 6, and 8 deal with DHHS approval of Nurse Aide I. You will supplement those WHEN they are presented to you. Tabs 9, 11, 12, 14, 15, and 16 remain outstanding and need to IMMEDIATELY be corrected. Your application is incomplete. I am requesting an IMMEDIATE response regarding your application.

Regards,

Scott Corl
Executive Director
Office of Proprietary Schools
NC Community College System
Phone: 919-807-7061
Fax: 919-807-7169
corls@nccommunitycolleges.edu

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-----Original Message-----
From: Scott Corl
Sent: Wednesday, April 10, 2019 1:55 PM
To: apexhealthcare@carolina.rr.com
Cc: Scott Corl <corls@nccommunitycolleges.edu>
Subject: RE: [External]

This letter is blank.

Regards,

Scott Corl
Executive Director
Office of Proprietary Schools
NC Community College System
Phone: 919-807-7061
Fax: 919-807-7169
corls@nccommunitycolleges.edu

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-----Original Message-----
From: apexhealthcare@carolina.rr.com <apexhealthcare@carolina.rr.com>
Sent: Tuesday, April 9, 2019 5:32 PM
To: Scott Corl <corls@nccommunitycolleges.edu>
Subject: [External]

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you verify that the attachment and content are safe.

Good afternoon

Attached is my letter

Apex Health Care Services
703 S. Marietta St.
Gastonia, NC 28052

Scott Corl

From: apexhealthcare@carolina.rr.com
Sent: Thursday, May 2, 2019 4:56 PM
To: Scott Corl
Subject: [External]Application
Attachments: SCOTT CORLS-05022019165015.pdf

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you verify that the attachment and content are safe.

Dear Scott,

Thank you for your patience with me, I still cannot my CPA to send the letter, he went on holiday and as soon as he comes back I will send it. Attached are the updates you wanted me to make

Sincerly

Debbie Akhimiem
Apex Health Care Services
703 S. Marietta St.
Gastonia, NC 28052

May 21, 2019

Mr. Scott Corl
Executive Director
Office of Propriety Schools
NC Community College System

Re: Refusal To Recommend Proprietary License Renewal

Dear Mr. Corl:

I am writing in reference to the letter dated May 14, 2019 to Apex Health Care Academy for failure to secure a renewal license for 2019-2020 academic year, I am aware that the renewal for Nurse Aide I program is contingent upon approval from DHHS. The program has not been able to meet that requirement for a Nurse Aide I Program to be approved by DHHS; for this reason, Apex Health Care Academy removed the Nurse Aide I program completely from the application.

We have, however met the requirements for approval of Medication Technician and Phlebotomy program. Apex Health Care Academy is asking The State Board of Proprietary Schools for approval of the Medication Technician and Phlebotomy program pending when DHHS will approve the Nurse Aide I program.

Thank you for your consideration in this matter.

Sincerely

Debbie Akhimien
Director

State Board of Community Colleges Code
TITLE 1. COMMUNITY COLLEGES

CHAPTER D. EDUCATION PROGRAMS

SUBCHAPTER 400. CURRICULUM

1D SBCCC 400.2 Admission to Colleges

(a) Each college shall maintain an open-door admission policy to all applicants who are legal residents of the United States and who are either high school graduates or are at least 18 years of age. Community colleges shall not solicit or use information regarding the accreditation of a secondary school located in North Carolina that a person attended as a factor affecting admission to the college or to any program of study, loans, scholarships, or other educational activity at the community college, unless the accreditation was conducted by a State agency. For purposes of this Section, the term "accreditation" shall include certification or any other similar approval process. Officials of each college shall perform student admission processing and placement determinations. Admission requirements for an emancipated minor shall be the same as for an applicant 18 years old or older. Provisions with respect to admission of minors are set forth in 1D SBCCC 200.95 and 1D SBCCC 300.4.

(b) For the purposes of this Section, "undocumented immigrant" means any immigrant who is not lawfully present in the United States. Community colleges shall admit undocumented immigrants under the following conditions:

(1) Community colleges shall admit an undocumented immigrant only if he or she attended and graduated from a United States public high school, private high school, or home school that operates in compliance with State or local law;

(2) When determining who is an undocumented immigrant, community colleges shall use federal immigration classifications;

(3) Undocumented immigrants admitted under Subparagraph (b)(1) of this Rule shall comply with all federal and state laws concerning financial aid;

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(4) An undocumented immigrant admitted under Subparagraph (b)(1) of this Rule shall not be considered a North Carolina resident for tuition purposes. Colleges shall charge all undocumented immigrants admitted under Subparagraph (b)(1) of this Rule out-of-state tuition whether or not the undocumented immigrant resides in North Carolina;

(5) When considering whether to admit an undocumented immigrant into a specific program of study, community colleges shall take into account that federal law prohibits states from granting professional licenses to undocumented immigrants; and

(6) Students lawfully present in the United States shall have priority over any undocumented immigrant in any class or program of study when capacity limitations exist.

(c) Boards of trustees may adopt policies regulating admission and graduation of students enrolled in courses mandated under G.S. 17C, North Carolina Criminal Justice Education and Training Standards Commission, or G.S. 17E, North Carolina Sheriffs' Education and Training Standards Commission. These policies may limit enrollment to law enforcement officers or persons sponsored by law enforcement agencies and may require a student to maintain sponsorship by a law enforcement agency until completion of the program. Policies adopted pursuant to this Paragraph shall be published and made available to students and prospective students.

(d) Any college suspending or expelling a student for non-academic disciplinary purposes shall record the suspension or expulsion in the student's educational record. Upon receipt of a written request signed by the student and subject to all applicable privacy laws, each college shall, in accordance with the student's request, inform other colleges and universities of the term and circumstances of the student's non-academic disciplinary suspension or expulsion, if any. Boards of trustees may adopt policies refusing admission to any applicant during any period of time that the student is suspended or expelled from any other educational entity.

(e) Boards of trustees may adopt policies refusing admission to any applicant if it is necessary to protect the safety of the applicant or other individuals. When making a safety determination, colleges may refuse admission to an applicant when there is an

articulable, imminent, and significant threat to the applicant or other individuals. Colleges refusing admission on the basis of a safety threat shall document the following:

(1) Detailed facts supporting the rationale for denying admission;

(2) The time period within which the refusal to admit shall be applicable and the supporting rationale for the designated time period; and

(3) The conditions upon which the applicant that is refused would be eligible to be admitted.

(f) Boards of trustees shall implement an appeals process for applicants denied admission pursuant to either Subsection (e) or denied enrollment pursuant to Subsection (h) of this Section.

(g) Boards of trustees may adopt policies refusing admission to any applicant who is not a resident of North Carolina who seeks enrollment in any distance education course only if that applicant resides in a State where the college is not authorized to provide distance education in that State.

(h) Except for courses governed by subsection (c) above, if a community college has a program or develops a program that requires students to possess a firearm, that board of trustees shall adopt local policies requiring proof of eligibility to possess firearms to be enrolled in such program. For the purposes of this Section, “firearms” shall have the same definition as G.S. 14-409.39(2). For the purposes of this Section, proof of eligibility shall include:

(1) Any current, valid State-issued permit to purchase a firearm;

(2) A current, valid State-issued concealed carry permit from North Carolina;

(3) A current, valid State-issued concealed carry permit from a state with a reciprocal concealed carry agreement with North Carolina;

(4) Proof of an exemption from permit requirements pursuant to G.S. 14-415.25; or

(5) A background check that is determined by the college. The sole purpose of the background check shall be to determine whether an applicant can lawfully possess a firearm in North Carolina pursuant to G.S. 14-269.8, G.S. 14-404(c), G.S. 14-415.1, G.S. 14-415.3, and G.S. 14-415.25.

(i) Boards of trustees may adopt policies refusing admission to any applicant who refuses to provide a social security number during admission and enrollment processing except for the following applicants:

(1) Students taking courses for which no academic credit is offered;

(2) Nonresident alien students~~, unless requested by the student~~;

(3) Students whose qualified tuition and related expenses are entirely waived or paid entirely with scholarships; and

(4) Students for whom the community college does not maintain a separate financial account and whose qualified tuition and related expenses are covered by a formal billing arrangement between the community college and the student's employer or a governmental entity.

History Note: Authority G.S. 115D-1; 115D-5; 115D-20;
Eff. February 1, 1976;
Amended Eff. _____; November 1, 2017; March 1, 2016; November 1, 2014; July 10, 2010; January 1, 2006; January 1, 1996; September 1, 1993; January 1, 1987; May 1, 1982.

State Board of Community Colleges Code

TITLE 1. COMMUNITY COLLEGES

CHAPTER G. FULL-TIME EQUIVALENT (FTE)

SUBCHAPTER 200. FTE REPORTING CATEGORIES/CRITERIA

1G SBCCC 200.1 General Provisions

(a) FTE Reporting. As directed by the System Office, colleges shall report FTE enrollment in all course sections scheduled during each academic term reporting period. If a course section is scheduled for a time period that crosses academic term reporting periods, the FTE enrollment shall be reported as follows:

(1) For curriculum course sections that are regularly scheduled, as defined in 1G SBCCC 200.93(b), FTE enrollment shall be reported in the academic term reporting period in which the 10% point of the class falls.

(2) For curriculum course sections that are non-regularly scheduled, as defined in 1G SBCCC 200.93(c), and all continuing education course sections, FTE enrollment shall be reported in the academic term reporting period in which the last day of the course falls.

The System Office shall provide colleges no less than 21 calendar days after the end of the academic term reporting period to submit FTE enrollment data.

(b) Instruction Provided Outside the College's Service Area. Excluding clinical instruction, a college may provide instruction outside its service area, as established per 1A SBCCC 300, only if the appropriate instructional service agreement is executed consistent with 1D SBCCC 300.6 and 1D SBCCC 400.96. If the instructional service agreement provides for the sharing of FTE, the colleges that are party to the agreement shall prorate the number of FTE reported consistent with the provisions of the agreement and the rules of this Chapter.

(c) Making Up Instructional Hours Due to Adverse Weather. A college is responsible for delivering instruction to meet the learning outcomes of each course it provides. If it is not possible to reschedule all class hours missed due to adverse weather, the

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instruction may be made up by other alternatives included in the college's adverse weather policy, such as online instruction and alternative assignments. The college must maintain documentation of how instruction was rescheduled or otherwise made up until released from all compliance reviews.

History Note: Authority G.S. 115D-5;
Eff. May 1, 2017
Temporary Amendment Eff. October 19, 2018; *Temporary Amendment Expired.* April 17, 2019;
Amended _____

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