

MINUTES
State Board of Community Colleges
ACCOUNTABILITY AND AUDIT COMMITTEE
Thursday, November 16, 2017 – 3:00 p.m.

ACCOUNTABILITY AND AUDIT COMMITTEE MEMBERS PRESENT:

Lisa Estep, Chair	Lynn Raye	Burr Sullivan
Ann Whitford, Vice-Chair	Scott Shook	
Bill McBrayer	Bob Stephens	

Members absent: Breeden Blackwell, Todd Johnson, and Clark Twiddy

OTHERS IN ATTENDANCE:

Jennifer Haygood	Brian Long	Bill Ingram
Chreatha Alston	Shanté Martin	(Durham TCC)
Anne Bacon	Libby Self	Lyn Austin (NCCCAT)
Elizabeth Grovenstein	Mary Shuping	Linda Suggs
Bryan Jenkins	David Johnson	(Gates Fnd)
	(Johnston CC)	

WELCOME AND ETHICS STATEMENT

Ms. Estep called the Accountability and Audit Committee meeting to order at 3:07 p.m. in the Dr. W. Dallas Herring State Board Room.

ROLL CALL

Bryan Jenkins took the roll of the Accountability and Audit Committee members.

ETHICS STATEMENT

Mr. McBrayer read the Ethics Awareness and Conflict of Interest Statement and asked if there were any known conflicts. None were noted.

APPROVAL OF THE AGENDA

Ms. Estep requested a motion to approve the November 16, 2017 meeting agenda. Mr. McBrayer moved to approve, Mr. Raye seconded, and the agenda was approved by the committee via voice vote.

APPROVAL OF THE MINUTES

Ms. Estep requested a motion to approve the October 19, 2017 minutes. Ms. Whitford moved to approve, Mr. Sullivan seconded, and the minutes were approved by the committee via voice vote.

FOR INFORMATION

SBCC Code Report – November 2017 (Attachment AUD 01)

President Haygood reviewed the SBCC Code Report for the Committee.

Compliance Services Final Report – FY 2016-17 (Attachment AUD 02)

Ms. Self presented the Compliance Services Final Report for FY 2016-17. A total of 34 reports were issued; six (6) clean reports, 23 clean reports with a coaching letter, and five (5) reports with a minimal finding and coaching letter.

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FOR ACTION

System Office Internal Audit Plan FY 2018 (Attachment AUD 03)

Mr. Jenkins review the System Office Internal Audit Plan FY 2018.

Mr. Raye moved, and Mr. McBrayer seconded approval of the plan. The Committee approved via voice vote.

ADJOURNMENT

Mr. Raye motioned to adjourn, seconded by Mr. McBrayer. The meeting was adjourned at 3:46 p.m. via voice vote.

Respectfully submitted,
Sondra Jarvis