

## STATE BOARD OF COMMUNITY COLLEGES

### Quarterly Compliance Services Update

The Program Audit Study Committee report emphasized the need to revise the State Board of Community Colleges Code (SBCCC) to ensure policies are current, clear, and simplified. During the first quarter of calendar year 2015, the System Office has continued working with college representatives on developing proposed revisions to both the Educational Programs and FTE chapters of the SBCCC. Attached is a new framework for developing FTE reporting rules. We are currently in the process of soliciting feedback from various college “audiences” on whether this framework provides a solid foundation for developing new FTE rules.

**Contact:** Jennifer Haygood, NCCCS  
Executive Vice President and Chief Financial Officer

# A New FTE Framework

## Standard Course Section

- All students pursue same learning objectives; same instruction delivered to all students
- Instructional units per student:
  - Curriculum: Prescribed by CCL
  - Basic Skills/Con Ed: Determined by college within range authorized by CCL.
- Instruction delivered synchronously and/or asynchronously
- $FTE = (\text{Instructional units per student}) \times (\# \text{ of Certified Enrollees})$

## Competency-Based Course Section

- Students pursue same or different learning objectives
- Instructional units = successfully completed units plus some recognition for units attempted
- Instruction delivered synchronously and/or asynchronously
- $FTE = \text{Sum of units completed (plus recognition of attempted units) by each certified enrollee}$

## Clock Hour Course Section

- Students pursue different learning objectives (exception: prison)
- Instructional units = clock hours delivered
- Instruction delivered synchronously or asynchronously if technology supports clock hour tracking
- $FTE = \text{Sum of clock hours provided to each certified enrollee}$

## ALL FTE

### College-Funded FTE

- College funds (State, County, and/or institutional current operating funds, excluding self-supporting fee receipts) support instructional costs.
- Students are charged tuition or registration fee rates established by State Board.
- A company/entity may reimburse college for up to 49% of instructional costs; reimbursement deposited into relevant college fund account as refund of expense.

### Self-Supporting FTE

- Self-supporting fees receipts support instructional costs.
- Students are charged self-supporting fees consistent with 1E SBCCC 600.

**Synchronous Instruction:** The instructor(s) and students participate in instruction simultaneously.

**Asynchronous Instruction:** The instructors(s) and students do not participate in instruction simultaneously.

**Included in BFTE**

**Not Included in BFTE**