

MINUTES
State Board of Community Colleges
FINANCE COMMITTEE
Thursday, August 20, 2020 – 2:00 p.m.

FINANCE COMMITTEE MEMBERS PRESENT

Jim Rose*	Catherine Edmonds*	Steven Walker*
Bur Sullivan*	Burr Sullivan*	(designee for Lt. Governor)
Frank Johnson*	Bob Stephens*	Lisa Estep*

Attended via phone or Zoom technology*

Members absent: Treasurer Dale Folwell

OTHERS IN ATTENDANCE*:

Elizabeth Grovenstein	Brandy Andrews	Tangi Crotts
Bryan Jenkins	Jason Forlines	Dr. JW Kelley
Andrea Poole	Petrina Lyons Herring	Dr. Russell Hunt
Mary Shuping	Rondra McMillan	(Lenoir CC)
Maureen Little	Laura Vaughan	
Sondra Jarvis	Sharon Rosado	
Nancye Gaj	Chelsea Whidbee	

CALL TO ORDER

Ms. Grovenstein called the meeting to order at 2:04 p.m.

ROLL CALL

Ms. Herring took the roll of the Finance Committee members.

ETHICS STATEMENT

Ms. Grovenstein read the required ethics statement. There were no conflicts of interest.

APPROVAL OF THE AGENDA

Mr. Rose asked for a motion to approve the agenda of the meeting as presented. Ms. Estep moved, seconded by Mr. Johnson, and the motion was unanimously approved via voice vote.

APPROVAL OF THE MINUTES

Mr. Rose asked for a motion to approve the minutes of the July 16, 2020 Finance Committee meeting. Mr. Sullivan moved, Mr. Johnson seconded the motion, and the motion was unanimously approved via voice vote.

FOR ACTION

FY 2020-2021 State Aid Allocations and Budget Policies (Attachment FC 01)

Ms. Grovenstein explained that this is the major budget document that comes to the Board every year. Ms. Grovenstein stated that it typically comes in August, but last year due to budget delays we had a later time frame. Ms. Grovenstein stated that we are back to our normal time frame this year.

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Ms. Grovenstein explained that the main change from last year to this year is the increase in our budget FTE. Ms. Grovenstein stated 2020-21 budget FTE is 241,074, a 3.4 percent increase in overall budget FTE from last year to this year. Ms. Grovenstein explained we had increases in curriculum and continuing education FTE. Ms. Grovenstein stated we have had continuing decline in basic skills FTE.

Ms. Grovenstein explained (Attachment FC 01) pages 9 -10 and Appendix A to the Board.

Ms. Grovenstein and the Committee discussed the item.

Mr. Stephens motioned for approval; Dr. Edmonds seconded the motion. The Committee approved FY 2020-2021 State Aid Allocations and Budget Policies (Attachment FC 01) via voice vote.

Allocation for Governor’s Emergency Education Relief (GEER) (Attachment FC 02)

Ms. Grovenstein stated this is very exciting news for us to announce the Governor’s Emergency Education Relief Scholarship.

Ms. Grovenstein stated that one of the areas that we have identified as a concern is the federal Cares Act funds that colleges received for aid for needy students were not allowed to be used for workforce continuing education students. Ms. Grovenstein explained these students have needs as well, but due to the federal restrictions those students could not receive an award.

Ms. Grovenstein stated we worked with many individuals and put together a proposal to the Governor for the Governor’s Emergency Education Relief fund. Ms. Grovenstein stated this fund is also through the federal Cares Act, but it is money that is given out to each governor and last week Governor Cooper announced the approval of this \$15 million dollars to be awarded to the Community College System from that fund.

Ms. Grovenstein stated we are very pleased that this item received funding and support.

Ms. Grovenstein explained this is establishing a scholarship for our eligible community college students, who are pursuing high demand training within ten specific pathways that would lead to credentials. The vast majority of the funding is for direct scholarships and then a small amount of \$450,0004 is allowed for communication and program success to get the word out about the program.

Ms. Grovenstein explained (Attachment FC 02) pages 2 - 4 to the Board.

Ms. Grovenstein and the Committee discussed the item.

Mr. Sullivan motioned for approval; Ms. Estep seconded the motion. The Committee approved Allocation for Governor’s Emergency Education Relief (GEER) (Attachment FC 02) via voice vote.

Purchasing Delegation Request – Brunswick Community College (Attachment FC 03)

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Ms. Grovenstein stated that she is really pleased to bring this item FC 03 to the Board for approval.

Ms. Grovenstein explained that State Board Code provides authority for colleges, under G.S. 115D-58.14, to receive an increase in their purchasing delegations.

Ms. Grovenstein explained all colleges and state agencies have a minimum purchasing delegation level of \$10,000 and anything they purchase above that \$10,000 must go to the Division of Contracts for review and approval. Ms. Grovenstein stated as colleges can demonstrate their capabilities to handle higher dollar purchasing, the colleges can submit a request to receive an increase. There are four levels of increase: (1) \$10,000 is the base level for everyone, (2) \$25,000, (3) \$50,000, and (4) \$100,000.

Ms. Grovenstein stated Brunswick CC went through the process of submitting their proposal. Ms. Grovenstein explained the delegation was reviewed by Ms. Rosado in the System Office and it was reviewed by the state Department of Purchasing and Contracts Division. Ms. Grovenstein explained that Division and the head of that agency did endorse this recommendation.

Ms. Grovenstein stated it comes back to the State Board of Community Colleges for final approval.

Ms. Grovenstein stated it is very noteworthy that Brunswick CC to be recommended to move up to level two.

Mr. Johnson motioned for approval; Dr. Edmonds seconded the motion. The Committee approved for Purchasing Delegation Request – Brunswick Community College (Attachment FC 03) via voice vote.

Allocation for BioNetwork Host Colleges (Attachment FC 04)

Ms. Grovenstein stated this item is an initiative from the Community College System dating back to 2004 with the establishment of the BioNetwork with original funding by the Golden Leaf Foundation at that time, and then the NC General Assembly provided recurring funding for this initiative beginning in fiscal year 2005-06.

Ms. Grovenstein stated we bring this item each year and it is reviewed each year.

Ms. Grovenstein explained that the item is under the administration of Maureen Little. Ms. Grovenstein stated this \$4.1 million allocation is for the entire fiscal year and it provides funds for salary, equipment, and other costs to support BioNetwork.

Ms. Grovenstein explained there are four colleges - Asheville-Buncombe Technical CC, Gaston College, Pitt CC, and Wake Technical CC - that will receive these allocations in Attachment FC 04 pages 2-3.

Ms. Estep for approval; Mr. Sullivan seconded the motion. The Committee approved Allocation for

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BioNetwork Host Colleges (Attachment FC 04) via voice vote.

Allocation for Customized Training Regional Trainers (Attachment FC 05)

Ms. Grovenstein stated FC 05 is an allocation that we have brought to the Board every year for customized training regional trainers.

Ms. Grovenstein explained to the Board these are positions that are hosted at five colleges listed in Attachment FC 05 in the table on page 1.

Ms. Grovenstein stated these funds are used for salary, benefits, travel, materials, telephone, etc. for these positions. Ms. Grovenstein explained even though you can see the positions are at these colleges they are serving the state and throughout the state providing training in a number of areas that you see listed such as continuous improvement and leadership and safety.

Mr. Sullivan motioned for approval; Mr. Stephens seconded the motion. The Committee approved Allocation for Customized Training Regional Trainers (Attachment FC 05) via voice vote.

Allocation for Pamlico Community College Recidivism Pilot Project (FC 06)

Ms. Grovenstein explained that the initiative was directed by the General Assembly back in 2017, the General Assembly allocated recurring funds for pilot projects collaborating with the Department of Public Safety and Pamlico Community College.

Ms. Grovenstein explained we bring this item each year and it is coming back for this year's funding. Ms. Grovenstein explained the \$360,440 will continue to support this initiative at Pamlico Community College and it provides funding for a number cost including salaries, supplies, books, etc.

Mr. Walker motioned for approval; Mr. Sullivan seconded the motion. The Committee approved Allocation for Pamlico Community College Recidivism Pilot Project (Attachment FC 06) via voice vote.

Revised Allocation of Title II Adult Education and Family Literacy Act (Attachment FC 07)

Ms. Grovenstein stated to the Board this item is a revision to July item FC 04 that was approved on July 17, 2020.

Ms. Grovenstein explained as we were working to allocate this item through our normal review processes, we identified that we needed to do a technical correction. Ms. Grovenstein stated the dollar amount is still the same, but the data that was used in the calculation in the access component of the model needed to be updated. Ms. Grovenstein stated this is technical correction.

Ms. Grovenstein and the Committee discussed the item.

Mr. Sullivan motioned for approval; Mr. Stephens seconded the motion. The Committee approved Revised Allocation of Title II Adult Education and Family Literacy Act (Attachment FC 07) via voice vote.

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Construction and Property -August 2020 (Attachment FC 08)

Ms. Grovenstein reviewed FC 08.

Mr. Johnson motioned for approval; Mr. Sullivan seconded the motion. The Committee approved Construction and Property – August 2020 (Attachment FC 08) via voice vote.

For Information

State Board Reserve Year End Report (FC 09)

Ms. Grovenstein reviewed FC 09.

NEW BUSINESS

ADJOURNMENT

The meeting was adjourned at 3:00 p.m.

Respectfully Submitted,

Petrina Lyons Herring,
Recording Secretary