

MINUTES
State Board of Community Colleges
FINANCE COMMITTEE
Thursday, February 16, 2023 – 3:10 p.m. – 5:00 p.m.
Ms. Lisa Estep, Chair

ETHICS STATEMENT

Ms. Estep read the required ethics statement. There were no conflicts of interest.

APPROVAL OF THE AGENDA

Ms. Estep asked for a motion to approve the agenda of the meeting as presented. Dr. Carraway moved, seconded by Ms. West, and the motion was unanimously approved via voice vote.

APPROVAL OF THE MINUTES

Ms. Estep asked for a motion to approve the minutes of the January 19, 2023, with a name change from The Honorable Chad Beasley to The Honorable Chaz Beasley. Ms. West moved, Dr. Carraway seconded the motion, and the motion was unanimously approved via voice vote.

For Action

Allocation for Truck Driver Shortage Program (Attachment FC 01)

Ms. Estep stated these funds are a \$2 million allocation from state fiscal recovery funds. Ms. Estep explained the total amount of \$5 million went to the NC Trucking Association which is a non-profit and this is a \$2 million subaward that will be coming to the NC Community College System. These awards expire in December 2024.

Ms. Andrews reviewed the rationale in FC 01.

Ms. Estep reviewed Table 1 in FC 01.

Dr. Carraway motioned for approval; Ms. West seconded the motion. The Committee approved the Allocation for Truck Driver Shortage Program (Attachment FC 01) via voice vote.

State Board Reserve Funds FY 2022-23 (Attachment FC 02)

Ms. Estep stated there are three requests totaling \$160,000. Ms. Estep explained one request is for Master Teacher Certification for \$25,000, the second request is Workforce Development Professional Development for System leaders for \$5,000, and the third request is for a Strategy Consultant and Development of a Statewide Marketing and Communications Plan for \$130,000.

Ms. Estep stated these funds can only be allocated for something that is nonrecurring and we have previously allocated \$75,000. After this there will be \$15,000 left. Ms. Estep explained we are coming up quickly to the end of the fiscal year and it is good to get these funds allocated.

Ms. Estep, Mr. Hardin, and the Committee discussed the item.

Ms. West motioned for approval; Dr. Carraway seconded the motion. The Committee approved the

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State Board Reserve Funds FY 2022-23 (Attachment FC 02) via voice vote.

Amendment to Contract for College Information System Enhancement and Support Services Agreement (Attachment FC 03)

Ms. Estep moved to enter closed session pursuant to North Carolina General Statute 143-318.11(a)(1) to prevent the disclosure of information that is confidential or privileged pursuant to North Carolina General Statutes 132-1.2(1)(c) and 143B -1350 and Title 9, Chapter 6, Subchapter 6B, Section 0103 and Section 0309 of the North Carolina Administrative Code. Ms. West seconded, and the committee approved via voice vote. The Committee entered closed session for discussion on FC 03, FC 04, FC 05, and FC 11.

Mr. Patrick Fleming discussed amending the existing contract with Ellucian to modernize critical System Office software applications and to provide maintenance support through September 30, 2027.

Dr. Carraway motioned for approval; Ms. West second the motion. The Committee approved Amendment to Contract for College Information System Enhancement and Support Services Agreement (Attachment FC 03) via voice vote.

Contract for Extendable Identity Management Security Platform (Attachment FC 04)

While remaining in closed session FC 04 was discussed.

Mr. Fleming presented the contract that would offer a two-year contract for a systemwide identity management solution to modernize the NC Community College System (NCCCS) Enterprise Resource Planning (ERP) solution.

Ms. West motioned for approval; Ms. Carraway second the motion. The Committee approved Contract for Extendable Identity Management Security Platform (Attachment FC 04) via voice vote.

Contract for Managed Services Support for Migration of System Office Applications (Attachment FC 05)

While remaining in closed session FC 05 was discussed.

Mr. Fleming discussed the System Office entering an 18-month contract with a vendor to assist with administration, operation, maintenance, and security support of the College Information Systems (CIS).

Dr. Carraway motioned for approval; Ms. West second the motion. The Committee approved Contract for Managed Services Support for Migration of System Office Applications (Attachment FC 05) via voice vote.

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For Consent Approval

Allocation for NC Career Coach Program (Attachment FC 06)

Ms. Estep explained this is a \$5,570,805 allocation per year for five years. This moves this program from a three-year cohort to five years.

Ms. Andrews explained the Board of Trustees of a Community College and the Board of Education of a local LEA of the service area of the community college must jointly apply for these funds when it comes to the career coach program.

Ms. Andrews discussed the changes made to the program as outlined in the item rationale and reviewed the Table in FC 06.

Ms. Estep, Ms. Andrews, and the Committee discussed the item.

Ms. West motioned for approval; Dr. Carraway seconded the motion. The Committee approved the Allocation for NC Career Coach Program (Attachment FC 06) via voice vote.

Allocation for Summer Accelerator Grant Program (Attachment FC 07)

Ms. Estep stated this is the second year of this program and it is a \$2.4 million allocation.

Ms. Estep explained these are funded from EANS funding, funds available from Emergency Assistance to Non-Public Schools. Ms. Estep stated the awards are for accelerated credentialing or developmental course work.

Ms. Estep explained the awards come through the Governor's Office and the awards are administered through the NC Pandemic Recovery Office (NCPRO). Ms. Estep stated NCPRO is the agency that follows up on the awards and the money is used like the GEER funds.

Ms. Andrews stated back in April, the Finance Committee approved the item for the first year for the Summer of 2022. Ms. Andrews explained the first amount allocated was \$2.8 million and the second round awarded is \$2.4 million for the Summer of 2023.

Ms. Andrews stated we have heard and received positive feedback from colleges that the grant program has helped students stay on track in their program and graduate on time.

Ms. Andrews reviewed the Table in FC 07.

Ms. Andrews stated the funding is contingent upon receiving a signed NCPRO agreement.

Dr. Carraway motioned for approval; Ms. West seconded the motion. The Committee approved the Allocation for Summer Accelerator Grant Program (Attachment FC 07) via voice vote.

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Allocation for Finish Line Grants Administration (Attachment FC 08)

Ms. Estep explained this is an allocation for administrative work for an item the Board approved back in August of last year.

Ms. Estep stated this was a program that transitioned from the Department of Commerce to the North Carolina Community College System and forty-one colleges opted in to receive this allocation.

Ms. Estep reviewed the Table in FC 08.

Ms. Estep, Ms. Andrews, and the Committee discussed the item.

Ms. West motioned for approval; Dr. Carraway seconded the motion. The Committee approved the Allocation for Finish Line Grants Administration (Attachment FC 08) via voice vote.

Service Agreement for Quality Acceptance Inspector (Attachment FC 09)

Ms. Estep stated this is a three-year contract for \$125,381 annually.

Ms. Estep and the Committee discussed the item.

Chair Sullivan motioned for approval; Dr. Carraway seconded the motion. The Committee approved the Service Agreement for Quality Acceptance Inspector (Attachment FC 09) via voice vote.

Construction and Property – February 2023 (Attachment FC 10)

Ms. Andrews reviewed the construction and property items.

Dr. Carraway motioned for approval; Ms. West second the motion. The Committee approved Construction and Property – February 2023 (Attachment FC 10) via voice vote.

For Information

Analysis of Learning Management System Costs (Attachment FC 11)

While remaining in closed session FC 11 was discussed.

Ms. Kathy Davis explained that a comprehensive survey was issued to the 58 community colleges on August 10, 2022, after a request for more information on LMS costs and a discussion on the possibility of the System Office only paying for one LMS. The survey requested information for 2022-23 LMS direct and indirect costs, benefits, digital and personnel resources, college process and procedures, LMS preference, and each college's willingness to migrate to a different LMS. The information gathered, as well as recent changes to LMS pricing were discussed.

Dr. Carraway requested for FC 11 to be table until next month due to all the IT information

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presented to the Committee this month.

Dr. Carraway motioned for FC 11 to be tabled to March; Ms. West seconded the motion. The Committee tabled the Analysis of Learning Management System Costs (Attachment FC 11) via voice vote.

Dr. Carraway motion to return to open session; Ms. West seconded the motion. The Committee returned to open session at 4:15 p.m.

State Board Reserve FY 2022-23 Mid-year Report (Attachment FC 12)

Ms. Estep and Ms. Andrews reviewed FC 12.

Annual Survey of Fees FY 2021-22 (Attachment FC 13)

Ms. Andrews reviewed FC 13.

System Office Contracts Report as of December 31, 2022 (Attachment FC 14)

Ms. Andrews reviewed FC 14.

System Office Grants Awarded Report as of December 31, 2022 (Attachment FC 15)

Ms. Andrews reviewed FC 15.

Delegated College Allocations Report as of December 31, 2022 (Attachment FC 16)

Ms. Andrews reviewed FC 16.

Estimated Receipts – January 2023 (Attachment FC 17)

Ms. Andrews reviewed FC 17.

New Business

ADJOURNMENT

Ms. Estep adjourned the meeting at 5:09 p.m.

Respectfully Submitted,

Petrina L. Herring,
Recording Secretary