

MINUTES
State Board of Community Colleges
FINANCE COMMITTEE
Thursday, January 14, 2020 – 2:00 p.m.
Ms. Lisa Estep, Chair

Finance Committee Members Present

Lisa Estep, Chair *	Jena Gallagher*	Bob Stephens*
Burr Sullivan*	Catherine Edmonds*	

Attended via phone or Zoom technology*

Members absent: Treasurer Dale Folwell, Lt. Governor Mark Robinson, Dr. Ronald Lingle

OTHERS IN ATTENDANCE*:

President Thomas Stith, III	JW Kelly
Dr. Breeden Blackwell	Nate Humphrey
Elizabeth Grovenstein	Gilda Rubio-Festa
Bryan Jenkins	
Sondra Jarvis	
Petrina Herring	

CALL TO ORDER

Ms. Estep called the meeting to order at 2:01 p.m.

ROLL CALL

Ms. Herring took the roll of the Finance Committee members.

ETHICS STATEMENT

Mr. Jenkins read the required ethics statement. There were no conflicts of interest.

APPROVAL OF THE AGENDA

Ms. Estep asked for a motion to approve the agenda of the meeting with the removal of FC 03 since that item is not ready. Mr. Stephens moved, seconded by, Mr. Sullivan and the motion was unanimously approved via voice vote.

APPROVAL OF THE MINUTES

Ms. Estep asked for a motion to approve the minutes of the November 19, 2020 Finance Committee meeting. Mr. Sullivan moved, Mr. Stephens seconded the motion, and the motion was unanimously approved via voice vote.

FOR ACTION

Reallocation of State Board Reserve (Attachment FC 01)

Ms. Grovenstein stated that originally a \$75,000 State Board Reserve allocation was approved by the State Board for Surry CC at the 2020 February Finance Committee meeting.

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Ms. Grovenstein explained to the Committee these projects were delayed when the pandemic occurred last year. Ms. Grovenstein stated during this time, we did receive approval from the Office of State Budget and Management to carryforward these funds into fiscal year of 2020-21 to complete this project.

Ms. Grovenstein stated we have had a transition in the Presidents' Association where President Dr. Rachel Desmarais of Vance-Granville CC is now leading the President's Committee related to mental health and safety (previously it had been Surry CC).

Ms. Grovenstein stated we are asking to reallocate the \$75,000 to Vance-Granville CC and have it focus on train the trainer model for a mental health first aid course.

Ms. Grovenstein explained this train the trainer model will have one person from each community college trained via two face-to-face courses or three virtual courses. Each college's trainer will be able to train college staff to provide professional development for each college's faculty and staff.

Ms. Grovenstein stated the System Office will facilitate the creation of a workforce continuing education course so that colleges may provide the course to meet business and industry needs.

Ms. Grovenstein, Dr. Kelley, Mr. Humphrey, and the Committee discussed the item.

Dr. Edmonds for approval; Mr. Sullivan seconded the motion. The Committee approved Reallocation of State Board Reserve (Attachment FC 01) via voice vote.

Construction and Property – January 2021 (Attachment FC 02)

Ms. Grovenstein reviewed the requested construction and property items.

Mr. Sullivan motioned for approval; Mr. Stephens seconded the motion. The Committee approved Construction and Property – January 2021 (Attachment FC 02) via voice vote.

Amendment to Contract for College Information System Enhancement and Support Services Agreement (Attachment FC 03)

This item was removed from the agenda when the agenda was approved.

Title II Funding for Professional Development and Technical Assistance (Attachment FC 09)

Ms. Grovenstein reminded the Committee that we went through a competitive process for these federal title II WIOA funds. Through that process there were ten Integrated Literacy and Civics Education (IELCE) providers that were successful in that competition and we are now in the third year of funding allocations under that competitive process.

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Ms. Grovenstein explained that there are additional funds within the grant beyond what has already been previously approved by the State Board for these ten programs. Ms. Grovenstein stated that we want to make sure that we are utilizing these federal funds to the greatest extent and meeting the needs of these programs.

Ms. Grovenstein stated this initiative is for digital learning training and nine of the ten programs would each receive \$25,000. The remaining provider would receive \$85,000 to serve as lead on this project.

Ms. Grovenstein stated that we recently supported a Phase I for a Digital Skills Training project. Ms. Grovenstein stated in that project they developed curriculum and program models for our adult education students' digital skills.

Ms. Grovenstein stated this funding would enable us to move forward with Phase II for English language learners in this program. Ms. Grovenstein stated that Reading Connections is identified in this item as the lead provider. Ms. Grovenstein stated that Reading Connections has a list of requirements along with requirements for the nine other providers that will be participating with this project.

Ms. Grovenstein, Ms. Rubio-Festa, and the Committee discussed the item.

Dr. Edmonds motioned for approval; Ms. Gallagher seconded the motion. The Committee approved Title II Funding for Professional Development and Technical Assistance for Digital Learning Training (Attachment FC 09) via voice vote.

For Information

COVID-19 Allocations as of December 30, 2020 (FC 04)

Ms. Grovenstein reviewed FC 04.

Tuition and Registration Fee Waiver Report (FC 05)

Ms. Grovenstein reviewed FC 05.

System Office Contracts Report as of December 31, 2020 (FC 06)

Ms. Grovenstein reviewed FC 06.

Estimated Receipts – December 2020 (FC 07)

Ms. Grovenstein reviewed FC 07.

Ms. Grovenstein and the Committee discussed the item.

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Connect NC Bond Status Report (FC 08)

Ms. Grovenstein reviewed FC 08.

Ms. Grovenstein and the Committee discussed the item.

New Business

ADJOURNMENT

Mr. Stephens motioned, seconded by Ms. Gallagher and the meeting was adjourned at 3:03 p.m.

Respectfully Submitted,

Petrina L. Herring,
Recording Secretary