MINUTES
State Board of Community Colleges
FINANCE COMMITTEE
Thursday, July 14, 2022 – 2:30 p.m.
Ms. Lisa Estep, Chair

Finance Committee Members Present

Ms. Lisa Estep, Chair
Dr. Shirley Carraway
Mr. Andy Penry*
Ms. Sarah West
The Honorable Sam Searcy

Attended via phone or Zoom technology*

Members absent: Treasurer Dale Folwell

Other SBCC Members:

Chair Burr Sullivan
Mr. Bill McBrayer
The Honorable Ray Russell
Ms. Julie Ryan
Mr. Tom Looney
Mr. Mark Merritt
Mr. Johnathan Harris
Mr. Hari Nath
Dr. Grant Campbell

OTHERS IN ATTENDANCE:

President Thomas Stith III
Ms. Brandy Andrews
Dr. Kimberly Gold
Ms. Tawanda Artis
Mr. Alex Fagg
Mr. Patrick Fleming
Mr. Grant Braley
Mr. David Werner
Dr. Bob Witchger
Ms. Kathy Davis
Dr. Bruce Mack
Dr. Levy Brown
Ms. Sandra Thompson
Ms. Angela Dorman
Ms. Tiffany Howell
Ms. Petrina Herring
Ms. Dorrine Fokes
Mr. Patrick Crane
Ms. Jessica Riegar*
Ms. Sandra Thompson*
Ms. Kristen Johnson
(Guilford Tech CC)
Mr. Mark Poarch
(CCC & II)
Mr. Jeff Cox
(Wilkes CC)
Ms. Amy Mahle
(Rowan-Cabarrus)
Ms. Britney Shawley
(Johnson CC)
Mr. Jason Surratt
(Forsyth Tech CC)
Dr. Rusty Hunt
(Lenior CC)
Dr. Janet Spriggs
(Forsyth Tech CC)

CALL TO ORDER

Ms. Estep called the meeting to order at 3:17 p.m.

ROLL CALL

Ms. Herring took the roll of the Finance Committee members.

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ETHICS STATEMENT
Ms. Estep read the required ethics statement. There were no conflicts of interest.

APPROVAL OF THE AGENDA
Ms. Estep asked for a motion to approve the agenda of the meeting as presented. Dr. Carraway moved, seconded by Ms. West, and the motion was unanimously approved via voice vote.

APPROVAL OF THE MINUTES
Ms. Estep asked for a motion to approve the minutes of the May 19, 2022, Finance Committee meeting. Dr. Carraway moved, Mr. Searcy seconded the motion, and the motion was unanimously approved via voice vote.

FOR ACTION
Allocation for Expanding Community College Economic Impact Grants (Attachment FC 01)
Dr. Crane stated the item that is before the Board is a recommendation to approve the allocation of $2 million dollars of funding for twenty-one community colleges.

Dr. Crane explained this was a Legislative State Appropriation in the 2021-22 budget for the System Office to run a grant program in 2022-23 based on the results of an Economic Impact Study that was conducted last year.

Dr. Crane stated to distribute these funds, an RFP and guidelines were posted and an informational webinar was held to answer individual questions.

Dr. Crane stated a team was put together to review the proposals.

Dr. Crane, Ms. Andrews, and the Committee reviewed the table and discussed the item.

Ms. West motioned for approval; Mr. Searcy seconded the motion. The Committee approved Allocation for Expanding Community College Economic Impact Grants via voice vote (Attachment FC 01).

Allocation of Title II, Adult Education & Family Literacy Act (AEFLA) Section 225, Corrections Education and Other Institutionalized Individuals (Attachment FC 02)
Ms. Andrews explained this is an annual consent agenda item that is before the Board.

Ms. Andrews said each year the System Office does receive an award. The total award for this year was $20 million from the Department of Education (WIOAA), Title II Adult Education and Family Literacy Act.

Ms. Andrews stated we are asking the Board to approve $780,552 for thirty-six program providers for Corrections Education and Other Institutionalized Individuals.

Ms. Andrews explained these awards are based on a competitive process and this award for 2022-23 is the second year of the four-year cycle.

Ms. Andrews reviewed the three formula components and the table.

Dr. Carraway motioned for approval; Mr. Searcy seconded the motion. The Committee approved Allocation of Title II, Adult Education & Family Literacy Act (AEFLA) Section 225, Corrections Education and Other Institutionalized Individuals via voice vote (Attachment FC 02).

Allocation of Title II, Adult Education and Family Literacy Act (AEFLA) Section 243, Integrated English Literacy & Civics Education (IELCE) (FC 03)

Ms. Andrews stated we are asking the Board to approve $1,205,009 for thirty program providers for a competitive process for the second year of the four-year cycle.

Ms. Andrews reviewed the three formula components and the table.

Dr. Carraway motioned for approval; Mr. Searcy second the motion. The Committee approved Allocation of Title II, Adult Education and Family Literacy Act (AEFLA) Section 243, Integrated English Literacy & Civics Education (IELCE) (Attachment FC 03) via voice vote.

Allocation for Customized Training - Regional Trainers (Attachment FC 04)

Ms. Andrews explained this is an annual item that comes before the Board to fund Customized Training regional trainers.

Ms. Andrews stated there are five trainers that we are being requested to approve in the table.

Ms. Andrews explained we received information this morning that the position that was going to be posted at Robeson CC for the Leadership Instructional Area did decline the employment offer.

Ms. Andrews stated we are asking in this motion and action to remove Robeson CC's allocation from the table. Ms. Andrews reviewed the table and stated we are asking you to approve an allocation of $542,189 for four community colleges that will be at four host colleges.

Ms. Andrews explained we receive annual state general appropriations for the Customized Training regional trainers.

Ms. Andrews stated the allocation period is July 1, 2022 - June 30, 2023.

Ms. Andrews, Dr. Mack, and the Committee discussed the item.

Ms. West motioned for approval; Chair Sullivan second the motion. Allocation for Customized Training - Regional Trainers (Attachment FC 04) via voice vote.

Allocation for BioNetwork Host Colleges (IELCE) (Attachment FC 05)

Ms. Andrews explained Allocation for Bionetwork for Host Colleges is another annual item that comes before the Board.

Ms. Andrews stated we are asking the Board to approve $4,124,201 to be allocated to the BioNetwork host colleges.

Ms. Andrews reviewed the background in item FC 05.

Ms. Andrews stated the allocation period is July 1, 2022, through June 30, 2023.

Mr. Searcy motioned for approval; Dr. Carraway seconded the motion. The Committee approved Allocation for BioNetwork Host Colleges (Attachment FC 05) via voice vote.

Construction and Property -July 2022 (Attachment FC 06) .

Ms. Andrews reviewed the requested construction and property items.

Ms. Andrews stated Section C, Connect NC Bond Funds and State Capital and Infrastructure Fund (2021-SCIF) has eleven projects. She informed the Committee the contingency was not met for Central Carolina CC project 2682.

Ms. Andrews stated we are requesting today in our actions that we move this from the approval of FC 06.

Ms. Andrews reviewed the requested construction and property items.

Ms. Estep requested the Finance Committee to approve the requested construction and property items except for Central Carolina CC project 2682. Mr. Searcy motioned for approval; Dr. Carraway seconded the motion. The Committee approved Construction and Property -July 2022 (Attachment FC 06) via voice vote.

For Future Action

Analysis of Learning Management System Costs (Attachment FC 07)

Mr. Fleming stated as you recall in our May 2022 State Board of Community Colleges meeting staff were instructed to provide a cost analysis and a recommendation regarding system support for a single learning management system (LMS).

Mr. Fleming explained we pulled together a report that reflects learning management system (LMS) expenditures for the System Office contracts.

Mr. Fleming stated it is important to understand that the System Office supports two learning management system contracts one is for Blackboard platform and the second one is for the Moodle LMS platform.

Mr. Fleming explained the LMS provides content hosting for instructional services, teaching tool integration, student access to coursework, student coursework submission, college information system integration, reporting, and analytical tools.

Mr. Fleming stated currently each Community College chooses the Learning Management System that best fits their needs. Mr. Fleming explained as of July 2022 we have thirty-three community colleges that are using the NCCCS Moodle Open LMS Contract, fifteen are using the NCCS Blackboard contract, ten colleges have contracts with other LMS providers that are not supported by System Office contracts.

Mr. Fleming reviewed the tables in item FC 07.

Mr. Fleming reviewed the recommendation in item FC 07.

Mr. Fleming and the Committee discussed the item.

For Information

System Office Contracts Report January - June 30, 2022 (Attachment FC 08)
Ms. Estep asked for the Committee members to review FC 08.

System Office Grants Awarded Report January - June 30, 2022 (Attachment FC 09)
Ms. Estep asked for the Committee members to review FC 09.

Delegated College Allocations Report as of June 30, 2022 (Attachment FC 10)
Ms. Estep asked for the Committee members to review FC 10.

Year End Estimated Receipts – June 2022(Attachment FC 11)
Ms. Andrews reviewed FC 11.

Connect NC Bond Status Report – May 31, 2022 (Attachment FC 12)
Ms. Estep asked for the Committee members to review FC 12.

ADJOURNMENT
Ms. Estep adjourned the meeting at 4:27 pm

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Respectfully Submitted,
Petrina L. Herring,
Recording Secretary