

MINUTES
State Board of Community Colleges
FINANCE COMMITTEE
Thursday, May 16, 2019 – 1:30 p.m.

FINANCE COMMITTEE MEMBERS PRESENT:

Lynn Raye, Chair	Frank Johnson	Steven Walker
Lisa Estep, Vice Chair	Bill McBrayer	(designee for Lt. Governor)

Members absent: Treasurer Dale Folwell

OTHERS IN ATTENDANCE:

President Hans	Tangi Crotts	Dr. Chad Bledsoe
Elizabeth Grovenstein	Dorrine Fokes	(Montgomery CC)
Mary Shuping	Cheryl Kaminski	Caroline Hipple
Q. Shante Martin	Brian Leonard	(NCCACCT)
Jim Parker	Brandy Andrews	
Gilda Rubio Festa	Rondra McMillian	
Karen J. Tikkanen	Kathy Davis	

CALL TO ORDER

Chairman Raye called the meeting to order at 1:46 p.m.

ROLL CALL

Ms. Grovenstein took the roll of the Finance Committee members.

ETHICS STATEMENT

Chairman Raye read the required ethics statement. There were no conflicts of interest.

APPROVAL OF THE AGENDA

Chairman Raye asked for a motion to approve the agenda of the meeting as presented. Ms. Estep moved, seconded by Mr. McBrayer, and the Committee approved.

APPROVAL OF THE MINUTES

Chairman Raye asked for a motion to approve the minutes of the March 15, 2019 meeting. Mr. Johnson moved, Mr. McBrayer seconded the motion, and the Committee approved.

FOR FUTURE ACTION

Allocation of Title II Adult Education and Family Literacy Act (AEFLA) (Attachment FC 01)

Mr. Johnson motioned for FC 01 to be moved from Future Action to Action, Mr. McBrayer seconded the motion. The Committee approved the motion.

Ms. Grovenstein stated this is the Allocation for Title II Adult Education and Family Literacy Act this is an initial allocation act this is a federal grant under the federal Workforce Innovation and Opportunity Act (WIOA). The Board will recall last year there was a competitive process for the

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providers to compete and submit applications. In addition, there was a committee that had been established two years ago that worked for a whole year on coming up with a funding formula for allocation.

Ms. Grovenstein reviewed the table of funding recommendations.

Ms. Grovenstein, Ms. Rubio-Festa, and the Committee discussed the item.

Mr. Johnson motioned for approval, Mr. McBrayer seconded the motion The Committee approved Allocation of Title II Adult Education and Family Literacy Act (AEFLA) as presented.

Allocation for the North Carolina Motorcycle Safety Education Program (Attachment FC 02)

Mr. McBrayer motioned for FC 02 to be moved from Future Action to Action Consent Item, Ms. Estep seconded the motion. The Committee approved the motion.

Ms. Grovenstein said this is an allocation for next fiscal year for the Motorcycle Safety Education Program and the amount is \$557,433 the same as last year for Lenoir CC.

Ms. Grovenstein stated the allocation was established by the NC General Assembly in 1989 to provide motorcycle safety instruction. Ms. Grovenstein stated Lenoir CC has been hosting this program since 1998. The funds support program support, administrative staffing support, and the cost of vehicles. In addition, revenue from a tax on motorcycle registration supports the cost of this allocation.

Ms. Grovenstein and the Committee discussed the item.

Ms. Estep motioned for approval; Mr. McBrayer seconded the motion The Committee approved Allocation for the North Carolina Motorcycle Safety Education Program as presented.

Contract for Environmental, Safety, and Health Compliance (Attachment FC 03)

Mr. McBrayer motioned for FC 03 to be moved from Future Action to Action Consent Item, Mr. Walker seconded the motion. The Committee approved the motion.

Ms. Grovenstein said this is a routine item presented to the Board in the past. It is a contract for Environmental, Safety, and Health Compliance for the new fiscal year with Blue Ridge CC. Blue Ridge CC serves as the lead to assist the fifty-eight colleges in fulfilling state and federal regulations under OSHA Standards. Since 2001, Blue Ridge CC has provided three days of service annually to each of the fifty-eight colleges.

Ms. Grovenstein stated the \$281, 500 amount is a fifteen-hundred-dollar increase compared to the \$280,000 amount last year. This slight increase is for salary and benefits to be adjusted.

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Ms. Grovenstein and the Committee discussed the item.

Mr. McBrayer motioned for approval; Mr. Walker seconded the motion. The Committee approved the Contract for Environmental, Safety, and Health Compliance as presented.

Allocation for Virtual Learning Community Centers (Attachment FC 04)

Mr. Walker motioned for FC 04 to be moved from Future Action to Action Consent Item, Mr. McBrayer seconded the motion. The Committee approved the motion.

Ms. Grovenstein said this is an allocation for the upcoming fiscal year for \$650,000 for the three existing Virtual Learning Community (VLC) Centers. The three Centers are Wake Technical Community College, the Technology Center at Fayetteville Technical Community College, and the Quality and Assessment Center at Surry Community College.

Fayetteville Technical Community College does the vetting of learning technology, objects, and tools used in the instruction.

Surry Community College is the Quality and Assessment Center for the Community Colleges. The Community Colleges that participate in the VLC are required to report back to the Senior Vice President of Technology and Chief Information Officer.

Ms. Grovenstein, Ms. Davis, Mr. Parker, and the Committee discussed the item.

Mr. Walker motioned for approval; Mr. McBrayer seconded the motion. The Committee approved Allocation for Virtual Learning Community Centers as presented.

Contract for Learning Management System, Online Helpdesk, Video Conferencing and Software as a Service Hosting. (Attachment FC 05)

Mr. Walker motioned for FC 05 to be moved from Future Action to Action Consent Item, Mr. McBrayer seconded the motion. The Committee approved the motion.

Ms. Grovenstein said this is a routine item presented to the Board in the past. This is a contract for Blackboard Learn, the Learning Management System that eighteen colleges and the System Office use. This includes the Learning Management System and an online helpdesk provided for the fifty-eight Colleges and the System Office. The contract also includes Blackboard Collaborate and Software Hosting for the System Office.

The contract should be in place by July 1 to continue to provide the learning management system for these colleges and the System Office.

Ms. Grovenstein and the Committee discussed the item.

Mr. McBrayer motioned for approval; Mr. Walker seconded the motion. The Committee approved

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Contract for Learning Management System, Online Helpdesk, Video Conferencing and Software as a Service Hosting as presented.

Construction and Property (Attachment FC 06)

Mr. Johnson motioned for FC 06 to be moved from Future Action to Action Consent Item, Mr. McBrayer seconded the motion. The Committee approved the motion.

Ms. Grovenstein reviewed the requested construction and property items.

Dr. Chad Bledsoe President of Montgomery CC explained to the Board a construction project of a metal industrial maintenance building (4,950 SF) to be used for the maintenance and facility department on campus. Dr. Bledsoe stated this would allow current facility space that is being used by maintenance staff in the instructional building to be repurposed for additional classrooms, labs and curriculum programs.

Dr. Bledsoe, Ms. Grovenstein, and the Committee discussed the item.

Mr. Johnson motioned for approval, Mr. McBrayer seconded the motion The Committee approved Review of Construction and Property as presented.

FOR INFORMATION

Amend 1C SBCC 400.3 – “College Employees Rates of Pay.”(Attachment FC 07)

Ms. Grovenstein explained that this code item clarifies that the Board shall adopt a minimum and maximum base salary for state funds.

Ms. Grovenstein and the Committee discussed the item.

Mr. Walker motioned for approval, Ms. Estep seconded the motion. The Committee approved Amend 1C SBCC 400.3 – “College Employees Rates of Pay and Property as presented.

Estimated Receipts – April 2019 (Attachment FC 08)

Ms. Grovenstein reviewed the report.

Ms. Grovenstein and the Committee discussed the item.

Budget Update FY 2019-20 (Attachment FC 09)

Ms. Grovenstein reviewed the budget.

Ms. Shuping, Ms. Grovenstein, and the Committee discussed the item.

Connect NC Bond Status Report (Attachment FC 10)

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Ms. Grovenstein reviewed the report.

Ms. Grovenstein and the Finance Committee discussed the item.

NEW BUSINESS

None

ADJOURNMENT

Mr. Johnson motioned, seconded by Ms. Estep and the meeting was adjourned at 3:18 p.m.

Respectfully Submitted,

Petrina Lyons Recording
Secretary