

MINUTES
State Board of Community Colleges
FINANCE COMMITTEE
Thursday, November 14, 2019 – 1:45 p.m.

FINANCE COMMITTEE MEMBERS PRESENT:

Chairman Jim Rose	Burr Sullivan	Lisa Estep
Breeden Blackwell	Frank Johnson	Steven Walker
Catherine Edmonds	Scott Shook	(designee for Lt. Governor)
Attended via phone*		

Members absent: Treasurer Dale Folwell, Clark Twiddy

OTHERS IN ATTENDANCE:

Elizabeth Grovenstein	Bryan Conrad	Dale McInnis*
Jim Rains	Cheryl Kaminski	(Richmond CC)
Dorrine Fokes	Brian Leonard	Russell Hunt*
Tangi Crotts	Sharon Rosado	(Lenoir CC)
Candid Carrington	Scott Ralls	
Chelsea Whidbee	(Wake Technical CC)	

CALL TO ORDER

Chairman Rose called the meeting to order at 1:45 p.m.

ROLL CALL

Ms. Lyons took the roll of the Finance Committee members.

ETHICS STATEMENT

Chairman Rose read the required ethics statement. There were no conflicts of interest.

APPROVAL OF THE AGENDA

Chairman Rose asked for a motion to approve the agenda of the meeting as presented. Mr. Walker moved, seconded by Mr. Sullivan, and the Committee approved.

APPROVAL OF THE MINUTES

Chairman Rose asked for a motion to approve the minutes of the November 14, 2019 meeting. Mr. Walker moved, Mr. Sullivan seconded the motion, and the Committee approved.

FOR ACTION

Finance Committee Charter (Attachment FC 01)]CA]

Ms. Grovenstein explained the Finance Committee Charter was last updated in May 2019.

Ms. Grovenstein stated all Committees were asked to take action to readopt the Committee Charter.

Ms. Grovenstein explained to the Committee the purpose of this Charter is to layout the roles and responsibilities of the Finance Committee.

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Ms. Grovenstein and the Committee discussed the item. The Committee agreed to bring back the Charter each year for review and confirmation that the responsibilities are being met.

Mr. Walker motioned for approval, Mr. Sullivan seconded the motion. The Committee approved Finance Committee Charter (Attachment FC 01) as presented.

Purchasing Delegation Request – Cape Fear Community College (Attachment FC 02)

Ms. Grovenstein stated Cape Fear Community College is requesting a purchasing delegation authority to Tier 2 of \$25,000.

Ms. Grovenstein explained statutory authority allows the State Board to increase a college's purchasing delegation.

Ms. Grovenstein stated the purchasing delegation provides level of which a college can purchase without having to go to the State Division of Purchase and Contract.

Ms. Grovenstein explained the minimum level is \$10,000 for all state agencies and community colleges.

Ms. Grovenstein stated there are several colleges that have Tier 3 and five colleges that have Tier 2 which is the \$25,000 that Cape Fear CC is requesting.

Ms. Grovenstein and the Committee discussed the item.

Mr. Sullivan motioned for approval; Mr. Walker seconded the motion. The Committee approved Purchasing Delegation Request – Cape Fear Community College (Attachment FC 02) as presented.

Final Approval for Multi-Campus Center Designations (Attachment FC 03)

Ms. Grovenstein explained this is request for final approval for four Multi-Campus Center Designations.

Ms. Grovenstein explained the process in which a college can receive this designation is a multi-step process.

Ms. Grovenstein stated first the request must come for preliminary approval to the State Board of Community Colleges. Second, we must take it to the General Assembly and the Governor for approval of recurring funding for the Multi-Campus Centers. Third, if and when funds are approved, we must take the item to the State Board for final approval.

Ms. Grovenstein reminded the Committee of the recent multi-campus policy adopted in State Board code.

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Ms. Grovenstein explained to the Committee that if funding is not provided in the budget, then the multi-campus centers don't receive final approval.

Ms. Grovenstein explained Senate Bill 61 has been signed into law and provides the additional funds to support the multi-campus centers that satisfied the State Board Code.

Ms. Grovenstein and the Committee discussed the item.

Mr. Walker motioned for approval; Mr. Sullivan seconded the motion. The Committee approved the Final Approval for Multi-Campus Center Designations (Attachment FC 03) as presented.

Revised Allocation for NC Career Coach Program (Attachment FC 04[CA])

Ms. Grovenstein explained to the Committee that Senate Bill 61, the NCCCS mini-budget bill, was enacted and signed into law on November 1, 2019.

Ms. Grovenstein stated one of the components that was in the mini-budget bill was related to the NC Career Coach program.

Ms. Grovenstein reminded the State Board that part of the budget priorities was to seek additional funding for the Career Coach Program as well as request to change the matching requirement.

Ms. Grovenstein stated one of the barriers that our colleges were experiencing from being able to participate in the program was they didn't have resources to provide the matching fund requirement.

Ms. Grovenstein explained the matching requirement prior to legislation required a dollar-for-dollar match. Ms. Grovenstein stated the state gave a dollar and colleges had to provide a dollar of non-state to match the amount.

Ms. Grovenstein stated the law was changed in this mini-budget. Ms. Grovenstein explained the law is now based on the economic development tier of the county where the coach is located.

Ms. Grovenstein explained in a tier one county, no match is required, as it's the most economically distressed county.

Ms. Grovenstein explained in a tier two county, the match is one dollar for every two dollars in State funds.

Ms. Grovenstein explained in a tier three county, the match is one dollar of local funds for every one dollar in State funds.

Ms. Grovenstein discussed Table 1: Revised Allocations for FY 2019-20, 2020-21, and 2021-22 with the Committee.

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Mr. Johnson motioned for approval; Mr. Shook seconded the motion. The Committee approved Revised Allocation for NC Career Coach Program (Attachment FC 04) as presented.

Contract for NC Learning Object Repository Migration (Attachment FC 05)[CA]

Ms. Grovenstein stated the learning object repository is a resource that has been in place for many years.

Ms. Grovenstein stated this is a resource of online learning objects to integrate into college instruction in regular classroom setting, online courses, and virtual learning centers.

Ms. Grovenstein stated the Department of Public Instruction has converted this program to a new software platform. Ms. Grovenstein explained we will have a cost savings with converting. Ms. Grovenstein stated the System Office currently pays \$92,000 per year. Ms. Grovenstein explained the migration will drop the cost to \$40,000 per year.

Mr. Walker motioned for approval; Mr. Sullivan seconded the motion. The Committee approved Contract for NC Learning Object Repository Migration (Attachment FC 05) as presented.

Construction and Property (Attachment FC 06)[CA]

Mr. Rains reviewed the requested construction and property items.

Dr. Scott Ralls stated the Board of Trustees of Wake Technical CC has approved a total of 106 acres of three continuous tracks of undeveloped land on interstate eighty-seven or old 64 in Wendell, NC. This is item F.2. in Attachment FC 06.

Dr. Scott Ralls explained we value the citizens of Wake County last year for approving \$340 million dollars in bond funding for Wake Technically Community College for several new workforce buildings.

Dr. Scott Ralls explained the location is the key for our eastern county population of students.

Dr. Scott Ralls stated it's a strategic move and we would like to thank you for your consideration.

Dr. Scott Ralls, Mr. Rains, and the Committee discussed the item.

Mr. Sullivan motioned for approval, Dr. Blackwell seconded the motion. The Committee approved the Construction and Property (Attachment FC 06) as presented.

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For Information

Estimated Receipts -October 2019 (Attachment FC 07)

Ms. Grovenstein reviewed the report.

Ms. Grovenstein and the Committee discussed the item.

State Board Reserve Report (Attachment FC 08)

Ms. Grovenstein reviewed the report.

Ms. Grovenstein and the Committee discussed the item.

NEW BUSINESS

ADJOURNMENT

Mr. Johnson motioned, seconded by Dr. Blackwell and the meeting was adjourned at 2:42 p.m.

Respectfully Submitted,

Petrina Lyons,
Recording Secretary