

MINUTES
State Board of Community Colleges
FINANCE COMMITTEE
Thursday, October 18, 2018 - 1:30 p.m.

FINANCE COMMITTEE MEMBERS PRESENT:

Lynn Raye, Chair	Frank Johnson	Scott Shook
Lisa Estep	Bill McBrayer	

Members absent: Lt. Gov. Dan Forest and Treasurer Dale Folwell

OTHERS IN ATTENDANCE:

Elizabeth Grovenstein	Maureen Little	David Shockley (NCACCP)
Peter Hans	Jim Parker	Alex Granados (EdNC)
Sondra Jarvis	Margaret Robertson	Amy Strickland
Bryan Jenkins	Mary Shuping	

WELCOME

Chairman Raye called the Finance Committee meeting to order at 1:30 p.m. in the Mary E. Rittling Conference Center, Room 202 at Davidson County Community College.

ROLL CALL

Ms. Jarvis took the roll of the Finance Committee members.

ETHICS STATEMENT

Mr. Raye read the required ethics statement. There were no conflicts of interest.

APPROVAL OF THE AGENDA

Ms. Grovenstein requested that Attachment FC 02 – Contract for Integrated Library System be removed from the agenda due to delays in completing the contract. Also, staff would like to add Attachment FC 14 – Allocation of Hurricane Florence Emergency Grants for Community College Students Under for Action.

Chairman Raye asked for a motion to approve the agenda of the meeting with the two amendments. Mr. McBrayer motioned for approval. Mr. F. Johnson seconded the motion, and the Committee approved.

APPROVAL OF THE MINUTES

Chairman Raye asked for a motion to approve the minutes of the August 20, 2018 meeting. Mr. F. Johnson motioned for approval. Mr. McBrayer seconded the motion, and the Committee approved.

MINUTES
State Board of Community Colleges
FINANCE COMMITTEE
Thursday, October 18, 2018 - 1:30 p.m.

FOR ACTION

Allocation for Community College ApprenticeshipNC Coordinators (Attachment FC 01)

Ms. Grovenstein reminded the Committee that the ApprenticeshipNC Program and grants awarded were discussed throughout the planning meeting. This allocation of \$320,000 funds will enable four community colleges to hire regional coordinators funded through the US Department of Labor Expansion Grant through November 1, 2018 -October 31, 2019.

Ms. Estep asked if it covers economic regions servicing the whole state. Ms. Little said that it will cover the four economic regions noted in the agenda item. There was funding for seven, but only four colleges were approved through the RFP processes. Mr. Frank Johnson asked if the allocation amount is the whole budget for Regional Coordinators and being distributed to the four colleges. Ms. Little said the RFP was presented so that each region would receive \$80,913 each. The remaining funds, due to only awarding four regions, will be reallocated for colleges to support tuition and registration fees for students.

Ms. Estep motioned for approval, Mr. McBrayer seconded the motion. The Committee approved the Allocation for Community College ApprenticeshipNC Coordinators (Attachment FC 01) as presented.

Contract for Integrated Library System (Attachment FC 02)

REMOVED

Contract for Online Computer Library Center (Attachment FC 03)

Ms. Grovenstein said this is a nonprofit cooperative includes libraries all over the nation that our colleges utilize this capacity. The system is a repository of data for the colleges and backs up bibliographic data. This program covers all 58 colleges the libraries can download or interlibrary loans across the country.

This is not new, but we did have to go out for a bidding process and go through DIT. It is considered critical component to the library system.

Mr. McBrayer motioned for approval, Mr. Shook seconded the motion. The Committee approved the Contract for Online Computer Library Center (Attachment FC 03) as presented.

Allocation for Customized Training Regional Trainers FY 2018-19 (Attachment FC 04) [CA]

Ms. Grovenstein said this item is an allocation of \$88,000 to Gaston CC to host the seventh regional training. There was approval of other regional trainers earlier this year.

Ms. Little reviewed the details about the additional regional trainer.

MINUTES
State Board of Community Colleges
FINANCE COMMITTEE
Thursday, October 18, 2018 - 1:30 p.m.

Ms. Estep motioned for approval, Mr. McBrayer seconded the motion. The Committee approved the Allocation for Customized Training Regional Trainers FY 2018-19 (Attachment FC 04) [CA] as presented.

Allocation for Food and Nutrition Services: Employment and Training Program Grant
(Attachment FC 05) [CA]

Ms. Grovenstein reviewed the item and reminded the Committee, they heard about this program from a staff member from AB Tech during the planning meeting.

Ms. Grovenstein stated Ms. Roberton is in attendance for any questions.

Ms. Grovenstein said there is a correction on the second page of the item, under Wake Tech CC the total FNS E&T allocation should be \$40,089 not \$60,714.

Mr. F. Johnson motioned for approval, Mr. McBrayer seconded the motion. The Committee approved the corrected Allocation for Food and Nutrition Services: Employment and Training Program Grant (Attachment FC 05) [CA] as presented.

Allocation for Sub-Orbital FY 2018-19 (Attachment FC 06) [CA]

Ms. Grovenstein said this is a routine item to the Committee.

The federal NC Space Grant funding is provided through NC State for colleges to participate in the balloon launch competition. Each college receives \$2,750 to participate.

Mr. F. Johnson motioned for approval, Mr. McBrayer seconded the motion. The Committee approved the Allocation for Sub-Orbital FY 2018-19 (Attachment FC 06) [CA] as presented.

Service Agreement for Development of Residency Determination Services (Attachment FC 07)
[CA]

Ms. Grovenstein reviewed the item and said this is the second year of the five-year contract with NCSEAA.

Mr. F. Johnson said this is the funding for the program that is cumbersome and would we like to get out of it. Ms. Grovenstein stated this contract is for the development cost of the RDS system. There was further discussion by committee members.

Mr. McBrayer motioned for approval, Ms. Estep seconded the motion. The Committee approved with Mr. F. Johnson opposing and Chairman Shook abstaining from voting on the Service Agreement for Development of Residency Determination Services (Attachment FC 07) [CA] as presented.

MINUTES
State Board of Community Colleges
FINANCE COMMITTEE
Thursday, October 18, 2018 - 1:30 p.m.

Budget Allocation for 2-1 Summary (Attachment FC 08) [CA]

Ms. Grovenstein reviewed the statute stating that there needs to be a college budget request submitted to the State Board. Many colleges impacted by Florence caused this item to come in late, but we were able to get responses from all of the colleges.

Mr. Raye asked if the capital fund increase is due to increase of projects due to Connect NC bonds. Ms. Grovenstein stated that it is correct.

Ms. Estep motioned for approval, Mr. Shook seconded the motion. The Committee approved the Budget Allocation for 2-1 Summary (Attachment FC 08) [CA] as presented.

Construction and Property (Attachment FC 09) [CA]

Ms. Grovenstein reviewed the Construction and Property requests.

Mr. Shook motioned for approval, Ms. Estep seconded the motion. The Committee approved the Construction and Property (Attachment FC 06) [CA] as presented.

Allocation of Hurricane Florence Emergency Grants for Community College Students
(Attachment FC 14)

Ms. Grovenstein stated this is in response to Hurricane Florence. This allocation of \$4,900,000 is to be allocated to twenty-one community colleges and \$100,000 is to be retained in the System Office for other colleges to submit applications from the Hurricane Florence Disaster Recovery Fund appropriation.

Ms. Grovenstein reviewed the detail of the allocation in Session Law 2018-136. The purpose is to mitigate the impact of Hurricane Florence on students to allow them to continue higher education. The applications need to be available to the students by November 1st. The students are to meet specific requirements to receive these funds. There will be a report back to the General Assembly in April 2019 with details of how the funds are allocated by the colleges.

Chairman Shook asked about reallocating for those colleges that do not use the funding. Ms. Grovenstein said that can be done and in the SBCC Code referenced.

Ms. Grovenstein shared how students may be eligible because they resided in a county that was impacted but didn't go to college in that county. That is why the System Office is retaining \$100,000.

Mr. McBrayer said his concern is to assure that the money is going to go where it is meant to go. Ms. Grovenstein stated there is an application process for the student. Dr. Shockley said

MINUTES
State Board of Community Colleges
FINANCE COMMITTEE
Thursday, October 18, 2018 - 1:30 p.m.

that there are situations where a student will make a request and there is a check and balance from student services to try to assure the student uses the money correctly.

Ms. Estep asked how this will be shared with the students. President Hans said that there is a call with all the colleges to get the word out to assure that the guidelines are communicated. President Hans said that many colleges have already been in communication with their students.

Ms. Grovenstein said that the community colleges can add additional criteria.

Mr. F. Johnson motioned for approval, Ms. Estep seconded the motion. The Committee approved the Allocation of Hurricane Florence Emergency Grants for Community College Students (Attachment FC 14) as presented.

FOR INFORMATION

Estimated Receipts - September 2018 (Attachment FC 10)

Ms. Grovenstein stated funds were appropriated in Session Law 2018-136 in anticipation of a receipt shortage due to Hurricane Florence. Year-to-date receipt collection is down about 12%, but staff feels some of that shortfall is due to colleges being closed during the storm.

Connect NC Bond Status Report (Attachment FC 11)

Ms. Grovenstein stated this is a quarterly report for submission to the General Assembly. The State Board has approved the commitment of \$288,198,561 or 82% of the \$350,000,000 Connect NC Bond Funds. Of the \$288,198,561 fund commitment to the projects, colleges are currently spending 53% on new construction and 47% on repair and renovation from Connect NC Bond funds.

Specialized Course List for Public Safety Waivers Authorized Under G.S. 115D-5(b)(2) (Attachment FC 12)

Ms. Grovenstein reminded the Committee that the SBCC has given authorization to the President to approve public safety waivers under G.S. 115D-5 (61) (2) program. Ms. Grovestein reviewed changes that have occurred since this item was presented last.

SBCC Code Report- September 2018 (Attachment FC 13)

Ms. Grovenstein stated there are no active SBCC Code items on Finance Committee. The report shows the items closed out recently.

NEW BUSINESS

None

MINUTES
State Board of Community Colleges
FINANCE COMMITTEE
Thursday, October 18, 2018 - 1:30 p.m.

ADJOURNMENT

Mr. McBrayer motioned, seconded by Mr. F. Johnson and the meeting was adjourned at 2:20 p.m.

Respectfully Submitted,
Sondra Jarvis
Petrina Lyons
Recording Secretary