

**MINUTES**  
**State Board of Community Colleges**  
**FINANCE COMMITTEE**  
**Thursday, October 20, 2022 – 9:30 a.m. – 10:55 a.m.**  
**Ms. Lisa Estep, Chair**

**Finance Committee Members Present**

Ms. Lisa Estep, Chair	Ms. Sarah West	The Honorable Sam Searcy*
Dr. Shirley Carraway	Mr. Andy Penry*	

Attended via phone or Zoom technology\*

Members absent: Treasurer Dale Folwell

**Other SBCC Members:**

Chair Burr Sullivan  
The Honorable Ray Russell  
The Honorable Terry Van Duyn\*  
Dr. Grant Campbell  
Ms. LaTasha Bradford  
Mr. Tom Looney  
Mr. Mark Merritt  
Mr. Wade Bryan Irwin, Jr.

**OTHERS IN ATTENDANCE:**

Interim Pres. Bill Carver	Ms. Stephanie Fisher*	Constance Wolfe
Ms. Brandy Andrews	Mr. David Werner	(Alamance CC)
Dr. Kimberly Gold	Mr. Bryan Conrad	Scott Doron
Ms. Tawanda Foster Artis	Mr. James Wimore	(Almance CC)
Mr. Patrick Fleming	Ms. Jonnell Carpenter	Mr. David Heatherly
Mr. Alex Fagg	Ms. Petrina Herring	(Coastal Carolina CC)
Dr. JW Kelley	Ms. Dorrine Fokes	Dr. Jeffrey A. Cox
Dr. Levy Brown*	Ms. Hannah McClellan	(Wilkes CC)
Dr. Bob Witchger	(EdNC)	Dr. Darrin Hartness
Ms. Sondra Jarvis	Dr. Algie C. Gatewood	(Davidson- Davie CC)
Ms. Tiffany Howell	(Alamance CC)	
Ms. Tracy McPherson		

**CALL TO ORDER**

Ms. Estep called the meeting to order at 9:33 a.m.

**ROLL CALL**

Ms. Herring took the roll of the Finance Committee members.

**ETHICS STATEMENT**

Ms. Estep read the required ethics statement. There were no conflicts of interest.

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**APPROVAL OF THE AGENDA**

Ms. Estep asked for a motion to approve the agenda of the meeting as presented. Dr. Carraway moved, seconded by Ms. West, and the motion was unanimously approved via voice vote.

**APPROVAL OF THE MINUTES**

Ms. Estep asked for a motion to approve the minutes of the September 15, 2022, Finance Committee meeting. Ms. West moved, Dr. Carraway seconded the motion, and the motion was unanimously approved via voice vote.

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**For Action**

**Approval of Finance Committee Charter (Attachment FC 01)**

Ms. Estep reviewed the Finance Committee Charter.

Chair Sullivan motioned for approval; Dr. Carraway seconded the motion. The Committee approved the Approval of Finance Committee Charter (Attachment FC 01) via voice vote.

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**Allocation for Workforce Resilience Grant Program (GEER II) (Attachment FC 02)**

Ms. Estep stated you may have been on the Finance Committee back in August of 2020, when we approved the GEER I funds.

Ms. Estep explained this is a continuation of the work that was being done with the GEER I funds, and this is a different pot of money.

Ms. Andrews stated the original GEER funded program was \$15 million and it was approved in August of 2020. Ms. Andrews explained this request recently ended on September 30 th, 2022.

Ms. Andrews stated this is a request for the State Board of Community Colleges to approve an allocation up to \$5,000,000 to continue the Workforce Resilience Grant Program. The program will provide financial assistance for workforce continuing education students up to \$750 per course or the total cost of the course fee(s) if the cost exceeds \$750. Ms. Andrews stated it is similar to the original program.

Ms. Andrews reviewed the table.

Ms. Andrews stated the allocation period is August 15, 2022 – August 30, 2023.

Ms. Andrews explained going back to this eligible date will allow student awards to go back to the beginning of the fall term.

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Ms. Andrews stated we are collaborating with the Governor’s Office, NCPRO, and OSBM regarding these funds.

Ms. Andrews explained these funds are contingent upon certification, transfer from the Office of State Budget and Management, and a final signed NCPRO agreement.

Ms. Estep, Ms. Andrews, Dr. Kelly, and the Committee discussed the item.

Dr. Carraway motioned for approval; Ms. West seconded the motion. The Committee approved Allocation for Workforce Resilience Grant Program (GEER II) (Attachment FC 02) via voice vote.

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**Alamance Community College Request for Multi-Campus Center Approval (Attachment FC 03)**

Ms. Estep wanted to take some time to make sure that everyone understands the steps that are required for approval and what it means.

Ms. Estep explained this would be a preliminary approval first by the State Board and then it goes to the General Assembly for funding.

Ms. Andrews provided a State Board Code reference document. Ms. Andrews reviewed 1B SBCCC 200.3 State Board Code and the criteria in Attachment FC 03.

Dr. Carver, Ms. Andrews, Ms. Estep, Dr. Gatewood, Mr. Dorrin, Ms. Wolfe, Mr. Fagg, and the Committee discussed the item.

Ms. Estep motioned to table agenda item FC 03 and request for Alamance CC to come back with more information on State Board code criteria number 1. Ms. Estep and the committee requested additional evidence to support criteria number 1. Dr. Carraway motioned for approval; Ms. West second the motion. The Committee tabled Alamance Community College Request for Multi-Campus Center Approval (Attachment F 03) via voice vote.

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**For Consent Approval**

**Budget Allocations for 2-1 Summary FY 2022-23 (Attachment FC 04)**

Ms. Andrews reviewed item.

Ms. West motioned for approval; Dr. Carraway second the motion. The Committee approved Budget Allocations for 2-1 Summary FY 2022-23 (Attachment F 04) via voice vote.

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**Allocation for Pamlico Community College Recidivism Pilot Project (Attachment FC 05)**

Ms. Estep stated this is item that we have had on our agenda since 2017. Ms. Estep explained the item is an MOU between Pamlico CC and DPS.

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Ms. Estep explained to the Board that she has visited this prison program at Pamlico CC. Ms. Estep explained the tour is sobering, but it is amazing what they are doing with these inmates.

Dr. Carraway motioned for approval; Ms. West second the motion. The Committee approved Allocation for Pamlico Community College Recidivism Pilot Project (Attachment FC 05) via voice vote.

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**Improving Career and Technical Education with Perkins Carry Over Funds FY 2022-23**  
**(Attachment FC 06)**

Ms. Estep stated that the Perkins funds are annual funds and this year we have \$13.2 million in our budget package, and this is an additional amount that is being carried forward from prior year unexpected funds.

Ms. Estep explained this amount is being allocated for the use of identifying and supporting special populations.

Dr. Witchger explained every year we send money to the colleges, the unspent money is returned to us from the colleges, and then we reallocate the funds back to the colleges.

Dr. Witcher stated this grant is targeted to try to help identify students in special populations and improve their chances for their education, for our faculty to be able to assist the individuals, and to have better technology in our programs of study.

Dr. Witcher and the Committee discussed the item.

Ms. West motioned for approval; Dr. Carraway second the motion. The Committee approved Improving Career and Technical Education with Perkins Carry Over Funds FY 2022-23 (Attachment FC 06) via voice vote

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**Construction and Property – October 2022 (Attachment FC 07)**

Ms. Andrews reviewed the construction and property items.

Dr. Carraway motioned for approval; Ms. West seconded the motion. The Committee approved Construction and Property - October 2022 (Attachment FC 07) via voice vote.

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**For Information**

**Estimated Receipts – September 2022 (Attachment FC 08)**

Ms. Estep reviewed FC 08.

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**Customized Training- Regional Trainer (Attachment FC 09)**

Ms. Estep reviewed FC 09.

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**Connect NC Bond Status Report (Attachment FC 10)**

Ms. Estep reviewed FC 10.

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**Specialized Public Safety Waiver List (Attachment FC 11)**

Ms. Estep reviewed FC 11.

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**New Business**

Ms. Estep explained to the Committee that we did allocate, the Board Reserve the last time and have \$175,000 left in the Board Reserve. Ms. Estep asked the committee do we want the System Office to bring us project or does the Committee have anything in mind?

**ADJOURNMENT**

Ms. Estep adjourned the meeting at 11:00 a.m.

Respectfully Submitted,

Petrina L. Herring,  
Recording Secretary