

**MINUTES**  
**State Board of Community Colleges**  
**FINANCE COMMITTEE**  
**Thursday, September 20, 2018 - 1:30 p.m.**

**FINANCE COMMITTEE MEMBERS PRESENT:**

Lynn Raye, Chair *	Bill McBrayer *	Scott Shook
Frank Johnson	James Rose	

Attended via phone \*

Members absent: Lt. Gov. Dan Forest, Treasurer Dale Folwell, and Lisa Estep

**OTHERS IN ATTENDANCE:**

Elizabeth Grovenstein	Todd Dunn	Petrina Lyons
Peter Hans	Sondra Jarvis	Matt Meyer
Tangi Crotts	Brian Long	Robert Witchger

**WELCOME**

Chairman Raye called the Finance Committee meeting to order at 1:30 p.m. in Conference Room 201A.

**ROLL CALL**

Ms. Lyons took the roll of the Finance Committee members.

**ETHICS STATEMENT**

Mr. F. Johnson read the required ethics statement. There were no conflicts of interest.

**APPROVAL OF THE AGENDA**

Chairman Raye asked for a motion to approve the agenda of the meeting as presented. Mr. F. Johnson motioned for approval. Mr. Rose seconded the motion, and the Committee approved.

**APPROVAL OF THE MINUTES**

Chairman Raye asked for a motion to approve the minutes of the August 20, 2018 meeting. Mr. Rose motioned for approval. Mr. F. Johnson seconded the motion, and the Committee approved.

---

**FOR ACTION**

**Amend 1G SBCCC 100.01 – “Definitions” (Attachment FC 01)**

Ms. Grovenstein provided background on the Amend 1G SBCC 100.01. of “Definitions” and stated the item goes with our short term work training budget request. This item has been open for public comment and no comments were received. Staff recommends approval.

Mr. F. Johnson motioned for approval, Mr. Rose seconded the motion. The Committee approved the Amend 1G SBCCC 100.1 “Definitions”(Attachment FC 01) as presented.

---

**MINUTES**  
**State Board of Community Colleges**  
**FINANCE COMMITTEE**  
**Thursday, September 20, 2018 - 1:30 p.m.**

Allocation for NC Space Grant Undergraduate Student Research (Attachment FC 02) [CA]

Ms. Grovenstein stated all the remaining items on the agenda are consent items.

Ms. Grovenstein stated this grant has been awarded in the past. This year four colleges; Edgecombe Community College, Wake Technical Community College, Davidson County Community College, and Carteret Community College submitted a proposal and will receive funds from this grant.

As a reminder, the NC Space Grant is federal funding administered through NC State University. The funding is provided to NC Community College System to be allocated to the colleges. Dr. Meyer was in attendance to answer questions about the Space Grant. Dr. Meyer shared his excitement about the program this year. Each public university gets \$10,000 and the System gets \$ 20,000.

Mr. Rose motioned for approval, Mr. F. Johnson seconded the motion. The Committee approved the Allocation for NC Space Grant Undergraduate Student Research (Attachment FC 02) as presented.

---

Catalyzing Career and Technical Education through Enhanced Career Pathways (Attachment FC 03) [CA]

Ms. Grovenstein stated the pathway program is a partnership is between community colleges and the public school systems who jointly submit a proposal. The public school system receives funding from Department of Public Instruction. The community colleges receive funding from the NC Community College System.

Mr. F. Johnson motioned for approval, Mr. Rose seconded the motion. The Committee approved the Allocation for the Catalyzing Career and Technical Education through Enhanced Career Pathways (Attachment FC 03) [CA] as presented.

---

Allocation for Employment Skills Alignment Project (Attachment FC 04) [CA]

Ms. Grovenstein said this is a continuation of what the Board approved last year.

Nash Community College is the lead college working with the Employability Skills Alignment Project. The \$25,000 funds from Perkins was not spent in FY2017-18, so Nash Community College is asking for the money to be reallocated to continue to work on this project.

Mr. F. Johnson motioned for approval, Mr. Shook seconded the motion. The Committee approved the Allocation for Employment Skills Alignment Project (Attachment FC 04) [CA] as presented.

**MINUTES**  
**State Board of Community Colleges**  
**FINANCE COMMITTEE**  
**Thursday, September 20, 2018 - 1:30 p.m.**

Annual Report to the State Building Commission on Construction Delegation Authority  
(Attachment FC 05) [CA]

Ms. Grovenstein gave some background on the statute that enabled the State Board to delegate authority to colleges that meet a set of parameters to manage projects without having to go through the State Construction Office.

The law requires an annual report of the projects each year. Since the law was put into place in January of 2012, three colleges have been approved to have this authority.

Mr. F. Johnson asked if we take the reports at face value. What is the repercussion of something not being done right? Ms. Grovenstein stated that this authority saves the college time and State Construction time. Colleges with this authority have demonstrated they have staff with expertise to manage these projects. The State Board has the authority to remove this delegation from a college if needed.

Mr. McBrayer asked if the colleges are aware of the option and how did these colleges get chosen. Would this help issues colleges have with how long the process is with State Construction? Ms. Grovenstein stated that each college had to apply for the delegated authority proving that they have met the parameters and the colleges should be aware of this option. The Presidents will be reminded of the option at the next NCACCP meeting.

The committee discussed that the law allows up to \$4 million of state funds per project. The colleges can put as much as they want through local funds.

Mr. F. Johnson motioned for approval, Mr. McBrayer seconded the motion. The Committee approved the Contract Annual Report the State Building Commission on Construction Delegation Authority (Attachment FC 05) [CA] as presented.

---

Construction and Property (Attachment FC 06) [CA]

Ms. Grovenstein reviewed the Construction and Property requests under categories A, B, D,E, and F.

- A. Project Approval – New( Non-State and Other State Funds)
- B. Project Approval – Amended ( Non-State and Other State Funds)
- C. There were no projects in category C, Project approval- New Connect NC Bond Funds.
- D. Project Approval- Amended (Connect NC Bond Funds)
- E. Project Approval- Final Closeout ( Connect NC Bonds Fund)
- F. Acquisition and Disposal of Real Property

Ms. Grovenstein stated five projects had contingencies. The colleges have confirmed that contingencies have been fulfilled.

**MINUTES**  
**State Board of Community Colleges**  
**FINANCE COMMITTEE**  
**Thursday, September 20, 2018 - 1:30 p.m.**

Mr. Rose motioned for approval, Mr. F. Johnson seconded the motion. The Committee approved the Construction and Property (Attachment FC 06) [CA] as presented.

---

**FOR INFORMATION**

**SBCC Code Report- September 2018 (Attachment FC 07)**

Ms. Grovenstein reviewed the Finance items on the State Board Code Report

Ms. Grovenstein stated once the permanent rule is in effect October 1, 2018, the temporary rule will expire.

---

**2006 HUB Facilities and Equipment Grant as of July 1, 2017 to June 30, 2018 (Attachment FC 08)**

Ms. Grovenstein stated there is only one college left that has not spent their allocation .

---

**2007 HUB Facilities And Equipment Grant as of July 1, 2017 to June 30, 2018**  
**(Attachment FC 09)**

Ms. Grovenstein reviewed thereport.

---

**NEW BUSINESS**

Mr. Raye asked Chairman Shook the status of the community colleges with Hurricane Florence. Chairman Shook said President Hans will provide a full report at the meeting. Some areas are still feeling the impact, but some colleges went back this week or next week. Some colleges will be closed longer. The Board will have to wait to see the full impact on the students. The colleges are trying to determine how to give relief to their students.

Mr. Johnson asked if the colleges are going to give relief to students who cannot make it back. Ms. Grovenstein said that will be a discussion during full board.

President Hans assured the committee that the Board will receive a full update tomorrow.

---

**ADJOURNMENT**

Mr. Rose motioned, seconded by Mr. F. Johnson and the meeting was adjourned at 2:08 p.m.

Respectfully Submitted,  
Petrina Lyons  
Recording Secretary