

**STATE BOARD OF COMMUNITY COLLEGES**  
**Purchasing Delegation Request – Johnston Community College**

**Request:** The State Board of Community Colleges is requested to approve an increase in Johnston Community College’s purchasing delegation authority to Tier 2 with a delegation authority of \$25,000.

**Background:** G.S. 115D-58.14(c) authorizes the State Board of Community Colleges, in consultation with the Department of Administration, “to increase or decrease the purchasing/delegation benchmark for each community college based on the college's overall capabilities, including staff resources, purchasing compliance reviews, and audit reports.” 1H SBCCC 500.2 sets out the State Board’s special purchasing delegation policy, including the application and evaluation processes. This policy provides for four tiers of purchasing delegation authority: (1) \$10,000, (2) \$25,000, (3) \$50,000, and (4) \$100,000.

Currently, four colleges (Central Piedmont CC, Guilford Technical CC, Pitt CC, and Wake Tech CC) have Tier 3 (\$50,000), and five colleges (Cape Fear CC, Central Carolina CC, Davidson County CC, Fayetteville Tech CC, and Vance-Granville CC) have Tier 2 (\$25,000) purchasing delegation authority; the remaining 49 colleges have Tier 1 (\$10,000) purchasing delegation authority. Johnston CC followed the noted process and requests an increase in its purchasing delegation. Its request has been reviewed and System Office staff recommends approval by the State Board. The System Office has received concurrence from the Department of Administration, Division of Purchase and Contract.

**Conditions of Approval:** If approved, the new delegation will be effective for two years, assuming the college does not receive a negative compliance review or demonstrate any other problems managing the increased delegation. At the end of those two years, the college may request an increase up to the next tier. The College understands and accepts the responsibilities of assuming an increase of delegation and continues to be subject to all other statutes and rules governing community college purchasing policies. A college that is granted an increase in purchasing delegation authority must agree to maintain a level of staffing, legal representation, and professional expertise that is consistent with what was represented on its increase in purchasing delegation application. If for any reason the college cannot maintain such a level, the college must notify the Procurement Services Section of the System Office.

**Effective Date:** First day of the following month after approval of the State Board of Community Colleges.

**Contact:**

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