

**STATE BOARD OF COMMUNITY COLLEGES**  
**Contract for Integrated Library System**  
**FY 2018-19**

**Request:** The State Board of Community College is requested to approve up to \$ [REDACTED] for a three-year contract for an Integrated Library System (ILS) with [REDACTED]. The ILS is a SaaS (Software-as-a-Service) system used by 51 of our colleges and the System Office.

**Strategic Plan References:**

Theme: Student Interest and Access

Goal 1: Increase the percentage of North Carolinians, particularly within underserved populations, pursuing and easily accessing education or training through North Carolina Community Colleges.

- Objective 1.3: Identify and reduce access barriers for all prospective students, particularly among underserved populations.
  - Strategy 1.3.2 Promote more flexible scheduling and instructional delivery formats to reach non-traditional students.

**Background:** In 1998, the North Carolina Division of Purchase and Contract mandated that the NCCCS survey the marketplace to determine if a cost-effective library automation option was available at that time. The Contract Team developed comprehensive system specifications that were reviewed by all 58 of the community college libraries. A Request for Proposal (RFP) was issued for the purchase of permanent software licenses and computer hardware. The resulting contract was awarded to Sirsi, Inc., doing business as SirsiDynix, and has continued since December 1999.

On April 19, 2013, the State Board approved a request to continue the integrated library system with an upgrade to a SaaS environment in FY 2013-14. Moving to a SaaS environment reduced hardware costs, since the servers are hosted and maintained by SirsiDynix instead of the System Office; and automatically increased the library title limit from 1 to 1.5 million titles. In addition, in the SaaS environment, upgrades and maintenance are performed at night during non-business hours at SirsiDynix by SirsiDynix personnel, providing a service level of 99.9% up time. Statewide IT Procurement approved the SaaS upgrade on June 26, 2014, and the migration occurred in Fall 2014. The contract was renewed through December 31, 2018.

**Rationale for Contract:** In March 2018, the NCCCS issued a RFP to award a contract for the ILS. NCCCS sought to award a contract for an ILS on a SaaS platform that will provide the software licensing and maintenance support for a central library system that is currently shared by a consortium of 51 of our colleges and the System Office known as the Community College Libraries in North Carolina (CCLINC). The contract is scalable to include all 58 colleges.

The three-year contract includes a recurring subscription fee paid by the System Office in the amount of \$ [REDACTED] for the first year with a maximum [REDACTED] escalator built in for years two and three. The remainder of the contract fee is for non-recurring implementation costs of \$ [REDACTED].

**Method of Procurement:** In accordance with the procurement practice of the State of North Carolina, approval is being sought by outside purchasing authorities. Approval of the contract by the State Board is contingent upon approval by the State Department of Information Technology Contracts and Strategic Sourcing.

**Contract Amount and Time Period:** The proposed contract period is from the time of award in 2018 for a 3-year period ending in 2021, for a total annual cost not to exceed \$ [REDACTED]

**Fund Source & Availability:** Funding is available from FY 2018-19 State General Fund Appropriations.

**Contact Person(s):**

James Parker  
Senior Vice President and Chief Information Officer

Katherine Davis  
Director of Distance Learning and Change Management

Colleen Turnage  
Director of Library Services