

**STATE BOARD OF COMMUNITY COLLEGES
System Office Contract Report as of June 30, 2015**

State Board Requirement: On November 15, 2012, the State Board approved an increase to the authority of the System President to sign and execute contracts without prior State Board approval, from a \$50,000 to a \$100,000 delegation. Continuing on an action by the State Board on August 19, 2005, these contracts are presented “For Information” to the Finance Committee on a semi-annual basis.

Summary of Report: During the period of January 1, 2015 through June 30, 2015, sixteen contracts were approved below the \$100,000 delegation and are listed in this report. The total of these contracts is \$141,891 of which \$134,093 (95%) are funded by federal or private grants.

Under the previous delegation of \$50,000 and above, one contract would have required State Board approval.

Of the 16 contracts, 7 contracts were issued to a community college.

Programs & Student Services issued 12 contracts.

Executive Division issued 4 contracts.

Technology Solutions & Distance Learning issued 0 contracts.

Finance & Operations issued 0 contracts.

**North Carolina Community College System
January 1, 2015 - June 30, 2015
Year-End Report**

Attachment FC 2

Vendor/Contractor Name	Source of Funds	Description	Start Date	End Date	Contract Amount	NCCCS Division	Division Contact
Piedmont Community College	CAPSEE Grant Adult Education Family Literacy Act Grant Career & Technical Education Grant	Piedmont Community College will serve as Coordinator of the 2015 Performance Partnership Summit to be held July 28, 2015 and manage facility needs of State Agency meetings on the afternoon of July 27, 2015. The Contractor will work with the Performance Partnership Co-Chairs of Advisory Team to manage the Advisory Team's budget, logistics and execute the vendor contract.	1/1/15	8/28/15	\$20,000.00	Executive Division	Bill Schneider
Gaston College, The Learning Solutions Center	Completion By Design	Provide pre-production and post-production of two webinars and posting of these webinars after archiving on www.successnc.org .	1/20/15	3/31/15	\$2,000.00	Programs & Student Services	Kim Sepich
Central Carolina Community College	Adult Education Family Literacy Act Grant	State Level ESOL Trainer, Julia Herbon, will provide training(s) for community college and community-based organizations' staff working in programs across the state. The Contractor shall provide all necessary curriculum materials, equipment, and materials/supplies for the trainings referenced herein.	2/1/15	5/29/15	\$4,500.00	Programs & Student Services	Karen Brown
Central Piedmont Community College	Adult Education Family Literacy Act Grant	State Level ESOL Trainer, Anna Sanczyk, will provide training(s) for community college and community-based organizations' staff working in programs across the state. The Contractor shall provide all necessary curriculum materials, equipment, and materials/supplies for the trainings referenced herein.	2/1/15	5/29/15	\$9,000.00	Programs & Student Services	Karen Brown
Wake Technical Community College	Adult Education Family Literacy Act Grant	State Level ESOL Trainer, Lisa Uribe-Ceciliano, will provide training(s) for community college and community-based organizations' staff working in programs across the state. The Contractor shall provide all necessary curriculum materials, equipment, and materials/supplies for the trainings referenced herein.	2/1/15	5/29/15	\$6,000.00	Programs & Student Services	Karen Brown

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Vendor/Contractor Name	Source of Funds	Description	Start Date	End Date	Contract Amount	NCCCS Division	Division Contact
Wake Technical Community College	Adult Education Family Literacy Act Grant	State Level ESOL Trainer, Jaimie Foster Newsome, will provide training(s) for community college and community-based organizations' staff working in programs across the state. The Contractor shall provide all necessary curriculum materials, equipment, and materials/supplies for the trainings referenced herein.	2/1/15	5/29/15	\$7,500.00	Programs & Student Services	Karen Brown
Wake Technical Community College	Adult Education Family Literacy Act Grant	State Level ESOL Trainer, Heather Luden, will provide training(s) for community college and community-based organizations' staff working in programs across the state. The Contractor shall provide all necessary curriculum materials, equipment, and materials/supplies for the trainings referenced herein.	2/1/15	5/29/15	\$9,000.00	Programs & Student Services	Karen Brown
Rick Sullivan Media Inc.	State	To schedule, plan, film and produce two, 3-5 minute videos that will assist in marketing and advocacy efforts. These videos will highlight programmatic success stories, with a focus on legislative priorities.	2/1/15	6/30/15	\$5,000.00	Executive Division	Megen Hoenk
Papa Chuck's Inc.	State	Provide lunch, breaks, and breakfast for the 2015 Small Business Center Network Spring Professional Development Conference to be held March 11- 13, 2015 at the MidPines Resort and Sandhills Community College.	3/11/15	3/13/15	\$2,298.00	Executive Division	George Millsaps
Scott Rockafellow	State	The Contractor will provide one 1.5-hour presentation entitled "Introduction to ProfitCents" to take place at Sandhills Community College on Thursday, March 12, 2015. The session will include a quick overview of key elements of ProfitCents (Industry Data, Financial Analysis, and Audit & Review), interpreting the data (company and industry comparisons), report generation (industry averages, projections, and company analytics), and discussing reports with clients.	3/12/15	3/12/15	\$500.00	Executive Division	George Millsaps

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Vendor/Contractor Name	Source of Funds	Description	Start Date	End Date	Contract Amount	NCCCS Division	Division Contact
Department of Commerce	Career & Technical Education Grant	Develop the layout, design, and print ready North Carolina Career Guide, outlining sixteen (16) career clusters, as defined by the Carl D. Perkins State Directors of Career and Technical Education. Also develop an online planning tool entitled "Reality Check". This financial literacy tool will assist community college students and job seekers to understand the interrelations between personal finances and career options.	4/1/15	6/10/15	\$60,000.00	Programs & Student Services	Bob Witchger
Robert Johnstone	Completion By Design	Prepare for and present "Improving Student Financial Stability" and "Lessons from the Aspen Prize" at the NC Student Success Learning Institute on May 20, 2015 through May 21, 2015 to be held at the Don Cameron Campus of Guilford Technical Community College in Greensboro, NC. Lead the audience in conversation on how to use a holistic approach towards increasing student completion. Facilitate conversations in break-out sessions with the focus teams and provide insight into how colleges need to look at the data, ask the right questions, and use a holistic approach towards increasing student completion.	5/19/15	5/22/15	\$6,000.00	Programs & Student Services	Kim Sepich
The Ketomer Group	Completion By Design	Business and professional services related to storytelling for the purposes of the Student Success Learning Institute on May 20, 2015. This professional service of how to teach a group the best way to tell their story, to engage their audience is not available by any state or System Office personnel.	5/20/15	5/20/15	\$1,200.00	Programs & Student Services	Kim Sepich

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Vendor/Contractor Name	Source of Funds	Description	Start Date	End Date	Contract Amount	NCCCS Division	Division Contact
The Mulberry Partners	Completion By Design	Prepare and present mentor training for the Student Success Learning Institute. This material will provide SSLI participants with facilitated, experiential training in student mentoring strategies that will prepare them to be effective mentors. Training methods will be interactive and will include role playing, triad discussions, and left hand column exercises.	5/20/15	5/21/15	\$1,500.00	Programs & Student Services	Kim Sepich
Plain & Fancy Caterers	Completion By Design	Provide morning and afternoon breaks, and lunch for the May 2015 Student Success Learning Institute to be held May 20 - 21, 2015 at Guilford Technical Community College Cameron campus.	5/20/15	5/21/15	\$2,393.00	Programs & Student Services	Kim Sepich
Premiere Speakers Bureau	Completion By Design	In this program filled with a healthy mix of laughter and energy, Dr. Dale Henry dismantles the teaming process, helping to establish continuity through group diversity, construct teams that deliver "Just in Time" customer service, build a leadership mentality among all team members, enable the strength of the individual to contribute to the strength of the team, incorporate new ideas from outside sources, and just flat out understand why we can get along with some and can't get along with others.	5/21/15	5/21/15	\$5,000.00	Programs & Student Services	Kim Sepich
			TOTAL		\$141,891.00		