

**STATE BOARD OF COMMUNITY COLLEGES**  
**Contract for Environmental, Safety, and Health Compliance**  
**FY 2019-20**

**Request:** The State Board of Community Colleges is requested to approve a one-year contract with Blue Ridge Community College (BRCC) to fulfill the state and federal regulations as per Occupational Safety and Health Administration (OSHA) Standards Part 1910 for environmental, safety and health compliance programs, to include, but not limited to chemical laboratories, blood borne pathogens and hazardous materials. The contract period is July 1, 2019 through June 30, 2020 and will not exceed \$281,500.

**Background:** Since November 1992, the NC Community College System has had a contract to assist the colleges in fulfilling the above requirement. Since 2001, BRCC has provided the assistance through the Environmental Safety Training Program.

**Rationale for Contract:** To fulfill the state and federal regulations as per OSHA Standards Part 1910 for environmental, safety and health compliance programs, BRCC was originally selected through a proposal and evaluation process to provide the following services to all fifty-eight Community Colleges.

- Provide a minimum of three days of service annually to each of the 58 colleges
- Audit the college's environmental and safety compliance programs and documentation, to include Material Safety Data Sheet (MSDS) files and the inventory of chemicals/hazardous materials
- Follow-up the previous audit findings
- Develop instructor presentations and/or training plans for colleges to become compliant in environmental and safety standards
- Continually provide updates to the environmental and safety compliance programs applicable to each individual college as required by specific regulations
- Prepare annual updates of Superfund Amendments and Reauthorization Act (SARA) Title III, Tier II reports
- Develop safety policies and procedures for the community colleges
- Develop and maintain a web page pertinent to this contract for use by the community colleges
- Evaluate and inform each college of requirements for the disposal of hazardous waste for each facility owned or used by the college (Disposal costs are not a part of this contract.)
- Provide additional training in other areas identified by the colleges within the funds available and as time permits
- Participate in the Association of Community College Facility Operations' semi-annual meetings, as requested, and provide training on a relevant environmental, safety, or health topic.

**Method of Procurement:** In accordance with the procurement practice of the State of North Carolina, there is no requirement for approval by outside purchasing authorities. This contract is between an institutional agency of the NC Community College System and the System Office.

**Contract Amount and Time Period:** The contract period will be from July 1, 2019 through June 30, 2020 for an amount not to exceed \$281,500.

**Fund Availability:** The funding will be held from the State allocations to the 58 colleges.

**Contact Person:**

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