

STATE BOARD OF COMMUNITY COLLEGES
Purchasing Delegation Request – Brunswick Community College
FY 2020-21

Request: The State Board of Community Colleges is requested to approve an increase in the purchasing delegation authority of Brunswick Community College to Tier 2 with a delegation authority of \$25,000.

Background: G.S. 115D-58.14 authorizes the State Board of Community Colleges, in consultation with the NC Department of Administration, “to increase or decrease the purchasing/delegation benchmark for each community college based on the college's overall capabilities, including staff resources, purchasing compliance reviews, and audit reports.” 1H SBCCC 500.2 sets out the State Board’s special purchasing delegation policy, including the application and evaluation processes. This policy provides for four tiers of purchasing delegation authority: (1) \$10,000, (2) \$25,000, (3) \$50,000, and (4) \$100,000.

Currently, three colleges (Central Piedmont CC, Pitt CC, and Wake Technical CC) have Tier 3 (\$50,000), and six colleges (Cape Fear CC, Central Carolina CC, Davidson County CC, Fayetteville Technical CC, Guilford Technical CC, and Vance-Granville CC) have Tier 2 (\$25,000) purchasing delegation authority; the remaining 49 colleges have Tier 1 (\$10,000) purchasing delegation authority. Brunswick CC followed the noted process and requests an increase in its purchasing delegation. Its request has been reviewed, and System Office staff recommends approval by the State Board. The System Office has received concurrence from the Department of Administration, Division of Purchase and Contract.

Conditions of Approval: If approved, the new delegation will be effective for two years, assuming the college does not receive a negative compliance review or demonstrate any other problems managing the increased delegation. At the end of those two years, the college may request an increase up to the next tier. The College understands and accepts the responsibilities of assuming an increase of delegation and continues to be subject to all other statutes and rules governing community college purchasing policies. A college that is granted an increase in purchasing delegation authority must agree to maintain a level of staffing, legal representation, and professional expertise that is consistent with what was represented on its increase in purchasing delegation application. If for any reason the college cannot maintain such a level, the college must notify the Procurement Services Section of the System Office.

Effective Date: Upon State Board approval the purchasing delegation increase will be effective on the first day of the month following the State Board's approval.

Contact:

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