

**STATE BOARD OF COMMUNITY COLLEGES**  
**Service Agreement for Quality Acceptance Inspector**  
**FY 2019-20**

**Request:** The State Board of Community Colleges is requested to approve a three-year service agreement with Wake Technical Community College (WTCC) for a Quality Acceptance Inspector to provide inspection services of assets as required pursuant to G.S. 66-25.

**Background:** Session Law 2017-211 rewrote G.S. 66-25(c) to add “The Department of Administration, Division of Purchase and Contract, shall not seek to enforce the provisions of subsection (a) of this section by any means, including requiring acceptance inspections or additional testing of electrical materials, devices, appliances, or equipment purchased by State departments, agencies, and institutions.”

Per the memo from Odessa McGlown, State Purchasing Officer dated April 27, 2018, “Effective June 30, 2018, the Division of Purchase and Contract (P&C) will no longer provide inspection services. This responsibility is being returned to the Agency for your capable management and oversight.”

Although the requirement for inspections by P&C Division staff was eliminated, the change did not eliminate the requirement for colleges and state agencies to perform a safety inspection. Many colleges do not feel that they have the expertise to handle this Quality Acceptance Inspection that was performed by skilled, experienced personnel.

**Rationale for Contract:** To fulfill the State’s requirement per G.S. 66-25 to provide quality acceptance inspections for the 58 community colleges, a Quality Acceptance Inspection (QAI) ensures purchased items delivered are not damaged, are operational, have no material defects, and meet the technical specifications requested. Additionally, the items shall be inspected to verify that the proper Safety Standards Label/Marking is affixed.

**Method of Procurement:** In accordance with the procurement practice of the State of North Carolina, there is no requirement for approval by outside purchasing authorities. This service agreement is between an institutional agency of the NC Community College System and the System Office.

**Contract Amount and Time Period:** The contract period will be from March 1, 2020 through February 28, 2023 for an amount not to exceed \$390,861.36 (\$144,544.52 for March 2020–February 2021; \$120,936.56 for March 2021-February 2022; and \$125,380.28 for March 2022-February 2023). NOTE: First year includes cost for purchase of equipment and a vehicle.

**Fund Availability:** The funding will be held from the State allocations to the 58 colleges.

**Contact Person:**

Elizabeth Grovenstein,  
Vice President, Business & Finance