

**STATE BOARD OF COMMUNITY COLLEGES  
System Office Contract Report as of June 30, 2014**

**State Board Requirement:** On November 15, 2012, the State Board approved an increase to the authority of the System President to sign and execute contracts without prior State Board approval, from a \$50,000 to a \$100,000 delegation to become effective November 15, 2012. Continuing on an action by the State Board on August 19, 2005, contracts signed under this delegated authority are presented “For Information” to the Finance and Capital Needs Committee on a semi-annual basis.

**Summary of Report:** During the period of January 1, 2014 through June 30, 2014, fourteen contracts were approved below the \$100,000 delegation and are listed in this report. The total of these contracts is \$69,830 of which \$58,735 (84%) are funded by federal or private grants or registration fees.

Under the previous delegation of \$50,000 and above, no contracts would have required State Board approval.

Of the 14 contracts, 1 contract was issued to a community college.

Programs & Student Services issued 8 contracts.

Executive Division issued 5 contracts.

Technology Solutions & Distance Learning issued 0 contracts.

Finance & Operations issued 1 contract.

North Carolina Community College System  
January 1, 2014 - June 30, 2014  
Year-End Report

Vendor/Contractor Name	Source of Funds	Description	Start Date	End Date	Contract Amount	NCCCS Division	Division Contact
Sageworks	State	Provide one one-hour online webinar entitled "Introduction to ProfitCents Webinar for SBC Directors" on January 24, 2014; one five-hour presentation entitled "ProfitCents for the Super-User" on February 5, 2014 at the SBCN Professional Development Conference.	1/24/2014	2/5/2014	\$2,195.00	Executive Division	George Millsaps
Helena Hendrix-Frye	Vocational Education Grant	Conduct Civil Rights Monitoring visits to Cleveland Community College and Southeastern Community College between February 1 and May 15, 2014. Conduct accessibility reviews of buildings where career and technical education students participate in any activities on each college campus. Compile and format the gathered information into a report suitable for inclusion in a letter of findings to be completed by the State Agency Methods of Administration (MOA) Coordinator.	2/1/2014	5/15/2014	\$5,296.00	Programs & Student Services	Bob Witchger
Larry Holloman	Vocational Education Grant	Conduct Civil Rights Monitoring visits to Cleveland Community College and Southeastern Community College between February 1 and May 15, 2014. Conduct accessibility reviews of buildings where career and technical education students participate in any activities on each college campus. Collected data/information shall be communicated to Ms. Hendrix-Frye before the end of the monitoring visit.	2/1/2014	5/15/2014	\$2,643.00	Programs & Student Services	Bob Witchger
Larry Ross	Vocational Education Grant	Conduct Civil Rights Monitoring visits to Cleveland Community College and Southeastern Community College between February 1 and May 15, 2014. Conduct accessibility reviews of buildings where career and technical education students participate in any activities on each college campus. Collected data/information shall be communicated to Ms. Hendrix-Frye before the end of the monitoring visit.	2/1/2014	5/15/2014	\$2,296.00	Programs & Student Services	Bob Witchger
Scott Rockafellow	State	Provide one six-hour presentation "ProfitCents Hands-On Practice for the Super-User" on February 6, 2014 at the Small Business Center Network Professional Development Conference.	2/6/2014	2/6/2014	\$1,500.00	Executive Division	George Millsaps
Valentino Bryant	College Access Challenge Grant	Create and present a power point presentation that provides a step-by-step process to challenge individual institutional 2012 cohort default rate drafts for the NC Community College Default Rate Draft Challenge Workshop on February 10, 2014 and conduct a webinar outlining the required steps to challenge draft default rate.	2/10/2014	2/10/2014	\$500.00	Programs & Student Services	Monty Hickman

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Vendor/Contractor Name	Source of Funds	Description	Start Date	End Date	Contract Amount	NCCCS Division	Division Contact
Scott Rockafellow	State	Provide one 3-hour presentation entitled "Integrating ProfitCents into Business Counseling" at the 2014 Small Business Center Network Spring Professional Development Conference on March 11, 2014. Session will include an overview of key ProfitCents reports with a focus on the most used reports, a review of reports on the ProfitCents website by providing examples of how to deploy the reports, and a practice session on analyzing ProfitCents report results.	3/11/2014	3/11/2014	\$1,800.00	Executive Division	George Millsaps
Russell Seagle	State	Provide one 2-hour presentation entitled "Counseling Clients-Creating Successful outcomes for us and them" at the 2014 Small Business Center Network Spring Professional Development Conference on March 12, 2014.	3/12/2014	3/12/2014	\$600.00	Executive Division	George Millsaps
Gerald Hinton	College Access Challenge Grant	Will serve as a presenter and conduct a one hour and fifteen minute Health and Wellness Workshop session on March 17, 2014 at the Minority Male Mentoring Conference. Will address issues impacting minority male health and will address ways to improve health and wellness of minority males.	3/16/2014	3/18/2014	\$2,000.00	Programs & Student Services	Wanda White
Jeffrey A Smith	College Access Challenge Grant	Keynote Speaker for the 2014 NC Community College System Minority Male Mentoring Conference. Will speak on the topic "Perception, Conditioning and Reality" to address those issues that impact minority male success and how to overcome barriers.	3/16/2014	3/18/2014	\$2,000.00	Programs & Student Services	Wanda White
Public Agenda Foundation, Inc.	Completion By Design Grant	Isaac Rowlett will prepare for and present "Facilitator/Moderator Training" on April 22, 2014. Susan Shelton will prepare for and present "Facilitator/Moderator Training" on April 22, 2014 and on April 23, 2014 at the NC Student Success Learning Institute. Will provide guidance and assistance in developing the NC Student Success Learning Institute (NC SSLI) framing questions, lead the audience in conversation and role play on how to be an effective moderator, and facilitate conversations in break-out sessions with the focus teams. Will also participate in a follow up telephone conversation with the Scaling Coordinator at Guilford Technical Community College by April 30, 2014 to assist with the next steps on stakeholder engagement/facilitator training for NC SSLI colleges.	4/1/2014	4/30/2014	\$10,000.00	Programs & Student Services	Cynthia Liston

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Vendor/Contractor Name	Source of Funds	Description	Start Date	End Date	Contract Amount	NCCCS Division	Division Contact
Robert Johnstone	Completion By Design Grant	Prepare for and present "Using the loss/momentum framework to analyze the student experience, research studies and data" on April 22, 2014 and on April 23, 2014 at the NC Student Success Learning Institute. Will lead the audience in conversation on how to use a holistic approach towards increasing completion. Facilitate conversations in break-out sessions. Participate in a follow-up conference call prior to May 31, 2014 with NC Student Success Learning Institute (NC SSLI) planning staff to provide technical assistance and guidance on additional NC SSLI programming.	4/1/2014	5/31/2014	\$4,000.00	Programs & Student Services	Cynthia Liston
Piedmont Community College	Vocational Education Grant	Coordinator of the one-day 2014 Performance Partnership Summit to be held July 31, 2014. The Contractor will work with the Performance Partnership Co-Chairs of the Advisory Team to manage the budget, logistics and execute the vendor contract with Embassy Suites Raleigh-Durham/Research Triangle.	4/4/2014	8/29/2014	\$30,000.00	Executive Division	Bill Schneider
Educators Solutions, LLC	State	Will update all Community College Finance Institute (CCFI) existing course training materials or create new training material as needed in order to teach the CCFI overview business officials training course. The teaching material must follow the prescribed outline as shown in the student manual and must be approved by the committee as acceptable before final payment is made.	4/15/2014	9/15/2014	\$5,000.00	Finance & Operations	Matt Williams

**TOTAL**

**\$69,830.00**