

**STATE BOARD OF COMMUNITY COLLEGES  
System Office Contract Report as of June 30, 2016**

**State Board Requirement:** On November 15, 2012, the State Board approved an increase to the authority of the System President to sign and execute contracts without prior State Board approval, from a \$50,000 to a \$100,000 delegation. Continuing on an action by the State Board on August 19, 2005, these contracts are presented "For Information" to the Finance Committee on a semi-annual basis.

**Summary of Report:** During the period of January 1, 2016, through June 30, 2016, nine (9) contracts were approved below the \$100,000 delegation and are listed in this report. The total of these contracts is \$51,600 of which \$24,300 (47%) are funded by federal or private grants.

Under the previous delegation of \$50,000 and above, zero contracts would have required State Board approval.

Of the 9 contracts, 1 contract was issued to a community college.

Programs & Student Services issued 6 contracts.

Executive Division issued 3 contracts.

Technology Solutions & Distance Learning issued 0 contracts.

Finance & Operations issued 0 contracts.

**North Carolina Community College System**  
**January 1, 2016 - June 30, 2016**  
**Year-End Report**

<b>NCCCS Division</b>	<b>Source of Funds</b>	<b>Vendor/Contractor Name</b>	<b>Description</b>	<b>Start Date</b>	<b>End Date</b>	<b>Contract Amount</b>	<b>Division Contact</b>
Executive Division	Registration Fees	Tammy Deloatch	Provide a ninety (90) minute motivational presentation to the Small Business Center Network (SBCN) entitled: "Organic Leadership: Rekindling the Fire." The presentation will be delivered on Thursday, March 10, 2016, during the SBCN Spring Professional Development Conference in Asheboro, NC, at Randolph Community College. The participants will learn the 10 keys to success for refueling as a leader, thereby strengthening your own personal leadership skills and developing others around you into strong leaders.	3/10/2016	3/10/2016	\$200.00	Chreatha Alston
Executive Division	Registration Fees	Martin Brossman	Provide two ninety (90) minute presentations to the Small Business Center Network (SBCN) on Friday, March 11, 2016 during the SBCN Spring Professional Development Conference in Asheboro, NC, at Randolph Community College. The first presentation is entitled "Marketing Your SBC and Programs Using Social Media" to be delivered on Friday, March 11, 2016. The second presentation, delivered on Friday, March 11, 2016, is entitled: "Using LinkedIn for the SBC Director". The presentations will focus on how promoting Small Business Center (SBC) programs and services is essential to the Center's success. The participants will learn how to unlock the power of social media to attract clients and attendees to your programs as well as to promote the image and the performance of your SBC to key stakeholders.	3/11/2016	3/11/2016	\$200.00	Chreatha Alston

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NCCCS Division	Source of Funds	Vendor/Contractor Name	Description	Start Date	End Date	Contract Amount	Division Contact
Executive Division	State	Greg W. Isley	Develop procedures to identify a statistically-valid, risk-based sample of curriculum, continuing education, and basic skills course section records submitted by colleges to the System Office to document student enrollment. High risk course sections include: 1) those course sections that are delivered off campus, 2) fully online course sections, and 3) course sections in which the majority of students are tuition/fee-waived. Review existing "Audit Builder" software program used to identify compliance review samples. If other software is needed to identify a statistically-valid, risk-based sample, identify potential software options.	5/23/2016	8/31/2016	\$24,900.00	Bryan Jenkins
Programs & Student Services	Completion By Design	Isaac Rowlett	Present Building Stakeholder Engagement & Facilitator / Moderator Training. This training will provide an introduction to the principles and practices of facilitation and stakeholder engagement for the SSLI-3 college participants.	1/10/2016	1/21/2016	\$5,000.00	Kim Sepich
Programs & Student Services	Completion By Design	Guilford Technical Community College	In collaboration, NCCCS and GTCC offered a two-day meeting from February 29, 2016, through March 1, 2016, at Davidson County Community College that affords each participating college the opportunity to receive additional technical assistance from a national partner to a 1.0 cadre member and/or SSLI-1 member. This technical assistance plays a significant role in the successful completion and execution of each colleges' action plans. NCCCS agrees to pay GTCC for hotel expenses, up to \$8,000, for the SSLI participants from the first cohort. State Agency shall not reimburse Contractor for incidentals charged to hotel rooms by guests or for the taxes from which State Agency is exempt.	2/28/2016	2/29/2016	\$8,000.00	Kim Sepich

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Programs & Student Services	State	James M. White	Keynote Speaker and concurrent session presenter for the North Carolina Community College System Student Conduct Symposium on March 10, 2016 at Forsyth Technical Community College. The keynote address title is "Understanding the Role of Student Code of Conduct." The session will provide information to colleges that will help them understand the role of their student Code of Conduct policy on their campus. The concurrent session is entitled "Updating your Student Code of Conduct Policy." Participants will gain an understanding of what their institution needs to do to align its policy with institutional, state and federal policies.	3/10/2016	3/10/2016	\$2,000.00	Wanda White
Programs & Student Services	Completion by Design	Robert Johnstone	Prepare for and provide workshops on "Guided Pathways" and "Beyond Financial Aid (BFA)" at the NC Student Success Learning Institute on May 24, 2016 through May 25, 2016 at Davidson County Community College. Build on the guided pathways exploration colleges have initiated, colleges will use a provided template to begin to map pathways. Additionally, contractor will be available to answer questions, monitor progress and give advice on Guided Pathways.	5/24/2016	5/25/2016	\$5,000.00	Kim Sepich
Programs & Student Services	Completion By Design	Paul Davis Jenkins	Make a presentation on May 24, 2016 at the NC Student Success Learning Institute at Davidson County Community College with recommendations for building on the guided pathways exploration the SSLI-3 colleges have initiated. Colleges will use a provided template to begin to map pathways. Contractor will be available to answer questions, monitor progress and give advice on Guided Pathways.	5/24/2016	5/24/2016	\$3,300.00	Kim Sepich

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NCCCS Division	Source of Funds	Vendor/Contractor Name	Description	Start Date	End Date	Contract Amount	Division Contact
Programs & Student Services	Completion By Design	National Academic Advising Association (NACADA)	Present "How To Choose An Advising Model" at the NC Student Success Learning Institute (SSLI) on May 25, 2016 at Davidson County Community College. The goal of the presentation is to equip Community College Administrators with the appropriate information to move forward within the NACADA's advising model.	5/25/2016	5/25/2016	\$3,000.00	Kim Sepich