

STATE BOARD OF COMMUNITY COLLEGES
Richmond Community College Request for Multi-Campus Center Approval

Request: Richmond Community College requests that the State Board provide preliminary approval to designate its Scotland County Campus location as a multi-campus center (MCC). The site includes the current college-owned Honeycutt Center located at 600 McLean Street, Laurinburg, North Carolina along with the Morgan Center (currently being renovated by the County to be purchased by the College upon completion) and current Covington Street Elementary School (to be deeded to the College in summer 2018) both across from the Honeycutt Center. By granting preliminary approval, the State Board agrees to include the MCC funding (approximately \$600,000) for this location in its 2018-19 budget requests submitted to the Office of State Budget and Management (OSBM) and the General Assembly. Final State Board approval is contingent on the General Assembly appropriating recurring MCC funds for the location.

Background: Currently, the College owns and operates the Honeycutt Center at 600 McLean Street in Laurinburg and uses space at St. Andrews University to house the Scotland Early College High School (SEARCH) and related college courses.

Scotland County is currently renovating its Morgan Center, directly across the street from the Honeycutt Center, providing 13,200 square feet. The College will use \$600,000 of the ConnectNC bond funds to buy this facility upon completion of the renovation project.

The Scotland County Board of Education has voted to relocate SEARCH (in fall 2018) from the space leased from St. Andrews University to what is now Covington Street Elementary School. This school is scheduled to close due to consolidation, and is also directly across the street from the Honeycutt Center. With minor renovations funded from the County this summer, this building will be well suited to meet the College's needs for fall 2018. The School Board will deed this property to the College in the summer of 2018.

The dedicated space in the Morgan Center, the 32,000 square feet in the Covington Street School, and the current Honeycutt Center (19,800 square feet) will give the College a total of just over 65,000 square feet. The three sites are 17.2 miles from the main campus. This will provide Richmond Community College with the capacity to meet current and future educational and training needs for Scotland County.

Rationale: Richmond Community College provided the following justification to meet the nine criteria, established by the State Board at its January 17, 2014 meeting, for MCC designation.

1. An adequate population base must exist to support the multi-campus operation.

The population of Scotland County is currently exceeding the capacity of the existing facilities. Between the leased space from St. Andrews University and the current

Honeycutt Center, there is no available classroom space to meet the curriculum, basic skills, or continuing education needs of the community.

2. Programs and services provided are based on appropriate student demand and needs.

In order to comply with the Southern Association of Colleges and Schools – Commission on Colleges (SACS-COC) requirements for an off-campus site, the following services will be provided for student support:

- a. Counselor - Full-time
- b. Financial Aid Specialist/Assistant Registrar - Full-time
- c. Library Services - part-time - interlibrary loan available when needed
- d. Tutoring Service - part-time
- e. Administration - Campus Administrator, Administrative Assistant, Cashier/Receptionist
- f. Nine (9) full-time faculty members representing various programs at the College
- g. Security Services - full-time day and part-time in evenings
- h. Bookstore - supported by Follett bookstores
- i. Human Resources - monthly or by request
- j. Information Technology Support - part-time

3. Programs and services provided through multi-campus centers comply with the *Criteria for Accreditation* of the Commission on Colleges of the Southern Association of Colleges and Schools.

Richmond Community College - Scotland Campus is currently within compliance from the SACS-COC. The college is approved by SACS-COC to expand and consolidate its programs and services in a single campus centered around the current Honeycutt Center.

4. Adequate county government maintenance and operation of physical plant support is available.

The Scotland County Board of Commissioners has unanimously voted to endorse and support the College's application for multi-campus status. A letter dated July 25, 2017, confirms that the County has committed to provide for increased financial support for the additional facilities of the new campus.

5. An instructional program and services plan has been developed which includes appropriate details concerning program mix, staffing, and instructional support functions.

Currently, Richmond Community College offers two full-time curriculum programs, the Associate of Applied Science (AAS) in Air Conditioning, Heating and Refrigeration, and the Licensed Practical Nursing (LPN) diploma program. High School Equivalency

and a wide range of Continuing Education courses are also offered. With the additional space provided through the two new facilities, additional full time faculty will be stationed at the campus in order to provide the Associates in Arts and the Associates in Science degrees at a single location instead of at St. Andrews University. New short term programs that provide recognized credentials will be provided , based on feedback from local employers.

6. The multi-campus center does not have a negative impact on institutions in contiguous areas.

The Richmond Community College - Scotland Campus is 35 miles away from the Robeson Community College campus and 33 miles from the Sandhills Community College campus. Given these distances and the transportation challenges faced by many of our current and potential students in Scotland County, there should be no impact on any other community college.

7. Students enrolled at a multi-campus location must be able to complete at least one associate degree at the campus that requests the multi-campus designation.

Current: AAS-Air Conditioning, Heating and Refrigeration Technology

Current: Associate of Science - College Transfer

Current: 2018: Associate of Arts - College Transfer

8. The duplication of instructional support and other cost expenses are justifiable from cost effectiveness and quality perspectives.

The duplication of instructional support and other cost expenses are necessary to support the student population at the Scotland Campus. The transition from center to campus status is needed based on recent enrollment trends and local demand. The SEARCH and College and Career Promise (CCP) students from nearby Scotland High School are unable to take any courses at the Hamlet campus. Faculty dedicated to this location are educationally and logistically needed, given the distance from the main campus. In order to meet the expectations of Scotland County residents and our accreditors, these programs and services are critically needed. This is especially true given the long term unemployment and economic distress Scotland County has endured.

9. The multi-campus operation must enroll a minimum of 300 budget FTE.

| <i>2016 Summer</i> <i>2016 Fall</i> <i>2017 Spring FTE</i> | | | | |
|--|--------------|--------------|------------------------|--------------|
| Location | Curriculum | Basic Skills | Occupational Extension | Total |
| Scotland County Off Campus: St. Andrews University | 129.5 | 11.9 | 34.0 | 175.4 |
| Honeycutt Center | 112.0 | 15.2 | 42.8 | 170.0 |
| GRAND TOTAL | 241.5 | 27.1 | 76.8 | 345.4 |

Conditions of Approval: Approval is contingent on 1) the College providing a copy of the recorded deed for the Covington Street Elementary School (as referenced in the Background, above) to the System office for its files and 2) completion of the College purchase of the Morgan Center.

Contact:

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