

**STATE BOARD OF COMMUNITY COLLEGES**  
Allocation for New/Expanded Prison Education Programming

**Request:** The State Board is requested to approve the allocation of \$202,600 to Southeastern Community College (SCC) to support the start-up of Basic Skills and/or Continuing Education courses as authorized by the Division of Adult Correction (DAC) at Tabor Correctional Institution, a state prison with an increasing inmate population due to prison expansion.

**Rationale:** Start-up funding is necessary because community colleges have no funds appropriated for the initiation/start-up of Curriculum, Basic Skills, or Occupational Continuing Education programming at new or expanding prisons. Such funding is non-recurring because colleges will generate FTE during the first year of instruction that will support the continuation of instruction.

**Method of Allocation:** DAC has designated SCC as the recipient of this funding because the prison is located in the college's service area, and the college is the primary provider of educational services for this facility.

**Conditions of Award:** At the specific direction of DAC, these funds are intended for instructional costs for the start-up of new courses and/or additional course sections as listed on the approved Prison Education Program (PEP) State-Level Validation Form and Joint Annual Plan for Tabor Correctional Institution. Instructional costs can be defined as salaries (including instructors, coordinators, and/or test administrators) and instructional supplies. Under certain circumstances, if approved in advance and in writing by DAC as part of the Prison Education Program (PEP), these funds may be used for the following additional purposes: payment of inmate student tuition/fees; support for identified curriculum courses; and/or purchase of equipment to support identified courses. At this time, the college is not approved to use these funds for these additional purposes. Funds are non-recurring, as it is expected that regular FTE funding will allow for the continuation of these courses after the start-up year. Therefore, funds cannot be used to support instructional costs of the same new course or course section for more than a one-year cycle. The college must have separate course/program approval from the State Board before it may offer any instruction to this captive/co-opted inmate population. The college must also have separate approval from the Division of Adult Correction via the PEP Validation Form to bill DAC for related tuition and fees for inmate students enrolled in these courses. These funds may not be used by the college to support programming at any other prison.

**Allocation Availability and Funding Source:** Funding is available through the State General Fund as appropriated to the Division of Adult Correction and subsequently transferred to the System Office. Because these funds are being allocated late in the current fiscal year, DAC has pre-approved carryforward of these funds for FY 2014-15. Therefore, the allocation period is March 21, 2014 – June 30, 2015. Carryforward of these funds beyond this allocation period requires additional approval by DAC.

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