

**STATE BOARD OF COMMUNITY COLLEGES**  
**Purchasing Delegation Request – Davidson County Community College**

**Requests:** The Board of Trustees of Davidson County Community College requests approval for an increase in its purchasing delegation authority. The approval of this request shall designate the college at Tier 2 with a delegation authority of \$25,000.

**Background:** G.S. 115D-58.14, as amended by S.L. 2009-132, authorizes the State Board of Community Colleges, in consultation with the Department of Administration, “to increase or decrease the purchasing/delegation benchmark for each community college based on the college’s overall capabilities, including staff resources, purchasing compliance reviews, and audit reports.” 1H SBCCC 500.2 sets out the State Board’s special purchasing delegation policy, including the application and evaluation processes. This policy provides for four tiers of purchasing delegation authority: (1) \$10,000, (2) \$25,000, (3) \$50,000, and (4) \$100,000. Currently, three colleges (Central Piedmont CC, Pitt CC, and Wake Tech CC) have Tier 3 (\$50,000), and three colleges (Guilford Tech CC, Johnston CC, and Vance-Granville CC) have Tier 2 (\$25,000) purchasing delegation authority; the remaining 52 colleges have Tier 1 (\$10,000) purchasing delegation authority. Davidson County CC followed the noted process and requests an increase in its purchasing delegation. Its request has been reviewed and System Office staff recommends approval by the State Board. This approval is contingent on approval by the NC Division of Purchase and Contract.

**Conditions of Approval:** If approved, the new delegation will be effective for two years, assuming the college does not receive a negative compliance review or demonstrate any other problems managing the increased delegation. At the end of those two years, the college may request an increase up to the next tier. The College understands and accepts the responsibilities of assuming an increase of delegation and continues to be subject to all other statutes and rules governing community college purchasing policies. A college that is granted an increase in purchasing delegation authority must agree to maintain a level of staffing, legal representation, and professional expertise that is consistent with what was represented on its increase in purchasing delegation application. If for any reason the college cannot maintain such a level, the college must notify the Administrative and Facility Services Section of the System Office.

**Effective Date:** First day of the following month after approval of the State Board of Community Colleges.

**Contact:**  
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