

**STATE BOARD OF COMMUNITY COLLEGES**  
**Allocation for Small College Prison Program**  
**FY 2017-18**

**Request:** The State Board of Community Colleges is asked to approve the allocation of \$50,000 across each of the following four small colleges for the start-up of one or more prison education courses at prisons in their respective service areas, as specified below:

<b>Small College/Designated Prison</b>	<b>Designated Course Areas</b>	<b>Allocation</b>
<b>Piedmont Community College</b> <i>Caswell Correctional Institution / Dan River Prison Work Farm</i>	Curriculum and/or Continuing Education	<b>\$25,000</b>
<b>Roanoke-Chowan Community College</b> <i>Odum Correctional Institutions</i>	Curriculum and/or Continuing Education	<b>\$9,000</b>
<b>Halifax Community College</b> <i>Tillery Correctional Institution</i>	Curriculum and/or Continuing Education	<b>\$8,000</b>
<b>Isothermal Community College</b> <i>Rutherfordton Correctional Institution</i>	Curriculum and/or Continuing Education	<b>\$8,000</b>

**Background:** In 1999, the North Carolina General Assembly appropriated recurring funds in the amount of \$50,000 to assist small community colleges that could not otherwise afford it to start education and training programs for inmates housed in state prisons in their respective service areas (S.L. 1999-237). The legislative intent was to provide funds to support the initial year of instruction since community colleges have no other funds appropriated for the start-up of Basic Skills, Continuing Education, or Curriculum courses. This funding was allocated specifically for course start-up because colleges would generate Full Time Equivalent (FTE) enrollment to support continuation of instruction.

**Method of Allocation:** Allocation recommendations are made by the Educational Services staff of the North Carolina Department of Public Safety's Division of Adult Correction and Juvenile Justice (DACJJ). The System Office provided DACJJ with a list of colleges meeting the definition of "small college," defined as colleges with FY 2017-18 total FTE budgeted enrollment of less than 2,500. DACJJ officials reviewed the educational needs of inmates in the prisons served by the eligible small colleges and made the funding recommendation above. The programming recommendations are based on selection criteria consistent with priorities established by DACJJ as a result of the 2010 Legislative Continuation Review of Prisoner Education and subsequent legislation, including the Justice Reinvestment Act.

**Conditions of Awards:** The college must have separate captive course approval by the State Board of Community Colleges to offer the course(s) before the funds allocated through this grant may be expended. Any course taught without such captive course approval will not yield

any FTE funding, per G.S. 115D-5 (c). At the end of the fiscal year, unexpended fund balances will be reviewed by DACJJ and may be approved for carryforward if the initial program start-up phase must cross fiscal years due to operational circumstances. Funds will not be approved for carryforward beyond one fiscal year after the initial allocation unless DACJJ and the System Office jointly determine that special circumstances have prevented the timely startup of the new prison education course(s).

The primary purpose of these funds is to cover first-year instructor costs for one or more course(s). The funds must be expended for mutually agreed upon course(s) unless conditions change at a prison and DACJJ provides the college with authorization in writing to apply funds to the start-up of other priority course(s). Use of these funds to cover typical start-up costs other than instructor salary (namely, instructional supplies and/or related instructional equipment) is not strictly prohibited; however, the college must receive explicit approval from DACJJ to do so.

**Fund Source and Availability:** Funding is available through the State General Fund as appropriated to the Division of Adult Correction and Juvenile Justice and subsequently transferred to the System Office. The allocation period is February 16, 2018, through June 30, 2018. Because these funds are being allocated late in the current fiscal year, DACJJ has pre-approved carryforward of these funds for FY 2018-19. Carryforward of these funds beyond June 30, 2019, requires additional approval by DACJJ and the System Office, as outlined in the conditions above.

**Contact(s)**

Elizabeth Grovenstein  
Vice President, Chief Financial Officer

Nate Humphrey  
Director, Workforce Continuing Education - Training & Standards