

**STATE BOARD OF COMMUNITY COLLEGES  
System Office Contract Report as of June 30, 2019**

**State Board Requirement:** On November 15, 2012, the State Board approved an increase to the authority of the System President to sign and execute contracts without prior State Board approval, from a \$50,000 to a \$100,000 delegation. Contracts executed under this delegation are presented “For Information” to the Finance Committee on a semi-annual basis as directed by the State Board on August 19, 2005.

**Summary of Report:** During the period of January 1, 2019 through June 30, 2019, thirty-five (35) contracts were approved below the \$100,000 delegation and are listed in this report. The total amount of the contracts equal \$298,887 of which \$223,450 (74.76%) are funded by federal or private grants.

Of the 35 contracts, 23 contracts were issued to a community college.

The Business and Finance Division issued **zero** contracts.

The Economic Development Division issued **two** contracts.

The Executive Division issued **two** contracts.

The Programs and Student Services Division issued **thirty-one** contracts.

The Technology Solutions and Distance Learning issued **zero** contracts.

NCCCS Division	Source of Funds	Vendor/Contractor Name	Description	Start Date	End Date	Contract Amount	Division Contact
Economic Development	Economic Development	BrightDot	Provide editorial creation of text, layout and final, printer-ready PDF version of 20-page conference booklet for the 80th Annual 2019 NCCCC Apprenticeship NC Conference.	02/21/2019	03/20/2019	4,995	Kathryn Castelloes
Programs and Student Services	Student Success Center	Brunswick Community College	Kelley Evans, Developmental Education & ACA Chair at Brunswick Community College, will assist the Regional Reinforced Instruction for Student Excellence (RISE) Coordinators.	02/25/2019	05/31/2020	1,000	Susan Barbitta
Programs and Student Services	Student Success Center	Caldwell Community College	Caleb Marsh, Mathematics Instructor at Caldwell Community College & Technical Institute, will assist the Regional Reinforced Instruction for Student Excellence (RISE) Coordinators.	03/18/2019	05/31/2020	1,000	Susan Barbitta
Programs and Student Services	Student Success Center	Catawba Valley Community College	Krysten Buchanan, Academic Support Department Head and Developmental Reading and English Coordinator, will serve as the Reinforced Instruction For Student Excellence (RISE) Coordinator.	02/13/2019	04/30/2020	5,500	Susan Barbitta
Programs and Student Services	Student Success Center	Catawba Valley Community College	Stephanie Hays, Developmental Math Coordinator, Catawba Valley Community College, will serve as the Reinforced Instruction For Student Excellence (RISE) Coordinator.	02/13/2019	04/30/2020	5,500	Susan Barbitta
Programs and Student Services	Student Success Center	Central Carolina Community College	Stormy Mascitelli, Director of Institutional Effectiveness and Research, will create and share two (2) Informer reports used to analyze course success and subsequent course success by: race, ethnicity, instructor, and gender.	03/08/2019	03/31/2019	450	Susan Barbitta
Programs and Student Services	College and Career Readiness	Davidson County Community College	Susan Huneycutt, Associate Dean of English, Math and College and Career Readiness at Davidson County Community College will create an Implementation Manual that aligns with the new RISE developmental redesign initiative.	01/01/2019	06/30/2019	5,000	Nancye Gaj
Programs and Student Services	Student Success Center	Dr. Rob Johnstone	Prepare, present and facilitate three regional professional development workshops per day at the Financial Stability Workshops.	01/22/2019	01/24/2019	9,500	Susan Barbitta

Programs and Student Services	Student Success Center	Dr.Christine Harrington	Provide professional services for the Student Success Center and staff from North Carolina State University, to help prepare for a two-day workshop to be held at Davidson County Community College.	01/16/2019	03/06/2019	8,000	Susan Barbitta
Programs and Student Services	Student Success Center	Dr.Hana Lahr	Dr. Lahr will present and facilitate breakout groups at the NC GPS Coaching Workshop (June 19-20, 2019).	06/06/2019	06/20/2019	3,000	Susan Barbitta
Programs and Student Services	Student Success Center	Dr.Lauren Pellegrino	Dr.Pellegrino is a national expert on Guided Pathways and the Scale of Adoption and Assessment. She will present and facilitate breakout froups at the NC GPS Coaching Workshop (February 25, 2019).	02/25/2019	02/25/2019	1,500	Susan Barbitta
Programs and Student Services	Student Success Center	Dr.Lauren Pellegrino	Dr. Pellegrino will present and facilitate breakout group at the NC GPS Coasching Workshop (June 19-20, 2019).	06/19/2019	06/20/2019	3,000	Susan Barbitta
Programs and Student Services	Programs and Student Services	Durham Tech Community College	Translate from English into Spanish Language, promotional marketing material for Career and College Readiness or technical programs from Durham Technical Community College and 8 rural community colleges.	03/07/2019	06/30/2019	15,300	Matthew Meyer
Programs and Student Services	Career and Technical Education	Forsyth Technical Community College	Provide apple swift training to State Agency faculty and staff on June 5-7, 2019.	03/28/2019	06/30/2019	50,000	Anthony Reggi
Executive Division	System-Wide Projects	Gaston CC /Learning Solution Center	Learning Solutions Maintenance Agreement for NCCCS website	05/09/2019	06/30/2020	48,720	Brian Long
Programs and Student Services	Student Success Center	GTCC Innovative Resources Corp. (GIRC)	Roy Bowling, Executive Director for Completion and Performance, Guilford Technical Community College, will present and facilitate breakout groups at the NC GPS Coaching Working.	02/25/2019	02/25/2019	1,500	Susan Barbitta
Programs and Student Services	Student Success Center	Aimee Helmus	Will collaborate with representatives from Cape Fear Community College and Nash Community College to prepare a Lesson Plan for Module 1 - Governing Laws and Statutes of te NC Community College Disability Services Leadership Academy.	05/06/2019	06/15/2019	300	JW Kelley
Programs and Student Services	Student Success Center	Lenoir Community College	Karen Hill, Academic Transition Coordinator at Lenoir Community College will serve as the Reinforced Instruction For Student Excellence (RISE) Coordinator.	01/01/2019	04/30/2020	11,000	Susan Barbitta

Programs and Student Services	Student Success Center	Monica Isbell	Collabrate with Gaston College representative to prepare a lesson plan for Module 6 - Accommodation information of the NC Community College Disability Services Leadership Academy.	05/06/2019	06/15/2019	900	JW Kelley
Economic Development	Apprenticeship	MonkeyBravo	Produce videos for ApprenticeshipNC Conference	02/21/2019	04/10/2019	6,122	Kathryn Castelloes
Programs and Student Services	Student Success Center	NC State University NILIE	Dr. Audrey Jaeger will facilitate teams of faculty participating in the two day Teaching and Learning Workshops held at Davidson County Community College.	02/25/2019	03/06/2019	2,500	Susan Barbitta
Executive Division	Research and Performance Manangement	Piedmont Community College	To coordinate and manage the 2019 Performance Partnership Summit to be held July 22-23, 2019.	02/15/2019	08/29/2019	25,000	Bill Schneider
Programs and Student Services	Student Success Center	Pitt Community College	Angela Cline, Registrar at Pitt Community College, will assist the Regional Reinforced Instruction for Student Excellence (RISE) Coordinators.	03/18/2019	05/31/2020	1,000	Susan Barbitta
Programs and Student Services	Student Success Center	Robeson Community College	Dr. Laronda Lowery, Math Coordinator at Robeson Community College will serve as the Reinforced Instruction For Student Excellence (RISE) Coordinator.	01/01/2019	04/30/2020	11,000	Susan Barbitta
Programs and Student Services	Student Success Center	Rowan-Cabarrus Community College	Melissa Reid, Mathematics Department Chair at Rowan-Cabarrus Community College, will serve as the Reinforced Instruction for Student Excellence (RISE) 101 Course Content Developer.	03/18/2019	04/30/2019	450	Susan Barbitta
Programs and Student Services	Student Success Center	Rowan-Cabarrus Community College	Jenny Billings, English Department Chair at Rowan-Cabarrus Community College, will serve as the Reinforced Instruction for Student Excellence (RISE) 101 Course Content Developer.	03/19/2019	04/30/2019	450	Susan Barbitta
Programs and Student Services	Student Success Center	Rowan-Cabarrus Community College	Kathy Hall, Student Conduct and Testing Services Diretor at Rowan-Cabarrus Community College, will assist the Regional Reinforced Instruction for Student Excellence (RISE) Coordinators.	03/27/2019	05/31/2020	1,000	Susan Barbitta

Programs and Student Services	Academic Programs	Sampson Community College	Susan Baxter will partner with University of North Carolina (UNC) institutions and North Carolina Independent Colleges and Universities (NCICU) and select North Carolina Community Colleges to develop a teacher education transfer degree that will align with multiple teacher licensure practice areas.	03/11/2019	06/30/2019	10,000	Lisa Eads
Programs and Student Services	Student Success Center	Sandhills Community College	Mary Brideschge, currently the Director, Curriculum Operations and Leadership Development, at Sandhills Community College, will serve as the Reinforced Instruction for Student Excellence (RISE) Professional Development Coordinator/Developer for the NC Student Success Center.	01/01/2019	04/30/2020	22,000	Susan Barbitta
Programs and Student Services	Student Success Center	Stanly Community College	Taffy Graham, Developmental English Coordinator at Stanly Community College, will serve as the Reinforced Instruction for Student Excellence (RISE) 101 Course Content Developer.	03/12/2019	04/30/2019	450	Susan Barbitta
Programs and Student Services	Student Success Center	Stanly Community College	Patrick Holyfield, Dean of Enrollment Management & Academic Support Services at Stanly Community College, will serve as the Reinforced Instruction for Student Excellence (RISE) 101 Course Content Developer.	03/27/2019	04/30/2019	450	Susan Barbitta
Programs and Student Services	Workforce Development and Continuing Education	Stephen J. Coppedge	Provide professional services for the 13 colleges working with the Food and Nutrition Services Employment and Training (FNS E&T)	04/23/2019	09/30/2019	10,000	Teretha Bell
Programs and Student Services	Career and Technical Education	UNC System Office	Provide Transcript Transfer Training and Evaluation for academic credit to State Agency faculty and staff on April 9 and 10, 2019.	04/01/2019	04/15/2019	20,000	Bob Witchger
Programs and Student Services	Adult Educ & Family Lit	Wake Technical Community College	Lisa Uribe Ceciliano, State Level ESOL Trainer, will provide English as a Second or Other Language (ESOL) Specialty Certificate Training.	01/01/2019	06/15/2019	6,150	Trudie Hughes
Programs and Student Services	Adult Educ & Family Lit	Wake Technical Community College	Susan E. Ballard, State Level ESOL Trainer, will provide English as a Second or Other Language (ESOL) Specialty Certificate Training.	01/01/2019	06/15/2019	6,150	Trudie Hughes

TOTAL:

298,887